

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Tuesday, January 15, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:25 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present:

- b. Approval of Prior Minutes:
December 4, 2007 minutes approved as amended
- c. New Business:
1. Rose presented Senate video that will be completed in time for the April 18, 2008 meeting.
 2. Midterm Reports status will be updated and reviewed at the next meeting.
- d. Old Business:
1. Chair Reports:

Faculty Excellence-no report

Institutional Excellence-

TAC met three times during the break and is near completion of the enterprise architecture understanding.

Student Learning Excellence-

The Curriculum Committee is providing training on the new course guide template that includes course SLOs.

2. Senate Goals:

Committee Chair Schedules

An announcement was made at the department chair meetings regarding Senate meeting schedules. The majority of post secondary faculties are not teaching at that time (8-10am).

Newsletter

The first edition of Apatte will be reposted. The second edition will appear after Spring break in March.

Retreat, April 25, 2008

The final agenda will be completed and presented to the Senate. Funding will then be sought through PDRC.

Shared Governance Election, April 18, 2008

Faculty Senate elections will be conducted at 3pm on Friday April 18, 2008. The Senate will convene a special meeting to plan the event.

Faculty Attendance at Graduation

A total of nine commitment forms to attend graduation have been submitted to Rose in C2. Further announcements will be made encouraging faculty to attend.

e. CGC Chair Report

The CGC will meet Wednesday, January 16, 2008.

f. Open Discussion:

The need to effectively communicate Senate needs to the CGC was discussed. The need to have the Faculty Job Specs committee clarify the role of staff in college governance was discussed.

g. Agenda Items for Next meeting:

General Education Committee recommendations
Special meeting to plan the April 18, 2008 elections

h. Next Meeting:

Monday, January 21, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment:

10:20am

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Wednesday, February 6, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Jonathan Quan

- b. Approval of Prior Minutes:

**Gary H. made a motion to approve the January 28, 2008 minutes,
seconded by Jose M. Minutes approved.**

- c. New Business:

Anonymous Letter:

- **Elaine F. made the motion:**
 - **After consultation with the Ethics & Promotions committee chairs, the Faculty Senate declines action on this memorandum dated on January 23, 2008, subject – Inquiry Request on Promotions Committee Conduct**

due to its anonymity. Seconded by Jose M. Motion passed. G. Hartz abstained.

PDD/February 18, 2008/Hyatt

- J.A. discussed the issue of the assessment.
- On February 18, 2008 (Monday) is the Professional Development Day at the Hyatt. – All day event

d. Old Business:

System for tracking documents

- Gary H. & Frank C. discussed the document - Shared Governance Action Check-list. Elaine will help with the document.

ASC Proposal

- Elaine F. discussed the proposed reporting structure of self-study committee's document.
- **Gary H. made a motion to approve proposed reporting structure of self-study committees, seconded by Frank C. Motion passed unanimously.**

Mission Statement

- **Frank B. made a motion to approve the FS mission statement, seconded by Lisa Baza-Cruz. Motion passed unanimously.**

February 8, 2008 Special Senate Session/ April 18 Election Agenda

- No special senate session

e. CGC Chair Report

- Gary H. discussed two issues: General Education legal decision & the CGC mission statement.

f. Open Discussion:

None

g. Agenda Items for Next meeting:

Election Plan for April 18, 2008

h. Next Meeting:

Monday, February 11, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment:

- **Frank Blas made a motion to adjourn seconded by Lisa Baza-Cruz.**

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, March 10, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Barry Mead

- b. Approval of February 11, February 25 Minutes:

- **February 11, 2008 – G. Hartz made a motion to approve the minutes, seconded by J. Munoz. Motion passed unanimously.**
- **February 25, 2008 – G. Hartz made a motion to approve the minutes, seconded by J. Munoz. Motion passed unanimously.**

- c. New Business:

Proposed Amendment to Article III of the Faculty Senate Bylaws

- **“Chairpersons Of Oversight Committees.** Members of the respective subcommittees from Faculty Excellence, Institutional Excellence and

Student Learning Excellence shall elect their Oversight Committee Chairperson. Oversight Committee Chairpersons shall not act as the chair of a subcommittee and shall be members of the Faculty Union Bargaining Unit.” (Current oversight chairs are exempt from this article and may continue to serve as both until such time that they are not elected to one or the other.)

- **G. Hartz made a motion to approve the proposed amendment to article III, seconded by L. Baza-Cruz. Motion passed unanimously.**

d. Old Business:

Document Tracking Form:

- E. Fejerang emailed the tracking form to the Faculty Senate Gmail account. Discussed the status on the work order regarding the new faculty senate email account from GCC.
- G. Hartz briefly discussed the issue on the CGC’s tracking document importance and will be discussed at the CGC meeting next Wednesday (3/19/08).
- Document tracking form will be reviewed after Spring Break.

April 18 Elections Agenda:

- Monday – Because of Spring Break, Faculty Senate meeting will be postponed till March 24, 2008.
- The Senate is concerned about the ineffectiveness of Shared Governance communications. This issue will be discussed in the next meeting.

TAC Report:

- E. Fejerang discussed the issue of the server upgrade that will be postponed on May 19, 2008. Spring Break upgrade was intended to bring in the UPS and to have it installed.

e. CGC Chair Report:

- G. Hartz briefly discussed on CGC report. He mentioned there’s a communication problem regarding issues being communicating effectively to the Faculty. He discussed the status of the tracking document issue. The enrichment document has been approved by the CGC. There was a memo sent to President Okada regarding this issue and her actions that was sent last week Thursday (3/7/08). Assuming that President Okada approved it, the enrichment document will be sent to the Board of Trustees for reading.
- B. Mead explained the issue of the membership on the CGC of B. Leon Guerrero as a staff or administrator. He also discussed the concerns on the flow of information among staff and administrators.

f. Open Discussion:

- No open discussion due to teaching duties.
- g. Agenda Items for Next meeting:
- Forthcoming;
- h. Next Meeting:
- Monday, March 24, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:
- Adjourn at 10:00am.

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Minutes

Monday, April 7, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present:

- b. Approval of March 24, 2008 minutes:
- **F. Blas made a motion to approve the March 24, 2008 minutes, seconded by J. Munoz. Motion carried.**

- **March 31, 2008 minutes was tabled until April 14, 2008.**

c. New Business:

Final Report Status

- J. Armstrong presented the list of committees that have submitted their Final Report and those which have requested an extension. The FS will begin to evaluate committee effectiveness at its next meeting.
- G. Hartz announced he will share the committee goals for inclusion into the ISMP (Institutional Strategic Master Plan).
- Two recommendations for committee guidance were brought up by J. Munoz.
 - Written recommendations will be provided to committees by the FS for committee consideration.
 - The Faculty Senate and the Job Specs committee must improve dialog to ensure effective shared governance.

Faculty Senate Election/ April 18, 2008

- J. Armstrong discussed the Faculty Senate Election.

d. Old Business:

Review of the document tracking form

- Senate reviewed and revised the FS document tracking form.
- **J. Munoz made a motion to approve the FS document tracking form, scanned, and archived, seconded by F. Camacho. Motion passed unanimously.**

○

e. CGC Chair Report:

- G. Hartz announced to the Senate the next CGC meeting. The FS listed some issues to be shared with the CGC.
 - Staff participation in shared governance
 - Participation of FS leadership at graduation
 - Greater accountability of administrators in the shared governance process

f. Open Discussion:

- The need for a vision statement for shared governance.

g. Agenda Items for Next Meeting:

- Committee Effectiveness Evaluation
- Election Preparation
- Review Leadership Agenda

h. Next Meeting:

Monday, April 14, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment: 9:55 AM **F. Blas made a motion to adjourn the meeting, seconded by G. Hartz.**

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, April 14, 2008

08:00 AM

Faculty Senate Office/ C2

Draft

- a. Call to Order: 08:05 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present:

- b. Approval of March 31, 2008 and April 7, 2008 minutes:
- **G. Hartz made a motion to approve the March 31, 2008 minutes, seconded by F. Camacho. Motion passed unanimously.**
 - **J. Munoz made a motion to approve the April 7, 2008 minutes, seconded by L. Baza-Cruz. Motion passed unanimously.**

c. New Business:

Budget:

- J. Armstrong discussed the issue on the FS budget.
- **J. Munoz made a motion to approve the Faculty Senate Budget for 2008-2009, seconded by G. Hartz. Motion passed unanimously.**

