# Guam Community College Council On Postsecondary Student Affairs General Membership Meeting Friday, September 7, 2012 AGENDA

- I. Call To Order
- II. Roll Call and Introductions
- III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of April 27, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business
- VII. New Business
  - 1. COPSA By-Laws amendments also posted in the COPSA Groups page on MyGCC (under files)
  - 2. COPSA Constitution amendments also posted in the COPSA Groups page on MyGCC (under files)
  - 3. Board of Trustees Student Member Election Procedures and Requirements also posted in the COPSA Groups page on MyGCC (under files)
  - 4. Fall Festival / "Tour of the Pacific" / BOT Student Member Elections Thursday, Sept. 20th, 4pm-8pm
    - a. Activity Request Forms due by 12noon, Mon., Sept. 17<sup>th</sup>
    - b. Banner Contest Guidelines judging to start at 4:30pm / 1<sup>st</sup> Place: \$250 2<sup>nd</sup> Place: \$150 3<sup>rd</sup> Place: \$100
    - c. Drinks
    - d. Island Names

### VIII. Reports

- 1. Student Member on the Board of Trustees
  - Adopts policies and regulations necessary for the operation of the College.
- 2. Committee on College Assessment
  - Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
  great impact on student learning outcomes.
- 4. College Governing Council Student Members: Steven Alvarez and Shina Marmar Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 5. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- X. Announcements
  - 1. **DEADLINE** to apply for candidacy to run for BOT Student Member 3pm, Tues., Sept. 11<sup>th</sup> CSI Office, #5101
  - 2. Campaign Forums 5:30pm, Tues., Sept. 18<sup>th</sup> AND 5:30pm, Wed., Sept. 19<sup>th</sup> Student Center Courtyard
  - 3. Plan of Action DUE DATE deadline to submit is 3pm, Wednesday, Sept. 19th to the CSI Office
  - 4. Fall Festival & Tour of the Pacific 4pm 8pm, Thurs., Sept. 20th GCC Campus Courtyard
  - 5. Student Elections 4pm 8pm, Thurs., Sept. 20<sup>th</sup> GCC Campus Courtyard
  - 6. "Meet the President" meetings 6pm, Mon. and Tues. Oct. 1<sup>st</sup> and 2<sup>nd</sup>, MPA Bldg. 400
  - 7. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri., Oct. 12<sup>th</sup>, Guam Marriott Resort
  - 8. By-Laws and Constitution update deadline 4pm, Mon., Oct. 15<sup>th</sup>, to the CSI Office
  - 9. Join the COPSA Groups page & other student organization groups on MyGCC
  - 10. Check MyGCC for updates and announcements
  - 11. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
  - 12. **Receipts** MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 September 21 / October 5 & 26 / November 16 & 30
- XII. Adjournment

# GENERAL MEMBERSHIP MEETING Date: 9.1.12 SIGN-IN SHEET

COPSA OFFICERS & ADVISORS / BOT STUDENT MEMBER & CSI Staff

1.	Steven Alvarez, COPSA Pr	esident		Sofwer		
2.	Shina Marmar, COPSA Vi			Sand	momon	
3.	Christine Walter, COPSA S		•	Chan	) alfer	
4.	Kassie Bolus, COPSA Trea	isurer		Manago	slus	
5.	Jennifer Esteves, COPSA I	Parliamentar	rian	Marie		
6.	Elizabeth Duenas, COPSA	Advisor		11/1/20		
7.	Troy Lizama, COPSA Adv	isor		3		
8.	Sally Sablan, COPSA Adv	isor		Schol		
9.	BOT Student Member					
10.	Bobbie Leon Guerrero, CS	I Staff		Podssie	$\mathcal{A}$	
11.	Don Lizama, CSI Staff			Thi		
	STUDENT ORGANIZAT	ΓΙΟΝ <u>S</u>				
		F	PRINT Nam	e	Signatur	re
12.	Adult High Student Org Student Rep	Bertha	Reyes	· · · · · · · · · · · · · · · · · · ·	Beth S.	Peys
13.	CHAIN Student Rep		-			
14.	Collegiate DECA Student Rep					
15.	CATO Student Rep					
16.	CJSA Student Rep					
17.	DAS Student Rep	Reter T	300ja	·.	DI	2

# GENERAL MEMBERSHIP MEETING

Date:

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Sheila Rodriquez

Niwlas Garrido

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9-7-12

### **SIGN-IN SHEET**

### **PRINT Name** Signature 18. ecoWARRIORS Student Rep Dana-Rae Hil 19. ESO Student Rep Michell Silva HOSA Student Rep 20. Christyana Pengelinan JAPAN Club Student Rep 21. Math Club Student Rep 22. Sheila Rodriquez 23. MSA Student Rep 24. Phi Theta Kappa Student Rep 25. PSTA Student Rep CAMILLE GLORY PNSA Student Rep 26. 27. Science Club Student Rep 28. SMILE Student Rep Hichael Cunningham 29. Talent Club Student Rep Organization Signature **PRINT Name** Jan Aur P. Pronoble DAS 30. ZAG KIM Joy O Troapon 31. Amanda Antolin DAS 32. Cabrera Dac 33. Michell Silva HOSA 34.

AZOH

ESO

MSA

Science Club

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# GOERAL MEMBERSHIP MEETOG Date: 9-7-12 SIGN-IN SHEET

	PRINT Name	Organization	Signature
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44.	David Bantreda	JACLUB	Frenchisto
45.	Donito Samia	Japan CLUB	
46.	Jessica Nochner	Japan Club.	Justica Wochner
47. 48.	Doreen J. Blas John Joeson	Super CLUB Super CLUB	Mary Con
49.	Angel Gunerat	tionarpions,	dugel States
50.	Marijoy Viernes	ECO WARRIDRS	Lawyough.
51.	Funtao Res	math club	Jun Has Rey
52.	James Ruggelinen	Mark Club	( aw)
53.	Voraina* touon	ecoWarriors	Lateriana
54.	Michael Fuzimi	ecowamiors	M. Fazipi
55.	Candise Nacole Cirama	AALUVSdrorg.	(Swels) padefyrana
56.	Karen Sablan	AAMW Set arg.	Sch Std J
57.	Margarita David	AAWW SH. ang	Maria
58.	RUBY FIELD	AAUW STD. CH.	/ Juley Six /
59.	Daphnelyn Babaufa	SMILE	Maplanler do Calación
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61.	Floregine Dela Live	PTK	geregne
62.	Maria Agnes De Guzman	PTK	dear legens out with
63.	Tordypun P. Greñas	PTK	
64.	ALEXIS DEGRACIA	PIPSA	Tilly of
65.	Raechel Guanlao	PNSA	- Char

# GOERAL MEMBERSHIP MEETOG Date: 9-7-12 SIGN-IN SHEET

	PRINT Name	Organization	Signature
66.	Daryl Camacho	PHSA	Dof Cauls
67.	Michelle Cronwell	PUSA	MC
68.	Nihal V. Tollvert	PNSA	Willestant
69.	LORESA MELEGEITO	DWSA (ADVISOR)	_ of what
70.	LYDIA FAYE SOMBHA	TALENT (LYB	5 Alamen
71.	Phenja Dela Cruz	Tal ont club	Thura Peli Oz
72.	FRITZ AUSTIN C. HERRENAUW	THENT CLUB	Minuman
73.	H. Low Gamble	PSTA	#.F. Handle
74.	walson. Linck	<b>TNSX</b>	Solution
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# Guam Community College Council On Postsecondary Student Affairs General Membership Meeting Friday, September 21, 2012

Friday, September 21, 2012 AGENDA

### I. Call To Order

### II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of September 7, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account

### VI. Old Business

- 1. COPSA By-Laws amendments
- 2. COPSA Constitution amendments
- 3. Board of Trustees Student Member Election Procedures and Requirements
- 4. Fall Festival / "Tour of the Pacific" / BOT Student Member Elections

### VII. New Business

### VIII. Reports

- Student Member on the Board of Trustees
   Adopts policies and regulations necessary for the operation of the College.
- 2. Committee on College Assessment
  - Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 4. College Governing Council Student Members: Steven Alvarez and Shina Marmar Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 5. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- 1. Computer Lab printer
- 2. Mold in Allied Health Building
- 3. Drinks and food in Allied Health and Tech Center buildings

### X. Announcements

- 1. "Meet the President" meetings 6pm, Mon. and Tues. Oct. 1st and 2nd, MPA Bldg. 400
- 2. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri., Oct. 12th, Guam Marriott Resort
- 3. By-Laws and Constitution update deadline 4pm, Mon., Oct. 1st, to the CSI Office
- 4. Join the COPSA Groups page & other student organization groups on MyGCC
- 5. Check the GCC Calendar and MyGCC for updates and announcements
- 6. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 7. Receipts MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 October 5 & 26 / November 16 & 30

### XII. Adjournment

# GENERAL MEMBERSHIP MEETING

Date: 9/21/12
SIGN-IN SHEET

	COPSA OFFICERS & ADVISORS / BOT ST	UDENT MEMBER / GSI Staff
1.	Steven Alvarez, COPSA President	Leven
2.	Shina Marmar, COPSA Vice President	- Chindhan
3.	Christine Walter, COPSA Secretary	Chilledon
4.	Kassie Bolus, COPSA Treasurer	+660 BMed
5.	Jennifer Esteves, COPSA Parliamentarian	John Je
6.	Elizabeth Duenas, COPSA Advisor	
7.	Troy Lizama, COPSA Advisor	
8.	Sally Sablan, COPSA Advisor	JEST -
9.	BOT Student Member	
10.	Bobbie Leon Guerrero, CSI Staff	Podsie 27
11.	Don Lizama, CSI Staff	Dh.
	STUDENT ORGANIZATIONS	
	PRINT Na	ame Signature
12.	Adult High Student Org Student Rep Booths Rag	Betty S. Rys
13.	CHAIN Student Rep	
14.	Collegiate DECA	

Maria Agnes De Guzman Peter Bosa

Student Rep

CATO Student Rep

CJSA Student Rep

DAS Student Rep

15.

16.

17.

## GENERAL MEMBERSHIP MEETING

Date: 9 21 12

# SIGN-IN SHEET

### **PRINT Name** Signature ecoWARRIORS Student Rep Michael Fozimi 18. 19. ESO Student Rep 20. **HOSA Student Rep** essica Nochius JAPAN Club Student Rep 21. Math Club Student Rep 22. 23. MSA Student Rep Phi Theta Kappa Student Rep Herry Dela Cont 24. PSTA Student Rep 25. PNSA Student Rep 26. Swami Science Club Student Rep 27. SMILE Student Rep 28. Talent Club Student Rep 29. **PRINT Name** Organization Signature 30. Norsita Simon 31. Vicenta Lungred COPSA Historian 32. CISA 33. PTK 34. riaa Caystano HOSA 35. HOPA Dana Mao Saldana 36. Jadine Leonen HO5A 37. april Bartoiome HO5 A apartolome 38. SMILE 39. HO5A 40.

Page 2 of 3

# GENERAL MEMBERSHIP MEETING Date: 9 21 12 SIGN-IN SHEET

	PRINT Name	Organization	Signature
41. 42. 43.	Justin Cruz angena Enar Griefin Peter	AHSSO Minumper MGA	Comban Son
44.	Lydia Faye Sembra	talent Chib	totalon for
45.	April DELPINO	HOSA	- fath
46.	Michelly Silva	40 SA	Michely &
47.	Briana Calw	HUSA	Briane Calo
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# Guam Community College Council On Postsecondary Student Affairs General Membership Meeting Friday, October 5, 2012 AGENDA

- I. Call To Order
- II. Roll Call and Introductions
- III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of September 21, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business
- VII. New Business
  - 1. Youth Congress election 3 seats for GCC postsecondary students
- VIII. Reports
  - Student Member on the Board of Trustees James Pangelinan Adopts policies and regulations necessary for the operation of the College.
  - 2. College Governing Council Student Members: Steven Alvarez and Shina Marmar Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
  - 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus
    Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
    great impact on student learning outcomes.
  - 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
  - Committee on College Assessment Student Member: James Pangelinan
     Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
  - Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### I. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Lights at Allied Health/LRC buildings
  - b. Plastic bottle dumpster
  - c. Water problem at Allied Health Building
  - d. Soda machines in D building
  - e. Student Center elevator
  - f. Water gutter at building 500
- 2. New concerns
- II. Announcements
  - 1. By-Laws and Constitution update deadline
  - 2. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri., Oct. 12<sup>th</sup>, Guam Marriott Resort
  - 3. FREE theater entrance for GCC students into the UOG production of "The Tempest": UOG Fine Arts Theatre Nov. 8 & 9 @ 7pm / Nov. 10 @ 2pm / Nov. 15, 16 & 17 @ 7pm
  - 4. Join the COPSA Groups page & other student organization groups on MyGCC
  - 5. Check the GCC Calendar and MyGCC for updates and announcements
  - 6. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
  - 7. Receipts MUST be turned in within ONE week of event use or purchase
- III. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 October 26 / November 16 & 30
- IV. Adjournment

# GENERAL MEMBERSHIP MEETING

Date: 10.05.12

# SIGN-IN SHEET

	COPSA OFFICERS & ADVISORS / BOT STU	DENT MEMBER / CSL Staff
1.	Steven Alvarez, COPSA President	Soften
2.	Shina Marmar, COPSA Vice President	Mindano
3.	Christine Walter, COPSA Secretary	off-tsland
4.	Kassie Bolus, COPSA Treasurer	
5.	Vicenta Lungred, COPSA Historian	JA TY
6.	Jennifer Esteves, COPSA Parliamentarian	- Actif 1
7.	Elmarie Anderson, COPSA Public Relations Officer	2000
8.	Elizabeth Duenas, COPSA Advisor	
9.	Troy Lizama, COPSA Advisor	223-
10.	Sally Sablan, COPSA Advisor	- off-island
11.	Carl Torres II, COPSA Advisor	ald
12.	James Pangelinan, BOT Student Member	Low
13.	Bobbie Leon Guerrero, CSI Staff	Boldsie
14.	Don Lizama, CSI Staff	- Dhi
	STUDENT ORGANIZATIONS	
	PRINT Nam	e Signature
15.	Adult High Student Org Student Rep  Bertha Rege	Beth & Pegs
16.	CHAIN Student Rep	· · · · · · · · · · · · · · · · · · ·
17.	Collegiate DECA Student Rep	

18.

CATO Student Rep

# GENERAL MEMBERSHIP MEETING Date: 10 5 12

SIGN-IN SHEET

### **PRINT Name**

# Signature

19.	CJSA Student Rep	MICHELLE TAPANL	They
20.	DAS Student Rep	Angela Cabrera.	
21.	ecoWARRIORS Student Rep	Jorana Agun	LAguard
22.	ESO Student Rep	John Caypuly	Jenhalys
23.	HOSA Student Rep	Briana Calw	Grane Calvo
24.	JAPAN Club Student Rep	Christyana Danyclina	Clary
25.	Math Club Student Rep	Jun Has Ken	Junflas Ren
26.	MSA Student Rep	Shila Rodriguez	Shih Pulings
27.	Phi Theta Kappa Student Rep	Inna Franco	Ime france
28.	PSTA Student Rep		
29.	PNSA Student Rep	Auxis Deciracia	they -
30.	Science Club Student Rep	Nicolas Garrido	Mederal Samuel
31.	SMILE Student Rep	CHANN MANIONSAN	Mantaga (
32.	Talent Club Student Rep	Michael Canninghas	H. Co
	PRINT Name	Organization	Signature
33.	David Banting	Japan CLUB	the mutat
34.	RUBY P. FIEL	) AAUW	fronty to
35.	Juanto bonis	msp	
36.	Joanne Blas	COPSA Member	John
37.	Phonia Pela Couz	Talert club	Alunda Ce
38.	Rocilio Mendoza	Talent Club	Rozelis Mendoza

# GENERAL MEMBERSHIP MEETING Date:

# SIGN-IN SHEET

	PRINT Name	Organization	Signature
	Hafleen Edmund	MSA	HELL
39.	Bethe Rages	Member Talent Club	BHE
40.	michell Silva	H08A	Jaichell Sil
41.	Maria Agnes De Guzman	PTK	desuma
42.	KIM JOYO. TROGON	DAS	Lin Joffe. Trog on
43.	Daphire Babaufa	SMILE	Montanta
44.	ANGEL GUNERIREZ	ECOMORPIONS S	Agel Ale
45.	MURITOY VIERNES	ELOW applores	<u> </u>
46.	APRIN PETELLO	41054	Letin
47.	Nicole Ann Resurección	CSSA	Desureccap
48.	Peter John Auputica	MSA	Fete John agritin
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### **Guam Community College**

### Council On Postsecondary Student Affairs

### General Membership Meeting Friday, October 26, 2012 AGENDA

- I. Call To Order
- II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of October 5, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business
  - 1. Youth Congress election results: Loraina Aguon, Norman James III and Josephina Machuo
- VII. New Business

### VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan Adopts policies and regulations necessary for the operation of the College.
- 2. College Governing Council Student Members: Steven Alvarez and Shina Marmar

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
  great impact on student learning outcomes.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- Committee on College Assessment Student Member: James Pangelinan
   Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 6. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Another food vendor on campus
  - b. Coverings from LRC to Allied Health, Student Center & A-Building for when it rains
  - c. Water flooding in areas between LRC, Allied Health and Student Center
  - d. Frequency of cleaning restrooms
  - e. Seat liners in all restrooms
  - f. Drink machines not taking bills
  - g. Frequency of drinks machines being checked
  - h. Smoking within 20 feet of GCC gates
  - i. Installation of vending machines that sell food
- 2. New concerns

### X. Announcements

- 1. 2011-2012 Prize for perfect attendance at the COPSA GM meetings
- 2. Foundation Building Ribbon Cutting Ceremony Monday, November 5<sup>th</sup> 10am
- 3. FREE theater entrance for GCC students into the UOG production of "The Tempest": UOG Fine Arts Theatre Nov. 8 & 9 @ 7pm / Nov. 10 @ 2pm / Nov. 15, 16 & 17 @ 7pm
- 4. Join the COPSA Groups page & other student organization groups on MyGCC
- 5. Check the GCC Calendar and MyGCC for updates and announcements
- 6. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 7. Receipts MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 November 16 & 30

COPSA Meetings for Spring 2013 – Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26

XII. Adjournment

### COPSA GENERAL MEMBERSHIP MEETING

Date: 10-26-12 friday

### COPSA OFFICERS & ADVISORS / BOT STUDENT MEMBER / CSI Staff

- 1. Steven Alvarez, COPSA President
- 2. Shina Marmar, COPSA Vice President
- 3. Christine Walter, COPSA Secretary
- 4. Kassie Bolus, COPSA Treasurer
- 5. Vicenta Lungred, COPSA Historian
- 6. Jennifer Esteves, COPSA Parliamentarian
- 7. Elmarie Anderson, COPSA Public Relations Officer
- 8. Elizabeth Duenas, COPSA Advisor
- 9. Troy Lizama, COPSA Advisor
- 10. Sally Sablan, COPSA Advisor
- 11. Carl Torres II, COPSA Advisor
- 12. James Pangelinan, BOT Student Member
- 13. Bobbie Leon Guerrero, CSI Staff
- 14. Don Lizama, CSI Staff

