

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

May 18, 2011

Agenda

8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 04-04-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC- Clare
 - C. Promotions- Mel
 - D. LOC- Sarah
4. New Business:
 - A. Guam Seal approval in Chamorro
 - B. Committee final report
5. Next Meeting – TBA

GUAM COMMUNITY COLLEGE
Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes
Wednesday, May 18, 2011
Room C2

I. Call to Order at 8:45 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	

II. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC: C. Camacho will contact P. Terlaje regarding end-of-the-year report (trip report revisions and institutional priorities).
- C. Promotions: no updates
- D. LOC- A. San Nicolas will contact G. Hartz regarding the status of the lab discussion and to upload the course and program guide template (current template is not working).

III. New Business:

- A. M/S/A for Guam Seal to be approved in Chamorro.
- B. All committee final reports were reviewed and completed. A. San Nicolas will make final changes and send to FS for review before sending to AVP.

V. M/S/A Adjournment—09:30 a.m.

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FACULTY SENATE

April 04, 2011

Agenda

8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 03-28-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC- Clare
 - C. Promotions- Mel
 - D. LOC- Sarah
 - E. Distant Learning Education
4. New Business:
 - A. Catalog Changes
 - B. FS Budget
5. Announcements:
6. Next Meeting – Monday, April 11, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes
Monday, April 04, 2011
Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of March 28, 2011.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC: no updates
- C. Promotions: no updates
- D. LOC- G. Hartz will send in reports (attendance and other updates) by April 15, 2011.
- E. Distant Learning Education: Still waiting for a response.

IV. New Business:

- A. Catalog Changes-tabled, C. Camacho will send out an email to all FS.
- B. FS Budget-B. Blas will gather price quotes for the following items and see what can be purchased: thumb drive (4G), canvas bags, calendars, FS lanyards, and GCC t-shirt (dark blue) for the Faculty Convocation.

V. Announcements:

- College Fair/Spring Festival- April 07, 2011 @ 9:00 a.m.

VI. M/S/A Adjournment–09:00 a.m.: next meeting Monday, April 25, 2011 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

March 28, 2011

Agenda

8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 03-21-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC- Clare
 - C. Promotions- Mel
 - D. LOC- Sarah
 - E. Distant Learning Education
 - F. GCC T-shirt
4. New Business:
 - A. FS Constitution
 - B. Dr. Ray Somera Updates
5. Announcements:
6. Next Meeting – Monday, April 04, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Minutes
Monday, March 28, 2011
Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X
Rene Ray Somera	reneray.somerea@guamcc.edu	X
Marlena Montague	marlena.montague@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of March 21, 2011 with changes.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC: C. Camacho reports that she informed PDRC Chair P. Terlaje of due dates: April 15, 2011 for committee attendance and May 1, 2011 for the end-of-year report. The report will consist of a 1-2 page summary with necessary attachments. The travel flowchart and process will be given to CGC and their next meeting.
- C. Promotions: I. Clymer sent an email to T. Lizama requesting for the end-of-year report and attendance log.
- D. LOC- S. Leon Guerrero reports committee is requesting for an extension on end-of-year report and attendance because they have several meetings left and they want to turn in all requested documents at one time. S. Leon Guerrero will email G. Hartz requesting for the attendance log by April 15, 2011 all others (2 page summary of major activities with attachment of any detailed information, recommendations for next year and year-end-report) by May 1, 2011.
- E. Distant Learning Education: J. Sunga informed FS at the last meeting that the memo requesting for a distance education staff has been sent to the president, M. Okada. According to P. Clymer it has not been sent because it is still in the drafting process. President has started the Technology Audit according to her speech and the technology portion of the ISMP (Institutional Strategic Master Plan) will also be worked on.
- F. GCC T-shirt-FS has decided to cancel because it is too late in the semester.

IV. New Business:

- A. FS Constitution- M/S/A with corrections. Will be posted as soon as signed by FS.
- B. Dr. Somera updates on assessment-see attached document.

V. Announcements:

- B. Blas to print out FS Budget by next meeting, April 4, 2011.
- Management Strategic Planning on April 29.
- C. Camacho will draft the plagiarism statement for the catalog changes.
- College Fair/Spring Festival- April 07, 2011 @ 9:00 a.m.

VI. M/S/A Adjournment–09:30 a.m.: next meeting Monday, April 04, 2011 @ 8:30 a.m.

Barbara S. Blas

From: Barbara Jean Blas [barbara.blas4@guamcc.edu]
Sent: Monday, March 28, 2011 12:55 PM
To: barbara.blas4@guamcc.edu
Subject: Fwd: FW: Faculty Senate assessment

On 3/28/11 12:50 PM, Clare Camacho wrote:

Bobbie, please print for file.

Clare Camacho, Ph.D, Professor
Education Department
Guam Community College
P.O. Box 23069
Barrigada, GU 96921
(671) 735-5656; (671)734-2550 (fax)

From: R. Ray D. Somera [<mailto:reneray.somera@guamcc.edu>]
Sent: Monday, March 28, 2011 10:44 AM
To: 'Anthony San Nicolas'; 'Clare Camacho'
Cc: 'Gina Charfauros Tudela'; priscilla.johns@guamcc.edu; marlena.montague@guamcc.edu
Subject: Faculty Senate assessment

Hello all—

This email documents the highlights of our meeting today (3/28) at the Faculty Senate office regarding faculty senate assessment. We reached consensus on the following:

- (1) In lieu of TracDat assessment, the Faculty Senate president will prepare a memo to the Academic Vice President **no later than May 15** each year which will contain the following pieces:
 - a cover memo explaining the purpose and context of FS assessment, as it links back to the 2007 and 2008 FS Effectiveness Survey Reports;
 - a summary report of AY 2010-2011 committee accomplishments under the purview of the Faculty Senate;
 - committees covered by this report will include Promotions, PDRC, LOC, and Council of Dept. Chairs;
 - attachments of committee meetings, schedule, agenda, membership lists, and other pertinent documents showing evidence of participation and quality work;
 - relevant recommendations to address gaps identified in the analysis of committee accomplishments.
- (2) As Marlena represented AIER in the meeting, she will inform the office that TracDat will henceforth be removed from the assessment taxonomy and archived in TracDat, with a copy of this email part of the archival documents.

- (3) It was clear from the meeting that this new arrangement will invaluablely assist AIER in compiling the evidence necessary for its annual assessment report.

I appreciate your critical cooperation on this matter.

Thanks again,

R. Ray D. Somera, Ph.D.

Vice President for Academic Affairs

Guam Community College

PO Box 23069 GMF

Barrigada, Guam 96921

rsomera@guamcc.edu

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FACULTY SENATE

March 21, 2011

Agenda

8:30 AM

Faculty Senate Office

1. Call to Order
2. Review of Minutes from 03-14-2011
3. Recital of GCC Mission Statement
4. Old Business:
 - a. LOC Report – Sarah
 - b. Promotions Report – Mel
 - c. PDRC Report - Clare
 - d. Distant Education
 - e. Concern/complain form
 - f. Ethic Procedure
 - g. GCC T-shirt
5. New Business:
 - a. FS Constitution
 - b. CTC Updates-Dr. Sunga
6. Announcements:
7. Next Meeting – Monday, March 28, 2011 @ 8:30 a.m. in C2

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, March 21, 2011

Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	
Anthony Jay Sunga	anthonyjay.sunga@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of March 14, 2011 with changes.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. LOC- tabled
- C. Promotions: I. Clymer reports sent an email to T. Lizama requesting for the Year-End-Report and Attendance Log, deadline: April 15, 2011.
- D. PDRC: C. Camacho reports there is very little money left, PDRC has stopped accepting applications. CGC will meet this Friday, March 25, 2011 and the travel flowchart will be put on the agenda.
- E. Distant Learning Education: tabled
- F. Concern/Complaint Form-finalized, will be sent out to all faculty and will be posted.
- G. Ethics Procedure-finalized, will be posted.
- H. GCC T-shirt-instead of the Guam flower FS has agreed to change it to a coconut tree. B. Blas will work on a layout.