Committee Effectiveness:

- Discussed the committee effectiveness matrix checklist
- **J. Armstrong tabled the checklist evaluation until next meeting.**

d. Old Business:

Election:

- Senate discussed the issue on the election
- J. Armstrong announced the special meeting on Friday April 18, 2008 at 12:00pm.

e. CGC Chair Report:

- G. Hartz discussed the issues of
 - Newsletter: provide input to G. Hartz
 - Revised tracking document was supported by the CGC with one small change (number of pages should be indicated for an attachment)
 - The CGC is reviewing whether there should be a Financial Report as a standing item on its agenda.
 - J. Armstrong raised the need of ensuring that administrators (as well as faculty) are held accountable for appropriate participation in shared governance committees.
 - J. Armstrong raised the concern of not having official faculty input on the committee that oversees GCC's Graduation Ceremony.

f. Open Discussion:

g. Agenda Items for Next Meeting:

h. Next Meeting:

Special Meeting on Friday April 18, 2008 at 12:00pm

i. Adjournment: **G. Hartz made a motion to adjourn the meeting, seconded by F. Blas. 10:00am**

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Monday, March 24, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Sally Sablan

- b. Approval of March 10, 2008 minutes:
- **F. Camacho made a motion to approve March 10, 2008 minutes, seconded by F. Blas. Motion passed unanimously.**
- c. New Business:
- Review of the new academic calendar

- Discussion of the academic calendar. The need to represent secondary faculty needs, on the calendar, and the need for a master calendar.
- G. Hartz tasked to draft a recommendation to the Calendar Committee regarding the 5yr. Calendar.

d. Old Business:

Review of the FS document tracking form

- E. Fejerang discussed the issue of the document tracking form. E. Fejerang tasked to revise FS form.

e. CGC Chair Report:

- G. Hartz reported that there was no quorum for CGC last meeting on March 19, 2008, it was an informal meeting. There are schedule meetings on April 9, 2008 and April 23, 2008 for CGC.
- B. Leon Guerrero is classified as an administrator by HR but is representing staff on the College Governing Council. For future years this position will be filled by a staff member
- G. Hartz discussed two important issues, one, there is two weeks left for CGC meetings. In order to legitimize the action with the CGC, if there are any questions about it, they can look back in the conversation that was held at the beginning of the academic year. K. Bautista may participate in the process of selecting staff for future CGC roles.
- Representation in the Governance process should be based on the participant's primary affiliation (student, faculty, staff, and administrator)
- F. Blas suggested to the Senate to identify the leaders among the staff and to invite them to a meeting.
- **G. Hartz made a motion to reorder the agenda to item #C, seconded by F. Blas. Motion passed unanimously.**

f. Open Discussion:

- J. Munoz announced the Faculty Senate meetings for AY (2008-2009) will be on Tuesday and/or Thursday mornings.
- F. Blas discussed the issue of price quotes of hotels, and got the lowest quote from the Westin Resort Hotel for the Leadership Training. He is in the process of getting the funds from PDRC. S. Sablan discussed the issue of the time for the leadership training for the master calendar.
- F. Camacho discussed the issue of the curriculum committee members who wants to make changes on the SLO course level and discussed the issue on training on the reviewing of course guide.
- F. Blas discussed the TAC issue on MIS requesting the technology fees to be used for MIS training. President Okada has affirmed that Technology fees to be used as intended for direct services to students only.

g. Agenda Items for Next meeting:

- Review of the document tracking form
- h. Next Meeting:
Monday, March 31, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment: **J. Armstrong made a motion to adjourn, seconded by G. Hartz. Adjourn @ 10:02am.**

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, February 11, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: none

- b. Approval of February 6, Minutes:

- **J.M. made a motion to approve the minutes as amended, seconded by G.H. Motion passed unanimously.**

- c. New Business:

April 18, 2008

- John A. discussed the April 18, 2008 agenda (tentative) and wants to have it formalized for this day. FS members made adjustments on the (April 18, 2008) agenda document.

- Brief discussion on the PDD, given an opportunity to communicate with the faculty and to do the Effectiveness survey (color coded).
- FS members made a Committee Placement form for faculty regarding in serving in any of the committees. Committee members will decide whether they choose to be in another committee or to stay in the committee(s). – Due on March 28, 2008;
 - Made adjustments on the form on how to deal with committee members who do not:
 - Respond
 - Want to be part of the committee(s) or want to transfer to another committee, etc...
 - Need to know all the committee chair's names before the end of the school year for contact when needed.
 - Chair-elect will be selected by the committees as well as the member-at-large. Selection will be held before April 18, 2008.
- Discussed the setup of faculty senate email address using MyGCC account faculty.senate@guamcc.edu. Elaine will take care of this matter of setting up the email address for the Faculty Senate Office.
- Discussed the issue on the proposed change on the Accreditation Steering committee which is replace to Standard I, II, III, and IV (Self- Study).
- Discussed having the bylaws of all the committees uploaded onto the faculty website.
- Discussed the issue of distributing out the surveys (part A. – Self Assessment, part B. – Indicators of Committee Performance, part C. – Self Assessment) during Professional Development Day.

d. Old Business:

- none

e. CGC Chair Report

- none

f. Open Discussion:

- none

g. Agenda Items for Next meeting:

- none

h. Next Meeting:

Monday, February 25, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment: 10:00am

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, January 21, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present:

- b. Approval of Prior Minutes:

January 15, 2007

Approved as amended

- c. New Business:

1. The Faculty Senate Approval of the Budget Request FY 2009

The Faculty Senate feels that in order to properly review College budgets the FS needs sufficient time and guidance from the office of the Vice President of Business and Finance.

Motion to approve made by G. Hartz: Second by F. Blas:
The motion was passed unanimously.

The GCC Faculty Senate hereby approves the FY 2009
Budget, which will be forwarded to the College Governing
Council.

The Senate requests that the Resources and Budget
Committee Chair examine the committee's processes to
ensure that its bylaws are being followed and to make the
necessary adjustments if they are required.

**The remainder of the agenda was tabled due to time
constraints.**

2. Job Specs Convenes at 9am

d. Old Business:

1. Chair Reports: Midterm Reports Status

Faculty Excellence:

Institutional Excellence:

Student Learning Excellence:

2. Senate Goals:

Committee Chair Schedules

Newsletter/photos

Retreat, April 25, 2008/PDRC funding

Election, April 18, 2008/revised agenda

Faculty Attendance at Graduation/February Deadline

e. CGC Chair Report: None

f. Open Discussion: None

g. Agenda Items for Next meeting: None

h. Next Meeting:

Monday, January 28, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment:

a. 9:20am

Senate Meeting

Minutes

Tuesday August 28, 2007
GCC Campus, Room C-2

- 1) Call to Order by 9:00am

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com	X	
Jose Munoz	jmunozgcc@hotmail.com		X
Frank Blas	frankblas@gmail.com		X
Gary Hartz	rghartz@hotmail.com	X	
Lisa Baza-Cruz		X	
Elaine Fejerang	efejerang@guam.net	X	
Frank Camacho	dr.frank.camacho@gmail.com	X	

Others present:

- 2) Approval of Prior Minutes:
- 3) Old Business: NONE
- 4) New Business
- Frank Camacho agreed to create a sign-up sheet for usage of room C-2 for meetings.
 - By Laws and other materials from committees must be posted on websites and forwarded to Oversight Chairs. Lisa Baza-Cruz suggested forwarding additional copies to Frank Blas in his role as Past-President/Secretary. Thus, Frank would be able to be the archivist for the Faculty Senate.
 - NAF Budget-The Non-Appropriated Funds budget was presented to the Faculty Senate for approval by John Armstrong. Concern was raised in the Senate that:
 - no actual copy of the budget was provided to review
 - there was very little time provided by the GCC administration to review the budget