# COPSA GENERAL MEMBERSHIP MEETING Date: 10-210-12 SIGN-IN SHEET

# **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
15.	Adult High Student Org Student Rep	Betha Regeo	Both Stage
16.	AAUW Student Rep		
17.	CHAIN Student Rep		
18.	Collegiate DECA Student Rep		
19.	CATO Student Rep		
20.	CJSA Student Rep	MICHELLE TAPANG	- Aday -1
21.	DAS Student Rep		
22.	ecoWARRIORS Student Rep	Michael Fuzimi	m. Fuzimi
23.	ESO Student Rep	Niwle Caraang	Mistig Conary
24.	HOSA Student Rep	STEPHANIE WILFY	
25.	JAPAN Club Student Rep		
26.	Math Club Student Rep	- Eun Has Ren	Jan Han Ren
27.	MSA Student Rep	Berlynn Michelle Onppey	- Della
28.	Phi Theta Kappa Student Rep		And friend
29.	PSTA Student Rep	Peter Salas Tr	- Corna
30.	PNSA Student Rep	SHARLENT NUMAS	Cier.
31.	Science Club Student Rep	Nicolas Garrido	Medistando
32.	SMILE Student Rep	Daphne Babauta	Walsenfor
33.	Talent Club Student Rep	Janelle James	full for

# COPSA GENERAL MEMBERSHIP MEETING

# Date: 10-24-12 SIGN-IN SHEET

	PRINT Name	Organization	Signature
34.	Berlynn Michaele Ouspex	MSA	to the
35.	Camille Valencia	CJSA	Jolencia
36.	Rhenia Delha Cruz	Talent Chip	Que Jolay
37.	Rocilio Mendoza Jr.	Talent Club	Rocilis Menday
38.	Narata Simion	MSA	No Sincer
39.	Peter John Auputin	MSA	The John Cryantin
40.	Raquel Maminta	Hos TS	Soft.
41.	Juanne Blas	HosTS	Jelon
42.	REYMART MANAOU	Hosts	Mai
43.	Grace Enriquez	Hosts	J.M. Engy
44.	Rosendo Wartinoz Jr	H057s	John John John John John John John John
45.	John Capulain	Eso	All hat Of
46.	Norman James, III	Youth Congress	June II
47.	Haflen Edmund	MSA	Jal 2
48.	Swami	Science Club	Sarami
49.	JULKUL MEREN	SMILE	Charge
50.	APRIL PAFINO	HOSA	Aculai
51.	Michell Silva Jasephina-Machuo	Hosa	Jusselin
52.	Josephina - Machuo	MSA	Jen achico
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54.	N		
55.			

### Guam Community College

### Council On Postsecondary Student Affairs

General Membership Meeting Friday, November 16, 2012 AGENDA

### I. Call To Order

### II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of October 26, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business

### VII. New Business

1. Late Registration - Mr. Patrick Clymer, Registrar, Admissions & Registration

### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. College Governing Council Student Members: Steven Alvarez and Shina Marmar

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
  great impact on student learning outcomes.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- Committee on College Assessment Student Member: James Pangelinan
   Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 6. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Lights out in Allied Health elevator
  - b. Restrooms for male students
  - c. Cars parking too close to LRC/Foundation bldg. gate exit
  - d. Signs on vending machines for problems
- 2. New concerns

- e. Lighting not adequate between Allied Health bldg, and LRC
- f. Lights turned on earlier when it gets darker earlier in the year
- g. Security guards

### X. Announcements

- 1. FREE theater entrance for GCC students into the UOG production of "The Tempest": UOG Fine Arts Theatre Nov. 15, 16 & 17 @ 7pm
- 2. Join the COPSA Groups page & other student organization groups on MyGCC
- 3. Check the GCC Calendar and MyGCC for updates and announcements
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Receipts MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 November 30

COPSA Meetings for Spring 2013 – Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26

### XII. Adjournment

# COPSA GENERAL MEMBERSHIP MEETING

### COPSA OFFICERS & ADVISORS / BOT STUDENT MEMBER / CSI Staff

i. Dicycli / 11 valoz, CO1 D/1 I 1031dclit	1.	Steven Alvarez,	<b>COPSA</b>	President
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- 2. Shina Marmar, COPSA Vice President
- 3. Christine Walter, COPSA Secretary
- 4. Kassie Bolus, COPSA Treasurer
- 5. Vicenta Lungred, COPSA Historian
- 6. Jennifer Esteves, COPSA Parliamentarian
- 7. Elmarie Anderson, COPSA Public Relations Officer
- 8. Elizabeth Duenas, COPSA Advisor
- 9. Troy Lizama, COPSA Advisor
- 10. Sally Sablan, COPSA Advisor
- 11. Carl Torres II, COPSA Advisor
- 12. James Pangelinan, BOT Student Member
- 13. Bobbie Leon Guerrero, CSI Staff
- 14. Don Lizama, CSI Staff

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# ${\bf COPSA\ GENERAL}_{\!f\!}\ {\bf MEMBERSHIP\ MEETING}$

Date: 11/16/12 SIGN-IN SHEET

# **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
15.	Adult High Student Org Student Rep		
16.	AAUW Student Rep	Margarita Pavid	moan of
17.	CHAIN Student Rep		
18.	Collegiate DECA Student Rep		
19.	CATO Student Rep		
20.	CJSA Student Rep	MICHELLE TAPANG	Any
21.	DAS Student Rep		
22.	ecoWARRIORS Student Rep	Voiains Tyun	JAGUAT .
23.	ESO Student Rep	John Capulong	John Flat
24.	HosTS Student Rep	Rajud Maminta  David Baytista	1 Santa
25.	JAPAN Club Student Rep	David Baytista	De mall
26.	Math Club Student Rep		
27.	MASO Student Rep	APPEIL DELFIND	Acitino
28.	MSA Student Rep	Makon, wek	Japan -
29.	Phi Theta Kappa Student Rep	Floregine Dula Corr	Flore oper dela Cring
30.	PNSA Student Rep		
31.	Science Club Student Rep	Swami	Surani
32.	SMILE Student Rep	Syahn Manibucah	MEMORITAR )
33.	Talent Club Student Rep	Rocilio Mendoza Jr.	Rocidio Menarg

# COPSA GENERAL MEMBERSHIP MEETING

Date:	[1]	16	112	
	SIG	N-IN	SHEET	

	PRINT Name	Organization	Signature
34.	Julius Regot Balayot	Japan Club	JAP.
35.	Parick Clymer	ARO	- Jey
36.	Ungeline Lagman	PNSA	tingelulguar &
37.	Patriain Cayetano	MACO	propagta
38.	Barbiejane Cabral	MASO	Gelse
39.	STEPHANIE WILFY	MA50 H <del>1005</del> A	
40.	Swami Johnny Leben	Msx	Jan 200
41.	Sheila Rodniguez	MSA	Chit P.C.
42.	Nareita Simion	MCA	Naudemin J
43.	Henry Christenson	NSA	Fry Ly
44.	Camille Valencia	CTSA	Mulnia
45.	Judisha Aflicie	HOSTS	Jan.
46.	Joanne Blas	HOSTS	Meca
47.	Daphne Babauta	SMILE	Alaur for
48.	Marijoy Viernes	CCO WARRIOR	Judgay CV.
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# Guam Community College Council On Postsecondary Student Affairs

### General Membership Meeting Friday, November 30, 2012 AGENDA

### I. Call To Order

### II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of November 16, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business
- VII. New Business

### VIII. Reports

- Student Member on the Board of Trustees -- James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. College Governing Council Student Members: Steven Alvarez

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 3. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- Committee on College Assessment Student Member: James Pangelinan
   Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- Feedback from concerns brought up at the last General Membership meeting
  - a. Gate #3 in front on Building B
  - b. Building 200 handicapped door mechanism
  - c. Student Center stairway closure
- New concerns

### X. Announcements

- 1. Join the COPSA Groups page & other student organization groups on MyGCC
- 2. Check the GCC Calendar and MyGCC for updates and announcements
- 3. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 4. **Receipts** MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Spring 2013 Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26
- XII. Adjournment

# COPSA GENERAL MEMBERSHIP MEETING Date: 11 39 12 SIGN-IN SHEET

# COPSA OFFICERS & ADVISORS / BOT STUDENT MEMBER / CSI Staff

		QQQ
1.	Steven Alvarez, COPSA President	Skring
2.	COPSA Vice President	·
3.	Christine Walter, COPSA Secretary	Chrough
4.	COPSA Treasurer	
5.	Vicenta Lungred, COPSA Historian	At My
6.	Jennifer Esteves, COPSA Parliamentarian	
7.	Elmarie Anderson, COPSA Public Relations Officer	1800
8.	Elizabeth Duenas, COPSA Advisor	3
9.	Troy Lizama, COPSA Advisor	
10.	Sally Sablan, COPSA Advisor	
11.	Carl Torres II, COPSA Advisor	127
12.	James Pangelinan, BOT Student Member	
13.	Bobbie Leon Guerrero, CSI Staff	Padai D
14.	Don Lizama, CSI Staff	Dhi.

14.

# **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
15.	Adult High Student Org Student Rep	Bertha Reyes	Beith S. Popa
16.	AAUW Student Rep	YAO (HELEN) WANG	
17.	CHAIN Student Rep		
18.	Collegiate DECA Student Rep		
19.	CATO Student Rep		
20.	CJSA Student Rep	MICHELE HAPAN !	they
21.	DAS Student Rep	Annihilation	
22.	ecoWARRIORS Student Rep	Marijoy viernes	Jagon W.
23.	ESO Student Rep	John Capulong Peter Sules Jr	follow-
24.	HosTS Student Rep	Peter Sules Jr	1880h
25.	JAPAN Club Student Rep	David Bantista	Mundo
26.	Math Club Student Rep	Jun Has Ren	- Jan Hao Ren Briene Chio
27.	MASO Student Rep	Briana Calvo	Briene Chio
28.	MSA Student Rep	perlym W. Onopey	DEMM.
29.	Phi Theta Kappa Student Rep	Michille Mandiola	Shendin
30.	PNSA Student Rep	Daryl Carnacho	Doy Cours
31.	Science Club Student Rep	Nicolas Garrido	Medicando
32.	SMILE Student Rep	alan manipusar	MANAGEN
33.	Talent Club Student Rep	Michael Cunningham	M. Gall

# COPSA GENERAL MEMBERSHIP MEETING

Date: 11 30 12

# SIGN-IN SHEET

	PRINT Name	Organization	Signature
34.	Juanita Martinez		JA S
35.	Rosario, Gmadalupe	99000 TO THE REPORT OF THE PROPERTY OF THE PRO	14 Posario
36.	Swami	Science	Swaml
37.	Christyana Payelina	_Jupa '	antr
38.	En Julies Balayot	Japan_	
39.	Emmaline Mangune	<u> \$50</u>	20 Mangane
40.	Sarah Riqueroa	MASO	and some
41.	Jessica Nochner	Japan CLIB	Justicallochnes
42.	OARMELITA GABULTAN	MASO	abujn
43.	LOVEY POSE SIMSIMAN	MASO	
44.	Rhenia Dela Cruz	Talent Club	John Ca
45.	Posendo Martinez Jr	HoSts	A STATE OF THE STA
46.	Joanne Blas	HOSTS	Melan
47.	FOR APPLIE DELFIND	MÁSD	A Company of the Comp
48.	Japhne Babauta	Hath Clab	Jun from Ren
49.	Reguel Marninta	Hosts	Refl.
50.	Judisher Afileje	Hosts	Au .
51.	HAD WANG Marta Theresa Mas	COSA,	WonTomf Many
52.	Grace Enriquer		D.M. Enriques
53.	Jorama - Agrian	@cow>mars	Stand
54.	Kayo Bell	Science	Lapha
55.	Floregine toda Cure	PTK	Lineager dela Cuy

Print Drg. Szsn 56 I godine Couly PNSA PNSA 47. Johanna Sablan PNSIA 58. CANTILE GLORY 59. Josephina. Machie MSA 600. Auexis Degracia MA /USS 61. Thitis Rugarto 37.5 BENEFIT WILLIAM 12/71 14213 A Same Show Parlating Market St. TODAY PROPERTY

# Guam Community College

# Council On Postsecondary Student Affairs

General Membership Meeting Friday, February 8, 2013 AGENDA

### I. Call To Order

### II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of November 30, 2012, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business

### VII. New Business

- 1. "Tour of the Pacific" FLOAT Contest
- COPSA Officer & Student Organization 'Buddies'
- 3. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST

### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- 5. Committee on College Assessment Student Member: James Pangelinan Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo 3 GCC students elected by the GCC student body to serve a 2-year term (Oct. 2012-Oct. 2014).

  The Youth Congress acts as legislative body comprised of members between the ages of 14 and 25, representing Guam's villages, middle schools, high schools, UOG and the GCC. It has the power to make its own rules, establish committees, hold hearings, pass resolutions and prepare and pass bills, which will be forwarded to the Rules Committee of the Guam Legislature for action as with a legislative bill.
- 7. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Reporting vending machine problems
  - b. Study rooms in LRC: broken door handle; room tinting; soundproofing
- 2. New concerns

### X. Announcements

- Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

# XI. DATES to remember

Date	Time	Activity	Location
Tue., Feb. 12th	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Fri., Feb. 15 <sup>th</sup>	3pm – 5pm	Student Org Health Certificate Workshop	SC Training Room #5108
Mon., Feb. 18th	6pm	Meet the GCC President Meetings	MPA, Building 400
Tue., Feb. 19th	брт	Meet the GCC President Meetings	MPA, Building 400
Fri., Feb. 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., Feb. 22 <sup>nd</sup>	1pm	"Lunch & Learn Session" hosted by GCC Academic Vice President Dr. Ray Somera for COPSA Officers AND student organization PRESIDENTS	SC Training Room #5108
Wed., Feb. 27th	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Thur., Feb. 28th	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Fri., March 1 <sup>st</sup>	8:30am – 4:30pm	Students Leading Students Conference	Guam Marriott Resort
Fri. & Sat., March 1 <sup>st</sup> & 2 <sup>nd</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Thur., Fri., & Sat.  March 7 <sup>th</sup> , 8 <sup>th</sup> & 9 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Fri., March 8 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 8 <sup>th</sup>	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14th	6-8pm	COPSA "GAME" Night	MPA, Building 400
Wed., March 20 <sup>th</sup>	3pm	Deadline to apply for candidacy to run for COPSA Officer or BOT Student Member	CSI Office, Room #5101
Fri., March 22 <sup>nd</sup>			SC Training Room #5108
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3 <sup>rd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., April 12 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26th	12noon	COPSA General Membership meeting	SC Training Room #5108
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Thur., May 16 <sup>th</sup>	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16 <sup>th</sup>	lpm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	брт	Graduation Ceremony	UOG Fieldhouse

# XII. Adjournment

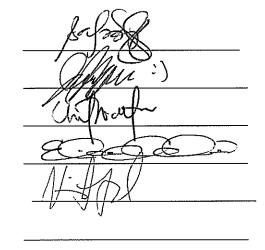
# COPSA GENERAL MEMBERSHIP MEETING

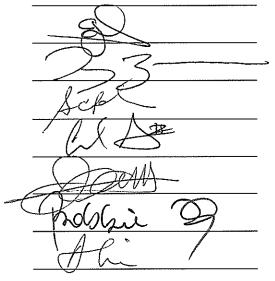
Date: 2/8/13 SIGN-IN SHEET

# COPSA OFFICERS & ADVISORS / BOT STUDENT MEMBER / CSI Staff

<ol> <li>Steven Alvarez, COPSA Preside</li> </ol>	sident
---	--------

- 2. Jennifer Esteves, COPSA Vice President
- 3. Christine Walter, COPSA Secretary
- 4. Elmarie Anderson, COPSA Treasurer
- 5. Vicenta Lungred, COPSA Historian
- 6. COPSA Parliamentarian
- 7. COPSA Public Relations Officer
- 8. Elizabeth Duenas, COPSA Advisor
- 9. Troy Lizama, COPSA Advisor
- 10. Sally Sablan, COPSA Advisor
- 11. Carl Torres II, COPSA Advisor
- 12. James Pangelinan, BOT Student Member
- 13. Bobbie Leon Guerrero, CSI Staff
- 14. Don Lizama, CSI Staff





COPSA GENERAL MEMBERSHIP MEETING
Date: 2813
SIGN-IN SHEET

# STUDENT ORGANIZATIONS

		PRINT Name	Signature
15.	Adult High Student Org Student Rep	Marga vida Davide	
16.	AAUW Student Rep	Marga vida Davide	Maris
17.	CHAIN Student Rep		
18.	Collegiate DECA Student Rep		
19.	CATO Student Rep		
20.	CJSA Student Rep	MICHELLE TAPANG	- Alexand
21.	DAS Student Rep	Poter Borjan	16 str Br
22.	ecoWARRIORS Student Rep	Ecowarriors Michael Foelmi	M. Jazini
23.	ESO Student Rep	John Michael Capulong	Alux Sy
24.	HosTS Student Rep		
25.	JAPAN Club Student Rep		
26.	Math Club Student Rep	Juntas Ren Patricia Cayetano	James Den
27.	MASO Student Rep	Patricia Cayetano	Inp Cayetin
28.	MSA Student Rep		
29.	Phi Theta Kappa Student Rep	Gloriane Ola aug (7	Phoreogne Dula Core
30.	PNSA Student Rep	NHORIEZ PESES	Mhoriel Res
31.	Science Club Student Rep		
32.	SMILE Student Rep	JOSHUL KVENUS	Church.
33.	Talent Club Student Rep	BRANDON SAVELLA	Bandy Jof Kandle

# COPSA GENERAL MEMBERSHIP MEETING

Date:	ス	8	13		
	SIGN-I	N SI	HEET		

	PRINT Name	Organization	Signature
34.	Christel Jessica Galang	PTK / MASO	<u>congulary</u>
35.	Helen Gantole	Ecowarrier/Hast	· W. Hamble
36.	Guadalipe Rosero	Eco warney	M. formi
37.	Norman Tomes, III	Economion GYC	James 111
38.	Daphre Babauja	SMILE	Debergo
39.	Mighelle Mendiolh	WASO	The Strate
40.	Rubit, DeveloFrank	PTK	My Wie
41.	Cruz, Lyanne	PNSA	Otuz
42.	Quenga, Kwin	PNSA	
43.	Egun Teann	TWSA	Then Honon
44.	Bautista Jeanette	PUSA	Ason
45.	Karalo Watabi ki	PHSA	1
46.	Sarah Varner	DNSA	Juhalda
47.	STEPHANIE WILEY	MAGO	- An
48.	Latiska Aun Leon Guerrero	ESO	tolsporeno
49.	suann manibusan	SMILE	1X6WOTARAL)
50.	anna Irans	M	(In pos
51.	Vinnant San Nicolai	SMILC	MARIN
52.	Kim Joy O. Trogon	DAS	Limitay O. Tro, on
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54.			
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### "Tour of the Pacific": "Let Your Island Shine" Float Contest GUIDELINES

Thursday, April 4, 2013

### **Purposes**

- 1. To provide information about the islands in our region to GCC students.
- 2. For GCC students to learn about the diverse cultural backgrounds of their fellow students.