IV. New Business:

- A. FS Constitution- tabled for next FS meeting, March 28, 2011. C. Camacho will send a copy to all FS members.
- B. CTC Update- A. Sunga reports letter for distant education has been sent to President M. Okada along with a recommendation for a staff position for Distance Education. C. Camacho will follow up with P. Clymer on letter. Goal is to have stable campus wireless. Bid specs for computers and laptops have been updated if ARRA funding is received. Software requirements have been updated to Microsoft Office 2010 and 2007 for the Operating System. A. Sunga was not clear on where reports or requests go to – CGC or VP C. Santos or straight to President.

V. Announcements:

- Committee Elections: April 15, 2011.
- Management Strategic Planning-April 29, 2011; LRC Building @ 10:00 a.m.

VI. M/S/A Adjournment–09:00 a.m.: next meeting Monday, March 28, 2011 @ 8:30 a.m.

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FACULTY SENATE

March 14, 2011

Agenda

8:30 AM

Faculty Senate Office

1. Call to Order
2. Review of Minutes from 03-07-2011
3. Recital of GCC Mission Statement
4. Old Business:
 - a. LOC Report – Sarah
 - b. Promotions Report – Mel
 - c. PDRC Report - Clare
 - d. Distant Education
 - e. Plagiarism
 - f. Concern/complain form
5. New Business:
 - a. Travel Policy/flowchart
 - b. FS Constitution
 - c. FS & Management Strategic Planning-April 18, 2011; LRC Building @ 9:00 a.m.
 - d. Spring 2011 IDEA Student Ratings of Instructions Survey-
 - MyGCC Announcement for Faculty
 - Memo to Faculty
6. Announcements:
7. Next Meeting – Monday, March 21, 2011 @ 8:30 a.m. in C2

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Minutes

Monday, March 14, 2011

Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of March 07, 2011.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. LOC- see attached email message from G. Hartz. S. Leon Guerrero will request for a copy of the committee by-laws, ask G. Hartz about the delay on the approval process from passing the motion to submitting it to AVP office, and highlights of major changes to the curriculum manual. A. San Nicolas will send an email to all committees to submit their by-laws.
- C. Promotions: no updates. I. Clymer will get an updated final report and attendance for evaluation purposes.
- D. PDRC: C. Camacho reports:
 - 1. The travel flowchart is done. MSA to approve travel flowchart with the following changes:
 - a. Dates needed from numbers 11 through 14.
 - b. Personnel should be excluded from the payback policy when funding is from grants or incentives.
 - c. Once funds have been verified, it is the responsibility of the Business Office to ensure timely processing of documents. The traveler should not be penalized for untimely processing, such as having to go a different route, hand carrying the check or incurring more charges.
 - d. Original quotes, even if expired, should be honored until step 13.
 - 2. There is money left in PDRC; \$1,000+ only. They are still accepting applications. If money runs out PDRC will make an announcement.
- E. Distant Learning Education: nothing to report
- F. Plagiarism- FS reviewed the documents. M/S/A plagiarism policy with corrections to include online resources for how to cite properly.
- G. Concern/Complaint Form-prepared by A. San Nicolas and M. Postrozny. FS reviewed and discussed the form. Tabled, pending corrections and changes.

IV. New Business:

- A. FS Constitution- tabled for next FS meeting, March 21, 2011.
- B. FS & Management Strategic Planning-April 18, 2011; LRC Building @ 9:00 a.m. FS requests to reschedule. A. San Nicolas will ask M. Okada to reschedule and consider a Friday.

- C. Spring 2011 IDEA Student Ratings of Instructions Survey-faculty member part is done, administration to students is next.

V. Announcements:

- Committee Elections: April 15, 2011.
- Helen (Lani) Gamble husbands memorial, Wednesday, March 16, 2010. FS members will attend and C. Camacho will purchase seraphic mass from FS.
- Japan Club accepting monetary donations for Tsunami Relief Effort.
- Graduation-May 20, 2011. The following faculty members have requested for cap and gown orders: F. Evangelista (5'10), A. San Nicolas (5'10), M. Postrozny (5'5), and I. Clymer (5'5). S. Leon Guerrero only needs the cap (regular). B. Blas will place the order with J. Evangelista.
- Faculty T-shirt: Guam flower (puti tai nobiu) over GCC logo. Deadline to collect orders is March 31, 2011. B. Blas to send out an email to all faculty members after she completes design.

VI. M/S/A Adjournment—09:30 a.m.: next meeting Monday, March 21, 2011 @ 8:30 a.m.

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FACULTY SENATE

March 07, 2011

Agenda

8:30 AM

Faculty Senate Office

1. Call to Order
2. Review of Minutes from 02-14-2011 and 02-28-2011
3. Recital of GCC Mission Statement
4. Old Business:
 - a. LOC Report – Sarah
 - b. Promotions Report – Mel
 - c. PDRC Report - Clare
 - d. Distant Education
5. New Business:
 - a. Plagiarism
 - b. Communication with CTC
 1. FS assessment
 2. Concern or complain Form
6. Announcements:
 - a. T-shirt Fridays at GCC
7. Next Meeting – Monday, March 07, 2011 @ 8:30 a.m. in C2

GUAM COMMUNITY COLLEGE
Faculty Senate

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Minutes
Monday, March 07, 2011
Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of February 14, 2011 and February 28, 2011 with corrections.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. LOC- no response to S. Leon Guerrero email. S. Leon Guerrero will follow up, pending response.
- C. Promotions: I. Clymer reports promotions will offer a workshop in April 2011. President M. Okada sent out congratulatory letters.
- D. PDRC: C. Camacho reports the flow chart has been submitted to PDRC, no response, C. Camacho will follow up. PDRC budget still pending response as well. B. Mead will request for an increase once all the monies have been exhausted.
- E. Distant Learning Education: C. Camacho attended CTC meeting and made the following requests: survey teachers and students to assess DE needs, technology audit to see if we have the infrastructure to do DE, and to update the ISMP technology part. They are in support of it, but C. Camacho will follow up on the outcome.

IV. New Business:

- A. **Plagiarism-**
Consequences of plagiarism are not stated in the GCC Catalog and Student Handbook. C. Camacho presented a draft of plagiarism for FS to review for approval by next meeting. Everyone will look at other colleges for comparison. A. San Nicolas will request for COPSA to conduct training in regards to plagiarism once it is passed. The document should also go through the governance process.
- B. **Communication with CTC-**
 - 1. FS Assessment- FS does not need to be assessed because the process speaks for itself. A. San Nicolas will draft letter to CCA about withdrawing from the assessment process.
 - 2. Concern or complain form- A. San Nicolas and M. Postrozny will create a draft complain/concern form to be presented to FS by next meeting.

- C. **Regalia-** B. Blas will verify what information is needed to place orders. Need to create a promissory note and return date sign out sheet.