- iii) As a result, the Faculty Senate, understanding the timing and necessity of Faculty Senate approval of the NAF budget unanimously approved the budget, but makes the following request to the GCC administration:
 - iv) The Faculty Senate must receive NAF budget requests 30 days prior to the administration's requirement for budget approval by the Senate.
 - d) 90 hours to do Senate work. Members of the Faculty Senate all shared concerns that there is not enough time to perform their required duties, inclusive of their role as chairs of their individual committees and oversight chair duties. Discussion ensued regarding how this issue should be presented to the administration. *Gary Hartz* recommended reviving the 2006 recommendation regarding release time, i.e., requesting three releases as a Faculty Senate member. The Faculty Senate then passed the motion that the 2007-2008 GCC Faculty Senate endorse the 2006-2007 recommendations regarding release time for Senate members and send recommendations simultaneously to the Job Specs Committee and the College Governance Council.
 - e) Elaine's report on Banner-Elaine Fejerang reported to the Senate the status of the Banner system. She noted that the system is still very fragile and lacks a firewall. As a result, there have been multiple computer viruses that have attacked the system. This week, student information is being uploaded. Also, MyGCC training for faculty was recommended to be undertaken by department chairs.
 - f) Committee Evaluation Form and Goal Matrix-The Faculty Senate is in the process of reviewing the seven college goals and generally feels comfortable with those goals. However, the rest needs to be modified.
 - g) Appendix R in 7th AIAR- John Armstrong expressed concern over Appendix R particularly because of the apparent lack of faculty input. Generally, the appendix outlines many things for faculty to perform, but lacks clear way to get there. As a result, Oversight Chairs must be well-informed by the assessment report when establishing goals.
 - h) Senate Goals-The Senate discussed goals for the upcoming year. A major goal was the establishment of a newsletter, which would contribute to the larger endeavor to improve transparency and fine-tune communication in Faculty Senate matters. In the end, the Faculty Senate agreed to set three college goals and foster the development of these goals through the work of the committees. On October 9, 2007, the Faculty Senate will begin reviewing committee goals and then establish final Faculty Senate goals.
- 5) Open Discussion
- a. Frank Camacho brought up a request from the Curriculum Committee regarding appropriation/earmarking of funds to contract a programmer to create an electronic template for SLO's. However, Elaine Fejerang advised that there is already an ongoing dialog between GCC and other institutions to research similar modules at other campuses that would fit in with the existing Banner system. Furthermore, Elaine strongly advised against seeking outside programming because of the added costs associated with reprogramming the template whenever modifications

occur to Banner. Frank agreed to share these concerns with the Curriculum Committee.

- b. Lisa Baza Cruz inquired about whether the Faculty Senate actually had a budget.
- c. Elaine Fejerang reported that the TAC needs a minute-taker.

6) Agenda Items for Next meeting:

- a) Review of By Laws, be prepared to discuss.
- b) Define goals of Committee-John A. Determine if two way communications is being fostered. Use the findings of the Faculty Senate assessment to define the goals for this school year. Motion by John A.- CGC supports the effort of the Faculty Senate to respond to the recommendations found in the Annual Institutional Assessment Report (AIAR). 2nd by Frank B.
- c) Review of the Institutional Master Plan.
- d) Include Faculty Senate issues as a fixed agenda item.
- e) 2008 NAF budget

7) Next Meeting: September 11, 2007

8) Adjournment: 10:00am

Faculty Senate Special Session Meeting

Minutes

Friday October 12, 2007
GCC Campus, Room 105

1) Call to Order by 2:41pm

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com	X	
Jose Munoz	jmunozgcc@hotmail.com	X	
Frank Blas	frankblas@gmail.com	X	
Gary Hartz	rghartz@hotmail.com	X	
Lisa Baza-Cruz	bazacruz@guam.net	X	
Elaine Fejerang	efejerang@guam.net		X
Frank Camacho	dr.frank.camacho@gmail.com	X	
Patty Terlaje	paterlaje@yahoo.com	X	
Joni Kerr	jonikerr@yahoo.com	X	
Jonathan Quan		X	
Sandi Balbin		X	

Others present: Rose Hormillosa (WPSecII) & other four people (don't know their names)

2) Code of Professional Ethics:

- Discussion on the document, no need for recommendation since the last meeting about the code of ethics.
- Approval was made on the code of ethics; Motion by 1st Frank Blas and 2nd Gary Hartz;
- Gary encourage committee representative to attend the CGC meeting on Oct. 17, 2007 @ 8:00am

3) TAC Request:

- Memo was sent out by Elaine stating to support the “declaration state of emergency”
- Motion to support was Frank Camacho 1st, and Lisa Baza-Cruz 2nd;
- Patrick Clymer has an agenda. Recently told John today (10_12_07) that the system is up and stable.

4) Open Discussion: NONE

5) Adjourn: End @ 3:17pm - Motion by Frank Camacho 1st, Gary Hartz 2nd;

GUAM COMMUNITY COLLEGE

Senate

Minutes

Tuesday, November 06, 2007

08:00 AM

Faculty Senate Office / C2

- 1) Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	facultysenate06@gmail.com	X	
Lisa Baza-Cruz	facultysenate06@gmail.com		
Frank Blas	facultysenate06@gmail.com		
Frank Camacho	facultysenate06@gmail.com	X	
Elaine Fejerang	facultysenate06@gmail.com	X	
Gary Hartz	facultysenate06@gmail.com	X	
Jose Munoz	facultysenate06@gmail.com		
Rose U. Hormillosa	roseunpingco@gmail.com		

Others present: nobody

- 2) Approval of Prior Minutes/Oct 30,2007:

Tabled

- 3) Old Business:

a. Reports:

1. Faculty Excellence

No report

2. Institutional Excellence

EF – Report on the current system is still unstable, TAC emergency meeting continue every Friday @ 1:30pm in Room T1210

Accreditation committee has not submitted goals and bylaws;

3. Student Learning Excellence

FC – reported the academic advisement committee submitted the goals & bylaws;

Assessment committee is working on their goals and bylaws and will be submitted as soon as possible

- b. Senate Goals:

1. Coordinate Committee Chair Schedules
No report
 2. Newsletter
GH reported newsletter will be distributed twice a year and will meet the Thanksgiving deadline;
 3. Retreat
FB turned in a draft agenda on April 25, 2008 all day from 8:00am to 4:00pm, location will still be determined;
 4. Shared Governance Day
JA reported the Shared Governance Day draft agenda has been prepared and distributed for review.
 5. Faculty Participation at Graduation
The Faculty Commitment letter has been placed in mailboxes and will be sent electronically to the Committee Chairs.
- 4) New Business:
- a) President Report
 1. Office operations
 - a. Office laptop has been stolen sometime between Thursday (11/1/2007) evening to Monday morning (11/5/2007)
 2. CGC action: support
 - a. The CGC supports the five faculty senate goals
 - b. NO action was taken by the President on the Code of Ethics
 - c. The President will return the G.E. recommendation for clarification;
 - d. The President approved the TAC memo;
- 5) Open Discussion:
NONE
- 6) Agenda Items for Next meeting:
Oversight Chair reports the senate goals planning
Office Operations/Computer needs
- 7) Next Meeting:
Tuesday, November 13, 2007, 8am, Faculty Senate Office, C2
- 8) Adjournment:
GH has made motion to adjourn at 10:00am, seconded by FC;

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, January 28, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:12 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: none

- b. Approval of Prior Minutes:

Frank made a motion to approve the January 21, 2008 minutes, seconded by Jose Munoz.

- c. New Business:

Official Records and Document Tracking

- Discussed the issue on tracking methods for documents.

ASC Reorganization Proposal

- John discussed the ASC Proposal and suggested to meet with Dr. Somera. Further discussion is needed. Elaine will meet with Dr. Somera regarding this issue.

Senate Mission Statement

- Discussed the proposed mission statement draft, and was also sent out to the Faculty Senate Members.
- Further discussion will take place in the next meeting.

d. Old Business:

General Education Recommendations

- Gary H. discussed the recommendations on the tutoring services. Collecting more data for the tutor services.

Committee Midterm Reports

- Discussed updating the matrix goals

Senate Goals Status

- None

e. CGC Chair Report

- Gary H. discussed that the meeting for CGC which is on Friday 1, 2008.

f. Senate Goals:

Committee Chair Schedules

- None

Newsletter/photos

- Gary H. discussed that the newsletter will come out before Spring Break

Retreat, April 25, 2008/PDRC funding

- Frank B. discussed the need of confirming the number of faculty that will be attending the training. John A. discussed a solution to have a special meeting in the 2nd week of February to finalize the confirmation of faculty who are going.