### Requirements for the Float

- 1. Name of island.
- 2. Information detailing the:
  - a. Official Language
  - b. Official flag
  - c. Official flower (if any)
  - d. Official bird (if any)
- 3. Map of the island (optional)
- 4. All information must be relevant to the island
- 5. Wooden pallet: 36" x 36"
- Must incorporate at least two (2) greetings from their island on the banner.

- 7. Cultural Clothing
- 8. Wheels (Optional)
- One representative must present a short speech about their float and how it represents their island and say a greeting in the native language from their island.

### Choice of greetings

- a. Hello
- b. Welcome
- c. Good Evening
- d. Other relevant greeting

### **BONUS POINTS**

#### Float

- 1. Major historic sites or events
- 2. Any other information that makes this island unique

Reviewed and Judged by

(Print Name & Sign)

### Student Organization

- 1. Decorating your Student Organization canopy
- 2. Members dressing up in cultural clothing
- 3. Bringing in a sample food dish from your island

\*\*\*\*NOTE: All materials must be provided by the student organization\*\*\*\*
Wooden pallets will be provided by COPSA

	"Tour of the Pacific" Floa	t Contest JUDGING	for:
nt Organi:	zation:	Island: _	
	CRITERIA	POSSIBLE POINTS	TOTAL
1. Orig	ginality / Creativity / Design	40pts	
2. All	requirements fulfilled	40pts	
	NUS POINTS – Float a. Historical sites or events b. Other 'unique' island info	10pts	
	NUS POINTS – student organization a. Canopy decoration b. Members in cultural clothing c. Showcasing of island delicacy	10pts	
	TOTAL POSSIBLE POINTS	100pts	

Date



# GUAM COMMUNITY COLLEGE Council On Postsecondary Student Affairs (COPSA)

# **COPSA & Student Organization Buddies**

### **COPSA Buddies will:**

- Assist student organizations with the proper completion of forms to ensure that the approval process will run smoothly.
- Assist student organizations with methods on how to properly conduct meetings or plan for events.
- Assist with addressing any immediate concerns or questions.
- Attend a minimum of one activity/event or fundraiser.

## **Student Organizations will:**

**COPSA Buddies** 

- Exchange email addresses and/or contact numbers with their assigned COPSA Buddies. This will ensure good communication ties should your organization have any concerns or questions.
- Advise their assigned COPSA Buddies of all dates, times, and locations of meetings or events at least one week in advance or submit a set schedule.

Telephone Number

**Email Address** 

\$	STUDENT ORGANIZA	TION:
Student Org Contact(s)	Telephone Number	Email Address

# 2012-2013 Student Org & COPSA Officer Assignments

Student Organization	COPSA Officer Assignments
Adult High School Student Organization	Jennifer / Elmarie
American Association of University Women (AAUW)	Jennifer / Elmarie
Chamoru Heritage And Integration Network for Advocacy (CHAIN)	
Collegiate DECA	Christine / Vicenta
Computer And Technology Organization (CATO)	
Criminal Justice Student Association (CJSA)	Jennifer / Elmarie
Digital Arts Society (DAS)	Christine / Vicenta
ecoWARRIORS	Jennifer / Elmarie
Education Student Organization (ESO)	Jennifer / Elmarie
Hospitality and Tourism Society (HosTS)	Christine / Vicenta
Japan CLUB (Customs, Language, Understanding, Beliefs)	Jennifer / Elmarie
Math Club	Jennifer / Elmarie
Medical Assistant Student Organization (MASO)	Christine / Vicenta
Micronesian Student Association (MSA)	Christine / Vicenta
Phi Theta Kappa Beta Beta Xi Chapter	Steven
Practical Nursing Student Association (PNSA)	Steven
Science Club	Christine / Vicenta
Society of Management Industry Leaders for Excellence (SMILE)	Christine / Vicenta
Talent Club	Steven

CONTACT INFORMATION - Student Leaders, COPSA Advisors & CSI		
Position	Name	Email Address
BOT Student Member	James Pangelinan	jamespangelinan3@gmail.com
COPSA President	Steven Alvarez	steven.alvarez@guamcc.edu
COPSA Vice President	Jennifer Esteves	jennifer.esteves@guamcc.edu
COPSA Secretary	Christine Walter	christine.walter@guamcc.edu
COPSA Treasurer	Elmarie Anderson	elmarie.anderson@guamcc.edu
COPSA Historian	Vicenta Lungred	vicenta.lungred@guamcc.edu
COPSA Advisor	Elizabeth Duenas	elizabeth.duenas@guamcc.edu
COPSA Advisor	Troy Lizama	troy.lizama@guamcc.edu
COPSA Advisor	Sally Sablan	sally.sablan@guamcc.edu
COPSA Advisor	Carl Torres II	carl.torresii@guamcc.edu
CSI, Program Specialist	Bobbie Leon Guerrero	barbara.leonguerrero@guamcc.edu
CSI, Program Coordinator II	Don Lizama	donnie.lizama@guamcc.edu



1st Place: 2nd Place:

No Smoking / No Chewing / No Spitting POSTER CONTES

> Help promote the importance of maintaining a clean and safe environment around our campus.

Join COPSA (your GCC student government) in creating a poster to help promote GCC's NO smoking / NO chewing / NO spitting policy!

## Guidelines

- Participants must currently be an officially registered student at the Guam Community College.
- Poster must convey the message of "no smoking," "no chewing," and "no spitting" on campus.
- Poster must include the GCC logo
- Poster must not express anything inappropriate or offensive.
- Poster must be CREATIVE and ORIGINAL, remember to "think outside the box".
- Poster must be submitted electronically (pdf or jpeg) by sending your submission to csi@guamcc.edu

# Deadline for submission

All entries are due no later than Wednesday, March 13, 2013, at 3pm

For more information, contact the Center for Student Involvement (CSI) at 735-5518/9



# Guam Community College Council On Postsecondary Student Affairs

General Membership Meeting Friday, February 22, 2013 AGENDA

### I. Call To Order

### II. Roll Call and Introductions

### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of February 8, 2013, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account

### VI. Old Business

- 1. "Tour of the Pacific" FLOAT Contest
- 2. COPSA Officer & Student Organization 'Buddies'
- 3. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST

### VII. New Business

### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- 5. Committee on College Assessment Student Member: James Pangelinan
  Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo 3 GCC students elected by the GCC student body to serve a 2-year term (Oct. 2012-Oct. 2014).

  The Youth Congress acts as legislative body comprised of members between the ages of 14 and 25, representing Guam's villages, middle schools, high schools, UOG and the GCC. It has the power to make its own rules, establish committees, hold hearings, pass resolutions and prepare and pass bills, which will be forwarded to the Rules Committee of the Guam Legislature for action as with a legislative bill.
- 7. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Benches on campus
  - b. Light fixtures in Allied Health parking lot
  - c. Scooter/motorcycle parking slots in Allied Health parking lot
  - d. Donations to student organizations
  - e. Handicapped accessible door button for student support services building
  - f. Hooks in ladies restroom stalls
  - g. GCC honor titles such as cum laude
  - h. GCC mascot or symbol
  - i. Removal of sign at old Student Health Center
- 2. New concerns

#### X. Announcements

- Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa) 2.
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. 5. Forms - adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

#### XI. DATES to remember

FEBRUARY	Time	Activity	Location
Fri., Feb. 22nd	lpm	"Lunch & Learn Session" hosted by GCC	SC Training Room #5108
,		Academic Vice President Dr. Ray Somera	
		for COPSA Officers	
		AND student organization PRESIDENTS	
Wed., Feb. 27th	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Thur., Feb. 28th	7pm	UOG theater production:	UOG Fine Arts Theatre
	The state of the s	"Glass Menagerie"—FREE for GCC students	
MARCH	Time	Activity	Location
Fri., March 1st	8:30am - 4:30pm	Students Leading Students Conference	Guam Marriott Resort
Fri. & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
March 1 <sup>st</sup> & 2 <sup>nd</sup>		"Glass Menagerie"—FREE for GCC students	
Thur., Fri., & Sat.	7pm	UOG theater production:	UOG Fine Arts Theatre
March 7th, 8th & 9th		"Glass Menagerie"—FREE for GCC students	***
Fri., March 8 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 8 <sup>th</sup>	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14 <sup>th</sup>	6-8pm	COPSA "GAME" Night	MPA, Building 400
Tue., March 19th	6-8pm	COPSA "GAME" Night	MPA, Building 400
Wed., March 20th	3pm	Deadline to apply for candidacy to run for	CSI Office, Room #5101
,		COPSA Officer or BOT Student Member	
Fri., March 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
APRIL	Time	Activity	Location
Tue., April 2nd	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3rd	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., April 12th	12noon	COPSA General Membership meeting	SC Training Room #5108
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
April 25th, 26th & 27th	'-	"Forever Plaid"—FREE for GCC students	
	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., April 26 <sup>th</sup>	12110011		
Fri., April 26 <sup>th</sup> MAY	Time	Activity	Location
MAY Thur., Fri., & Sat.,		Activity	Location UOG Fine Arts Theatre
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MAY Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	Time	Activity UOG theater production:	The second secon
MAY Thur., Fri., & Sat.,	Time 7pm	Activity UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre

#### XII. Adjournment

Date: 2-22-13

## SIGN-IN SHEET

COPSA OFFICERS & ADVISORS
BOT STUDENT MEMBER / YOUTH CONGRESS REPRESENTATIVES / CSI Staff

1.	Steven Alvarez, COPSA President	Dywo
2.	Jennifer Esteves, COPSA Vice President	Maglion
3.	Christine Walter, COPSA Secretary	Mouh
4.	Elmarie Anderson, COPSA Treasurer	
5.	Vicenta Lungred, COPSA Historian	171/DL
6.	COPSA Parliamentarian	
7.	COPSA Public Relations Officer	
8.	Elizabeth Duenas, COPSA Advisor	
9.	Troy Lizama, COPSA Advisor	
10.	Sally Sablan, COPSA Advisor	States
11.	Carl Torres II, COPSA Advisor	
12.	James Pangelinan, BOT Student Member	Acoms-
13.	Loraina Aguon, Youth Congress Representative	
14.	Norman James III, Youth Congress Representative	Manes !!
15.	Josephina Machuo, Youth Congress Representative	
16.	Bobbie Leon Guerrero, CSI Staff	OSE-island
		CH I I .

Don Lizama, CSI Staff

17.

Date: 2-12-13

## SIGN-IN SHEET

## **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
18.	Adult High Student Org Student Rep		
19.	AAUW Student Rep		
20.	CHAIN Student Rep		
21.	Collegiate DECA Student Rep		
22.	CATO Student Rep		
23.	CJSA Student Rep		
24.	DAS Student Rep	Peter Bry	Not In
25.	ecoWARRIORS Student Rep	Michael Fuzimi	M. Fusimi gronangure
26.	ESO Student Rep	Mel Mangune	gronangua_
27.	HosTS Student Rep		
28.	JAPAN Club Student Rep		
29.	Math Club Student Rep		
30.	MASO Student Rep		
31.	MSA Student Rep	Berlynn M. Onopey	
32.	Phi Theta Kappa Student Rep	Michille Merdista Tean Agua	Shilil
33.	PNSA Student Rep	Tean Aguin	Team Agen
34.	Science Club Student Rep		
35.	SMILE Student Rep	Suann Manibusan	MANOR DICAU
36.	Talent Club Student Rep		

Date: 2-22-13

## SIGN-IN SHEET

	PRINT Name	ORGANIZATION	Signature
37.	Rosario, Guadalupe	ECOWARNORS	y Cosario
38.	Law Alcairo, Lawrence		Janua Mari
39.	Daphne Babauta	SMILE	Schwiller C. Labourto
40.	Rubic, Devek Frank	PTK	fed win
41.	Donne Corr	CUSS-Advisor	Dry
42.	Kimvoy O. Tryon	DAS	Smalas Trogon
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## Guam Community College

## **Council On Postsecondary Student Affairs**

General Membership Meeting Friday, March 8, 2013 AGENDA

#### I. Call To Order

#### II. Roll Call and Introductions

#### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of February 22, 2013, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account

#### VI. Old Business

- 1. "Tour of the Pacific" FLOAT Contest
- NO Smoking / NO Chewing / NO Spitting POSTER CONTEST Deadline: Wed., March 13<sup>th</sup>, 3pm

#### VII. New Business

1. GCC Relay for Life Team

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves
  - Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
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- 5. Committee on College Assessment Student Member: James Pangelinan

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- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo 3 GCC students elected by the GCC student body to serve a 2-year term (Oct. 2012-Oct. 2014).

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- 7. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

#### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Larger signs at entrance gate to B-Building
  - b. Temporary Parking for those using ATM at B-Building
  - c. Allied Health exit gate Need larger signs for those entering at the Exit gate
  - d. President's list or Dean's list
  - e. Allied Health water problems. Can a sign be posted informing us of other restroom locations when AH restroom is closed?
  - f. Air fresheners placed in all restrooms
  - g. GCC website more information on Student Organizations so outside students can know more.
- 2. New concerns

#### X. Announcements

- Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4.
- Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents

  Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

#### XI. DATES to remember

MARCH	Time	Activity	Location
Fri., March 8 <sup>th</sup>	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Fri., & Sat. March 8 <sup>th</sup> & 9 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14th	6:30-9:30pm	COPSA "MOVIE" Night	Student Center Courtyard
Wed., March 20th	3pm	Deadline to apply for candidacy to run for COPSA Officer or BOT Student Member	CSI Office, Room #5101
Wed., March 20th	6:30-9:30pm	COPSA "MOVIE" Night	Student Center Courtyard
Fri., March 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 22 <sup>nd</sup>	1pm – 2pm	"Lunch & Learn Session" hosted by GCC Academic Vice President Dr. Ray Somera FOR: COPSA Officers, student organization Presidents or officer representatives and 1 advisor from each student organization	SC Training Room #5108
March 25-29		SPRING BREAK – No classes	
APRIL	Time	Activity	Location
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3rd	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Student Elections	Student Center building
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Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Tue., May 7 <sup>th</sup>		Last day of Tuesday / Thursday classes	
Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	
Mon., May 13 <sup>th</sup>		Semester ends Grades due	
Thur., May 16 <sup>th</sup>	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	lpm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	6pm	Graduation Ceremony	UOG Fieldhouse

#### XII. Adjournment

Date: March 8, 2013
SIGN-IN SHEET

## **COPSA OFFICERS & ADVISORS** BOT STUDENT MEMBER / YOUTH CONGRESS REPRESENTATIVES / CSI Staff

		- 0()
1.	Steven Alvarez, COPSA President	
2.	Jennifer Esteves, COPSA Vice President	- Haller
3.	Christine Walter, COPSA Secretary	Charwalter
4.	Elmarie Anderson, COPSA Treasurer	
5.	Vicenta Lungred, COPSA Historian	47 Al
6.	COPSA Parliamentarian	
7.	COPSA Public Relations Officer	
8.	Elizabeth Duenas, COPSA Advisor	
9.	Troy Lizama, COPSA Advisor	2
10.	Sally Sablan, COPSA Advisor	fesal
11.	Carl Torres II, COPSA Advisor	- Cl A
12.	James Pangelinan, BOT Student Member	
13.	Loraina Aguon, Youth Congress Representative	
14.	Norman James III, Youth Congress Representative	
15.	Josephina Machuo, Youth Congress Representative	
16.	Bobbie Leon Guerrero, CSI Staff	'paddair's
17.	Don Lizama, CSI Staff	Jhi /

Date: Nord 8, 2013
SIGN-IN SHEET

## STUDENT ORGANIZATIONS

		PRINT Name	Signature
18.	Adult High Student Org Student Rep	istin cry2	
19.	AAUW Student Rep		
20.	CHAIN Student Rep		
21.	Collegiate DECA Student Rep	Adm Sylvia Sapenza	Stadura
22.	CATO Student Rep	Nicole Ann O.V. Resureccion	- Herwice On
23.	CJSA Student Rep	<u> </u>	
24.	DAS Student Rep	Peter Bonja	1 th Bon
25.	ecoWARRIORS Student Rep	Michael Fuzimi	M. Fuzimi
26.	ESO Student Rep	Sarena Tores	Styries
27.	HosTS Student Rep	Judisha Afleje	
28.	JAPAN Club Student Rep	Jessica Nochney	1 essentiacer
29.	Math Club Student Rep	Jun Hao Res	_ Junhao Ren
30.	MASO Student Rep	- Andre	0
31.	MSA Student Rep	Berlynn Michelle Onopey	
32.	Phi Theta Kappa Student Rep	Rubic, Derek Frank	bot liver
33.	PNSA Student Rep	Whorief buy	NHORIEC PEFES
34.	Science Club Student Rep	Lyvette Latina	
35.	SMILE Student Rep	<u> Chanh Mahiphsan</u>	MARGONIA
36.	Talent Club Student Rep		

Date: March 8, 2013
SIGN-IN SHEET

	PRINT Name	ORGANIZATION	Signature
37.	Joanne Blas	HosTS - Advisor	Mlaz
38.	mar-len Cayetano	PNSA-member	(gradi azetano
39.	Karmela tstrads	PNSA- member	Mediada
40.	Rosavia Guardaluza	Eco Warriore	J. Poserio
41.	Alcain, Lawrence	General Member	farrence Slaw
42.	Michelly Nendisle	PK	Shind
43.	Pikura Yura	Hosts Adusor	22. Q
44.	ANTHONY SUNGA	SCIENCE CLUB	Day Shr
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## Guam Community College

### Council On Postsecondary Student Affairs

General Membership Meeting Friday, March 22, 2013 AGENDA

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- IV. Approval of March 8 2013, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account

#### VI. Old Business

- 1, "Tour of the Pacific" Coconut Decorating Contest
- 2. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST announcement of winners
- 3. GCC Relay for Life Team student organization movie fundraising project

#### VII. New Business

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
  great impact on student learning outcomes.
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- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use
- 6. Graduation Hosts/Hostesses needed
  - a. Training/Instructions Thursday, May 16<sup>th</sup>, 2pm, UOG Fieldhouse
  - b. Showtime on Graduation day Friday, May 17th, 5pm, UOG Fieldhouse
  - c. Attire white top, black pants/skirt, black shoes