V. Announcements:

- T-shirt Fridays at GCC- A. San Nicolas has spoken to M. Okada; she said the island wear is only if the faculty wants to participate.
- Special Olympics- March 19, 2011 @ Okkodu High School.
- Committee Elections: April 15, 2011, nominations are due March 11, 2011.
- College Fair- April 07, 2011 @ MPA
- Simon Sanchez College Fair- March 18, 2011
- C. Camacho reports her trip was very productive – she discussed issues with accreditation and assessment.

VI. M/S/A Adjournment–09:30 a.m.: next meeting Monday, March 14, 2011 @ 8:30 a.m.

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FACULTY SENATE

February 28, 2011

Agenda

8:30 AM

Faculty Senate Office

1. Call to Order
2. Review of Minutes from 2-21-2011
3. Recital of GCC Mission Statement
4. Old Business:
 - a. LOC Report – Sarah
 - b. Promotions Report – Mel
 - c. PDRC Report - Clare
 - d. Distant Education
5. New Business:
 - a. Banner/Luminus/Standing Committee-Ms. Elaine Fejeran
6. Announcements:
 - a. T-shirt Fridays at GCC
7. Next Meeting – Monday, March 07, 2011 @ 8:30 a.m. in C2

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, February 28, 2011

Room C2

Final

I. Call to Order at 8:35 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X
Elaine Fejerang	elaine.fejerang@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of February 21, 2011 with corrections.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. LOC- S. Leon Guerrero will email G. Hartz and E. Chong. Updates will be available by next FS meeting.
- C. Promotions: no updates. I. Clymer will verify from T. Lizama if there will be an end of the year presentation.
- D. PDRC: no updates
- E. Distant Learning Education: tabled

IV. New Business:

- A. Banner/Luminus/Standing Committee- E. Fejerang; Standard IV (job is to answer certain questions within assessment). Seeking for evidence such as the following:
 - 1. Agenda and minutes of FS Committee in MyGCC Group Studio. B. Blas clarified where the files can be found and all files have been updated.
 - 2. Is the FS role really clearly defined by the institution? Or what mechanism does FS have in place to enforce the role of the FS? On Professional Development Day each Senate explained their roles, there was an agenda for this event and the Participatory Governance Structure was also explained. FS communicates with the Chairs of each committee and at the same time the Chairs communicate with their members. E. Fejerang recommends that there be an annual event such as PDD to address the role of the FS. M. Postrozny made a motion for a FS briefing to be conducted annually. No one opposed, motion approved. S. Leon Guerrero suggested that during convocation, because all faculty are present, to introduce the FS officers as well as the chairs and co-chairs for each standing committee.
 - 3. Is there communication between FS and CTC? C. Camacho is scheduled to meet with CTC, no updates. FS will discuss and review the Participatory Governance Structure and see if there are any changes to be made. Tabled for further discussion.
 - 4. What mechanism does the FS have in place to assess their performance? This includes successes, weaknesses and the direction of the FS. Further discussion will take place at the next meeting.

5. Concern about the Banner and the Luminous, where was the faculty input when making decisions-Banner Core Committee, no faculty members. A. San Nicolas will discuss this issue with the CTC chair (P. Clymer).
6. A complaint by a faculty adjunct instructor in the Science and Math Department was brought up. FS was not aware of the complaint. E. Fejerang asks, if FS has a method to address complaints or concerns? Marsha and Tony volunteered to create a form.

V. Announcements:

- T-shirt Fridays at GCC- B. Blas will verify with HR for the number of faculty members. WHY? A. San Nicolas will contact President Okada to remind her of “GCC T-shirt Friday” as initiated by FS.
- Committee Elections: April 15, 2011 (3 PDRC, 2 Promotions, 1 FS Senator, 1 FS President-Elect, 4 Union).
- Student Leading Students Conference @ the Marriott Hotel on Friday, March 04, 2011.
- A. San Nicolas will remind faculty that graduation is full regalia as part of the new faculty union contract.

VI. M/S/A Adjournment–09:30 a.m.: next meeting Monday, March 07, 2011 @ 8:30 a.m.

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FACULTY SENATE

February 21, 2011

Agenda

8:30 AM

MPA

1. Call to Order
2. Review of Minutes from 2-14-2011
3. Recital of GCC Mission Statement
4. New Business:
 - A. Training for Mentees
 - Welcoming Remarks- Tony San Nicolas
 - Governance Structure/Committees & Members-Clare
 - Faculty Senate Committees:
 - i. LOC – Sarah LG
 - ii. Promotions - Mel
 - iii. PDRC - Clare
 - Role of FS - Marsha
5. Old Business:
 - a. LOC Report – Sarah
 - b. Promotions Report – Mel
 - c. PDRC Report - Clare
 - d. Distant Education
6. Announcements:
 - a. Meeting on Friday, February 25, 3:30 – mandatory for all faculty
 - b. Tshirt Fridays at GCC
 - c. Construction Rodeo on Sunday, Feb. 27 at 10 am
 - d. Open Campus Feedback
7. Next Meeting – Monday, February 28, 2011 @ 8:30 a.m. in C2

Minutes

Monday, February 21, 2011

MPA – Professional Development Day

- I. Call to order at 8:30 a.m. All present
- II. Review of minutes –M/S/A with corrections, February 14, 2011 minutes
- III. Recitation of GCC Mission Statement by FS.
- IV. New Business
 - A. Training for Mentees – Presentation by Faculty Senate to GCC mentees AY 2010-2011.
Topics included: Welcoming Remarks – Tony San Nicolas
Governance Structure/Committees and membership –Clare Camacho
Learning Outcomes Committee (LOC) – curriculum issues
Promotions – Advancement in Rank
PDRC – tuition assistance and professional development
Faculty Senate – Participatory Governance (Article 12)

Each presenter explained the duties and responsibilities for each standing committee and the faculty composition for each. Handouts explaining committee membership for 20102011 and the participatory governance structure were distributed. Marsha also discussed the history of governance and how it has evolved into participatory governance. She emphasized that FS is the voice of the faculty and encouraged all to contact any member for issues or concerns that may arise.

Old Business

- A. LOC – Sarah requested to table her report until the next FS meeting. This will enable her to contact the chair to clarify information regarding LOC.
- B. Promotions – Imelda Clymer reported the following:
 - Committee responsibilities.
 - Tips and recommendations in preparing a promotion packet.
 - The committee has two openings for the upcoming school year. Interested individuals must contact Sally Sablan.
- C. PDRC - Clare discussed the following:
 - a. The purpose of PDRC
 - b. GCC's Travel Flow Chart
 - c. PDRC account – Patty T. will verify current PDRC balance.
- D. Distant Education- Clare reported that she is meeting with Patrick Clymer and CTC on Wednesday, 2/23 for further discussions.
- E. Code of Ethics- The document was sent to Barry Mead for the Union's approval.
- F. Institutional Priorities- Tony will meet with CGC for further discussions.

Announcements:

- A. February 25, 3:30-5:00, Mandatory meeting with President Okada

B. Open Campus Day – comments from the group:

1. For future planning, committee should survey businesses to determine interest, need and workshop topics.
2. Door prizes should be scheduled to entice people to attend.
3. Although the crowd was large (evening) it appeared that only GCC faculty, staff and students and their families were in attendance. Did the event accomplish its goal of marketing our programs and offerings to the public?
4. The earlier workshops began late so all subsequent workshops started late.
5. What happened to the Saturday schedule? Last year's was a success, why change?
6. Advertisement was not a problem as the event was published in the newspapers, seen on TV and heard on several radio stations. So why was attendance low?