Election, April 18, 2008/revised agenda

- none

Faculty Attendance at Graduation/February Deadline

- The need to get more forms from the faculty

g. Open Discussion:

- Elaine discussed having the Faculty Senate member's photographs done professionally by VISCOM (both individual and group); Only Faculty Senate members are going to have their photos taken first and then the rest of the other committee members.
- Jose M. discussed on having the next meeting postponed on a Wednesday.

h. Agenda Items for Next meeting:

- Senate Mission Statement

i. Next Meeting:

Wednesday, February 6, 2008, 8:00am, Faculty Senate Office/C2

j. Adjournment:

- 9:39am
- Gary made the motion to adjourn, seconded by Jose M.

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, February 25, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Sally Sablan

- b. Approval of February 11, Minutes:

- **John Armstrong tabled February 11, 2008 minutes.**

- c. New Business:

A. Year End Reports are due the first week of April (March 31-April 4th)

- Made adjustments on the template (midterm/final report);
- Elaine recommended a template which would be easier for faculty to fill in the blanks. She suggested the template be formatted in Microsoft word and introduced at the April event.

- Jose Munoz suggested having chair, co-chair, and chair-elect for next year on the template. “chair elect for 2008-2009”
- “Recommendations and Goals” were questioned and discussed by the members.
- Elaine shared that TRACDAT (new version) has the ability to incorporate the template and bind it with the SLO;

B. Senate Criteria for Committee Effectiveness

- none

C. Senate Recommendations on Committee Matters/Processes

- none

D. Professional Development Day (February 18, 2008)

- Discussed the Professional Development Day and how it was different from last year.

E.

- John discussed the year-end report, making recommendations to the committee based on this year committee performance;
- Elaine discussed the issue of first meeting (Faculty Senate) after the PDD, suggests that there should be feedback, which is important and should reflect the positive points and areas of improvement;
- Calendar Committee Faculty Survey Results
 - Sally Sablan came to the meeting to discuss the surveys;
 - She discussed the results of the survey- thirty responses out of ninety-nine faculty; survey was intended for full time post secondary;
 - Survey results – Commencement ceremony should be near or close to the end of Spring Semester when grades are due; (Graduation Ceremony will held at UOG or GCC);
 - Graduation ceremony survey results showed that 63% wanted the ceremony to be held at GCC.
- The Center For Student Involvement survey included with the graduation survey, resulted in at least 92% of students responding favorably to having professors/teachers/instructors attend the commencement ceremony;
- Seventy plus students answered these surveys;
- Graduation committee will meet February 28, 2008;
- The legitimacy of the Graduation Committee remains in question. J. Armstrong is tasked to follow up on the issue.

F.

- The Senate discussed the issue regarding the membership of the calendar committee in relation to the BOT/GFT contract.
- Discussed the need for committees to be in compliance with BOT/GFT contract.

d. Old Business:

- I. Document Tracking Form was tabled
- II. Committee Membership Survey Form
 - Discussed the format of the form. Second draft pending.
 - The Senate discussed the issue of an email sent to the Union Rep. regarding the status of membership of the Professional Ethics Committee.
- III. Midterm Reports Updates
 - Status was not updated
- IV. April 18 Elections Agenda
 - Tabled
- V. April 25 Leadership Training Agenda
 - Tabled
- VI. General Education Enrichment Category
 - **Frank C. made a motion to approve the enrichment category document as amended, seconded by Elaine F. The Motion, as amended, carried unanimously.**

e. CGC Chair Report

- None

f. Open Discussion:

- The Senate discussed the upgrade of the server during Spring Break.

Agenda Items for Next meeting:

Old Business - Matrix of the midterm/final report in MS word format and explain the meaning of each column.

Next Meeting:

Monday, March 3, 2008, 8:00am, Faculty Senate Office/C2

Adjournment: 10:00 am; **Frank C. made a motion to adjourn, seconded by Lisa Baza-Cruz.**

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Special Session

Agenda

Friday, April 18, 2008

012:00 PM

Faculty Senate Office/ C2

- a. Call to Order: 12:00 PM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. New Business:
President's Report
- c. Old Business:
Faculty Senate Election Run Through

Committee Effectiveness Matrix
Leadership Training
Approval of April 14, 2008 minutes

- f. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Monday, March 31, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:15 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Cathy Leon Guerrero

- b. Approval of March 24, 2008 minutes: **Tabled until next meeting.**

- c. New Business:

Review of April Election Ballot

- Senate made changes on the Election Ballot document.
- **G. Hartz made a motion to reorder the agenda, seconded by J. Munoz.**

Guest: Cathy Leon Guerrero

- C. Leon Guerrero discussed the issue of faculty workload and management.
- Senates will write a recommendation to Job Specs ensuring faculty consultation on workload that is consistent with the contract.

d. Old Business:

Status of proposed academic calendar
Review of the document tracking form

e. CGC Chair Report:

No meeting to report on.

f. Open Discussion:

g. Agenda Items for Next meeting:

- Review of the document tracking form
- Status of proposed academic calendar

h. Next Meeting:

Monday, April 7, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment: **J. Armstrong made a motion adjourned the meeting, seconded by F. Camacho.**

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Tuesday, December 4, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stud. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: none

- b. Approval of Prior Minutes:
- Reviewed over the two drafts of the minutes (11/20/07 & 11/27/07)
 - Gary Hartz made motion to approved the 11_20_07 minutes, seconded by Lisa Baza-Cruz;
 - November 20, 2007 – made adjustments
 - Frank Blas made motion to approved the 11_27_07 minutes, seconded by Gary Hartz;
 - November 27, 2007 – made adjustments
- c. New Business:

1. *Midterm Reports Reporting Status:*

- RBC submitted the midterm report and was updated on the committee goal matrix;
- John Armstrong recommended to have each committee come up with their own draft (Recommendation draft);

Recommendations:

- The Vice President of Business & Finance (Carmen Santos) will establish reporting guidelines and to submit the information to the campus community and to the Faculty Senate;
- The Faculty Senate will develop leadership training bond;
- RBC upon receipt of the consolidated FY 2009 budget will review & make recommendations to this process;
- The VP will also inform the RBC & budget guidelines (need more information)
- RBC will continue to provide recommendation to the VP of Administrator Services regarding any major improvements to the campus.
- RBC will participate in making recommendation of the utilization of space, facility, and interview for personnel.
- Deadline is on Friday (December 7, 2007 **Holiday**);

2. *Committee status:*

Accreditation Steering Committee:

- Issue a warning to this committee. This committee needs to come up with their documents (ByLaws, Goals, etc...) by the end of spring semester or else they will be cancelled.
- The Senate is concerned with the ASC status.
 - Recommendation made by the Senate
 1. What actions are to be taken, when an individual faculty member are not actively participating in the committee?
 2. Ask the Evaluation/Job Spec Committee for a recommendation to outline to define “active participation”
 3. Job Specs will define and describe the consequences and/or remedies for faculty who do not actively participate.
 - This issue will be also discussed in the CGC meeting.
 - John asked Elaine to set up a meeting with Dr. Ray Somera and Norm.

Institutional Marketing Committee:

- Discussed what the committee has given to the FSO. Partial documents that were submitted by the chair.
- The Senate is concerned with the IMC.

- Discussed the issue of some faculties that are not participating in the meetings.
- Discussed the need for an administrator presence in the committee meeting.

Academic Advising Committee:

- Discussed the issue of some faculty that are not participating in the meetings.
- Discussed the need for better communication.
- Discussed the issue of representation of enrollment services.
- Discussed the need to clarify roles on the committee.

d. Old Business:

1. *Chair Reports:*

Faculty Excellence:

Lisa-

- Promotions Committee will review of applicant portfolios.
- Ethics Committee is making a template for ethics complaint. They are also looking into the duties and procedures of this committee;
- No new information on PDRC.
- Barry reported how the Ethics recommendations will go to the BOT.

Gary-

- Discussed the issue on developing the procedures such as:
 1. How will an individual employed by GCC, works in a GPSS environment and wants to make a complaint against a GPSS employee?

Institutional Excellence:

Elaine has given a handout on the status of the network stability.

- Elaine discussed the update on the network stability –
 1. Terry Kuper helped out with GCC's network by installing a firewall.
 2. Found what's causing the problems "intrusion" and the foundation of the network setup.
 3. Network stability is moderate.
 4. Waiting on approval to buy the new equipment. (2 firewalls & a software)
 5. Robotic software is being purchased to monitor the system.
 6. TAC is drafting plan for a redundant system.
 7. TAC wanted to create a redundant network environment (has signed a contract with GTA) in case either GTA or MCV goes down. GCC can still network thru either company that is workable, Shared the load
 8. TAC is recommending the purchase of our own IP addresses.