### XI. DATES to remember

MARCH	Time	Activity	Location
March 25-29		SPRING BREAK - No classes	
APRIL	Time	Activity	Location
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Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26th	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
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Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Tue., May 7th		Last day of Tuesday / Thursday classes	
Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	
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Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	брт	Graduation Ceremony	UOG Fieldhouse

## XII. Adjournment

Date: 3/22/13
SIGN-IN SHEET

## COPSA OFFICERS & ADVISORS BOT STUDENT MEMBER / YOUTH CONGRESS REPRESENTATIVES / CSI Staff

1.	Steven Alvarez, COPSA President	
2.	Jennifer Esteves, COPSA Vice President	- Jaffar
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16.	Bobbie Leon Guerrero, CSI Staff	Hodsi P
17.	Don Lizama, CSI Staff	the 1

# COPSA GENERAL MEMBERSHIP MEETING Date: 3/02/13 SIGN-IN SHEET

## **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
18.	Adult High Student Org Student Rep	Justin Cnuz	Shot
19.	AAUW Student Rep		
20.	CHAIN Student Rep		
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22.	CATO Student Rep		
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29.	Math Club Student Rep		7
30.	MASO Student Rep	Barbiejane Cabral	- Callie
31.	MSA Student Rep		
32.	Phi Theta Kappa Student Rep	Mubik, Dereic Frank	Mille
33.	PNSA Student Rep	HaveMarcel thygy	mareur
34.	Science Club Student Rep	Lyveth Jacsina	
35.	SMILE Student Rep	Shann M.	THE THE PARTY OF T
36.	Talent Club Student Rep	Micah Carlos	Micak Carlor

# COPSA GENERAL MEMBERSHIP MEETING Date: 3/02/13 SIGN-IN SHEET

	PRINT Name	ORGANIZATION	Signature
37.	Cabrera Christopher	AHS 50	Co Colver
38.	Carbon, RANJet	AHSSO	Pages Corpor.
39.	Enriquez, Grace	HOSTS	J. M. Emigues
40.	Daphne Bahanja	Gulle	Halmer
41.	Cabral, Barbiéjane	MASO	- Feffe )-
42.	Juntao Ren	Math Club	Jun Has Ren
43.	Nick Garrido	Science Club	necolos
44.	Camille Valencia	C.J.A	of Jaloneia
45.	Lawrence Alcaire	Member	Jamence Alcaro
46.	Sarah Rat Figuerra	MASO Member	Control
47.	Christel Jessica Galang	Maso, PTK, Te	Olgales
48.	dona Trans	PNC	from press
49.	Carrollyn Malicdon	MACO	Goralden
50.	ANTHONY JAY SUNGA	SCIENCE CLUB	Any Saga
51.	Michelle Mendiola	PIK	Stell:
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# Guam Community College Council On Postsecondary Student Affairs

General Membership Meeting Friday, April 12, 2013 AGENDA

#### I. Call To Order

#### II. Roll Call and Introductions

#### III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of March 22, 2013, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account

#### VI. Old Business

- 1. "Tour of the Pacific" Coconut Decorating Contest announcement of winners
- 2. GCC Relay for Life Team student organization movie fundraising project
  - a. Iron Man 3 movie Saturday, May 4<sup>th</sup>, 1pm, Micronesia Mall Theater -- \$20/person: includes admission, popcorn, hotdog and drink.
  - b. Student Organization incentive to sell tickets

#### VII. New Business

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- 5. Committee on College Assessment Student Member: James Pangelinan

  Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo 3 GCC students elected by the GCC student body to serve a 2-year term (Oct. 2012-Oct. 2014).

  The Youth Congress acts as legislative body comprised of members between the ages of 14 and 25, representing Guam's villages, middle schools, high schools, UOG and the GCC. It has the power to make its own rules, establish committees, hold hearings, pass resolutions and prepare and pass bills, which will be forwarded to the Rules Committee of the Guam Legislature for action as with a legislative bill.
- Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

#### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. In the D wing ladies restroom, the tissue holder in one of the stalls has no cover and the tissue keeps falling out.
  - b. In the D wing ladies restroom, one of the stalls has a problem opening from the inside and the door gets stuck.
  - c. The A wing ladies restroom needs cleaning.
- New concerns

#### X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

#### 6. Graduation Hosts/Hostesses needed

- a. Training/Instructions Thursday, May 16<sup>th</sup>, 2pm, UOG Fieldhouse
   b. Showtime on Graduation day Friday, May 17<sup>th</sup>, 5pm, UOG Fieldhouse
   c. Attire white top, black pants/skirt, black shoes

- 7. GCC Relay for Life t-shirts for sale: \$10 for S/M/L/XL -- \$12 for 2XL -- \$13 for 3XL
- 2013-2014 GCC Student Leaders
- 9. Pot-luck for last COPSA meeting on April 26th

#### XI. DATES to remember

APRIL	Time	Activity	Location
Tues., April 16th	All day	Pizza Hut – FUNDRAISER (GCC Relay for Life)	ALL Pizza Hut Locations
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>		"Forever Plaid" - FREE for GCC students	
Fri., April 26th	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>		"Forever Plaid" – FREE for GCC students	
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4th		Last day of Saturday classes	
Sat., May 4th	1:00pm	Iron Man 3 – FUNDRAISER (GCC Relay for Life)	Micronesia Mall Theaters
Tue., May 7 <sup>th</sup>		Last day of Tuesday / Thursday classes	
Wed., May 8th		Last day of Monday / Wednesday classes	
Mon., May 13 <sup>th</sup>		Semester ends Grades due	
Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	брт	Graduation Ceremony	UOG Fieldhouse
Fri., May 24 <sup>th</sup>	7pm – 7am	American Cancer Society RELAY FOR LIFE	GW High School

#### XII. Adjournment

Date: 4-(2-13
SIGN-IN SHEET

## **COPSA OFFICERS & ADVISORS** BOT STUDENT MEMBER / YOUTH CONGRESS REPRESENTATIVES / CSI Staff

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1.	Steven Alvarez, COPSA President	Jefel 1
2.	Jennifer Esteves, COPSA Vice President	
3.	Christine Walter, COPSA Secretary	Chamaly
4.	Elmarie Anderson, COPSA Treasurer	20600
5.	Vicenta Lungred, COPSA Historian	AFA M
6.	COPSA Parliamentarian	
7.	COPSA Public Relations Officer	
8.	Elizabeth Duenas, COPSA Advisor	
9.	Troy Lizama, COPSA Advisor	33-
10.	Sally Sablan, COPSA Advisor	JOHN
11.	Carl Torres II, COPSA Advisor	<u>U</u>
12.	James Pangelinan, BOT Student Member	
13.	Loraina Aguon, Youth Congress Representative	Afguord
14.	Norman James III, Youth Congress Representative	
15.	Josephina Machuo, Youth Congress Representative	
16.	Bobbie Leon Guerrero, CSI Staff	Probbie D
17.	Don Lizama, CSI Staff	Dh-/

Date: 4-12-13
SIGN-IN SHEET

## **STUDENT ORGANIZATIONS**

		PRINT Name	Signature
18.	Adult High Student Org Student Rep	Justin Cnyz	the Company
19.	AAUW Student Rep		
20.	CHAIN Student Rep		
21.	Collegiate DECA Student Rep		
22.	CATO Student Rep		
23.	CJSA Student Rep	Camille Valencia	Jolenica
24.	DAS Student Rep	Pala Boji	Nt B
25.	ecoWARRIORS Student Rep	Michael Fuzimi	m Fuzini
26.	ESO Student Rep	Emmaline "Mel" Mangun	gronangen
27.	HosTS Student Rep	Josaln	Peter Salas 51
28.	JAPAN Club Student Rep	Japan Julius Balayot	4
29.	Math Club Student Rep	Hoth Cluntas Rev	JunHav Ren
30.	MASO Student Rep	APPL APPLY DONTHO	Delt.
31.	MSA Student Rep	- A MANAGEMENT AND A SHARE A S	
32.	Phi Theta Kappa Student Rep	Maria Agnes De Guzman	de guyman
33.	PNSA Student Rep	Marcel Higgs	mann
34.	Science Club Student Rep	Nicolas Garrido	Nivela Comelo
35.	SMILE Student Rep	Suann Manibusan	MAYONOVO)
36.	Talent Club Student Rep	Micah Carlos	Mind Carlos

Date: 4-12-13 SIGN-IN SHEET

	PRINT Name	ORGANIZATION	Signature
37.	Juanita Martinez	SELF	SAOK
38.	Grace Enriquez	HusTS	J.M. Emignes >
39.	Trance Blas	Hosts Advisor	Mon
40.	Missy Ngiraklang	ECO	1
41.	Sylvia Siquenza	Member	Sisoners)
42.	Christel Jestica Galang	<u> </u>	cypque /
43.	Rosanna Martinez	Member	Lengt 8
44.	Daphne Babauta	am LE	Mabaut
45.	Lawrence Alcairs	Treasurer-clect	Tures ye Alaw
46.	Michell Silva	Treasurer	Inchity !!
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49.	Telbrara Christopher	AHMember	( Calvara
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# Guam Community College Council On Postsecondary Student Affairs General Membership Meeting Friday, April 26, 2013 AGENDA

- I. Call To Order
- II. Roll Call and Introductions
- III. Recital of the Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

- IV. Approval of April 12, 2013, General Membership Meeting Minutes
- V. "Icebreaker" Activity \$50 to be deposited into the winning student organization's fundraising account
- VI. Old Business
  - 1. GCC Relay for Life Team student organization movie fundraising project
    - a. Iron Man 3 movie Saturday, May 4<sup>th</sup>, 1pm, Micronesia Mall Theater \$20/person: includes admission, popcorn, hotdog and drink.
    - b. Student Organization incentive to sell tickets

#### VII. New Business

Review of documents revised for the Postsecondary Student Handbook:

Grievance Procedure, Complaint Procedure, Complaint Form, Grade Appeal Procedure, Grade Appeal Form

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan
   Adopts policies and regulations necessary for the operation of the College.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves

  Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
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  Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
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- 7. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

#### IX. Student Concerns

- Feedback from concerns brought up at the last General Membership meeting No concerns were addressed on April 12<sup>th</sup>
- 2. New concerns

#### X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check
- 6. Receipts MUST be turned in within ONE week of event use---Make a copy of receipt for your records

- Graduation Hosts/Hostesses needed

  a. Training/Instructions Thursday, May 16<sup>th</sup>, 2pm, UOG Fieldhouse

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Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Sat., May 4 <sup>th</sup>	1:00pm	Iron Man 3 – FUNDRAISER	Micronesia Mall
		(GCC Relay for Life)	Theaters
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Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	1
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Fri., May 17 <sup>th</sup>	6pm	Graduation Ceremony	UOG Fieldhouse
Fri., May 24 <sup>th</sup>	7pm – 7am	American Cancer Society RELAY FOR LIFE	GW High School

#### XII. Adjournment

Date: Apr: \ 26, 2013

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1.	Steven Alvarez, COPSA President	
2.	Jennifer Esteves, COPSA Vice President	- Affly
3.	Christine Walter, COPSA Secretary	
4.	Elmarie Anderson, COPSA Treasurer	
5.	Vicenta Lungred, COPSA Historian	
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9.	Troy Lizama, COPSA Advisor	35
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16.	Bobbie Leon Guerrero, CSI Staff	Bodolsin 29

17.

Don Lizama, CSI Staff

Date: April 26, 2013
SIGN-IN SHEET

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24.	DAS Student Rep	Kim Joy O. Trogon	Kinfoy O. froyor
25.	ecoWARRIORS Student Rep	Guadalupe Rosario	M. fosario
26.	ESO Student Rep		
27.	HosTS Student Rep	Peter Salas Dr David Bautista	Joseph
28.	JAPAN Club Student Rep	David Banks ta	1 Amust 11
29.	Math Club Student Rep	Junyao Ren	Jun Has Ren
30.	MASO Student Rep		
31.	MSA Student Rep		
32.	Phi Theta Kappa Student Rep	Christel Sessica Galans	Cyponel
33.	PNSA Student Rep	Barbara Wutman	B. Will
34.	Science Club Student Rep	Guelt Lacsing	
35.	SMILE Student Rep	cuahn manibatan	AND CHOICE.
36.	Talent Club Student Rep	tydia Faye Combria	to Apolin

COPS GENERAL MEMBERSHIP MI TING
Date: Apr: 1 26, 2013
SIGN-IN SHEET

	PRINT Name	ORGANIZATION	Signature
37.	Rosanna D. Martinez	Member	XMA.
38.	Julius R Balayot	Japan CLUB	AT
39.	Michelle Mondisla	Pik	Shenger.
40.	De Wa Overas	SMILE	the moral
41.	Daphne Babauth	<u>SMILE</u>	Malanta
42.	Rubic, Devek Frank	PTK	that there
43.	Christyana Pangelinan Christyana Dyerran	Jupe Elle	
44.	Judishar Affleje	HosTS	,
45.	Rosendo Martinez Jr	HosTs	
46.	Grace Enriquez	Hus TS	J. M. Emegnes
47.	Raquel Maminta	HosTS	THE .
48.	Lawrence Alcairo	Member	Janvence Slaw
49.	Michael Fuzimi	eco Warriols	m. Janu
50.	MICHELLE TAPAN 6	CJSA	- AZAY
51.	ANTHONY SUNGA	SCIENCE.	Day Sey.
52.	Steve bam	math	Has
53.	Liana Negrito	DAS	Ling Prograte
54.	Micah Carlos	Ialent Club	Miach Camboz
55.	Jay Ann P Promoble	2 AG	Lay APIN
56.	INNA FRASIO	PTC	(2) frog
57.	Peta Bojs	DAS	Vita De
58.	Maria Agnes De Guzman	PTK	Steguena
59.	Payers A. (una	Hosts	C Page 3 of 3

Attached are the following draft documents:

Student Grievance Procedure

Student Complaint Procedure

Student Complaint Form

Student Grade Appeal Procedure

Student Grade Appeal Form

The contents of these documents will be a part of the Postsecondary Student

Handbook for the AY2013-2014. According to Policy 500, the provisions in the

Postsecondary Student Handbook can be reviewed and updated annually. Based

on feedback from students (via the counselors) and from some faculty members,

changes have been made to the procedures above.

The college is now seeking students' review and input prior to publishing the

updates and changes in the AY2013-2014 Postsecondary Student Handbook.

It is appreciated if your feedback can be provided NO LATER THAN 2pm,

Friday, May 24, 2013, via email or in writing to:

Center for Student Involvement

Student Center, Bldg. 5000, Room 5101

Tel: 735-5518/9

csi@guamcc.edu

#### FOR POSTSECONDARY STUDENTS

#### STUDENT GRIEVANCE PROCEDURE:

If a student encounters a problem considered to be academic in nature and an alleged violation of Student Rights (see GCC Student Handbook) such as, but not limited to: grading issues, student learning outcomes, course syllabus, course content, and course grading criteria that occurs prior to the posting of a final grade he/she should utilize the following grievance steps:

#### Step One

The student will meet with the faculty member to discuss the concern related to his or her academic work or progress in an attempt to understand how the grading and/or other evaluation of the assignment, test, project, etc. was determined and to address the student's specific concern on that matter. If within two (2) working days, the concern remains unresolved to the student's satisfaction or if the student does not feel comfortable speaking with the faculty member, the student may proceed to Step Two.

#### Step Two

The student will meet with and discuss the problem with a GCC counselor. The counselor will attempt a resolution of the matter with the student and the faculty member involved. If, within five (5) working days of receipt of the grievance, the counselor is unsuccessful in mediating a resolution of the grievance, the counselor will advise the student of subsequent steps in the Grievance Procedure and within two (2) working days, arrange for proceeding to Step Three of the Grievance Procedure if requested by the student. The counselor will also notify the faculty member's department chairperson of the student's request to proceed to Step Three.

#### Step Three

The student and counselor shall meet with the department chairperson. The department chairperson will attempt a resolution of the grievance to pursue an informal resolution to the dispute if he/she believes that a resolution is possible or decline involvement in addressing the grievance within five (5) working days of receipt of the request to proceed to Step Three of the Student Grievance Procedure. If the grievance is not resolved within this period then the student, through written request, may proceed within two (2) working days, to Step Four of the Grievance Procedure.

#### Step Four

The student and counselor shall meet with the faculty member's Dean to resolve the grievance. The Dean shall render a decision, in writing, within three (3) working days of receipt of the request to proceed to Step Four of the Grievance Procedure. If unsatisfied with the resolution at this step, the student, through written request, may proceed within two (2) working days to Step Five of the Grievance Procedure.

#### Step Five

The faculty member's Dean shall notify the President, within two (2) working days of the student's request for a Step Five Grievance. The Dean shall convene a Grievance Board within five (5) working days. The Grievance Board shall present the President with an advisory opinion within ten (10) working days. The President shall issue a final decision on the grievance within two (2) working days of receipt of the Grievance Board opinion. The Grievance Board shall be composed of five (5) impartial members: two (2) faculty members, two (2) students, and one (1) GCC administrator who are appointed by the faculty member's Dean. The Grievance Board shall have the power to review any evidence presented to it and may cross-examine witnesses presented in order to render an advisory opinion to the President on the grievance. Additionally, the Grievance Board shall seek the views of the student and faculty member involved in the grievance. The President's decision is final.



#### FOR POSTSECONDARY STUDENTS

#### STUDENT FORMAL COMPLAINT PROCEDURE

A complaint covers any non-academic concern or issue regarding employees (faculty, support staff, and administrators) or visitors on campus about a matter related to a student's educational experience with GCC that is not academic in nature. Examples of non-academic concerns or issues could include: perceptions and/or allegations of discrimination based on color, age, sex (to include sexual harassment and sexual/gender orientation), national origin, race, religion, political affiliation or disability condition; other forms of harassment; disruptive, threatening, or violent behavior; conduct associated with drugs and/or alcohol; and violations of other College Board policies and/or administrative regulations/directives that do not have specified procedures in place.

The use of this procedure does not apply to student disciplinary actions outlined in the GCC Postsecondary Handbook and other issues, which are covered under separate Board policies and Administrative Regulations that have specific procedures in place. In the above instances, the Student Support Services Associate Dean or designee shall inform the student of the correct procedure to follow for the former and/or refer the student to the College official through whom the request should be addressed for the latter. Complaints against faculty members alleging forms of misconduct described in the GCC Code of Ethics (Policy 470) shall be referred to the Committee on Faculty Ethics or the Human Resources Administrator.

Whenever reasonably possible, a student who encounters a non-academic problem is encouraged to seek an informal resolution of the matter directly with the College employee or visitor. If the attempt to reach an informal resolution is not successful or if an informal resolution is not advisable, then the concern or issue can be filed at the Student Support Services Office during regular office hours in order to implement the following steps of the Formal Complaint Procedure:

#### STEP ONE

#### a) Complaint Initiation:

The student has ten (10) working days from the date of the incident to file the complaint, utilizing the *GCC Complaint Form*, to the Student Support Services Office. All supporting documentation must be submitted with the *GCC Complaint Form*.