C. Faculty meeting with the President

Friday, February 25

M P A 3:30-5:00

- VI. Adjournment – M/S/A adjournment at 9:30. Next meeting is on Monday, Feb. 28, 8:30 am in C-2.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

February 14, 2011

Agenda

8:30 AM Room # C-2

1. Call to Order
2. Review of Minutes from 01-31-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC-
 - C. Promotions-
 - D. LOC-
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
5. Announcements:
6. Next Meeting – Monday, February 21, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes

Monday, February 14, 2011

Room C2

Final

I. Call to Order at 8:35 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of January 31, 2011 with corrections.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC: C. Camacho reported that Professional Development Day is scheduled for February 21, 2011. This day is not mandatory for secondary faculty. Faculty Senate will be doing a presentation on Faculty Governance at 8:30 and have a meeting at the same time if time permits. Travel authorization flow chart is with PDRC for approval. The Travel Authorization flowchart and description was sent to PDRC. C. Camacho informed PDRC to review, make recommendations, and send through the FS. The FS will send it to CGC to review for inclusion in the travel policy. C. Camacho will ask PDRC for the balance of budget.
- C. Promotions: submitted an application to do a promotions workshop on PPD Day, but not selected. Applicants were notified 1/31/11 of selection and recommendation sent to President.
- D. LOC-
S. Leon Guerrero sent a follow up email to G. Hartz for updated minutes and agenda and to inform him that the revised templates are not on the Groups Studio. However, no response was received. S. Leon Guerrero will attend the meeting on Friday, February 18, 2011. M. Santos called M. Postrozny asking about the credit hour analysis, and if FS can push LOC to pass recommendations since most of the work has already been done. FS will contact J. Jocson in regards to this matter and to see if he can provide a recommendation to the LOC by Friday, February 18, 2011 meeting so the LOC can act on it. S. Leon Guerrero will also remind LOC about proper documents and that FS already updated it according to the curriculum manual.
- E. Code of Ethics- C. Camacho motions to pass Code of Ethics procedures, S. Leon Guerrero seconded, all approved. Motion passed unanimously. C. Camacho will verify with R. Somera should it go to the board.
- F. Consultant/permanent position for Distant Learning Education: memo sent to CTC. C. Camacho will attend the next meeting on February 23, 2011 @ 10:00 a.m. to provide background on request and information on grant.

IV. New Business:

- A. B. Blas to order new computer and printer for A. San Nicolas.
- B. M/S/A to approve the Institutional Priorities for PDRC. No copy for today's meeting, so all will take a final look this week and then it will be sent to CGC.

V. Announcements:

- Open Campus: Friday, February 18, 2011. Business sessions will be from 12:00 p.m. to 5:00 p.m. and the public sessions and activities from 5:00 p.m. to 8:00 p.m.
- Committee Elections: April 15, 2011 (3 PDRC, 2 Promotions, 1 FS Senator, 1 FS President-Elect, 4 Union).
- Faculty meeting on February 25, 2011 from 3:30 p.m. to 5:00 p.m. (mandatory)

HAPPY VALENTINE'S DAY!!!!

VI. M/S/A Adjournment–09:10 a.m.: next meeting Monday, February 21, 2011 @ 8:30 a.m. at the MPA to include workshop for mentees.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

January 31, 2011

Agenda

8:30 AM Room # C-2

1. Call to Order
2. Review of Minutes from 01-24-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC-
 - C. Promotions-
 - D. LOC-
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
5. Announcements:
6. Next Meeting – Monday, February 07, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes

Monday, January 31, 2011

Room C2

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X
Rene Ray Somera	reneray.somera@guamcc.edu	X
Michelle Santos	michelle.santos@guamcc.edu	X
Gary Hartz	ronald.hartz@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of January 24, 2011 with corrections.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC: C. Camacho reported that we are not sure of Professional Development Day as she has not received any response. It is still in the planning process and they do not know the response of people who want to present. C. Santos responded on January 27, 2011 to C. Camacho request to look at the travel flowchart and to provide more details (how many days of each signatory and what is the purpose). C. Camacho forwarded it to B. Blas to make the corrections and better presentation, should be done within the week. Mentoring is ongoing, doing a mentoring session on Governance and Faculty Senate if they have the PDD.
- C. Promotions: Letters will be sent out by the end of business day January 31, 2011, today, which is the deadline. They plan on doing a promotions workshop if there is a PPD Day.
- D. LOC- G. Hartz reports the following:
 - 1. Chair elect is Eric Chong
 - 2. Curriculum templates, working on final draft of the new templates. The next meeting is on February 18, 2011. Curriculum manual and templates have been updated.
 - 3. Lab credit hours/practicum/internship/co-op created a subcommittee; chair J. Jocson. When report is completed, it will be forwarded to FS so FS can encourage departments and faculty to make any appropriate changes.
 - 4. Meeting dates are once a month (third Friday of the month) February 19, 2011, room A29. Online posting on MyGCC Groups are up to date.
 - 5. Currently there are 18 members in this committee. Subcommittees are Gen Ed and Lab credit hours.
 - 6. Course guide tracking have been updated.S. Leon Guerrero will send an email requesting from G. Hartz for updated minutes and agenda and inform him that the templates are not on the Group Studio.
- E. Code of Ethics- January 31, 2011 is the deadline to provide input for the ethics procedures. A. San Nicolas will email L. Baza-Cruz if she wants to meet with FS to provide feedback and input.

- F. Consultant/permanent position for Distant Learning Education: C. Camacho said that CGC voted that the CTC tackle this issue to determine what assistance may be needed for distance education.

IV. New Business:

A. Update from Dr. Ray Somera:

- FS needs to be updated on some key points as the deadline for the self-study report is 11 months away. This week there will be an accreditation tab to show the campus community the countdown to the accreditation site visit. The Self-Study Report will be submitted no later than December 31, 2011 (ACCJC Policy), in preparation for the March visit. There is a rough draft of the Standard Self-Study reports, including all the feedbacks and comments. It is a signal for the campus community to participate with this process.
- Faculty Senate has agreed to use FS office for all Self-Study documents to be displayed when the office is open.
- All the Standard Committee Chairs will be at the ACCJC Conference for training in Hawaii. (Need date) As part of successful planning, R. Somera will provide M. Santos, the Assistant ALO with the ways that the Self-Study is written.
- Spring enrollment is at 23,061, a 10 percent increase than last Spring Semester. Press release will be by close of business awaiting statistics. Through consultations with the Deans, B. Cho will be leading a campus conversation and dialogue on block scheduling or alternative class scheduling.
- Career Technical Education Pathways- there will be a legislation written up by the end of next month. Senator S. Mabini has the report from A. San Nicolas that she will follow through. The non GCC CTE class is where the difficulty might occur.
- B. Blas will provide a matrix of all FS minutes to see if FS can retrieve missing files if any.
- R. Somera will meet with FS once a month to update FS on GCC's Accreditation Evaluation.

V. Announcements:

- Open Campus: Friday, February 18, 2011. J. Flores, Chair and M. Postrozny, has sign-up forms. Business sessions will be from 12:00 p.m. to 5:00 p.m. and the public will be invited for various sessions and activities from 5:00 p.m. to 8:00 p.m.
- Need to get started with Committee Elections; April 29, 2011 is the target date.
- Faculty meeting on February 25, 2011 @ 3:30 p.m. By contract President can call for a meeting.

