

MEMORANDUM

TO: President's Office

FROM: Pilar Pangelinan (Chair Std. IV)

DATE: May 6, 2015

SUBJECT: Governance Committees' Year End Report for AY 2014-2015

Instructions: Update the committee's accomplishments for the 2014-2015 year. Complete the self-assessment. Make recommendations for 2015-2016 for this or other committees.

NOTE: The committee chair (co-chairs) is (are) responsible for completing reports following dialogue with the committee. As a committee, please assess progress toward these goals. Assessment of the committee's progress toward these goals is a critical part of the annual cycle of assessment where outcomes lead to change and improvement.

- **Name of the Committee:** Standard IV
- **Committee Members** (chair and liaison noted)
Pilar Pangelinan, Chair
Rosemary Loveridge, Chair-Elect
Jennifer Artero
Loressa Melegrito

Initiatives		Completed	Carried Forward	Will Not Pursue	Status Description
1.	To gather, organize, and analyze quantitative and qualitative data that demonstrate the achievement of student learning outcomes (SLOs) in instructional programs and student services, including library and other learning support services.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This initiative should be revised to go in line with Standard IV: Leadership and Governance. It demonstrate ...leadership and governance at the college.
2.	To continuously collect evidence that builds on the development and writing of progress reports that will	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing

	be compiled and consolidated as the Midterm Report, addressing the team's recommendations and actionable improvement plans (AIPs) reflected in the College's Institutional Self Evaluation Report (ISER).				
3.	To continuously collect and analyze data that lead toward the writing of the College's Institutional Self Evaluation Report (ISER) which comprehensively addresses ACCJC's established accreditation standards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Self Assessment

- To what degree has the committee met its roles and responsibilities?
We have met regularly with the other Standards and as needed for our Std IV. Each member was given tasks which they completed as best as they could.
- How could the committee improve its effectiveness in regard to meeting its roles and responsibilities? Members are at different levels of understanding of the various aspects of the college governance.
- How effective was the committee in completing its goals? Pretty effective.
- How might the committee improve its effectiveness in regard to accomplishing its initiatives? Next academic year, we should consider using a platform such as google docs to effectively / efficiently share our work with each other.
- What resources are needed to assist the committee in achieving its goals? Training on technology & all should have proper hardware/software to work on the same page. Some of us only have an XP computer at home or Apple or other that is not compatible with the others.

- List the committee's recommendations for changing the description or composition of the committee to achieve its initiatives addressed for next year. We could definitely use more members. We were limited to 4 members until all the committees were filled.

Recommendations

- What topics should be addressed by this committee next year? Compiling and addressing the new standards from ACCJC.
- Are there any additional roles or responsibilities this committee should be addressing? None at this time.
- What issues, initiatives or work has the committee identified that other committee(s) and/or departments should address next year? Departments / programs / committees all need to be versed in preparing agendas and taking minutes and one centralized person/office should be responsible in uploading this to MyGCC or repository.

Please upload this document to the appropriate GCC site page, and submit an electronic copy to the Office of Assessment, Institutional Effectiveness and Research (AIER) at aier@guamcc.edu