#### b) Notification of Charge:

Within three (3) working days, the Student Support Services (SSS) Associate Dean or designee will begin the investigation and will meet with the person to whom the complaint is addressed (respondent) to inform the respondent(s) that a formal complaint has been filed by a student.

#### STEP TWO

#### Opportunity to Resolve:

The SSS Associate Dean or designee will verify if the student and the respondent met earlier in an attempt to informally resolve the matter. If not, and if the student complainant agrees, within three (3) working days, the SSS Associate Dean or designee will attempt to schedule the meeting to allow for an opportunity for an informal resolution between the student and the respondent.

If a satisfactory resolution is reached through the informal meeting between the student and the respondent, both the student and the respondent shall sign an acknowledgement upon receipt of the written summary that verifies the resolution of the complaint.

If the student finds the response/resolution through the informal meeting is unsatisfactory, the student may submit a written notice of his/her dissatisfaction to the SSS Associate Dean or designee, within three (3) working days and request to proceed to Step Three.

If the student expresses concerns with scheduling an informal meeting with the respondent that is determined by the SSS Associate Dean or designee to be a valid concern; the student may submit a written notice to the SSS Associate Dean or designee to proceed to Step Three.

For contract employees or campus visitors; if the student finds the response/resolution through the informal meeting is unsatisfactory, the student may submit a written notice of his/her dissatisfaction to the SSS Associate Dean or designee within three (3) working days. The SSS Associate Dean or designee will then schedule a meeting with the student and the respondent in an attempt to resolve the complaint. If the student is still dissatisfied with the attempted resolution; the student may submit a written notice to the SSS Associate Dean or designee to proceed to Step Four.

#### STEP THREE

#### a) Additional Attempt to Resolve:

If a resolution is not reached at Step Two or the nature of the complaint is determined to require more than a resolution between the student and the respondent, the SSS Associate Dean or designee will

- 1. Implement one of the following:
  - i. For faculty members: refer the student and the faculty member to the faculty member's Dean. Within three (3) working days, the Dean will meet with the faculty member and the student in an attempt to resolve the complaint; OR
  - ii. For other College employees: refer the student and the employee to the appropriate supervisor. Within in three (3) working days, the supervisor will meet with the College employee and the student in an attempt to resolve the complaint;

2. Prepare a written statement summarizing the actions taken prior to the referral and will submit this written summary along with a copy of the GCC Complaint Form to the appropriate Dean/supervisor.

## b) Resolution Reached during Step Three with the appropriate Dean/Supervisor/SSS Associate Dean or designee:

For Step Three 1a & 1b above:

The appropriate Dean/Supervisor will prepare a written response of the resolution of the complaint to the student within two (2) working days. A copy will be forwarded to the affected GCC employee within five (5) calendar days. A copy will also be provided to the SSS Associate Dean or designee to file with the original GCC Complaint Form.

For Step Three 1c above:

The SSS Associate Dean will prepare a written response of the resolution of the complaint to the student within two (2) working days. A copy will be forwarded to the affected GCC contract employee or campus visitor. A copy will also be filed with the original GCC Complaint Form.

## c) Resolution Not Reached during Step Three with the appropriate Dean/Supervisor/SSS Associate Dean or designee:

The appropriate Dean/Supervisor/SSS Dean, will refer the student and the affected GCC employee/contract employee or campus visitor to the President. The referral will include a copy of the GCC Complaint Form and the Dean's/supervisor's written summary of the unresolved complaint. The student referral must be made within five (5) calendar days.

#### STEP FOUR

The President will meet with the student and affected GCC employee/contract employee/campus visitor in an attempt to resolve the complaint. The President's decision is final. The President's Office will provide a memorandum of the final decision to the student and the respondent.

**Time Guidelines:** If GCC is not in session during part of these proceedings or in instances where additional time may be required because of the complexity of the case or unavailability of the parties or witnesses, any of the time periods specified herein may be extended by the Dean of Technology and Student Services. If a time period is extended, the complainant and the person against whom the complaint has been filed will be so informed.

**Note**: Communication contact with student for conference(s) can be done through class, phone or email. Class and phone communications will be first attempted. If it is difficult to contact the student through these methods, a notice will be mailed to the student's address on record.

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## Guam Community College

### STUDENT SUPPORT SERVICES

		G	CC CO	MPLA	INI	FOR	2M						
	PS	ID#	/SEM.			AHS_	ID#	/	SEM.		GE	D	SEM.
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#### FOR POSTSECONDARY STUDENTS

#### Grade Appeal Procedure:

The student must make appeal within sixty calendar days after the start of the semester (spring or fall) immediately following the semester in which the grade in question was awarded. First, the student should attempt to resolve the problem with the appropriate instructor. After the initial meeting with the appropriate instructor and the concern regarding the grade in question is not resolved, the student must submit a *Grade Appeal Form* requesting for a review of his / her grade to the Department Chairperson who will consult with the instructor and student in an attempt to reach a resolution. If needed, the student may consult with a counselor to assist the student with completing the *Grade Appeal Form* and with preparing the appropriate documentation: class work, tests, portfolio, etc.

If the grade in question is still not satisfactorily resolved through discussions led by the Department Chairperson; the Department Chairperson will forward the student's *Grade Appeal Form* and a memorandum from the Department Chairperson, explaining the reason resolution to the grade in question was not met, to the Dean of the School in which the grade appeal is being made within two (2) calendar days

The Dean will work with the Department Chair to convene the Evaluation Review Committee. The Dean of the School in which the grade appeal is being made, will make every effort to convene the Evaluation Review Committee within one (1) week of receipt of the *Grade Appeal Form*. If the appeal cannot be accommodated within the framework of a regular academic term, the process will be initiated at the start of the next regular academic term. If the grade in question is one that is awarded on the semester of the student's anticipated graduation, the Dean will decide if the student will be allowed to participate in the graduation ceremony pending the resolution of the student's grade appeal.

#### The Grade Appeal Panel shall:

- 1. Consist of one (1) faculty member or administrator selected by the faculty member whose evaluation has been appealed (if this faculty member is no longer with the College, the Dean of the School in which the grade appeal is being made, will choose this committee member), one (1) faculty member appointed by the chairperson of the Learning Outcomes Committee, the chairperson of the appropriate department, one (1) faculty member or administrator selected by the student, and a fifth member appointed by the Academic Vice President. If it is the department chairperson's evaluation that is being appealed, another member of the department, selected by the department, will serve in place of the chairperson.
- 2. Conduct its hearing in accordance with the most current Rules of Procedures and Evidence in Appeal Hearings (Policy 415 Appeal Hearings) adopted by the Board of Trustees.

- 3. Have the authority to review any evidence presented to it and the power to require additional evidence to be presented to it and to call and cross-examine witnesses.
- 4. Render its written decision to uphold or change the faculty member's evaluation of the student's work within ten (10) working days from its first meeting. A simple majority is sufficient for a decision on the issue. All actions taken to review the grade appeal and the Panel's decision must be made before the end of the semester in which the appeal was filed. Copies of the decision will be given to the student, the faculty member, the Dean of the school in which the appeal was made, and the Academic Vice President. If the student's final grade is changed, the Registrar will also be provided with a copy of the decision.

#### Appeal of the Panel's Decision

A limited right to appeal is afforded the party that lost the grade appeal process. The reason for an appeal of the Panel's decision must only be based on procedural rather than substantive grounds (i.e., the party believes that unfair treatment existed as a result of the appeals process not being properly followed thereby affecting the result of the Panel's decision). The party appealing the Panel's decision may submit a letter to the Dean of the School in which the grade appeal was made.

The party's appeal of the Panel's decision will be reviewed by the Dean. If necessary, the Dean will conduct an investigation to determine whether or not the Grade Appeal Procedure was properly followed and that the failure to follow proper procedures biased the Panel's decision on the grade appeal. If it has been determined that proper procedures were not followed by any of the Grade Appeal Panel members; the Dean will vacate the judgment of the Grade Appeal Panel and direct that the process be repeated with a different panel. If the Dean rejects the appeal, the decision of the Panel is final.

## **GRADE APPEAL FORM**

Guam Community College

Prior to completing this form, please read the *Grade Appeal Procedure* located in the GCC Postsecondary Student Handbook. The GCC Postsecondary Student Handbook is available on the College website under the Student Services tab.

Name:		
Street address:		
City/State/Zip:	A. A. W. W	
Telephone numbers:		
Email address:		
Semester:	CRN:	Course/Section No:
Course Name:		
Instructor:		
	grade appeal. Be as specific as pos ald also attach additional relevant d	
Have you attempted to resol <sup>®</sup> □ Yes	ve your grade dispute informally b □ No	y speaking with your instructor?
If not, please explain why no	rt?	
Do you wish to appear in per	son before the Grade Appeal Pane	!? □ Yes □ No
Please submit this form to the wish to appeal.	ne department chairperson of the	instructor whose grade you
Draft April 24, 2013		

## Council On Postsecondary Student Affairs

General Membership Meeting Minutes Friday, September 7, 2012

I. Call To Order: This meeting was called to order at 12:54pm

## II. Roll Call and Introduction:

COPSA: Steven Alvarez, President; Shina Marmar, Vice President; Christine Walter, Secretary; Kassie Bolus, Treasurer; Jennifer Esteves, Parliamentarian; Liz Duenas, Advior; Sally Sablan,

Advisor; Troy Lizama; Advisor

CSI: Bobbie Leon Guerrero, Donnie Lizama

Adult High School: Bertha Reyes, Justin Cruz, Vincent San Nicolas, Jasmine Teny

**CHAIN:** No student representative

Collegiate DECA: No student representative

CATO: No student representative CJSA: No student representative

**DAS:** Peter Borja, Jay Ann P. Pronoble, Kim Joy Trogon, Amanda Antolin, Angela Cabrera **Eco WARRIORS:** Marijoy Viernes, Michael Fuzimi, Loraina Aguon, Angel Gutierrez

ESO: Dana-Rae Hill, Emmaline Mangune,

HOSA: Michell Silva, Briana Calvo, April Delfijo

Japan CLUB: Christyann Pangelinan, David Bautista, Bentio Samia, Jessica Wochner, Doreen J.

Blas-Advisor, John Jocson-Advisor

Math Club: Jun Hao Ren, James Pangelinan

MSA: Sheila Rodriguez, Walson Lucky, Grielyn Peter, Berlyn Onopey

Phi Theta Kappa: Floregine Dela Cruz, Maria Agnes De Guzman, Toodyann R. Duenas

PSTA: No student representative, Lani Gamble-Advisor

PNSA: Camille Glory, Alexis Degracia, Raechel Guanlao, Daryl Camacho, Michelle Cromwell, Nihal

V. Tolbert, Loressa Melegrito-Advisor **Science Club:** Swami, Nicolas Garrido

SMILE: Daphnelyn Babauta, Suann Manibusan

Talent Club: Michael Cunningham, Lydia Faye Sombria, Rhenia Dela Cruz, Fritz Austin Herrenauw

Student organization in the process of forming:

American Association of University Women (AAUW) Student Chapter, GCC: Candise Lizama, Margarita David, Ruby Field, Karen Sablan-Advisor

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of April 27, 2012, General Membership Meeting Minutes

M. Cunningham made a motion to approve the meeting minutes for the April 27, 2012, General Membership Meeting, motion was seconded by Swami. No discussion, unanimous vote, motion carried.

## V. "Ice Breaker"- Stack Attack

The object of this game was to stack up all the cups and form a triangle shaped tower. After all the cups are stacked up, player must remove their hands for one second and then place all the cups in one stack. ESO won this ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business – none at this time

## VII. New Business

1. **COPSA By-Laws** – amendments were presented for review and approval, they are also posted in the COPSA Groups page on MyGCC (under files). Voting on amendments to take place at the Sept. 21<sup>st</sup> General Membership meeting.

- 2. **COPSA Constitution** amendments were presented for review and approval, they are also posted in the COPSA Groups page on MyGCC (under files). Voting on amendments to take place at the Sept. 21<sup>st</sup> General Membership meeting.
- 3. Board of Trustees Student Member Election Procedures and Requirements changes in the guidelines were presented for review and approval, they are also posted in the COPSA Groups page on MyGCC (under files). Voting on changes to take place at the Sept. 21<sup>st</sup> General Membership meeting.
- 4. Fall Festival / Tour of the Pacific / BOT Student Member Election Thursday, September 20<sup>th</sup>, 4pm-8pm
  - a. Activity Request Forms due by 12noon, Monday, Sept. 17<sup>th</sup>
  - b. Banner Contest Guidelines to provide information about the islands in our region to GCC students, judging to start at 4:30pm (1<sup>st</sup> Place: \$250; 2<sup>nd</sup> Place: \$150; 3<sup>rd</sup> Place: \$100)
  - c. Drinks majority voted that all organizations be allowed to sell drinks during the event.
  - d. Island names island names pulled, all organizations have an island to display during the fall festival:

Adult High: Palau DAS: Vietnam ecoWARRIORS: Yap ESO: Philippines Japan CLUB: Japan

Math Club: Taiwan

MSA: Pohnpei

Phi Theta Kappa: Hong Kong

PNSA: Australia Science Club: Korea SMILE: Guam

Talent Club: Papua New Guinea

## VIII. Reports

1. Student Member on the Board of Trustee

Due to a family medical emergency, Student Member Ariane Nepomuceno had to relocate offisland, no report. Student Member position is now open.

- 2. Committee on College Assessment no report
- 3. Resources, Planning and Facilities Committee Student Members: Steven Alvarez & Kassie Bolus No report to date.
- 4. College Governing Council Student Members: Steven Alvarez and Shina Marmar No report to date.
- 5. Student Organizations
  - a. AAUW new organization that is forming and they're looking for members; they are helping at the Soba Night at the MPA on Sept. 14<sup>th</sup>.
  - ecoWarriors wanted to remind everyone about all student organizations signing the NO STYROFOAM USE pledge so please don't use sytrofoam during the Fall Festival; International Coastal Clean-up on Saturday, Sept. 15<sup>th</sup>.
  - c. Japan CLUB will be helping with the AAUW Soba Night on Friday, Sept. 14<sup>th</sup> at the MPA from 4-8pm
  - d. PNSA having a Jamaican Grill fundraiser; will be selling Twilight movie tickets for the November showing.

## IX. Student Concerns

- 1. The Student Center Computer Lab printer has not been working lately and the tech on duty says to go to the library to print. If students go there, they have to pay to print. The students did not understand why they would need to pay for copies if the Lab printer is down especially when they pay the technology fees. Also, how long will it take to get the Lab printer fixed?
- 2. There is a lot of mold in the Allied Health building. Because of the mold, there is also a strong smell. Can the college please take care of this soon as this is also a health hazard?
- 3. Why are students not able to eat and drink in the study hall and lobby areas of the Allied Health building and Tech Center? It is also interesting that we cannot drink in these areas yet they have drink vending machines in the buildings.

## X. Announcements

DEADLINE to apply for candidacy to run for BOT Student Member - 3pm, Tues, Sept. 11<sup>th</sup>

 CSI Office, #5101.

- 2. Campaign Forums 5:30pm, Tues, Sept. 18<sup>th</sup> and 5:30pm, Wed, Sept. 19<sup>th</sup> Student Center Courtvard
- 3. Plan of Action DUE DATE deadline to submit is 3pm, Wednesday, Sept. 19<sup>th</sup> to the CSI Office
- 4. Fall Festival & Tour of the Pacific 4pm-8pm, Thurs., Sept. 20<sup>th</sup> GCC Student Center Courtyard
- 5. **Student Elections** 4pm-8pm, Thurs. Sept. 20<sup>th</sup> GCC Student Center Courtyard.
- 6. "Meet the President" meetings 6pm, Mon. and Tues. Oct. 1st and 2nd, MPA Bldg. 400
- 7. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri, Oct.12<sup>th</sup>, Guam Marriott Resort
- 8. By-Laws and Constitution update deadline 4pm, Mon. Oct. 15<sup>th</sup>, to the CSI Office
- 9. Join the COPSA Groups page & other student organization groups on MyGCC
- 10. Check MyGCC for updates and announcements
- 11. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 12. Receipts MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108/ September 21 / October 5 & 26 / November 16 & 30

## XII. Adjourment

N. Tolbert made a motion to adjourn the meeting, motion was seconded by M. Cunningham. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:44pm.

Minutes taken by:

Christine Walter COPSA Secretary

# Guam Community College Council On Postsecondary Student Affairs

General Membership Meeting Minutes Friday, September 21, 2012

I. Call To Order: This meeting was called to order at 12:01pm

#### II. Roll Call and Introductions

COPSA Officers & Advisors: Steven Alvarez, President; Shina Marmar, Vice President; Christine Walter, Secretary; Kassie Bolus, Treasurer; Jennifer Esteves, Parliamentarian; Elmarie Anderson, Public Relations Officer; Vicenta Lungred, Historian; Liz Duenas, Advisor; Sally Sablan, Advisor; Troy Lizama; Advisor

CSI: Bobbie Leon Guerrero, Donnie Lizama Adult High School: Bertha Reyes, Justin Cruz

CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Maria Agnes De Guzman, Camille Valencia

DAS: Peter Borja

Eco WARRIORS: Michael Fuzimi

ESO: John Capulong

HOSA: Carrollyn Malicdem, Patricia Cayatano, DanaMae Sablana, Jadine Leonen, April Bartolome, Barbiejane Cabral,

April Delfino, Michell Silva, Briana Calvo

Japan CLUB: Jessica Wochner Math Club: Jun Hao Ren

MSA: Sheila Rodriguez, Narsita Simion, Grielyn Peter

Phi Theta Kappa: Floregine Dela Cruz PSTA: No student representative

PNSA: Michel Munez Science Club: Swami

SMILE: Suann Manibusan, Dahpne Babauta

Talent Club: Michael Cunningham, Lydia Faye Sombria

COPSA Member: Angena Emar

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of September 7, 2012, General Membership Meeting Minutes

M. Cunningham made a motion to approve the meeting minutes for the April 27, 2012, General Membership Meeting, motion was seconded by Swami. No discussion, unanimous vote, motion carried.

#### V. "Icebreaker" Activity - Chop Stack

The object of this game was to stack 4 tubes of lip balm vertically on top of each other using only chopsticks. MSA won this ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business

- 1. COPSA By-Laws amendments M. Cunningham made a motion to approve the COPSA By-Laws amendments; motion was seconded by M. Fuzimi. No further discussion, unanimous vote, motion carried.
- 2. COPSA Constitution amendments M. Cunningham made a motion to approve the COPSA Constitution amendments; motion was seconded by Sheila Rodriguez. No further discussion, unanimous vote, motion carried.
- Board of Trustees Student Member Election Procedures and Requirements B. Reyes made a motion to approve the BOT procedures and Requirement's; motion was seconded by N. Simion. No further discussion, unanimous vote, motion carried.
- 4. Fall Festival / "Tour of the Pacific" / BOT Student Member Elections For the Fall Festival Banner Contest, ESO won first place-\$250, Japan Club 2<sup>nd</sup> place-\$150 and 3<sup>rd</sup> place went to PTK-\$100. 720 students voted in the election and student organizations made over \$3,300 in COPSA dollars alone.