VI. M/S/A Adjournment-09:30 a.m.: next meeting Monday, February 14, 2011 @ 8:30 a.m. We will meet on February 7 if L. Baza-Cruz wants to address the FS.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

January 24, 2011

Agenda

8:30 AM Room # C-2

1. Call to Order
2. Review of Minutes from 01-10-2011
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC-
 - C. Promotions-
 - D. LOC-
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
5. Announcements:
6. Next Meeting – Monday, January 31, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, January 24, 2011

Education Department

I. Call to Order at 8:30 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of January 10, 2011.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC- C. Camacho reported that the travel flow chart is a work in progress. As of January 14, 2011 flow chart was given back to C. Santos because she did not provide how many days it should be at each signatory and the purpose; awaiting her response. There were about 20 attendees at the peer mentoring orientation on January 13, 2011. C. Camacho will send PDRC an email to ask when they will be announcing Personal Development Day. PDD is schedule for February 21, 2011 (2 sessions; one at 9:30 a.m. and the other at 2:30 p.m.). However, secondary faculty is off so they have a choice either to attend their schools professional development day or offer some sessions here at GCC, only for evaluation purposes. FS will be in charge of presenting the Faculty Senate Structure.
- C. Promotions- Interviews have been completed.
- D. LOC- S. Leon Guerrero will do a follow- up with G. Hartz and his chair elect about FS meeting scheduled for January 31, 2011 @ 8:30. If G. Hartz is not able to attend, asked to send an alternate and a report. FS needs to know the status on the course guides, the post secondary lab hours, and the templates.
- E. Code of Ethics- January 31, 2011 is the deadline to provide input for the ethics procedures. L. Baza-Cruz asked to meet with FS to give input. If many ideas and suggestions please have it in writing.
- F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position. C. Camacho will following up with the CTC.

IV. New Business: NONE

V. Announcements:

- Open Campus; Friday, February 18, 2011. J. Flores, chair and M. Postrozny, has sign-up forms. Business sessions will be from 12:00 p.m. to 5:00 p.m. and from 5:00 p.m. to 8:00 p.m. for the public.
- Need to get started with Committee Elections; April 29, 2011.

VI. M/S/A Adjournment–09:00 a.m.: next meeting Monday, January 31, 2011 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

January 10, 2011

Agenda

8:30 AM Room # C-2

1. Call to Order
2. Review of Minutes from 12-06-2010
3. Old Business:
 - A. Recital of GCC Mission Statement
 - B. PDRC-
 - C. Promotions-
 - D. LOC-
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
5. Announcements:
6. Next Meeting – Monday, January 31, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, January 10, 2011

Room C2

I. Call to Order at 8:45 a.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of December 06, 2010.

III. Old Business:

- A. Recital of GCC Mission Statement by FS.
- B. PDRC- C. Camacho will be handling the mentoring. Peer mentoring, C. Camacho sent memo to C. Leon Guerrero. January 13, 2011 @ 3:30 p.m.; new faculty orientation, tentative date. Flow chart is a work in progress; C. Camacho.
- C. Promotions- Interviews are scheduled.
- D. LOC- S. Leon Guerrero will do a follow- up with G. Hartz and his chair elect about FS meeting scheduled for January 31, 2011 @ 8:30.
- E. Code of Ethics- A. San Nicolas will request for the original code of ethics committee to meet with new committee for their opinions by February FS meeting.
- F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position. (tabled)

IV. New Business:

- A. Interviews for Word Processing Secretary II position scheduled for Friday, January 14, 2011.
- B. Express Registration, January 12-14, 2011 from 9:00 a.m. to 5:00 p.m. at the MPA (Multi Purpose Auditorium).

V. Announcements:

- Open Campus; Friday, February 18, 2011. J. Flores, chair and M. Postrozny, sign-up forms. From 12:00 p.m. to 5:00 p.m. for businesses and from 5:00 p.m. to 8:00 p.m. all others.

VI. M/S/A Adjournment–09:45 a.m.: next meeting Monday, January 31, 2011 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

December 06, 2010

Agenda

1:00 PM Room # C-2

1. Call to Order
2. Review of Minutes from 11-29-2010
3. Old Business:
 - A. PDRC-
 - B. Promotions-
 - C. LOC-
 - D. Recital of GCC Mission Statement
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
 - A. Mission Statement
 - B. Committee listing
 - C. Guam Community College Emeriti
5. Announcements:
6. Next Meeting – Monday, January 31, 2011 @ 8:30 a.m.

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, December 06, 2010

Room C2

I. Call to Order at 1:00 p.m.

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A meeting minutes of November 29, 2010.

III. Old Business:

- A. PDRC- C. Camacho spoke with P. Terlaje, says she is not able to do the flow chart for Business Office. The call went out and no one responded, so C. Camacho will be handling the mentoring. It will begin in the Spring 2011 and A. San Nicolas will assist C. Camacho.
- B. Promotions- no updates.
- C. LOC- S. Leon Guerrero spoke with G. Hartz, G. Hartz says everything is in process and under discussion (deadline: December 01, 2010). S. Leon Guerrero will follow up with G. Hartz on the new templates for curriculum guide, the labs, and credit hours. M. Postrozny met with Dean M. Santos, L. Baza-Cruz, J. Jocson and D. Cruz to assist them with the course guide. Invite G. Hartz and his chair elect to FS meeting scheduled for January 31, 2011 @ 8:30.
- D. Recital of GCC Mission Statement by FS.
- E. Code of Ethics- went out and received one, Deadline: January 14, 2011, for feedback. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position. No update.

IV. New Business:

- A. Mission Statement- C. Camacho motioned to agree that the GCC's Mission Statement should not be changed with the caveat that Standard I Committee should not be responsible for leading the charge of the mission statement. M/S/A, then it will be moving forward to CGC.
- B. Committee listing- Standard I Committee, A. San Nicolas will speak to P. Yurko. Need to find a replacement for C. Dennis (someone from Post Secondary) or possibly two (2) individuals, in case P. Yurko is out.
- C. Guam Community College Emeriti- M/S/A, along with the changes. B. Blas will make the changes and forward it to A. San Nicolas.
- D. Assessment Plan- A. San Nicolas will request for an extension on the resubmission of the assessment plan for Spring 2011. (tabled)

VI. Announcements:

- LRC ribbon cutting 12/10/10 at 10 a.m.

- Letter to Santa- Macy's will give \$1 to the Make-A-Wish Foundation for every letter submitted.
- GCC Staff & Administrators Christmas Party, December 07, 2010 Outrigger Hotel @ 6:00 p.m.
- Faculty Evaluation: C. Leon Guerrero needs to have a brown bag session regarding this issue.

VII. M/S/A Adjournment—1:40 pm: next meeting Monday, January 31, 2011 @ 8:30 a.m.

GCC's Mission Statement:

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FACULTY SENATE

November 29, 2010

Agenda

8:30 PM Room# C-2

1. Call to Order
2. Review of Minutes from 11-15-2010
3. Old Business:
 - A. PDRC-
 - B. Promotions-
 - C. LOC-
 - D. Posthumous Degree
 - E. Code of Ethics
 - F. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
4. New Business:
5. Announcements:
6. Next Meeting – Monday, December 06, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes

Monday, November 29, 2010

Room C2

I. Call to Order at 8:35 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	

II. Review of Minutes—

M/S/A to approve minutes of November 15, 2010.