Student Learning Excellence:

- Discussed the issue on GenEd, they're waiting for the President's written recommendation before taking action.

2. *Senate Goals:*

Committee Chair Schedules

- Discussed the schedule which was announced to all of the faculty department chairs, faculty senate, and the Deans.

Newsletter

- Discussed the issue of completing the newsletter. Newsletter will be posted up on MyGCC at the beginning of 2008.

Retreat, April 25, 2008

- Discussed the issue of revising the agenda;

Shared Governance Election Fiesta, April 18, 2008

- Discussed the issue on Share Governance Election Fiesta – it will not be an all day event. This Election Day will end at 3pm.
- John will adjust the agenda for this event.
- Discussed the decision on Election Day whether it should be a one day event.
-

Faculty Attendance at Graduation

- Discussed the President's concern on the cap & gown expenses; The President will only get the basic academic regalia;

e. CGC Report:

- a. None

f. Open Discussion:

- a. Elaine discussed on the new version of TracDat which has features to create a subgroup for different group(s) to monitor within in the assessment and tie it to the institutional goals and/or academic/division goals. This relates to the Share Governance and Faculty goals that were established.

g. Agenda Items for Next meeting:

- a. None

h. Next Meeting:

- a. Tuesday, January 15, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment:

- a. Gary Hartz made a motion to adjourn the meeting @ 10am, seconded by Frank Blas;

**Faculty Senate
Minutes
Tuesday, September 11, 2007
GCC Campus, Room C-2**

1) Call to Order 8:05 am

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com	X	
Jose Munoz	jmunozgcc@hotmail.com	X	
Frank Blas	frankblas@gmail.com	X	
Gary Hartz	rghartz@hotmail.com	X	
Lisa Baza		X	
Elaine Fejerang	efejerang@guam.net	X	
Frank Camacho	Dr.frank.camacho@gmail.com	X	

Others present:

- 2) Approval of Prior Minutes: John-recommended that minutes be approved at a later time electronically or at the next meeting
- 3) Old Business
- a) Office Assistant- the first was eliminated second is now being processed. Elaine- the lack of one is hurting the TAC committee. Lisa-recommended using a recorder. Joe-if recorded the transcription should be concise.
 - b) Review process for Constitution: John- update, how can we amend the constitution? In a meeting with Barry and Dr. Rider, they recommended that any amendments to the constitution be done at the expiration of the contract @ 5 yrs from now. All recommendations or amendments to the contract be in the form of an appendix to the contract. Lisa, Frank C-Recommend that Jonathan review the

language of that specific portion and tweak it so that amendments to the constitution is supported by a provision in the contract.

- c) Committee assessment form: John-Midterm report-Dec. 2007, Final report-April, 2007- five column report detailing committee goals and actions Motion: Gary- to approve the Faculty Senate assessment instrument, seconded by Frank C.; Discussion: Gary- committees were give time to review the instrument, Motion approved. Action: John-develop language to address the issue of amendments to the constitution and have Jonathan and Barry review it.
- d) Motion: Joe-to add language to the assessment instrument regarding making recommendations for future goals and goals for current year due by end of Sept. Seconded by Gary, Motion approved.

4) New Business

- a) Committee chair release time- John: recommendation: committee chairs – 2 releases; Oversight- 3 release; Senate-4 release; Lisa- recommend that it'll be sent to Faculty Job Specification for their review before it is sent to CGC. Elaine- concerned about TAC faculty members that may require compensation for their participation. Further discussion in next meeting.

5) Open Discussion

- a) End of year template be replaced by the assessment instrument?
- b) Senate involvement in PD day Oct. only, April to be determined.
PD day to include staff development. Gary PD should be aware of the importance of training faculty about including SLO's.

6) Agenda Items for Next meeting:

- a) Approval of minutes
- b) Office Operations (Number system to track FS resolutions, committee reporting matrix, commencement attendance, and gmail alternative)
- c) Bylaws & SOP Approval (TAC, RBC, PDRC, Promotions, & Faculty jobs/Evaluation)
- d) Review of Code of Professional Ethics
- e) Banner Update
- f) Open Discussion
- g) Adjourn

7) Next Meeting: October 9, 2007

8) Adjournment: 10:01am

Senate Meeting

Minutes

Tuesday October 9, 2007

GCC Campus, Room C-2

1) Call to Order by 8:07am

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com	X	
Jose Munoz	jmunozgcc@hotmail.com	X	
Frank Blas	frankblas@gmail.com	X	
Gary Hartz	rghartz@hotmail.com	X	
Lisa Baza-Cruz			X
Elaine Fejerang	efejerang@guam.net	X	
Frank Camacho	dr.frank.camacho@gmail.com	X	

Others present: Rose Hormillosa, Jonathan Quan, Richard Skipper, and Sandy Balbin

2) Approval of Prior Minutes:

1. Prior minutes August 28 & September 11 will be submitted later for approval.
2. Need to develop minute's template for committees following agenda outlines.

3) Old Business

4) New Business

a) Office Operations:

- i) Numbering System to track FS resolutions
 - (1) Date (six digits/month.day.year example: 100907)
 - (2) Committee Number (Each committee will be numbered 01-13)
 - (3) Document Number (Documents will be coded)

- ii) Committee reporting matrix
 - (1) Three committees have complied with the September reporting deadline.
 - (2) The Resources & Budget Committee-in compliance
 - (3) Curriculum Committee-in compliance
 - (4) Academic Advisement-in compliance
 - (5) Ten committees have failed to meet the September deadline for the Committee Evaluation Matrix
- iii) Commencement Attendance
 - (1) The Senate will encourage faculty to show support at the commencement.
 - (2) The Senate will create a letter for departments and programs to use in securing their members to commitment to participation in this year's commencement activities.
 - (3) The Office of the President will be asked to assist in securing caps and gowns for faculty who do not have their own.
- iv) Gmail Alternative
 - (1) All committees' chairs will ask their members submit outside email addresses.
- b) Bylaws/SOP Approval
 - i) TAC – tabled until the next meeting
 - ii) RBC – Approved
 - iii) PDRC – Approved
 - iv) Promotions – Approved
 - v) Faculty Jobs/Evaluation – approved
- c) Review of Code of Professional Ethics:
 - i) The Senate will hold a special session this Friday (October 12, 2007) at 2:30pm in room 105 regarding the approval of the Code of Professional Ethics.
- d) Banner Update
 - i) The RBC has approved \$140,000 to stabilize the system.
- 5) Open Discussion
 - a) The Faculty Senate Office will become a recycling collection point for paper.
 - b) Oversight Chairs will collect the following information for distribution by October 23, 2007.
 - c) Committee Chair Alternate Email Meeting Schedule
- 6) Next Meeting: November 6, 2007
- 7) Adjournment: 9:55am

GUAM COMMUNITY COLLEGE

Senate

Minutes

Tuesday, October 23, 2007

08:00 AM

Faculty Senate Office / C2

1) Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com	X	
Jose Munoz	jmunozgcc@hotmail.com	X	
Frank Blas	frankblas@gmail.com	X	
Gary Hartz	rghartz@hotmail.com	X	
Lisa Baza-Cruz	bazacruz@guam.net	X	
Elaine Fejerang	efejerang@guam.net	X	
Frank Camacho	dr.frank.camacho@gmail.com	X	
Rose U. Hormillosa	roseunpingco@gmail.com	X	

Others present: Katsuyosi Uchima, Sally Sablan, and Tony Roberto

2) Approval of Prior Minutes:

Motion to approve – 1st -Frank Blas, 2nd – Gary Hartz

3) Old Business:

a. Committee Reporting Matrix

1. Chair of Faculty Excellence
2. Chair of Institutional Excellence
3. Chair of Student Learning Excellence

- Oversight Chair reported on the status of their respective committee input to the Faculty Senate report matrix.
- PDRC has not submitted their goals - Lisa
- Elaine shared information regarding the TAC meeting
- Frank Camacho (GENED) – fully compliance
- Academic advisement currently being reviewed on the ByLaws
- Assessment's committee have yet to submit even after numerous of notification;

- Sally submitted a memo showing the committee was in compliant for the time line that was establish at convocation.