#### VII. New Business

No new business was brought up.

#### VIII. Reports

Student Member on the Board of Trustees - No BOT Member at this time, no report was made.
 Adopts policies and regulations necessary for the operation of the College.

- 2. Committee on College Assessment No BOT Member at this time, no report was made.

  Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans, reports, and program review.
- Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus: working on
  updating the By-Laws for RPF and the next meeting will be on October 11<sup>th</sup>.
  Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have
  great impact on student learning outcomes.
- College Governing Council Student Members: Steven Alvarez and Shina Marmar: working on updating the By-Laws for CGC and the next meeting will be on October 11<sup>th</sup>.
  - Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.

#### 5. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

- a. Adult High-No report at this time
- b. CJSA-sold out on a lot of their food by 6:30pm at the Fall Festival; service learning with DYA to provide goodie bags (will take any donations such as toothpaste, toothbrush, etc.)
- c. DAS-can assist student orgs with creating shirt designs, flyers and videos
- d. Eco Warrior-Micronesia Festival from Oct. 5-7; encouraged student orgs to recycle
- e. ESO-Halloween Moral (Dress up/outreach to schools, Daycare), date not set yet
- f. HOSA-planning to change their student org name to be more in line with Medical Assisting; can do in-house screenings
- g. Japan CLUB-will be having an activity on how to make origami in October
- h. Math Club-working on designing their shirts
- i. MSA-did well at the Fall Festival; working on other plans
- j. PTK-problem starting on time with Fall Festival because there was no power at their canopy; encourage students to join Phi Theta Kappa and take advantage of their scholarships
- k. PNSA-Jamaican Grill Lunch plate/Twilight movie night, any questions please call Daryl Camacho at 971-0409
- 1. Science-No report at this time
- m. SMILE-organizing Founders Run on Nov. 17th with the supervision and management classes
- n. Talent Club- September 28th Fritz stop (\$5 entrance fee) location of event will be at the MPA

#### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership Meeting
  - a. Computer Lab Printing The XEROX engineering technician will be meeting with GCC's MIS technician to inspect what is going on with the printer. We expect the problem to be resolved or the printer repaired or replaced. We are also looking at the possibility of installing another printer for the lab to have at least two printers. This way the student will have the option to print to the other printer and not have to go to the library. The Computer Lab in the library is an open lab on campus. However, it is not an MIS lab and only MIS labs have free printing for officially registered students who pay the technology fee.
  - b. Mold in Allied Health Building GCC has procured mold mitigation services to address the mold situation in the Allied Health Building. The math and science department will be removing the items in the two storage areas where the mold is concentrated. Once these items are completely removed, the vendor will be contacted to schedule a date and time to come in and remove the mold.
  - c. Drinks and food in Allied Health and Tech Center buildings The reason students are not allowed to eat in the study hall and lobby areas of the Allied Health Building and Tech Center is because of the discarded food and drink items that get left behind.

#### 2. New Concerns

- a. The Allied Health/LRC has no lights outside the buildings at night and is not safe for students who have late classes.
- b. The dumpster that was donated for plastic bottle recycling is being used by some people to dump regular trash—a sign needs to be made to tell people that it is for plastic ONLY. Also, holes need to be drilled at the bottom to allow the water to drain out and a door needs to be made so bottles can be easily unloaded and taken to the recycling center.
- c. There has been a recurring water problem at the Allied Health building to the point where we cannot use the restrooms but more importantly, we cannot do our classroom work and assignments because we need water in the classroom.
- d. Soda machines in D building are not dispensing what is being displayed. Student said he put in \$3 and kept getting different drinks than what is showing.
- e. Elevator at the Student Center has an expired inspection certificate and has a bad odor inside.
- f. The water gutter at the end of building 500 releases water right onto the walkway during heavy rains. Can it be extended to spill out on the ground instead?

#### X. Announcements

- 1. "Meet the President" meetings 6pm, Mon. and Tues. Oct. 1<sup>st</sup> and 2<sup>nd</sup>, MPA Bldg. 400
- 2. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri., Oct. 12th, Guam Marriott Resort
- 3. By-Laws and Constitution update deadline 4pm, Mon., Oct. 1st, to the CSI Office
- 4. Join the COPSA Groups page & other student organization groups on MyGCC

- 5. Check the GCC Calendar and MyGCC for updates and announcements
- 6. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 7. **Receipts** MUST be turned in within ONE week of event use or purchase
- 8. Please log onto the Pacific Daily News to get emergency text alerts from GCC
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 October 5 & 26 / November 16 & 30
- **XII. Adjournment -** M. Cunningham made a motion to adjourn the meeting; motion was seconded by S. Rodriguez. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:02pm.

Minutes taken by:

Christine Walter COPSA Secretary

## Council On Postsecondary Student Affairs

## General Membership Meeting Friday, October 5, 2012 AGENDA

I. Call To Order: This meeting was called to order at 12:00pm.

#### II. Roll Call and Introductions

COPSA: Steven Alvarez, President; Shina Marmar, Vice-President; Christine Walter, Secretary (off-island); Elmarie Anderson, Public Relations Officer; Vicenta Lungred, Historian; Jennifer Esteves, Parliamentarian; Liz Duenas, Advisor; Troy Lizama, Advisor; Carl Torres, Advisor; Sally Sablan, Advisor (off-island)

**BOT:** James Pangelinan

CSI: Bobbie Leon Guerrero; Donnie Lizama

Adult High: Bertha Reves

CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Michelle Tapang, Nicole Ann Resureccion

DAS: Angela Cabrera, Kim Joy Trogon

ecoWARRIORS: Loraina Aguon, Angel Gutierrez, MariJoy Viernes

ESO: John Capulong

HOSA: Briana Calvo, Michell Silva, April Delfino JAPAN Club: Christyann Pangelinan, David Bautista

Math Club: Jun Hao Ren

MSA: Sheila Rodriguez, Juanita Louis, Hafleen Edmund, Peter John Auputiu

Phi Theta Kappa: Inna Frasco, Maria Agnes De Guzman

**PSTA:** No student representative

PNSA: Alexis Degracia

Science Club: Nicolas Garrido

SMILE: Suann Manibusan, Daphne Babauta

Talent Club: Michael Cunningham, Rhenia Dela Cruz, Rocilio Mendoza

COPSA Members: Joanne Blas, Ruby Field

## III. Recital of the Guam Community College Mission Statement

The mission statement was recited by all present.

#### IV. Approval of September 21, 2012, General Membership Meeting Minutes

S. Rodriguez made a motion to approve the meeting minutes for the September 21, 2012, General Membership Meeting. Motion was seconded by N. Garrido. No discussion, unanimous vote, motion carried.

#### V. "Icebreaker" Activity - "A Bit Dicey"

The objective of this game was to stack 6 dice vertically on top of a popsicle stick while the popsicle stick is in your mouth. The Talent Club won this ice breaker and \$50 will be transferred to their fundraising account.

#### VI. Old Business

No old business was presented.

## VII. New Business

1. Youth Congress election – 3 seats for GCC postsecondary students

A public law created the Youth Congress which is comprised of middle school, high school, and college students between the ages of 14 and 25 years. They pass bills then send it up to the Guam Legislature for consideration into it becoming a law. Members: meet once a month and are paid \$25 for regular or special session; and serve a two year term but cannot be older than 25 before the end of their term. Election packets are available and the deadline for application is 2pm, Thursday, October 11, 2012. Election is from 9am-4pm on October 15, 2012, in the CSI office.

## VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan: He will be sworn in this month and will make a report after his first meeting.
  - Adopts policies and regulations necessary for the operation of the College.
- College Governing Council Student Members: Steven Alvarez and Shina Marmar: Council is working on updating the By-Laws for the CGC and the next meeting will be on October 11, 2012.
   Provides broad participation by faculty, staff, administrators, and students in the decision-making processes regarding institutional issues.
- Resources, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus: Committee is working
  on updating the By-Laws for RPF and the next meeting will be on October 11, 2012.

Reviews the Facilities Master Plan and recommends the priority of capital improvement projects for the College and those projects that have great impact on student learning outcomes.

- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves: Reviewing GCC's, UOG's, and DOE's emergency and safety procedures to modify and update GCC's procedures.

  Reviews and ensures that the policies and procedures of health and safety of the students, faculty and staff is implemented, enforced and monitored for updates.
- Committee on College Assessment Student Member: James Pangelinan: BOT member was just elected and had not had an
  opportunity to attend a meeting yet.
   Guides and assists campus constituents to fulfill their assessment requirements through the careful review and feedback of assessment plans,
- reports, and program review.

  6. Student Organizations

Provides students an excellent opportunity to develop personally and become actively involved in their campus community, expand their circle of influence, gain an understanding of diversity, be instilled with a sense of ownership over their educational experience, and create a greater commitment to making GCC and their community a better place.

- a. Adult High: No report at this time.
- b. CJSA: October 15<sup>th</sup> Bake Sale to raise funds to purchase items for DYA clients.
- c. DAS: Purchasing supplies for promotional items.
- d. Ecowarriors: Will be helping out with the recycling at the Micronesian Island Fair. October 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup>.
- e. ESO: working on Halloween Costume Morale Reach out Program aimed towards the Day Care Centers.
- f. HOSA: Will be helping with the Bone Marrow Drive October 20, 2012, from 10-2 pm. FREE
- g. JAPAN Club: Arts and craft on October 10, 2012. Constitution and By-Laws were turned in. Japan trip.
- h. Math Club: No report at this time.
- i. MSA: Picnic October 20, 2012, at Ypao beach from 11-3pm. Everyone is invited.
- PTK: helping members of PTK who are taking EN110 & EN111 and need help with doing research and a variety of projects.
- k. PNSA: October 22, 2012, selling Jamaican Grill \$8 lunch plates with one free drink. Twilights Tickets will be sold soon for the midnight showing.
- 1. Science Club: giving back to the community by teaching children how to use microscopes.
- m. SMILE: Sunset Run to be held on November 17, 2012, at 5 o'clock, (5K) at GCC. \$5 for students, \$7 for individuals, and \$20 for groups of 3. \$2 per raffle ticket. Students can register on campus or at Hornet Sporting Goods. The student organization that has the most participants will win \$100 to be deposited in their fundraiser account. Bone marrow drive October 20, 2012, from 9-6pm at Agana Shopping Center to assist a 16 year old student from George Washington. Working in conjunction with Allied health.
- n. Talent Club: Fundraiser-Fritz Stop Dance Battle at the MPA October 19, 2012, from 6-10 pm.
- o. AAUW organization still in the process of forming.

#### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Lights at Allied Health/LRC buildings: Issue has been resolved. Lights have been fixed.
  - b. Plastic bottle dumpster: As soon as the trash is cleared, maintenance staff will drill the holes as requested, welding department is asked to help do the doors, and signs will be put up.
  - c. Water problem at Allied Health Building: Issue has been resolved. 2 of 4 sinks are working.
  - d. Soda machines in D building: Pepsi made sure the proper drinks are in the proper slots.
  - e. Student Center elevator: Current certificate has been placed in, no more odor.
  - f. Water gutter at building 500; gutter extensions being created and will be installed.
- New concerns
  - a. Additional food vendor other than BCS cafe
  - b. Roof coverings against rain from the library to A, Allied Health and Student Center buildings
  - c. Water flooding between library, Allied Health building and library, Student Center building
  - d. Restrooms in the Allied Health, A, C, 100, 200 & 300 buildings need to be cleaned more frequently
  - e. Put seat liners in the restrooms
  - f. Drink machine not accepting dollar bills only coins
  - g. Drink machines need to be replenished more often
  - h. Smoking at the gate entrances in violation of public law
  - i. Can GCC get vending machines that sell food?

## X. Announcements

- 1. By-Laws and Constitution update deadline need to submit ASAP
- 2. "Building A Stronger Workforce" conference 8:30am-4:30pm, Fri., Oct. 12th, Guam Marriott Resort
- 3. FREE theater entrance for GCC students into the UOG production of "The Tempest": UOG Fine Arts Theatre Nov. 8 & 9 @ 7pm / Nov. 10 @ 2pm / Nov. 15, 16 & 17 @ 7pm
- 4. Join the COPSA Groups page & other student organization groups on MyGCC
- 5. Check the GCC Calendar and MyGCC for updates and announcements
- 6. **Forms** adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents. Pick up checks ONLY on Friday. It takes a week or two to process checks.
- 7. Receipts MUST be turned in within ONE week of event use or purchase
- 8. Air conditioning controls in classrooms please do not touch. Bring jackets or sweaters.

- Smoking and chewing betel nut on campus please remember that they are not allowed on campus, advise other students
- 10. **Student Lounge microwave use** please use properly. Help others if they do not know how to operate the microwave. Sign will be placed in the Student Lounge stating microwaves will be removed if not properly used.
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 October 26 / November 16 & 30
- XII. Adjournment: M. Cunningham made a motion to adjourn the meeting; motion seconded by S. Rodriguez. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:02pm.

Minutes taken by:

Jennifer Esteves

COPSA Parliamentarian

## Council On Postsecondary Student Affairs

General Membership Meeting Minutes Friday, October 26, 2012

I. Call To Order: This meeting was called to order at 12:02pm

## II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Shina Marmar, Vice President; Christine Walter, Secretary; Kassie Bolus, Treasurer; Jennifer Esteves, Parliamentarian; Vicenta Lungred, Historian; Elmarie Anderson, Public Relations Officer; Liz Duenas, Advisor; Sally Sablan, Advisor;

**BOT Student Member:** James Pangelinan **CSI:** Bobbie Leon Guerrero, Donnie Lizama

Adult High School: Bertha Reyes AAUW: No student representative CHAIN: No student representative

Collegiate DECA: No student representative

**CATO:** No student representative

CJSA: Michelle Tapang, Camille Valencia

**DAS:** No student representative **ecoWARRIORS:** Michael Fuzimi **ESO:** Nicole Caraang, John Capulong

HOSA: Stephanie Wiley, April Delfino, Michell Silva

Japan CLUB: No student representative

Math Club: Jun Hao Ren

MSA: Berlyn Onopey, Narsita Simion, Peter John Auputiw, Hafleen Edmund, Josephina Machuo

Phi Theta Kappa: Inna Frasco

PSTA: Peter Salas Jr., Raquel Maminta, Joann Blas, Reymart Manaois, Grace Enriquez, Rosendo

Martinez Jr.

PNSA: Sharleen Muna

Science Club: Nicolas Garrido, Swami, SMILE: Daphne Babauta, Joshua Duenas

Talent Club: Janelle James, Rhenia Dela Cruz, Rosilio Mendoza Jr.

Youth Congress Representatives: Norman James III, Josephina Machuo

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of October 5, 2012, General Membership Meeting Minutes

P. Salas made a motion to approve the meeting minutes for the October 5, 2012, General Membership Meeting, motion was seconded by J. Capulong. No discussion, unanimous vote, motion carried.

## V. "Ice Breaker"- Yank Me

The object of this game was to stack 5 cups separated by index cards, and then remove the cards so all five cups are in one single stack. The winning team gets \$50 deposited into their fundraising account. Math Club won this ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business

1. Youth Congress election results: Loraina Aguon, Norman James III and Josephina Machuo were elected and will represent GCC as Youth Congress members.

## VII. New Business

There is no new business.

## VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan
  GCC now has full articulation of the Liberal Arts degree at GCC to UOG. The College hired Lt.
  Colonel Santo Tomas as the Executive Director for the Peace Officers Standard Training
  (POST) Commission, and that the commission's primary duty is to update standards for all
  types of law enforcement in hiring qualifications.
- 2. College Governing Council Student Members: Steven Alvarez and Shina Marmar Council is working on reviewing and finalizing By-laws, the next meeting will be on November 9<sup>th</sup>. Ribbon cutting for the Foundation Building will be on November 5<sup>th</sup> at 10am.
- 3. Resource, Planning, and Facilities Committee Student Members: Steven Alvarez and Kassie Bolus
  - Committee is currently finalizing Constitution and By-laws, and set meeting dates for the school year. The next meeting will be on November 9<sup>th</sup>.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves
  - Reviewing GCC's safety and emergency procedures. If you may have any safety concerns, please let Ms. Jen know.
- 5. Committee on College Assessment Student Member: James Pangelinan No report at this time.
- 6. Student Organizations
  - a. Adult High School: no report at this time
  - b. CJSA: collecting school supplies for DYA, donations can be dropped at Room A-10
  - c. ecoWarriors: Campus sustainability; Clean our house day to clear plastic bin on November 10 from 9am (Saturday), volunteers are welcome
  - d. ESO: had election for secretary; next meeting will be Oct. 31<sup>st</sup> at 11:30am in Room 202; if anyone is interested in helping with the Halloween morale reading at the day cares, dress up in a story book costume; having a book drive for day care students and other schools, donations can be dropped off at room 200; Education Convocation set for Oct. 31<sup>st</sup> at 1pm in the MPA
  - e. HOSA: will be helping in the Thanksgiving food drive, Salvation Army bell ringing; working on health care drive
  - f. Math Club: no report at this time
  - g. MSA: no report at this time
  - h. Phi Theta Kappa: will be having a car wash on Dec. 15<sup>th</sup> at Cost-U-Less in Dededo
  - i. PSTA: just had their officer and advisor elections
  - j. PNSA: will be selling movie tickets for Twilight for Nov. 15<sup>th</sup>, tickets are \$12
  - k. Science Club: they will be renovating their compost bin
  - 1. SMILE: will be having 5K run/walk starting at 4:30pm on Nov. 17<sup>th</sup> at GCC, \$5 for students--\$7 for others, student org with the most signed up will get \$100 transferred into their fundraising account
  - m. Talent Club: no report at this time

## IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Another food vendor on campus: The Roasted Café at the Foundation building will soon to be up and operational by the middle or end of November and will offer new & different foods to choose from.
  - b. Covering from LRC to Allied Health, Student Center & A-building for when it rains: Due to budget constraints, this cannot be done at this time. However, this may be included as a Capital Improvement Project in the future.
  - c. Water flooding in areas between LRC, Allied Health and Student Center: A work order has been placed to help resolve this problem.
  - d. Frequency of cleaning restrooms: The Restrooms are cleaned twice daily. Your comment will be forwarded to our custodial provider. In the past week, some restrooms had paper towels tossed on the floor; beer cans in the trash cans; cigarette butts on the floor; and spit on the

- walls. Please help to remind other students to leave the restroom neat and clean for everyone else to use.
- e. Seat liners in all restrooms: Due to budget constraints; not at this time.
- f. Drink machines not taking bills: Report issues on vending machines to the Student Support Service office in Building B so they can call the vendor.
- g. Frequency of drinks machine being checked: Pepsi checks their machines on a bi-weekly basis. If a machine runs out, please advise the Student Support Services office in Building B and they will call the vendor and let them know.
- h. Smoking within 20 feet of GCC gates: The College will purchase signs and have them installed.
- i. Installation of vending machines that sell food: Not at this time as GCC has a contract with BCS and now the Roasted Café to sell food on campus.