III. Old Business:

- A. PDRC- Because M. Postrozny has been given additional duties, C. Camacho has volunteered to be the point of contact (POC) for PDRC. Announcement for Peer Faculty Mentoring is out and C. Camacho and A. San Nicolas have spoken to Dr. Somera about travel issues. C. Camacho will verify with P. Terlaje about the preparation of a flow chart. C. Camacho will contact P. Terlaje about beginning the flow chart for her end then send it to C. Santos to do her part of the flow chart.
- B. Promotions- I. Clymer indicated that the posting of all minutes and agenda and other documents is up-to-date. In addition, the committee has sent out an announcement on all those going up for advancement in rank.
- C. LOC- G. Hartz has not responded to any of the labs or course guides.
- D. Posthumous Degree-- Dr. Somera is reviewing the changes.
- E. Code of Ethics- FS will send out by today (November 29, 2010). For clarification, there is no appeal process.

IV. New Business:

- A. Standard I Accreditation- N. Aguilar step down as Committee Chair. C. Matson will fill position. A. San Nicolas will verify that P. Yurko is still on the committee.
- B. CGC- C. Santos is requesting for the minutes that shows when and who gave authorization for all committees to use the MyGCC Group Studio instead of the Participatory Governance tab. Discussion was held that for the past 2 years, FS has used the Groups Studio. The old links were inconsistent and not part of MyGCC. All FS groups were told that all minutes and committee business had to be uploaded up to MyGCC.

VI. Announcements:

- RPF and CGC approved the Capital Improvement Projects. Faculty spoke out because Bldgs. 100 and 200 were not on the list of facilities to be improved. Yet safety and health issues have been reported for these buildings. Administration reported that a FEMA grant was being submitted to take care of those buildings, and that the grant was pretty secure. C. Camacho reported that she wouldn't support the facilities improvement list, since the grant was not

definite. Therefore, changes were made and the project near the BCS Café will be replaced with Bldgs. 200 and 300 improvement project, if there is no grant funds.

- LRC ribbon cutting on 12/10/10 at 10 a.m.
- GCC T-shirt day is for the last day of every month. This will be announced by A. San Nicolas for the Spring term.

VII. M/S/A Adjournment–9:15 am; next meeting Monday, December 06, 2010 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

November 15, 2010

Agenda

8:30 PM Room# C-2

1. Call to Order
2. Review of Minutes from 10-29-2010 and 11-08-2010
3. Old Business:
 - A. PDRC-Peer Mentoring
 - B. Posthumous Degree
 - C. Code of Ethics
4. New Business:
 - A. Review Post Secondary Labs (LOC)
 - B. Consultant/permanent position for Distant Learning Education per CGC need the survey results to determine is there any for a permanent position
5. Announcements:
6. Next Meeting – Monday, November 29, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, November 15, 2010

Room C2

I. Call to Order at 9:00 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–

M/S/A to approve minutes of October 29, 2010 and November 8, 2010 with corrections.

III. Old Business:

- A. PDRC- P. Terlaje, Chair and R. Robinson, member of PDRC attended FS meeting. Discussion was held on attached items. PDRC shared progress and new forms. New form is now available to let applicants know status of application. PDRC also shared information regarding meeting with AVP and VP of Business & Finance. Concerns from faculty to FS were shared with PDRC. Faculty are reporting frustration with the process and inconsistencies on how things are done. Many of the concerns were with the BO as well. PDRC also explained about funding issues and the reason departments are limited to one person per one conference. PDRC will go back to the committee and get input regarding faculty mentoring (to request for someone to do this under PDRC).
- B. Posthumous Degree- minor corrections were made (typographical). A. San Nicolas will send to Dr Ray today.
- C. Code of Ethics- M. Postrozny and A. San Nicolas will finalize “sample” resource by next meeting. FS will also take another look at the document,, and then will forward for faculty review and feedback.

IV. New Business:

- A. Post Secondary Labs (LOC) – S. Leon Guerrero will contact G. Hartz to give deadline on feedback from LOC on this document. Then FS will review.
- B. Distance Learning position – tabled until status of grant that was written by C. Camacho is obtained. The grant will support the development, dissemination and analysis of a survey for faculty and students.

VI. Announcements:

LRC ribbon cutting on 12/10/10 at 10 a.m.

VII. M/S/A Adjournment–9:45 am; next meeting Monday, November 29, 2010 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

November 08, 2010

Agenda

8:30 PM Room# C-2

1. Call to Order
2. Review of Minutes from 10-29-2010
3. Old Business:
 - A. Code of Ethics
 - B. Posthumous Degree
 - C. Peer Mentoring
4. New Business:
5. Announcements:
6. Next Meeting – Monday, November 15, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes

Monday, November 08, 2010

Room C2

I. Call to Order at 9:00 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes–October 29, 2010 tabled.

III. Old Business:

- A. PDRC- Peer Mentoring- PDRC is in charge of peer mentoring. As the Adjunct Associate Dean for the past 2 years, M. Postrozny has been the person in charge of peer mentoring. Faculty Senate Committee is inviting PDRC to the next Faculty Senate meeting on November 15, 2010 to discuss the guidelines and issues of peer mentoring. B. Blas is to send an invite to all PDRC members. M. Postrozny will request for a copy of PDRC minutes and agenda. M. Postrozny will talk to W. Gima about training for MyGCC Group Studio.
- B. Promotions- none
- C. LOC- none
- D. Posthumous Degree- tabled; November 15, 2010
- E. Code of Ethics- tabled; November 15, 2010

IV. New Business:

None

V. Announcements:

None

VI. M/S/A Adjournment–9:45 am; next meeting Monday, November 15, 2010 @ 8:30 a.m.

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

October 29, 2010

Agenda

12:00 PM Room# C-2

1. Call to Order
2. Review of Minutes from 10-25-2010
3. Old Business:
 - A. Code of Ethics
 - B. Posthumous Degree
4. New Business:
5. Announcements:
6. Next Meeting – Monday, November 08, 2010

GUAM COMMUNITY COLLEGE
Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes
Friday, October 29, 2010
Room C2

I. Call to Order at 11:00 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes—October 25, 2010 tabled.

III. Old Business:

- A. Posthumous Degree – The FS went over each area and made changes. I. Clymer will check on the grade point average needed for academic probation. When that is done, it will be final. M/S/A to approve changes with correction and to submit to AVP after g.p.a. is verified.
- B. Code of Ethics – The FS went over each area and discussed each part. A working draft was done.
- C. Camacho will make the changes and send out to everyone. Then FS will review one more time after clean copy is obtained.

IV. New Business:

- A. Accreditation Fridays – t-shirts. In order to prepare for accreditation and to remind all on campus, it was recommended that we declare the last Friday of every month as GCC t-shirt day. All are encouraged to wear any type of GCC t-shirt to be reminded of the upcoming accreditation visit.
- B. T-shirts: M/S/A to use FS funds to purchase 2 t-shirts for FS leadership – polo style, dark blue, with GCC logo and “Faculty Senate” underneath log.

VI. Announcements:

None

VII. M/S/A Adjournment—2:00 p.m:

Next meeting Monday, November 8, 2010 @ 8:30 a.m. C. Camacho will be off-island at a conference (GCC sponsored).

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

FACULTY SENATE

October 25, 2010

Agenda

8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 10-18-2010
3. Old Business:
 - A. PDRC-
 - B. Promotions-
 - C. LOC-
 - D. FS Goals/Assessment
 - E. Code of Ethics
 - F. Post Humous Degree
4. New Business:
 - A. MyGCC Group files
5. Announcements:
6. Next Meeting – Monday, November 01, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes

Monday, October 25, 2010

Room C2

I. Call to Order at 8:30 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	Not Present

II. Review of Minutes—M/S/A meeting minutes of October 18, 2010.

III. Old Business:

- A. PDRC- Committee meeting October 25, 2010 @ 12:00 p.m. to 1:30 p.m.; requested to make copies of New Faculty Peer Mentoring Guide.
- B. Promotions- T. Lizama has not responded to C. Camacho email. C. Camacho will do a follow up via email.
- C. LOC- no update
- D. FS Goals/Assessment- in place will try to complete goals by the end of the year.
- E. Code of Ethics- Friday, October 29, 2010 meeting to work on it at the Faculty Senate Office. Working lunch meeting, Lumpia House: Beef lemon grass, Wonton soup, Fried Crispy Noodles and Lumpia (Fresh/Fried). B. Blas will request for Faculty Senate FOAP.
- F. Post Humous Degree- good morale character. Tabled until October 29, 2010 meeting.

