

Guam Community College

P.O. Box 23069, Barrigada, Guam 96921

www.guamcc.edu

MEMORANDUM

TO: President’s Office

FROM: Becky Toves, Chairperson, Standard 2

DATE: April 8, 2016

SUBJECT: End Report for AY 2015-2016

**Name:** Standard 2

**Committee Members:**

Becky Toves (Chairperson)

Christine Matson (Chair-Elect)

Tonirose Concepcion (Past Chair)

Sharon Oliveres (Member)

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| --- | --- | --- | --- | --- |
| Goals | Completed | Carried Forward | Will Not Pursue | Status Description |
| 1. | To gather, organize, and analyze quantitative and qualitative data that demonstrate the achievement of student learning outcomes (SLOs) in instructional programs and student services, including library and other learning support services. | X | [ ]  | [ ]  | Continual updates of draft ISER report |
| 2. | To continuously collect evidence that builds on the development and writing of progress reports that will be compiled and consolidated as the Midterm Report, addressing the team’s recommendations and actionable improvement plans (AIPs) reflected in the College’s Institutional Self Evaluation Report (ISER). | X | [ ]  | [ ]  | Continual updates of draft ISER report |
| 3. | To continuously collect and analyze data that lead toward the writing of the College’s Institutional Self Evaluation Report (ISER) which comprehensively addresses ACCJC’s established accreditation standards.  | X | [ ]  | [ ]  | Continual updates of draft ISER report |

**Self Assessment**

* To what degree has Standard 2 met its roles and responsibilities?

Standard 2 met its roles and responsibilities by creating several drafts, with each draft containing a write for every section. The information presented was well researched, organized, and analyzed. Multiples sources of evidence were included and noted.

* How could Standard 2 improve its effectiveness in regard to meeting its roles and responsibilities?

This committee, optimally, should have at least five members. Because one member resigned from the college, the remaining members were assigned her section. This standard has the largest portion in the ISER.

* How effective was Standard 2 in completing its goals?

Standard 2 was very effective in accomplishing its goals. On several occasions, we received positive feedback from Joe Benavente, who is tasked with working with all the standard committees.

* How might Standard 2 improve its effectiveness in regard to accomplishing its goals?

Some of the deadlines, especially towards the end of the school year, became more difficult to meet. There should be fewer deadlines that are more spread apart so that members have the time needed to complete draft reports.

* What resources are needed to assist Faculty Senate in achieving its initiatives?

Having another committee member to replace the one who left would have been ideal. Additionally, the college must ensure that its reports are completed in a timely fashion; their delay causes our delay.

**Recommendations**

* What topics should be addressed by this committee next year?

- Using google docs to complete drafts

- Citing evidence

* Are there any additional roles or responsibilities Standard 2 should be addressing?

-None

* What issues, initiatives or work has Standard 2 identified that other committee(s) and/or departments should address next year?

- Encouraging stakeholders to respond in a timely fashion to questions related to sections of the ISER

Please upload this document to the appropriate GCC site page, and submit an electronic copy to the Office of Assessment, Institutional Effect2ness and Research (AIER) at aier@guamcc.edu