#### 2. New concerns:

- a. Elevator in the Allied Health building has no lighting.
- b. The male restroom in Bldg 500 has been closed for over a month.
- c. Cars parking too close to the LRC/Allied Health gate exit creating blind spots.
- d. Post signs on all vending machines advising where to go if the machine malfunctions.
- e. The lights between the Allied Health building and the LRC are not on and creates a dangerous situation.
- f. Light timers: lights need to go on earlier when it gets darker earlier during the year.
- g. The security guards need to be more visible around campus especially during the evening hours.

## X. Announcements

- 1. **2011-2012 Prize for perfect attendance at the COPSA GM meetings -** presented to PTK, \$100 will be transferred to their fundraising account.
- 2. Foundation Building Ribbon Cutting Ceremony Monday, November 5<sup>th</sup>- 10am
- 3. FREE theater entrance for GCC students into the UOG production of "The Tempest": UOG Fine Arts Theatre Nov. 8 & 9 @ 7pm / Nov. 10 @ 2pm / Nov. 15, 16, & 17 @ 7pm
- 4. Join the COPSA Groups page & other student organization groups on MyGCC
- 5. Check the GCC Calendar and MyGCC for updates and announcements
- 6. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 7. **Receipts -** *MUST be turned in within ONE week of event use or purchase*
- 8. **Student Lounge** please take care and advise others to take care of furniture and equipment—three tables are already broken and need to be repaired; please do not write or draw inappropriate words or pictures on the glass windows or doors.
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 November 16 & 30

COPSA Meetings for Fall 2012 - Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26

## XII. Adjournment

J. Capulong made a motion to adjourn the meeting, motion was seconded by M. Tapang. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:07pm.

Minutes taken by:

Christine Walter COPSA Secretary

## Council On Postsecondary Student Affairs

General Membership Meeting Minutes Friday, November 16, 2012

## I. Call To Order: This meeting was called to order at 12:02pm

## II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Christine Walter, Secretary; Kassie Bolus, Treasurer; Jennifer Esteves, Parliamentarian; Vicenta Lungred, Historian; Elmarie Anderson, Public Relations Officer;

Liz Duenas, Advisor; Sally Sablan, Advisor; Troy Lizama, Advisor

BOT Student Member: James Pangelinan CSI: Bobbie Leon Guerrero, Donnie Lizama Adult High School: No student representative

AAUW: Margarita David

CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Michelle Tapang, Camille Valencia

DAS: No student representative

ecoWARRIORS: Loraina Aguon, Marijoy Viernes

ESO: John Capulong

HOSTS: Raquel Maminta, Joann Blas, Judisha Affleje

Japan CLUB: David Bautista, Julius Baluyot

Math Club: No student representative

MASO: April Delfino, Stephanie Wiley, Patricia Cayetano, Barbiejane Cabral

MSA: Narsita Simion, Walson Lucky, Sheila Rodriguez, Johnny Leben, Harry Christenson

Phi Theta Kappa: Floregine Dela Cruz

PNSA: Angeline Lagman Science Club: Swami

SMILE: Suann Manibusan, Daphne Babauta

Talent Club: Rosilio Mendoza Jr.

Registrar: Patrick Clymer

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of October 26, 2012, General Membership Meeting Minutes

S. Rodriguez made a motion to approve the meeting minutes for the October 26, 2012, General Membership Meeting; motion was seconded by J. Capulong. No discussion, unanimous vote, motion carried.

## V. "Ice Breaker"- Breakfast Scramble

The object of this game is to assemble the pieces to recreate the original cereal box picture. The winning team gets \$50 deposited into their fundraising account. HOSTS won this ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business

There is no old business.

## VII. New Business

1. Late Registration- Mr. Patrick Clymer spoke on the subject of deleting Late Registration starting with the Summer 2013 registration. He presented statistics to support deleting Late Registration and after his presentation, with a show of hands, a majority of the students present approved of doing away with Late Registration.

## VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan: Nothing to report
- 2. College Governing Council Student Members: Steven Alvarez and Shina Marmar: Next meeting will be in January.
- 3. Resources, Planning, and Facilities Committee- Student Members: Steven Alvarez and Kassie Bolus: Working on the Capitol Improvement Projects to be completed for next year and currently working on the By-Laws.
- 4. Occupational Safety & Health/ American Disability Act (ADA) Task Force- Student Member: Jennifer Estevez: No report as they have not had another meeting.
- 5. Committee on College Assessment- Student Member: James Pangelinan: Discussed creating additional SLOs for some programs that have national certifications.
- 6. Student Organizations
  - a. AAUW: attended the FAWA convention which went very well
  - b. CJSA: No report at this time.
  - c. ecoWarriors: GCC clean your house day turned out great; Christmas festival, November 24 (Skinners Plaza); Japan festival, need volunteers at Ypao beach November 24; Pig Derby on Dec. 1 & 2, must be a licensed hunter
  - d. ESO: Book Drive: Old books, children books, donation may be dropped off in the boxes located in the Education Department.
  - e. HOSTS: No report at this time
  - f. Japan CLUB: they had their Jamaican Grill fundraiser and made a profit
  - g. MASO: free health fair activity, November 28 (Wednesday) from 1-4pm Allied Health Building; Salvation Army bell ringing at Payless, Agana from November 24- December 22 (All Saturday); Holiday food drive, for more question call (477-7767) (LRC, Tiyan Barrigada); Christmas food drive December 19; all donations go to MASO; Hobbit: December 15, time is was not confirmed; Angel Tree, adopt a family, donations of gifts are welcome.
  - h. MSA: no report at this time
  - i. PTK: November 19, Monday from 9am-7pm, membership drive; Book drive, college books only, donation can be dropped off in the boxes located in A26-30, C23, Allied health room 3314, student lounge and the Administration office; December 5, Fall informal induction at C-23 from 3pm-5pm; Carwash on December 15 (Cost-u-less Dededo) from 8am-5pm. Tickets are on sale for \$5.
  - j. PNSA: Possible carwash at the end of November or first week of December
  - k. Science Club: No report at this time
  - 1. SMILE: will be having 5K run/walk starting at 4:30pm on Nov. 17<sup>th</sup> at GCC, \$5 for students--\$7 for others, student org with the most signed up will get \$100 transferred into their fundraising account; Raffle tickets are sold for \$2, grand prize: Trip to Japan
  - m. Talent Club: no report at this time

## IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Elevator in the Allied Health building has no lighting the Maintenance Supervisor has verified that the elevator light is now working.
  - b. The male restroom in Bldg 500 has been closed for over a month the 500/600 restrooms are under renovation and will be completed in January 2013. Other male restrooms are being planned for the new design of Bldg 200.
  - c. Cars parking too close to the LRC/Allied Health gate exit creating blind spots the College is working on installing barriers to block vehicles from parking on either side and obstructing the view of those exiting this gate.
  - d. Post signs on all vending machines advising where to go if the machine malfunctions signs will be posted.
  - e. The lights between the Allied Health building and the LRC are not on and creates a dangerous situation the College is still experiencing problems with the Allied Health

- Building however, all repairs are being considered in the 2014 Capital Improvement Projects.
- f. Light timers: lights need to go on earlier when it gets darker earlier during the year The Maintenance staff will adjust accordingly.
- g. The security guards need to be more visible around campus especially during the evening hours the security guards will be more visible.

## 2. New concerns:

- a. Gate #3 in front of the B building is an Entrance only gate. People are exiting at this gate.
- b. In building 200, the handicap control access mechanism at the back of the building is not working properly and the back door of the building stays open for quite a long time.
- c. The Student Center has a stairway that is blocked off. Why and when will it be opened?

## X. Announcements

- 1. **FREE** theater entrance for GCC students into the UOG production of "The tempest": UOG Fine Arts theatre Nove. 15, 16, & 17 @ 7pm
- 2. Join the COPSA Groups page & other student organization groups on MyGCC
- 3. Check the GCC Calendar and MyGCC for updates and announcements
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. **Receipts -** MUST be turned in within ONE week of event use or purchase
- 6. **Nov.** 30<sup>th</sup> COPSA meeting "Luncheon" group voted to have a potluck luncheon after the final meeting for the semester. COPSA will provide the paper products, drinks and other food items.
- XI. COPSA Meetings for Fall 2012 Fridays, 12noon, Location: Student Center Training Room #5108 November 30

COPSA Meetings for Spring 2013 - Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26

## XII. Adjournment

J. Capulong made a motion to adjourn the meeting; motion was seconded by S. Rodriguez. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:07pm.

Minutes taken by:

henten Walter

Christine Walter COPSA Secretary

## Council On Postsecondary Student Affairs

General Membership Meeting Minutes Friday, November 30, 2012

I. Call To Order: This meeting was called to order at 12:00pm

## II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Christine Walter, Secretary; Jennifer Esteves, Parliamentarian; Vicenta Lungred, Historian; Elmarie Anderson, Public Relations Officer; Liz Duenas, Advisor

**BOT Student Member:** James Pangelinan **CSI:** Bobbie Leon Guerrero, Donnie Lizama

Adult High School: Bertha Reyes AAUW: Yao (Helen) Wang CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Michelle Tapang, Maria Teresa Massey, J. Peter Roberto-Advisor

DAS: No student representative

ecoWARRIORS: Marijoy Viernes, Loraina Aguon

ESO: John Capulong, Emamaline Mangune

HOSTS: Peter Salas Jr., Rosendo Martinez Jr., Joanne Blas, Raquel Maminta, Judisha Aflleje, Grace

Enriquez

Japan CLUB: David Bautista, Christyann Pangelinan, Julius Baluyot, Jessica Wochner

Math Club: Jun Hao Ren

MASO: Briana Calvo, Sarah Figueroa, Carmelita Gabertan, Lovelyrose Simsiman, April Delfino

MSA: Berlynn Onopey, Josephine Machuo, J.Peter Roberto-Advisor

Phi Theta Kappa: Michelle Mendiola, Floregine Dela Cruz,

PNSA: Daryl Camacho, Jaceline Cosby, Johanna Sablan, Camille Glory, Alexis Degracia

Science Club: Nicolas Garrido, Swami, Kayo Bell SMILE: Suann Manibusan, Daphne Babauta

Talent Club: Michael Cunningham, Rhenia Dela Cruz

COPSA Members: Juanita Martinez, Guadalupe Rosario

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of October 26, 2012, General Membership Meeting Minutes

J. Capulong made a motion to approve the meeting minutes for the October 26, 2012, General Membership Meeting; motion was seconded by M. Cunningham. No discussion, unanimous vote, motion carried.

## V. "Ice Breaker"- Breakfast Scramble

The object of this game is to stack 5 blocks on top of a plastic plate balanced on top of your head. The winning team gets \$50 deposited into their fundraising account. The Math Club won this ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business

There was no old business

## VII. New Business

There was no new business brought up

## VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan: Nothing to report
- 2. College Governing Council Student Members: Steven Alvarez: Next meeting will be in January.
- 3. Resources, Planning, and Facilities Committee- Student Members: Steven Alvarez: Next meeting will be in December
- 4. Occupational Safety & Health/ American Disability Act (ADA) Task Force- Student Member: Jennifer Estevez: Revising Emergency Safety Procedures
- 5. Committee on College Assessment- Student Member: James Pangelinan: Nothing to report
- 6. Student Organizations
  - a. Adult High School: December 8, Picnic at Ypao from 11-5pm; Last day for Toy drive is today.
  - b. AAUW: Attended a convention called FAWFA at Aurora hotel.
  - c. CJSA: no report at this time.
  - d. ecoWarriors: assisting with second annual for pig derby
  - e. ESO: Book Drive: Old books, children books, donation may be dropped off in the boxes located in the Education Department, Family Egg Hunt (Next semester) there will be prizes, games and refreshments
  - f. HOSTS: No report at this time
  - g. Japan CLUB: Japan trip will be from May10-15, 2013
  - h. Math Club: no report at this time
  - i. MASO: Thank you for those who came out to the health fair, this health fair will be going on every year; Hobbit, Dec. 15 starting 1:15pm. \$10 for tickets; Salvation army, Bell ringing, in need of volunteers, for more info, pls call Ms. Judy at 477-9872
  - j. MSA: no report at this time
  - k. Phi Theta Kappa: won first place in the 'best reason to join PTK' contest, prize is \$500.
  - 1. PNSA: Pinning ceremony at Sheraton Hotel (December 13.)
  - m. Science Club: Nothing to report
  - n. SMILE: Carwash sometime in January, first weekend or second weekend; \$100 was given to Smile & HOSTS for having the most students sign up for the 5K run, second place went to PTK and 3<sup>rd</sup> went to Eco-warriors
  - o. Talent Club: no report at this time

## IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Gate #3 in front of Building B, people exiting through this entrance gate: the college will work on repainting the signs so people can better observe them. This gate is an entrance only gate until all other gates are secured.
  - b. Building 200 handicapped door mechanism not working properly and door stays open for a long time: the high school students have been tampering with the switch that operates the control mechanism and leaving it on the HOLD position so the door stays open. The Education Department will observe this door and if repairs need to be made, a GCC work order will be submitted.
  - c. Student Center stairway is closed: area was taped off for safety reasons as the stairway became a slippery hazard especially during rainy days. The stairway will be opened once the repairs have been made and the area is free of hazards.

## 2. New concerns:

- a. Vending machine in "D" wing is taking money and giving wrong drinks again. Reported it to Building B as per last instructions, student was told to call vendor directly.
- b. Study room in the library, door handle is broken; students asking if reflective tint can be put on glass for privacy and if roofs can be made to be soundproof.

## X. Announcements

- 1. Join the COPSA Groups page & other student organization groups on MyGCC
- 2. Check the GCC Calendar and MyGCC for updates and announcements
- 3. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 4. Receipts MUST be turned in within ONE week of event use or purchase
- XI. COPSA Meetings for spring 2013 Fridays, 12noon, Location: Student Center Training Room #5108 February 8 & 22 / March 8 & 22 / April 12 & 26

## XII. Adjournment

J. Capulong made a motion to adjourn the meeting; motion was seconded by R. Martinez. No discussion, unanimous vote, motion carried. Meeting adjourned at 12:45pm.

Minutes taken by:

Christine Walter COPSA Secretary

## Council On Postsecondary Student Affairs

General Membership Meeting Friday, February 8, 2013 MINUTES

I. Call To Order: The meeting was called to order at 12:00pm

#### II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Christine Walter, Secretary; Elmarie Anderson, Treasurer; Vicenta Lungred, Historian; Liz Duenas, Advisor; Troy Lizama, Advisor; Sally Sablan, Advisor; Carl Torres II, Advisor.

BOT Student Member: James Pangelinan CSI: Bobbie Leon Guerrero, Donnie Lizama

Adult High School: Justin Cruz AAUW: Margarita David

CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Michelle Tapang

DAS: Peter Borja, Kim Joy O. Trogon,

EcoWARRIORS: Michael Fuzimi, Guadalupe Rosario, Norman James III, Helen Gamble-Advisor

ESO: John Capulong, Latisha Ann Leon Guerrero-Advisor HOSTS: No student representative, Helen Gamble-Advisor

Japan Club: No student representative

Math Club: Jun Hao Ren

MASO: Patricia Cayetano, Stephanie Wiley

MSA: No student representative

PTK: Floregine Dela Cruz, Christel Jessica Galang, Michelle Mendiola, Derek Frank Rubic, Inna Frasco

PNSA: Nhoriel Reyes, Lyanne Cruz, Kevin Quenga, Teann Aguon, Jeanette Bautista, Kanako Watabiki, Sarah Varner

Science Club: No student representative

SMILE: Joshua Duenas, Daphne Babauta, Suann Manibusan, Vincent San Nicolas

Talent Club: Brandon Savella Youth Congress: Norman James III

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of November 30, 2012, General Membership Meeting Minutes

D. Babauta made a motion to approve minutes of November 30, 2012, General Membership meeting; motion was seconded L. Cruz. No discussion, unanimous vote, motion carried

- V. "Icebreaker" Activity: The object of this ice breaker is to balance a golf ball on a clipboard and roll the ball around so it collects all six stickers without falling off the clipboard. The winning team gets \$50 deposited into their fundraising account. ESO won this Icebreaker and \$50 will be transferred into their fundraising account
- VI. Old Business: There was no old business to discuss.

#### VII. New Business

1. "Tour of the Pacific" FLOAT Contest: April 4, 2013

Guidelines for the Float contest were discussed and organizations pulled names of islands as follows: AHS: New Zealand; CJSA: Yap; DAS: Phonpei; Eco-warriors: Marshall Islands; ESO: Australia; HOSTS: China; Math Club: Japan; MASO: Guam; PTK: American Samoa; PNSA: Chuuk; SMILE: Kosrae; Talent Club: Palau;

2. COPSA Officer & Student Organization 'Buddies

Buddy listings were attached to show which COPSA Officers are the designated buddies for each student organization

3. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST
This contest is to help create a poster to promote keeping our campus tobacco and betel free while also keeping it clean. Deadline for submissions are no later than Wednesday, March 13, 2013 @ 3pm

## VIII. Reports

- Student Member on the Board of Trustees James Pangelinan Nothing to report
- Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson
  Approved 2011-2015 Master Plan and the 2014 Fiscal Budget to be sent to CGC for approval. Next meeting will be
  on Feb. 22
- College Governing Council Student Members: Steven Alvarez & Jennifer Esteves
   Approved 2011-2015 Master Plan and the 2014 Fiscal Budget to be sent to the President and then the Board of
   Trustees. Next meeting will be in March.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Reviewing and revising Emergency / Safety Procedures
- 5. Committee on College Assessment Student Member: James Pangelinan Nothing to report, next meeting at 2pm today.
- . Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo Norman James III reported: they had their Inauguration, elected Speaker, Vice-Speaker and other committee heads. They are working on raising voter awareness; outreach awareness; and visiting schools. They meet every Saturday so if anyone would like to bring up any topics, please let him know.
- 7. Student Organizations

AHSSO: Nothing to report AAUW: Nothing to report

CJSA: Nothing to report

DAS: Electing new officers; community project/non-profit organization; photo and button booth for spring festival; Art show will be the second week of April and it is open to GCC students.

EcoWarriors: Science symposium 1<sup>st</sup> week of April; working with service learning groups to paint bus stops and do beach clean-ups, dates still being discussed; modify limestone forest trail; clean our GCC house day, Saturday, March 16, 2013, from 9am-11am.

ESO: April "Annual sparkling toast"; prices and location have not been set; Easter egg hunt: will joining and partner with the 1st Lady's group.

