

Guam Community College

P.O. Box 23069, Barrigada, Guam 96921

www.guamcc.edu

MEMORANDUM

TO: Dr. R. Ray Somera, Academic Vice President

Juanita Tenorio, Chairperson, Standard IV Leadership & Governance

FROM: Sarah Leon Guerrero, Faculty Senate President

DATE: May 09, 2016

SUBJECT: Faculty Senate Year End Report for AY 2015-2016

* **Name:** Faculty Senate
* **Committee Members:**

Sarah Leon Guerrero (President)

Patricia Terlaje (President-Elect)

Anthony Roberto (Past President)

Donna Cruz (Senator at Large)

Carl Torres (Senator at Large)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Initiatives | | Completed | Carried Forward | Will Not Pursue | Status Description |
| 1. | Identify committee members for AY 2015-2016 | X |  |  | All governance committees filled. |
| 2. | Begin discussion on 4 year degree | X | X |  | Proposals from four programs submitted. |
| 3. | Foster communication among faculty | X | X |  | Communication through MyGCC announcements faculty email, faculty gatherings (start of every semester), faculty picnic and Chachalani reports. |
| 4. | Foster communication with governance committees | X | X |  | Faculty Senate attend committee meetings and oversight responsibility. Chairs invited to FS meetings. |
| 5. | Review Faculty Senate Constitution |  | X |  | FS Constitution outdated and will need further review. |
| 6. | Review Faculty Senate Ethics Procedure | X | X |  | FS reviewed and approved |
| 7 | Developed FS IOP | X | X |  | FS reviewed and approved |
| 8 | Review and provide input for Faculty Senate role and responsibilities as outlined in the BOT agreement | X | X |  |  |
| 9 | Mediate and serve as an advocate with committee issues and/or concerns | X | X |  |  |

**Self Assessment**

* To what degree has Faculty Senate met its roles and responsibilities?

Faculty Senate met the majority of its initiatives. In addition to these initiatives, FS engaged in the following activities:

- Discussion of faculty increments.

- Conducted one unplanned Faculty Elections for Promotions Committee

- Assisted in the preparation for contract negotiations.

- Facilitated interpretation of GED roles and responsibilities.

- Facilitated talks between faculty and AVP regarding School of CCR. The need for CCR faculty to be represented by a DC remains an issue and will be carried forth into AY 2016- 2017.

- Reviewed one formal complaint submitted by faculty.

- Facilitated 4-year proposal presentations by individual departments. Four departments initially expressed an interest; ultimately only two department presented their proposals to the college.

- Ensure leadership positions are identified in IOPs of the governance committees

- Regularly scheduled FS meetings and several non-scheduled

- Participation in all College Governing Council meetings

- Participation in all Resource, Planning, and Facilities meetings

- Participation in Faculty Union meetings

- Convened Faculty Assembly

-Reviewed and provided feedback to various drafts of the Institutional Professional Comprehensive Development Plan

* How could the Faculty Senate improve its effectiveness in regard to meeting its roles and responsibilities?

-Be knowledgeable of the processes and procedures of the participatory governance structure.

-Improve communication to truly practice Participatory Governance

-Improve relationship with Administration thereby fostering communication which will create a conducive setting that considers and addresses faculty recommendations

-Encourage and advocate for the BOT agreement negotiations as the document defines the existence of Faculty Senate and overall participatory governance

* How effective was Faculty Senate in completing its initiatives?

-Faculty Senate was very effective in accomplishing its initiatives.

* How might Faculty Senate improve its effectiveness in regard to accomplishing its initiatives?

-By having defined roles and responsibilities. The Faculty Senate constitution had roles defined for its members. The constitution has not been updated since 2011.Continue to support the initiative to begin the BOT negotiations

* What resources are needed to assist Faculty Senate in achieving its initiatives?

-BOT agreement negotiations as it defines the roles and responsibilities of participatory governance

-Curriculum repository inadequate (TracDat & MyGCC Master Schedule)

-Catalog (inaccuracies, hard copies needed for LOC members/advisors/DCs/all Post Secondary/Secondary Counselors) late publications not in time for advisement may cause misadvisement concerns)

-Continued Administrative assistance

-Continued budget to support activities

-Safe and clean office space

-Additional committee membership to conduct numerous activities

**Recommendations**

* What topics should be addressed by this committee next year?

- Institutional Professional Comprehensive Development Plan

- School of Career and College Readiness

- LOC and Gen. Ed. Committee

- 4 Year Degree

- Review Faculty Senate IOP

- Review Faculty Senate Constitution

- Review Ethics Procedure

* Are there any additional roles or responsibilities Faculty Senate should be addressing?

- Ensure that leaders of the governance committees are knowledgeable of the processes for reporting of committee activities.

-DC for every faculty

* What issues, initiatives or work has Faculty Senate identified that other committee(s) and/or departments should address next year?

- Representation and communication college wide

- 4 Year Degree

- Contract Action Teams

- Institutional Comprehensive Professional Development Plan

- School of Career and College Readiness

-Clarify and define roles of entities formed by Administration (i.e. Governance Check Group, Joint Management Team”, Management DC group, etc.) created outside of governance process but have decision-making capabilities for all stakeholders.

Please upload this document to the appropriate GCC site page, and submit an electronic copy to the Office of Assessment, Institutional Effectiveness and Research (AIER) at aier@guamcc.edu