IV. New Business:

- A. MyGCC Group files- November 05, 2010; the Shared Group folder will be inactivated. B. Blas will save all files before deleting for accreditation purposes.
- B. Guam Community College Mission Statement recital by the Faculty Senate Committee members.

V. Announcements:

- A. Leadership Academy 06/06-10/2011
- B. Ribbon Cutting for LRC: 12/10/2010 @ 10:00 a.m.
- C. CGC requesting for response on attending meeting on Friday November 5, 2010 @ 9:00 a.m.

VI. M/S/A Adjournment—9:30 am; next meeting Friday, October 29, 2010 @ 12:00 p. m.

FACULTY SENATE
October 18, 2010
Agenda
8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 10-04-2010
3. Old Business:
 - A. PDRC-
 - B. Promotions-IOP's
 - C. LOC
 - D. Distance Ed Support
 - E. FS Goals/Assessment
4. New Business:
 - A. Code of Ethics
 - B. GCC's Mission
5. Announcements:
 - A. Leadership Academy 06/06-10/2011
 - B. Ribbon Cutting for LRC: 12/10/2010 @ 10:00 a.m.
 - C. Work Order
6. Next Meeting – Monday, October 25, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, October 18, 2010

Room C2

I. Call to Order at 8:35 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes—M/S/A meeting minutes of October 04, 2010.

III. Old Business:

- A. PDRC- M. Postrozny emailed F. Blas but no response. Faculty are reporting that communication between applicants and committee is lacking. Request for meeting with F. Blas to talk about peer mentoring (check if still in contract) and PDRC application process.
- B. Promotions- T. Lizama has not responded to C. Camacho email about posting files online. C. Camacho will do a follow up via email.
- C. LOC- B. Blas will research if files are being uploaded in the right places this also includes PDRC and Promotions Committee. Dr. Somera requested for LOC to review the percentages of curriculum documents being done on a timely manner. T. San Nicolas sent this document to G. Hartz.
- D. Distance Ed Support- Memo of request was sent by T. San Nicolas to C. Santos for CGC meeting.
- E. FS Goals/Assessment- T. San Nicolas prepared the FS goals and all committee members reviewed and changes were made. T. San Nicolas will check with P. Johns to make all members of the Faculty Senate have access to TracDat. User name: gcc.unversalid, Password: fuetsa when logged in anyone can view anyone's reports. When plan is completed then faculty will be told so they can access it.
- F. Code of Ethics- tabled

IV. New Business:

- A. GCC's Mission Statement- M/S/A: All POCs will contact their committee to place GCC's mission statement on the agenda and minutes as a standard item. They are also encouraged to recite the GCC College Mission Statement in preparation for accreditation. **Mission Statement:** *is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*
- B. FS Vision Statement: discussed the vision of the FS. M/S/A that the FS vision would read: *To be the voice of the Faculty in the spirit of the participatory governance.*
- C. Posthumous Degree- Discussion was held. Voting will take place after more research is done.

V. Announcements:

- A. Leadership Academy 06/06-10/2011
- B. Ribbon Cutting for LRC: 12/10/2010 @ 10:00 a.m.
- C. M. Postrozny put in work order to inactivate files on MyGCC from previous years.

VI. M/S/A Adjournment—9:50 am; next meeting Monday, October 25, 2010 @ 8:30 a. m.

**FACULTY SENATE
October 04, 2010
Agenda
8:30 AM Room# C-2**

1. Call to Order
2. Review of Minutes from 9-27-10
3. Old Business:
 - A. PDRC-Bylaws and Constitutions
 - B. Promotions-IOP's
 - C. LOC
4. New Business:
 - A. Distance Ed Support
5. Announcements:
6. Next Meeting – Monday, October 4, 2010

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, October 04, 2010

Room C2

I. Call to Order at 8:35 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes—M/S/A meeting minutes of September 27, 2010.

III. Old Business:

- A. PDRC- M. Postrozny emailed P. Terlaje on peer mentoring, need to forward email to F. Blas regarding issues because P. Terlaje is on leave.
- B. Promotions-workshops planned and posted on campus announcements. C. Camacho emailed T. Lizama to post Internal Operating Procedures (IOP's) and minutes online as long as there is nothing confidential, awaiting his response.
- C. LOC- G. Hartz said all files are online. S. Leon Guerrero will check if curriculum and program guide are updated to include CTE.
- D. Ethics Procedures- table

IV. New Business:

- A. Distance Ed Support- M/S/A to ask the College Governing Council for professional and technical support to implement the Distance Ed Policy.
- B. Faculty Senate Goals- reviewed and changes were made.
- C. Ethics – C. Camacho will distribute the first draft after the meeting via email. Sanctions are the big piece now missing.

V. Announcements:

- A. Accreditation Update October 15, 2010 from 3:30 p.m. - 5:00 p.m. @ MPA—being called by President.

VI. M/S/A Adjournment—9:35 am; next meeting Monday, October 18, 2010 @ 8:30 a. m.

FACULTY SENATE
September 27, 2010
Agenda
8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 9-20-10
3. Old Business:
 - A. Faculty Ethics Process
 - B. Gary Hartz's email reference to LOC
 - C. Committee Membership
4. New Business:
 - A. PDRC-Bylaws and Constitutions
 - B. Promotions-IOP's
 - C. LOC
5. Announcements:
6. Next Meeting – Monday, October 4, 2010

GUAM COMMUNITY COLLEGE
Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes
Monday, September 27, 2010
Room C2

I. Call to Order at 8:35 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes—M/S/A meeting minutes of September 20, 2010.

III. Old Business:

- A. Faculty Ethics Process: Ongoing, draft due next Monday from C. Camacho.
- B. G. Hartz was told by S. Leon Guerrero and T. San Nicolas to post on Group-MyGCC.
- C. Committee Membership- A. San Nicolas will send draft to faculty for verification, then to Deans and AVP.

IV. New Business:

- A. PDRC-
 - 1. M. Postrozny emailed P. Terlaje on peer mentoring, PDRC is still discussing this.
 - 2. No one attended Brown Bag Session
 - 3. M. Postrozny will email P. Terlaje regarding:
 - a. Approval of applications pending certain documents
 - b. Suggestion that PDRC meet with administration on TA issues to streamline or clarify issues that faculty have raised.
- B. Promotions-workshops planned and posted on campus announcements
- C. LOC- S. Leon Guerrero received bylaws and notified G. Hartz about posting of minutes, and other information.

V. Announcements:

- A. Accreditation Update October 15, 2010 from 3:30 p.m. - 5:00 p.m. @ MPA—being called by President.
- B. Council of Department Chairs needs to submit a request to Faculty Senate for a digital voice recorder if they want one.
- C. Goals for Faculty Senate Committee—reviewed and changes made.
 - 1. Develop & establish ethics procedures
 - 2. Strengthen the transparency of committee work via MY GCC group studio.