b. Senate Office Hours

- John Armstrong & Gary Hartz have already turned in their schedule for office hours at the FSO; However, Frank Blas & Jose Munoz will not have office hours for the FSO. If they are needed, they will be found at their office during their office hours; Frank & Jose have already given me their cell phone numbers;

4) New Business:

a) College Governing Council Report

- Gary Hartz reported that CGC will probably meet biweekly – decision is still pending;

b) President's Report

- Discuss the challenges on college compliance with shared governance, to also identify the strategies of the compliance and identify the key support to make the strategy happen. (see FACULTY SENATE CHALLENGE_STRATEGIES)

c) Faculty Senate Goals

- Organize Committee Chairs/ Spring 2008
- Create, Publish, and Distribute a FS Newsletter
- Plan, Organize and Fund the April 2008 Leadership Retreat

Motions by Frank Camacho to adopt the 4 goals – 1st – Frank Camacho, 2nd – Frank Blas Barry Mead – Offer advised the Senate on budgetary issue
Jose Munoz – demand to have more goals for the Faculty Senate Office;

d) Possible Strategies for non-compliant committees

- Call for a new chair
- Reassign the committee members
- Seek enforcement support from deans
- NO PDRC funding
- No Promotions
- Ethics Investigation
- No Increment
- Dock Pay

Jose Munoz –

- “Buy into this?” → Think **buying!** We (GCC) created this structure; we need to se the product! Faculty Senate Office is still new!

- We need to nurture. We as a Senate's are supposed to get people to comply (Committee members only). Eventually we do need to do the compliance strategies!

Barry Mead-

- "We are the not the ones who do disciplinary act. Ethics Committee", we need to understand the difference between of a person of work in non-instructional/instructional post secondary faculty and committee membership expectation;
- Express his opinion about – "Oversight chair should not be chairs in other committees only be 1 job as an Oversight chair."
- It's inequity of the members that are not attending the meeting (people who are sitting in the back of the meeting)
- Accountability issue and not change the classification?
- Promotions dealt at the beginning at the beginning of the year. When they accomplish their work for the first semester. Do they still continue with the job for second semester or do they relax till the following semester? Issue needs to be address!
- These are the challenges and we need to come up with a solution

5) Open Discussion

NONE

6) Agenda Items for Next meeting:

- a) Oversight Chair Reports
- b) Executive Council Reports on Goals
- c) Determine Compliance Strategies

7) Next Meeting:

October 30, 2007

8) Adjournment:

Motion to adjourn: 1st – Gary Hartz, 2nd – Frank Blas

*Instruction for the top: Go to VIEW, find TOOLBARS, and check FORMS. Before inputting data, LOCK first, and then you can just choose from the drop form. Please email facultysenate06@gmail.com or call Rose @ ext.507

GUAM COMMUNITY COLLEGE

Senate

Minutes

Tuesday, October 30, 2007

08:00 AM

Faculty Senate Office / C2

1) Call to Order: 08:05 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	facultysenate06@gmail.com	X	
Lisa Baza-Cruz	facultysenate06@gmail.com	X	
Frank Blas	facultysenate06@gmail.com	X	
Frank Camacho	facultysenate06@gmail.com	X	
Elaine Fejerang	facultysenate06@gmail.com	X	
Gary Hartz	facultysenate06@gmail.com	X	
Jose Munoz	facultysenate06@gmail.com	X	
Rose U. Hormillosa	roseunpingco@gmail.com	X	

Others present:

2) Approval of Prior Minutes:

October 23, 2007

- Motion to approve the minutes made by – Frank Camacho 2nd – Gary Hartz
Motion to approve passed

3) Old Business:

a. Reports:

The Oversight Chairs reported on committee progress and updates.

b. Senate Goals:

1. Coordinate Committee Chair Schedules

JM - is seeking support from department chairs and the deans to coordinate committee chair releases for spring 2008.

2. Newsletter

GH- reported that the first newsletter will be out in November.

3. Retreat

FB- will identify needed training and create an agenda. The retreat be held on April 25, 2008 after election are held.

4. Shared Governance Day

JA – will create the agenda and coordinate the events to take place on April 18, 2008.

5. John Armstrong presented the fifth goal of increasing faculty participation graduation. Frank Camacho made the motion to approve, seconded Gary Hartz;

John A. presented a draft letter to the faculty to commit to attending graduation. Copies of the letter were made and put into the faculty mailboxes.

4) New Business:

President's Report

1. Office operations

The scope of the Faculty Senate is very broad and not supported adequately by the College

2. Discuss Budgetary Needs of the Faculty Senate

It was reported that the FS needs training in budgetary matters

5) Open Discussion:

None

6) Agenda Items for Next meeting:

- a) FS goal reporting by key persons
- b) Role of the Oversight Chair

7) Next Meeting:

Tuesday, November 6, 2007, 8am, Faculty Senate Office, C2

8) Adjournment: 10:00

Gary Hartz made motion to adjourn, seconded by Elaine Fejerang;

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Tuesday, November 20, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:05 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	X
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	X
Dr. Frank Camacho, Stud. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

Others present: Dr. Michelle Santos, Tony Roberto, and Imelda Clymer

- b. Approval of Prior Minutes:

November 13, 2007 - Frank Camacho made a motion to approve the minutes. Seconded by Gary Hartz

- c. New Business:

Review and approval of Senate Committee Goals
- Gary Hartz made a motion to approve the matrix seconded by Jose Munoz.

- d. Old Business:

- a. Chair Reports:

1. Faculty Excellence

- a. The Ethics committee (code of Ethics was approved on 11/7/07)
- 2. Institutional Excellence
 - a. Ruptures in the system;
- 3. Student Learning Excellence
 - a. Faculty Senate approved a motion to fund a confidential online survey.
- b. Senate Goals:
 - 1. Committee Chair Schedules
No Changes
 - 2. Newsletter
In-progress
 - 3. Retreat, April 25, 2008
On-Schedule
 - 4. Shared Governance Election Fiesta, April 18, 2008
In committee review
 - 5. Faculty Attendance at Graduation
In-progress
- c. CGC Report:
 - Faculty Senate was updated on the CGC goals
 - Reporting protocols & procedures were discussed
- e. Open Discussion:
 - a) A'patte (to share) – newsletter name
- f. Agenda Items for Next meeting:
 - a) none
- g. Next Meeting:
 - Tuesday, November 27, 2007, 8:00am, Faculty Senate Office/C2
- h. Adjournment:
 - 10:00am

GUAM COMMUNITY COLLEGE

Faculty Senate

Minutes

Tuesday, November 27, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:10 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	X
Frank Blas, Past President	frankblas@gmail.com	X
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	X
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	X
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stud. Learning Ex.	dr.frank.camacho@gmail.com	X
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	X

*Joe is sick and Elaine is at a Training session;

Others present: Barry Mead

- b. Approval of Prior Minutes:

November 20, 2007 – G.H. table the minutes

- c. New Business:

Midterm Reports

1. Due the first week of December
2. Spring 2008 Meeting Schedule
 - a. 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/4, 3/11, 3/25, 4/1, 4/8, 4/15-These are the proposed dates for Spring Senate meeting schedule.

3. Accreditation & Steering Committee
 - a. Challenges of this committee were discussed.
 - b. These include rules of the committee in governance processes.
 - c. Further discussion will be held later;
- d. Old Business:
 1. Chair Reports:
 1. Faculty Excellence
 - a. Lisa Baza-Cruz stated that the code of ethics was signed by the President;
 - b. B.M. discussed the job specs minutes on the 29th. Revised Bylaws were approved.
 - c. Various amendments to contract proposal for the Job specs were discussed.
 2. Institutional Excellence
 - a. J.A. spoke for Elaine stating that the system is still not stable.
 3. Student Learning Excellence
 - a. F.C. discussed the issue of an online survey.
 - b. G.H. made a motion that: "The Faculty Senate requests that GCC provide necessary financial support to the General Education Committee to make the 2007-2008 Faculty SLO Survey fully confidential." Seconded by Lisa Baza-Cruz;
 2. Senate Goals:
 1. Committee Chair Schedules
 - a. J.A. – wants to discuss the oversight chair's responsibility next meeting;
 - b. G.H. – discussed the process for elected oversight chairs,
 2. Newsletter
 - a. Awaiting information to complete the newsletter
 - b. Request for every faculty member committee/pictures;
 3. Retreat, April 25, 2008
 - a. F.B. – Agenda is near final form;
 - b. PDRC will fund the Faculty Senate Retreat
 4. Shared Governance Election Fiesta, April 18, 2008
 - a. Challenges were review
 - i. J.A. discuss the memos from the education department
 - ii. He contacted HR if there is any staff eligible;
 - iii. J.A. discusses the issue to Dr. Michelle Santos and request for the cost.
 5. Faculty Attendance at Graduation
 - a. In progress