VI. M/S/A Adjournment—9:20 am; next meeting Monday, October 04, 2010 @ 8:30 a. m.

FACULTY SENATE
September 20, 2010
Agenda
8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 9-13-10
3. Old Business:
 - A. FS Bylaws; Quorum
 - B. Committee Charges
 1. PDRC Committee- Dr. Marsha
 2. Learning Outcomes Committee- Sarah
 3. Promotions- Dr. Clare
 - C. LOC request to increase members (5)
4. New Business:
 - A. Faculty Ethics Process
 - B. Gary Hartz's email reference to LOC
 - C. LOC
5. Announcements:
6. Next Meeting – Monday, September 27, 2010

GUAM COMMUNITY COLLEGE
Faculty Senate

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Minutes
Monday, September 20, 2010
Room C2

I. Call to Order at 8:30 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes—M/S/A meeting minutes of August 30, 2010 and September 13, 2010.

III. Old Business:

A. Review Committee Charges:

1. PDRC Committee – M. Postrozny

- a) Waiting for response from P. Terlaje on status of mentoring of new faculty. M. Postrozny will email P. Terlaje to check.
- b) Recommend PDRC committee meet with Business & Finance staff and administrative assistants to clarify process for travel. Concerns about price quotes for flights, time delays, and so forth.

2. Learning Outcomes Committee – S. Leon Guerrero: nothing to report.

3. Promotions – C. Camacho: Certificate of Eligibility announcement has been posted. Deadline is October 1.

IV. New Business:

A. Faculty Ethics Process

Faculty Senate is to determine grounds for convening committee and the process to follow. Considerations can be: committee composition, timelines, sanctions, and process. C. Camacho will draft process and have it ready in 2 weeks. A. San Nicolas and M. Postrozny will review the current documents that are available and make changes.

B. G. Hartz email reference to LOC

Read G. Hartz letter about public versus private postings on Groups. Suggested that he post all minutes, agenda and by-laws. Minutes should just contain action taken, and not reference who reviewed documents to keep reviewers anonymous. G. Hartz can keep his own separate listing of reviewers for his own needs and records. Posting of minutes, agenda, and bylaws-training for Faculty Senate Secretary needs to be done.

C. Committee Membership-

C. Camacho reported some conflicts with Standard I Committee and the need to recruit 1, possibly 2 new members. N. Aguilar and C. Reid are currently on the committee. A. San Nicolas will clarify if P. Yurko is still in committee, and will then ask faculty to join. C. Dennis, B. Mafnas and J. Munoz will be asked.

B. Blas will finalize committee membership list and A. San Nicolas will verify with faculty and then send to Deans and AVP.

V. Announcements:

A. PDRC brown bag session, 09/23/2010 @ 4:00 p.m. room C2; Faculty Senate Office

B. Par Excellence Golf Tournament, 09/25/2010 @ 11:00 a.m. Onward Talofoto Golf Club

C. Coastal Clean-up, 09/25/2010 @ 7:00 a.m. Tagachang and Pago Bay

VI. Adjournment—9:30 am; next meeting Monday, September 27, 2010 @ 8:30 a. m.

FACULTY SENATE
September 13, 2010
Agenda
8:30 AM Room# C-2

1. Call to Order
2. Review of Minutes from 8-30-10
3. Old Business
 - A. Dr. Ray's presentation/comments
 - B. Barry's GFT/Union
5. New Business
 - A. FS Bylaws; Quorum, election if needed
 - B. Review Committee assignments/charged membership
PDRC Committee
Learning Outcomes Committee
Promotions
 - C. Process for Administrative Reports
6. Announcements-Faculty Senate meetings, every Monday @ 0830
7. Next Meeting – TBA

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, September 13, 2010

Education Room 202

I. Call to Order at 8:30 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X

II. Review of Minutes – August 30, 2010 and September 13, 2010

III. Old Business: None

IV. New Business:

1. Faculty Senate Bylaws, the quorum has been changed from four members to three members; revised September 13, 2010. M/S/A
2. Faculty Senate Goals:
 - a. Ethics policy, procedure, and process
 - b. Create subcommittee on ethics (draft Donna Cruz) and work with HR, Joann Muna.
3. Review Committee assignments/charged membership:
 - a. PDRC Committee – Marsha Postrozny
 - b. Learning Outcomes Committee – Clare Camacho & Sarah Leon Guerrero
 - c. Promotions – Imelda Clymer

V. Announcements -

1. Faculty Senate Meetings are every Monday @ 8:30 a. m.
2. Faculty Governance; December 03, 2010 @ 3:30 p. m. to 5:00 p. m.; Allied Health, Lecture Hall
 - Mid-Term Report
 - Bylaws
 - Constitution
 - Chairs goals/objectives
3. Restructure organizational chart
4. Purchase a HD Video Camera with USB. M/S/A to purchase

VI. Adjournment – 9:30 am; Next meeting Monday September 20, 2010 @ 8:30 a. m.

FACULTY SENATE

August 30, 2010

Agenda

8:30 AM

1. Call to Order
2. Review of Minutes
3. Old Business
 - a. Preparing for Accreditation Visit Spring 2012
4. New Business
 - a. Dr. Ray Somera
 - b. Review Committee Members
 1. PDRC
 2. Learning Outcomes
 3. Promotions
 4. Self-Study
 5. Job Specs
 6. Calendar
5. Announcements
6. Next Meeting on - TBA

GUAM COMMUNITY COLLEGE

Faculty Senate

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Minutes

Monday, August 30, 2010

Faculty Senate Office/C2

I. Call to Order at 8:30 am

Attendance:

Name	E-mail	Present
Anthony San Nicolas, President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, Past President	clare.camacho@guamcc.edu	X
Marsha Postrozny, President-Elect	marsha.postrozny@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	
Sarah Leon Guerrero	sarah.leonguerrero@guamcc.edu	X
Dr. Ray Somera (guest)	reneray.somera@guamcc.edu	X
Barry Mead (guest)	barry.mead@guamcc.edu	X

II. Review of Minutes – April 30, 2010 M/S/A online.

III. Old Business

1. Preparing for Accreditation Visit Spring 2012. Timeline: Joseph Benavente- Faculty Accreditation Preparation meeting scheduled for October 15, 2010 from 3:30 p.m. to 5:00 p.m.

IV. New Business

1. Dr. Ray Somera
 - a. WASC ACCJC visit: scan everything for Faculty Senate by year 2012 in preparation of accreditation.
 - b. Post Secondary Chairs, no final reports.
 - c. A+ DATA:
 - **Assessment** – Program review linked to budget.
 - **Accreditation** - New general education courses; seek more articulation with UOG. Need to get in touch with Learning Outcomes Committee.
 - **Distance Education** – need to expand to other programs under distance education.
 - **Articulation** – Dual Credit Articulation Programs (D CAPS), securing some critiques, AVP should issue a memo once Learning Outcomes Committee is prepared.
 - **TractDat & Program Review** – data repository; all Department Chair responsibilities.
 - **Acalog** - Patrick & Johanna are spearheading transition of Spring 2011 implementation date. Demo will be set up in one of the Department Chair meetings. There will be a revision and a curricular piece in this demo. Invitation will extend to students through COPSA.
2. Review Committee Members – tentative listing, input from Faculty Senate Committee. Need to have a balance of Faculty Committees those who have institutional knowledge.

V. Announcements -

1. Close of Business ADD/DROP: enrollment status is 2,430 a 7.43 percent increase, 168 students more than Fall 2009.
2. Barry Mead: Memo from Matt Rector to Governor - discussed union issues.

VI. Adjournment – 9:32 am; Next meeting TBA