- e. CGC Report/Goals:
 - a) G.H. discusses the CGC goals
 - i) GOALS
 - (1) Sustainability
 - (2) Increase participation of key stakeholders
 - (3) Strengthen leadership
 - (4) Healthy lifestyle
 - ii) Awaiting General Education tentative recommendation
- f. Open Discussion:
 - a. In effective communication on campus continues;
- g. Agenda Items for Next meeting:
 - a. Statement of Oversight Chairs responsibility
- h. Next Meeting:

Tuesday, December 4, 2007, 8:00am, Faculty Senate Office/C2
- i. Adjournment:
 - a. A motion to adjourn by Gary Hartz seconded by Lisa Baza-Cruz @ 9:50am;

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, January 15, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
December 4, 2007
- c. New Business:
1. Office Report/ Rose
 2. Midterm Reports Status
- d. Old Business:
1. Chair Reports:
Faculty Excellence
Institutional Excellence

Student Learning Excellence

2. Senate Goals:

Committee Chair Schedules

Newsletter

Retreat, April 25, 2008

Shared Governance Election, April 18, 2008

Faculty Attendance at Graduation

- e. CGC Chair Report
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
Tuesday, January 21, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Wednesday, February 6, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
January 28, 2008
- c. New Business:
Anonymous Letter
PDD/February 18, 2008/Hyatt
- d. Old Business:
System for tracking documents
ASC Proposal
Mission Statement

February 8, 2008 Special Senate Session/ April 18 Election Agenda

- e. CGC Chair Report
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
Monday, February 11, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, March 10, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of February 11, February 25 Minutes:

- c. New Business:

Proposed Amendment to Article III of the Faculty Senate Bylaws

“Chairpersons Of Oversight Committees. Members of the respective subcommittees from Faculty Excellence, Institutional Excellence and Student Learning Excellence shall elect their Oversight Committee Chairperson. Oversight Committee Chairpersons shall not act as the chair of a subcommittee and shall be members of the Faculty Union Bargaining Unit.”

Communications Protocol Draft

- d. Old Business:
 - Document Tracking Form
 - April 18 Elections Agenda
- e. CGC Chair Report:
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
 - Monday, March 17, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Agenda

Monday, April 21, 2008

8:00 PM

Faculty Senate Office/ C2

- a. Call to Order: 8:25 PM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of April 14, 2008 minutes
- c. New Business:
- d. Old Business:

Leadership Training

- f. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Special Session

Agenda

Friday, April 18, 2008

012:00 PM

Faculty Senate Office/ C2

- a. Call to Order: 12:00 PM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. New Business:
President's Report
- c. Old Business:
Faculty Senate Election Run Through

Committee Effectiveness Matrix
Leadership Training
Approval of April 14, 2008 minutes

- f. Adjournment:

Senate Meeting

Agenda

Tuesday August 28, 2007
GCC Campus, Room C-2

- 1) Call to Order by 9:00am

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com		
Jose Munoz	jmunozgcc@hotmail.com		
Frank Blas	frankblas@gmail.com		
Gary Hartz	rghartz@hotmail.com		
Lisa Baza-Cruz			
Elaine Fejerang	efejerang@guam.net		
Frank Camacho	dr.frank.camacho@gmail.com		

Others present:

- 2) Approval of Prior Minutes:
- 3) Old Business:
- 4) New Business
- 5) Open Discussion
- 6) Agenda Items for Next meeting:
- 7) Next Meeting:
- 8) Adjournment:

Faculty Senate Special Session Meeting

Agenda

Friday October 12, 2007
GCC Campus, Room 105

- 1) Call to Order by 2:41pm

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com		
Jose Munoz	jmunozgcc@hotmail.com		
Frank Blas	frankblas@gmail.com		
Gary Hartz	rghartz@hotmail.com		
Lisa Baza-Cruz	bazacruz@guam.net		
Elaine Fejerang	efejerang@guam.net		
Frank Camacho	dr.frank.camacho@gmail.com		
Patty Terlaje	paterlaje@yahoo.com		
Joni Kerr	jonikerr@yahoo.com		
Jonathan Quan			
Sandi Balbin			

Others present:

- 2) Code of Professional Ethics:
- 3) TAC Request:
- 4) Open Discussion: NONE
- 5) Adjourn:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, November 23, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
November 13, 2007
- c. New Business:
Review and approval of Senate Committee Goals
- d. Old Business:
- a. Chair Reports:
 - 1. Faculty Excellence
 - 2. Institutional Excellence
 - 3. Student Learning Excellence
 - b. Senate Goals:

1. Committee Chair Schedules
2. Newsletter
3. Retreat, April 25, 2008
4. Shared Governance Election Fiesta, April 18, 2008
5. Faculty Attendance at Graduation

c. CGC Report

e. Open Discussion:

f. Agenda Items for Next meeting:

g. Next Meeting:

Tuesday, November 27, 2007, 8:00am, Faculty Senate Office/C2

h. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, January 21, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
January 15, 2007
- c. New Business:
1. Approval of the Budget Request FY 2009
 2. Job Specs Convenes at 9am

d. Old Business:

1. Chair Reports: Midterm Reports Status

Faculty Excellence

Institutional Excellence

Student Learning Excellence

2. Senate Goals:

Committee Chair Schedules

Newsletter/photos

Retreat, April 25, 2008/PDRC funding

Election, April 18, 2008/revised agenda

Faculty Attendance at Graduation/February Deadline

e. CGC Chair Report

f. Open Discussion:

g. Agenda Items for Next meeting:

h. Next Meeting:

Monday, January 28, 2008, 8:00am, Faculty Senate Office/C2

i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, February 11, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of February 6, Minutes:
- c. New Business:
April 18, 2008
- d. Old Business:
- e. CGC Chair Report
- f. Open Discussion:

- g. Agenda Items for Next meeting:
- h. Next Meeting:
Monday, February 18, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, March 24, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of March 10, 2008 minutes:
- c. New Business:
Review of the new academic calendar
- d. Old Business:
Review of the document tracking form
- e. CGC Chair Report:
- f. Open Discussion:

- g. Agenda Items for Next meeting:
- h. Next Meeting:
Monday, April 7, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Agenda

Monday, April 7, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of March 24 and 31, 2008 minutes:
- c. New Business:
 Final Report Status
 Faculty Senate Election/ April 18, 2008
- d. Old Business:

Review of the document tracking form

- e. CGC Chair Report:
- f. Open Discussion:
- g. Agenda Items for Next Meeting:
Committee Effectiveness Evaluation
- h. Next Meeting:
Monday, April 14, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, November 27, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
November 20, 2007
- c. New Business:
Midterm Reports
1. Due the first week of December
 2. Spring 2008 Meeting Schedule
- d. Old Business:
1. Chair Reports:
Faculty Excellence

Institutional Excellence
Student Learning Excellence

2. Senate Goals:

Committee Chair Schedules

Newsletter

Retreat, April 25, 2008

Shared Governance Election Fiesta, April 18, 2008

Faculty Attendance at Graduation

- e. CGC Report
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
Tuesday, December 4, 2007, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

**Faculty Senate
Agenda
Tuesday, September 11, 2007
GCC Campus, Room C-2**

- 1) Call to Order 8:05 am

Attendance

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com		
Jose Munoz	jmunozgcc@hotmail.com		
Frank Blas	frankblas@gmail.com		
Gary Hartz	rghartz@hotmail.com		
Lisa Baza			
Elaine Fejerang	efejerang@guam.net		
Frank Camacho	Dr.frank.camacho@gmail.com		

Others present:

- 2) Approval of Prior Minutes:
- 3) Old Business
- 4) New Business
- 5) Open Discussion
- 6) Agenda Items for Next meeting:
- 7) Next Meeting:
- 8) Adjournment:

GUAM COMMUNITY COLLEGE

Senate

Agenda

Tuesday, October 23, 2007

08:00 AM

Faculty Senate Office / C2

1) Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	johnarmstrong06@gmail.com		
Jose Munoz	jmunozgcc@hotmail.com		
Frank Blas	frankblas@gmail.com		
Gary Hartz	rghartz@hotmail.com		
Lisa Baza-Cruz	bazacruz@guam.net		
Elaine Fejerang	efejerang@guam.net		
Frank Camacho	dr.frank.camacho@gmail.com		
Rose U. Hormillosa	roseunpingco@gmail.com		

Others present

2) Approval of Prior Minutes:

3) Old Business:

a. Committee Reporting Matrix

1. Chair of Faculty Excellence
2. Chair of Institutional Excellence
3. Chair of Student Learning Excellence

b. Senate Office Hours

4) New Business:

a) College Governing Council Report

b) President's Report

c) Faculty Senate Goals

d) Possible Strategies for non-compliant committees

5) Open Discussion

NONE

6) Agenda Items for Next meeting:

- a) Oversight Chair Reports
- b) Executive Council Reports on Goals
- c) Determine Compliance Strategies

7) Next Meeting:

8) Adjournment:

*Instruction for the top: Go to VIEW, find TOOLBARS, and check FORMS. Before inputting data, LOCK first, and then you can just choose from the drop form. Please email facultysenate06@gmail.com or call Rose @ ext.507

GUAM COMMUNITY COLLEGE

Senate

Agenda

Tuesday, November 06, 2007

08:00 AM

Faculty Senate Office / C2

1) Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	facultysenate06@gmail.com		
Lisa Baza-Cruz	facultysenate06@gmail.com		
Frank Blas	facultysenate06@gmail.com		
Frank Camacho	facultysenate06@gmail.com		
Elaine Fejerang	facultysenate06@gmail.com		
Gary Hartz	facultysenate06@gmail.com		
Jose Munoz	facultysenate06@gmail.com		
Rose U. Hormillosa	roseunpingco@gmail.com		

Others present:

2) Approval of Prior Minutes/Oct 30,2007:

3) Old Business:

a. Reports:

1. Faculty Excellence
2. Institutional Excellence
3. Student Learning Excellence

b. Senate Goals:

1. Coordinate Committee Chair Schedules
2. Newsletter
3. Retreat
4. Shared Governance Day
5. Faculty Participation at Graduation

- 4) New Business:
 - a) President Report
 - 1. Office operations
 - 2. CGC action: support
- 5) Open Discussion:
- 6) Agenda Items for Next meeting:
- 7) Next Meeting:
- 8) Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, January 28, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
January 21, 2008
- c. New Business:
Official Records and Document Tracking
ASC Reorganization Proposal
Senate Mission Statement
- d. Old Business:
General Education Recommendations
Committee Midterm Reports

Senate Goals Status

- e. CGC Chair Report
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
Monday, February 4, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, February 25, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of February 11, Minutes:

- c. New Business:

Year End Reports are due the first week of April (March 31-April 4th)

Senate Criteria for Committee Effectiveness

Senate Recommendations on Committee Matters/Processes

Professional Development Day (February 18)

Calendar Committee Faculty Survey Results

Gary H. will provide an update on the initial plans for development of a student center

- d. Old Business:
 - Document Tracking Form
 - Committee Membership Survey Form
 - Midterm Reports Updates
 - April 18 Elections Agenda
 - April 25 Leadership Training Agenda
 - General education recommendations
- e. CGC Chair Report
- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
 - Monday, March 3, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, December 4, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stud. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present: none

- b. Approval of Prior Minutes:

- c. New Business:

1. Midterm Reports Reporting Status
2. Committee status:
 - Accreditation Steering Committee
 - IMC
 - Academic Advising

- d. Old Business:

1. Chair Reports:

Faculty Excellence
Institutional Excellence
Student Learning Excellence

2. Senate Goals:

Committee Chair Schedules
Newsletter
Retreat, April 25, 2008
Shared Governance Election Fiesta, April 18, 2008
Faculty Attendance at Graduation

e. CGC Report

f. Open Discussion:

g. Agenda Items for Next meeting:

h. Next Meeting:

Tuesday, December 11, 2007, 8:00am, Faculty Senate Office/C2

i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Monday, March 31, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of March 24, 2008 minutes:
- c. New Business:
Review of April Election Ballot
- d. Old Business:
Status of proposed academic calendar
Review of the document tracking form
- e. CGC Chair Report:

- f. Open Discussion:
- g. Agenda Items for Next meeting:
- h. Next Meeting:
Monday, April 7, 2008, 8:00am, Faculty Senate Office/C2
- i. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

Agenda

Tuesday, November 23, 2007

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of Prior Minutes:
November 13, 2007
- c. New Business:
Review and approval of Senate Committee Goals
- d. Old Business:
- a. Chair Reports:
 - 1. Faculty Excellence
 - 2. Institutional Excellence
 - 3. Student Learning Excellence
 - b. Senate Goals:

1. Committee Chair Schedules
2. Newsletter
3. Retreat, April 25, 2008
4. Shared Governance Election Fiesta, April 18, 2008
5. Faculty Attendance at Graduation

c. CGC Report

e. Open Discussion:

f. Agenda Items for Next meeting:

g. Next Meeting:

Tuesday, November 27, 2007, 8:00am, Faculty Senate Office/C2

h. Adjournment:

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to the administration for the College to the benefit of our students and the community we serve.

Agenda

Monday, April 14, 2008

08:00 AM

Faculty Senate Office/ C2

- a. Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present
John Armstrong, President	johnarmstrong06@gmail.com	
Frank Blas, Past President	frankblas@gmail.com	
Jose Munoz, President Elect	jmunozgcc@hotmail.com	
Gary Hartz, Member-at-Large	rghartz@hotmail.com	
Lisa Baza-Cruz, Faculty Excellence	bazacruz@guam.net	
Elaine Fejerang, Inst. Excellence	efejerang@guam.net	
Dr. Frank Camacho, Stu. Learning Ex.	dr.frank.camacho@gmail.com	
Rose U. Hormillosa, WPII	roseunpingco@gmail.com	

Others present:

- b. Approval of March 31, 2008 and April 7, 2008 minutes:
- c. New Business:
Budget
C2, Senate Office
Committee Effectiveness

- d. Old Business:
- e. CGC Chair Report:
- f. Open Discussion:
- g. Agenda Items for Next Meeting:
- h. Next Meeting:
To be determined-
- i. Adjournment:

*Instruction for the top: Go to VIEW, find TOOLBARS, and check FORMS. Before inputting data, LOCK first, and then you can just choose from the drop form. Please email facultysenate06@gmail.com or call Rose @ ext.507

GUAM COMMUNITY COLLEGE

Senate

Agenda

Tuesday, October 30, 2007

08:00 AM

Faculty Senate Office / C2

1) Call to Order: 08:00 AM

Attendance:

Name	E-mail	Present	Absent
John Armstrong	facultysenate06@gmail.com		
Lisa Baza-Cruz	facultysenate06@gmail.com		
Frank Blas	facultysenate06@gmail.com		
Frank Camacho	facultysenate06@gmail.com		
Elaine Fejerang	facultysenate06@gmail.com		
Gary Hartz	facultysenate06@gmail.com		
Jose Munoz	facultysenate06@gmail.com		
Rose U. Hormillosa	roseunpingco@gmail.com		

Others present:

2) Approval of Prior Minutes:

3) Old Business:

a. Reports:

1. Faculty Excellence
2. Institutional Excellence
3. Student Learning Excellence

b. Senate Goals:

1. Coordinate Committee Chair Schedules
2. Newsletter
3. Retreat
4. Shared Governance Day

4) New Business:

President's Report

1. Office operations

2. Discuss Budgetary Needs of the Faculty Senate

5) Open Discussion:

6) Agenda Items for Next meeting:

7) Next Meeting:

8) Adjournment:

GUAM COMMUNITY COLLEGE
FACULTY SENATE

Agenda

October 9, 2007
8:00am/Room C2

- I. Call to Order
- II. Approval of Minutes
- III. Office Operations
 - a. Numbering system to track FS resolutions
 - b. Committee reporting matrix
 - c. Commencement Attendance
 - d. Gmail alternative
- IV. Bylaws/SOP Approval
 - a. TAC
 - b. RBC
 - c. PDRC
 - d. Promotions
 - e. Faculty Jobs/Evaluation
- V. Review of Code of Professional Ethics
- VI. Banner Update
- VII. Open Discussion
- VIII. Adjourn