Math Club: Nothing to report

MASO: Outreach on March 23, 2013; Guam Island wide homeless center; Feb 23, 2013, Heart month at Agana Shopping Center; Feb 9, 2013, 5k \$10 Adults, \$5 students below 18 years of age.

PTK: Feb 12-13 Membership Drive outside of Student Lounge; Book Drive, collecting books used in college/fiction/travel books/Library books/ till the end of the semester; Spring festival; induction date has not been set. PNSA: Plan for car wash fundraiser, March 2, 2013 East Agana Shell from 9am-4pm if approved.

SMILE: Carwash Feb. 16, 2013 @ Maite from 9am-4pm; tickets are sold for \$5; Mixer May 9; Location not decided Talent Club: Planning open Mic night on Campus; Spring Fest performances; fundraisers to purchase equipment

## IX. Student Concerns

- Feedback from concerns brought up at the last General Membership meeting
  - a. Reporting vending machine problems please report any problems to the Student Support Services Office in Building B within 24 hours
  - b. Study rooms in LRC: broken door handle; room tinting; soundproofing Work Orders have been placed to fix the handles. The study rooms have glass doors so that the occupants can be seen for safety reasons, so there will be no reflective tint on the study room windows. The rooms are not sound proofed but this can be looked into when additional funding is available. Students who are concerned about noise levels should let the staff at the desk know about it. Anyone disturbing others will be asked to reduce the noise they are making.
- 2. New concerns
  - a. Benches on campus
  - b. Light fixtures in Allied Health parking lot
  - c. Scooter/motorcycle parking slots in Allied Health parking lot
  - d. Donations to student organizations
  - e. Handicapped accessible door button for student support services building
  - f. Hooks in ladies restroom stalls
  - g. GCC honor titles such as cum laude
  - h. GCC mascot or symbol
  - i. Removal of sign at old Student Health Center

## X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

## XI. DATES to remember

Date	Time	Activity	Location
Tue., Feb. 12 <sup>th</sup>	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Fri., Feb. 15th	3pm – 5pm	Student Org Health Certificate Workshop	SC Training Room #5108
Mon., Feb. 18th	брт	Meet the GCC President Meetings	MPA, Building 400
Tue., Feb. 19th	6pm	Meet the GCC President Meetings	MPA, Building 400
Fri., Feb. 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., Feb. 22 <sup>nd</sup>	1pm	"Lunch & Learn Session" hosted by GCC Academic Vice President Dr. Ray Somera for COPSA Officers AND student organization PRESIDENTS	SC Training Room #5108
Wed., Feb. 27th	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Thur., Feb. 28 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Fri., March 1st	8:30am – 4:30pm	Students Leading Students Conference	Guam Marriott Resort
Fri. & Sat.,  March 1 <sup>st</sup> & 2 <sup>nd</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Thur., Fri., & Sat. March 7 <sup>th</sup> , 8 <sup>th</sup> & 9 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Fri., March 8th	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 8 <sup>th</sup>	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14th	6-8pm	COPSA "GAME" Night	MPA, Building 400
Wed., March 20 <sup>th</sup>	3pm	Deadline to apply for candidacy to run for COPSA Officer or BOT Student Member	CSI Office, Room #5101
Fri., March 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3 <sup>rd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., April 12th	12noon	COPSA General Membership meeting	SC Training Room #5108
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16 <sup>th</sup>	Ipm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17th	6pm	Graduation Ceremony	UOG Fieldhouse

## XII. Adjournment

K. Quenga made a motion to adjourn the meeting; motion was seconded by S. Manibusan. No discussion, unanimous vote, motion carried. Meeting adjourned at 1:01pm

Minutes taken by:

Christine Walter COPSA Secretary

## **Council On Postsecondary Student Affairs**

General Membership Meeting Friday, February 22, 2013 MINUTES

I. Call To Order: The meeting was called to order at 12:04pm

#### II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Christine Walter, Secretary; Elmarie Anderson, Treasurer; Vicenta Lungred, Historian; Liz Duenas, Advisor; Troy Lizama, Advisor

Sally Sablan, Advisor, Carl Torres II, Advisor. **BOT Student Member:** James Pangelinan

CSI: Bobbie Leon Guerrero (Off-island), Donnie Lizama

AHSSO: No student representative AAUW: No student representative CHAIN: No student representative

Collegiate DECA: No student representative

**CATO:** No student representative **CJSA:** Donna Cruz, Advisor

DAS: Peter Borja, Kim Joy O. Trogon

ecoWARRIORS: Micheal Fuzimi, Guadalupe Rosario

ESO: Mel Mangune

HosTS: No student representative Japan Club: No student representative Math Club: No student representative MASO: No student representative

MSA: Berlynn Onopey

PTK: Michelle Mendiola, Derek Frank Rubic

PNSA: Teann Aguon

Science Club: No student representative SMILE: Suann Manibusan, Daphne Babauta Talent Club: No student representative Youth Congress: Norman James III

Student: Lawrence Alcairo

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present

## IV. Approval of February 8, 2013 General Membership Meeting Minutes

S. Manibusan made a motion to approve minutes of February 8, 2013, General Membership meeting; motion was seconded D. Babauta. No discussion, unanimous vote, motion carried

V. "Icebreaker" Activity: The object of this ice breaker is to pick up six penne noodles around the perimeter of the table using only a piece of uncooked spaghetti in your mouth. The winning team gets \$50 deposited into their fundraising account. ESO won the ice breaker and \$50 will be transferred into their fundraising account.

## VI. Old Business

- "Tour of the Pacific" FLOAT Contest: organizations will be receiving an email on when to pick up pallets; (PRIZES: 1<sup>st</sup> \$250, 2nd \$150 & 3<sup>rd</sup> \$100). Students were asked to submit their Activity Request Forms and Fund Vouchers early so electrical and other needs can be met (e.g. barbeque). Student representatives decided that drinks can be sold by all student organizations. The float contest and other requirements for the event were discussed.
- 2. COPSA Officer & Student Organization "Buddies": Students Organizations that have not met with their COPSA buddy were asked to do so after the meeting.
- 3. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST: (PRIZES: 1<sup>st</sup> \$100; 2<sup>nd</sup> \$50). Students were asked to spread the word because any student can join. The winning poster will be posted all over school campus to promote the information.

VII. New Business: No new business

## VIII. Reports

1. Student Member on the Board of Trustees - James Pangelinan

Nothing to report. The next Board meeting is in March.

A student asked J. Pangelinan why he has had nothing to report for so many COPSA meetings. She wanted to know why we even bother having a student as a board member if he never has anything to report. J. Pangelinan indicated that he will report information only if he feels it is relevant for students.

- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson There is a meeting at 1:00pm today.
- College Governing Council Student Members: Steven Alvarez & Jennifer Esteves Next meeting March 22<sup>nd</sup>.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Review and revise Emergency/ Safety Procedures: No meeting called to date.
- 5. Committee on College Assessment Student Member: James Pangelinan Nothing to report as he did not attend the last meeting.
- 6. Youth Congress GCC Representatives Loraina Aguon, Norman James III and Josephina Machuo Norman James reported that they had their session last week and drafted a resolution to the families of the victims of the Tumon tragedy. Next meeting is this Saturday.
- 7. Student Organization Reports

CJSA: Carwash 1<sup>st</sup> week of March, location not secured maybe in Yigo or Maite; also will be at College Access Challenge Grant Program Fair at Micronesia Mall promoting their organization. They will not be participating in the float contest but might be selling lunch plates and drinks.

**DAS:** Regular bi-weekly meeting starting next week Tuesday in Room: TC 1101, 7pm; will have activity with DECA on March 9; will be doing Photo booth for them. Quotes of different types of service were provided.

ecoWARRIORS: Nothing to report

ESO: Nothing to report

MSA: Nothing to report

PTK: Will be at the College Access Challenge Grant Program Fair at the Micronesia Mall from 10 am-2-pm; will not be participating in the FLOAT Contest.

PNSA: Will not participate in the float contest and festival. Will have a carwash on March 2, East Agana Shell Tickets sold for \$5. Carwash will be 8am-4:30pm

SMILE: Thanked those who came out to support carwash on the Feb 16, will be having another carwash on April 13 Saturday, same location same time. SMILE will not participate in the float contest but will still decorate with their island. Mixer is still scheduled for May 9, location is still up in the air.

## IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Benches on campus -Work orders are being generated to assess how any new benches have been received and when and where they can be installed. Due to liability issues and trying to be consistent with the GCC Physical Master Plan, student organizations cannot build benches.
  - b. Light fixtures in Allied Health Parking lot Work orders have already been generated to remedy this situation. Partial restorations are on-going and complete restorations are planned for the beginning of March.
  - Scooter/motorcycle parking slots in Allied Health parking lot Yes, signs will be posted; a work order will be generated.
  - d. Donations to student organization Pending a response from the administration.
  - e. Handicapped accessible door button for student support services building A work order will be generated.
  - f. Hooks in ladies restroom stalls Work order will be generated for this and for completion by March
  - g. GCC honor titles such as cum laude those designations are awarded to undergraduate students earning a bachelor's degree.
  - h. GCC mascot or symbol If there is a movement to change the logo or mascot, the college will definitely seek student input.
  - i. Removal of sign at old Student Health Center Removed sign

## 2. New Concerns:

- a. Larger signs at entrance gate to B-Building
- b. Temporary Parking for those using ATM at B-Building
- c. Allied Health exit gate larger signs for those entering at the Exit gate
- d. President's list or Dean's list
- e. Allied Health water problems. Can a sign be posted informing us of other restroom locations when AH restroom is closed?
- f. Air fresheners placed in all restrooms
- g. GCC website more information on Student Organizations so outside students can learn more. PTK has a webpage, but there is no information

## X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents need to be turned in 2 weeks prior to event.
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use

## XI. DATES to remember

Date	Time	Activity	Location
Fri., Feb. 22 <sup>nd</sup>	Ipm	"Lunch & Learn Session" hosted by GCC Academic Vice President Dr. Ray Somera for COPSA Officers AND student organization PRESIDENTS	SC Training Room #5108
Wed., Feb. 27th	6:30pm (sundown)	COPSA "MOVIE" Night	Student Center Courtyard
Thur., Feb. 28th	7pm	UOG theater production:	UOG Fine Arts Theatre
	aran da arang kananan kananan Kananan kananan kanan	"Glass Menagerie"—FREE for GCC students	
Date	Time	Activity	Location
Fri., March 1st	8:30am – 4:30pm	Students Leading Students Conference	Guam Marriott Resort
Fri. & Sat., March 1 <sup>st</sup> & 2 <sup>nd</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Thur., Fri., & Sat.  March 7 <sup>th</sup> , 8 <sup>th</sup> & 9 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Fri., March 8th	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 8th	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14th	6-8pm	COPSA "GAME" Night	MPA, Building 400
Tue., March 19th	6-8pm	COPSA "GAME" Night	MPA, Building 400
Wed., March 20 <sup>th</sup>	3pm	Deadline to apply for candidacy to run for COPSA Officer or BOT Student Member	CSI Office, Room #5101
Fri., March 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Date	Time	Activity	Location
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3rd	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., April 12 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>		"Forever Plaid"—FREE for GCC students	
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Date	Time	Activity	Location
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	брт	Graduation Ceremony	UOG Fieldhouse

## XII. Adjournment

T. Aguon made a motion to adjourn the meeting; motion was seconded by M. Mangune. No discussion, unanimous vote, motion carried. Meeting adjourned at 12:53pm.

Minutes taken by:

Christine Walter COPSA Secretary

## "Tour of the Pacific" Coconut Decorating Contest GUIDELINES

Thursday, April 4, 2013

#### **Purposes**

- 1. To provide information about the islands in our region to GCC students
- 2. For GCC students to learn about the diverse cultural backgrounds of their fellow students

## Requirements for the Coconut Decorating Contest

- 1. Must use at least one (1) un-husked coconut
- 2. Must carve, paint or add objects to the un-husked coconut relative to their designated island
- 3. Must have the name of the island(s) on the coconut
- Must incorporate at least two (2) greetings from their island on the coconut

## Choice of greetings

- a. Hello
- b. Welcome
- c. Good Morning
- d. Good Afternoon
- e. Good Evening

## **BONUS POINTS**

#### Coconut Decorating

- Displaying a major historical site or event on the coconut
- 2. Including other decoration on the coconut showing what makes your island unique

#### **Student Organization**

- 1. Decorating your Student Organization canopy
- 2. Members dressing up in cultural clothing
- 3. Bringing in a sample dish from your island

\*\*\*\*NOTE: All materials such as the coconut and accessories must be provided by the student organization\*\*\*\*

\*\*\*\*\*\*\*Judging will take place between 4:30pm – 5:30pm on April 4, 2013\*\*\*\*\*\*\*

## "Tour of the Pacific" Coconut Decorating Contest JUDGING for:

Student Organization: \_\_\_\_\_ Island(s): \_\_\_\_\_

	CRITERIA	POSSIBLE POINTS	TOTAL
1.	Originality / Creativity / Design	40pts	
2.	All requirements fulfilled	40pts	
3.	BONUS POINTS – coconut decorating a. Historical sites or events b. Other 'unique' island info	10pts	
4.	BONUS POINTS – student organization a. Canopy decoration b. Members in cultural clothing c. Showcasing of island delicacy	10pts	
	TOTAL POSSIBLE POINTS	100	

Reviewed and Judged by	Date	
(Print Name & Sign)		

## Council On Postsecondary Student Affairs

General Membership Meeting Friday, March 8, 2013 MINUTES

I. Call To Order: Meeting was called to order at 12:01pm

#### II. Roll Call and Introductions:

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Christine Walter, Secretary; Elmarie Anderson, Treasurer; Vicenta Lungred, Historian; Liz Duenas, Advisor; Troy Lizama, Advisor; Sally Sablan, Advisor; Carl Torres, Advisor.

**BOT Student member:** No representative **CSI:** Bobbie Leon Guerrero, Donnie Lizama

AHSSO: Justin Cruz

AAUW: No student representative CHAIN: No student representative Collegiate DECA: Sylvia Siguenza CATO: No student representative CJSA: Nicole Ann Resureccion

DAS: Peter Boria

ecoWARRIORS: Michael Fuzimi, Guadalupe Rosario

ESO: Sarena Toves

HosTS: Judisha Afileje, Joann Blas-Advisor, Phyllis Yurko-Advisor

Japan: Jessica Wochner Math: JunHao Ren

MASO: No student representative

MSA: Berlynn Onopey

PTK: DerekFrank Rubic, Michelle Mendiola

PNSA: Nhoriel Reyes, Mar-len Cayetano, Karmela Estrada Science: Lynette Lacsina, Dr. Anthony Sunga-Advisor

SMILE: Suann Manibusan

Talent Club: No student representative Youth Congress: No student representatives

Member: Lawrence Alcairo

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present.

## IV. Approval of February 22, 2013, General Membership Meeting Minutes

J. Ren made a motion to approve the minutes for the February 22, 2013, General Membership meeting, motion was seconded by M. Fuzimi. No discussion, unanimous vote, motion carried.

V. "Icebreaker" Activity - The name of the activity is "Don't Blow the Joker". The object of this icebreaker is to have the player place a stack of cards on a cup and then blow all the cards leaving only the joker. PTK won the icebreaker and \$50 will be transferred into their student organization fundraising account.

#### VI. Old Business

- "Tour of the Pacific" FLOAT Contest: After further discussion, a majority of the student representatives agreed to switch the FLOAT contest to the COCONUT DECORATING contest. S. Toves made a motion to switch the FLOAT contest to the COCONUT DECORATING contest, motion was seconded by G. Rosario. No discussion, unanimous vote, motion carried.
- 2. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST Deadline: Wed., March 13<sup>th</sup>, 3pm: S. Alvarez announced that to date, there are already three (3) submissions.

## VII. New Business

GCC Relay for Life Team: S. Manibusan, President of SMILE announced that SMILE is taking the lead to organize a
fundraising event and student organizations will assist to raise to funds for the GCC Relay for Life Team. She
indicated that the fundraiser will be the movie Iron Man 3. Ticket prices will be finalized and then everyone can start
selling.

#### VIII. Reports

- 1. Student Member on the Board of Trustees James Pangelinan
  - J. Pangelinan was not present but gave M. Fuzimi notes to report for him: Uncollectable receipt tuition payments, the Board has agreed to do periodical write-offs. Attempts have been made to collect this uncollectable account and if no payment is made accounts would be made frozen and no documents will be released unless account is cleared. Lab fees for all science classes will be implemented.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson S. Alvarez reported that the next meeting is scheduled for March 22 at 1pm. E. Anderson reported that there were 62 students dropped due to no payment for their classes in January; March will be the next payment due date and any student not paying will be automatically dropped. Capital Improvement Projects for 2013: Fire Alarm Systems; restroom improvements; Accessibility Door for the Student Lounge; and fencing around the ponding basin by the Tech Center; were all approved. It now goes to the College Governing Council for approval.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves
  - S. Alvarez reported that the next meeting is scheduled for March 22 at 2pm.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves
  J. Esteves reported that the Task Force is still reviewing and revising the Safety and Emergency plans.
- 5. Committee on College Assessment Student Member: James Pangelinan
  - J. Pangelinan was not present and no report was made.
- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo GCC Youth Congress representatives were not present. GCC student L. Alcairo who is a Youth Congress representative for his village, announced that a session will be held at 10:30am, March 9, 2013, at the Legislature.
- 7. Student Organizations:

AHSSO: Bake sale behind B building, April 1, from 3pm to 7;30pm

Collegiate DECA: State of Award Banquet, March 9 from 6pm to 9:30pm at the Guam Plaza Hotel.

CJSA: Carwash, made \$300; will be selling Jamaican grill lunch plates during the Spring festival.

DAS: Photo session for graduates, can take group photos as well

ecoWARRIORS: Clean Our House Day, Saturday March 16 from 8am-12pm.

**ESO:** Nothing to report

HosTS: General Membership meeting on Tuesday at 12pm; Bake Sale every 2 weeks starting on March 28 from 11am-6pm in front of building 300; Raffle tickets for Spring Festival will be sold, \$5 for a booklet or five for \$20.

Japan Club: Carwash in April

Math Club: Annual Math competition, March 22. Looking for volunteers

MSA: Nothing to report PNSA: Successful carwash

PTK: Book Drive until end of semester

Science Club: Science Symposium, April 18; Helping students prepare for SAT10, in need of volunteers

**SMILE:** Nothing to report

## IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - a. Larger signs at entrance gate to B-Building Work Order has been generated
  - b. Temporary Parking for those using ATM at B-Building Not at this time, parking is already limited
  - c. Allied Health exit gate Need larger signs for those entering at the Exit gate Work Order has been placed, signs were posted once but were stolen
  - d. President's list or Dean's list President's List only: requires GPA of 3.5 or higher after completing 12 credit hours in one semester; qualifying students will receive an email
  - e. Allied Health water problems. Can a sign be posted informing us of other restroom locations when AH restroom is closed? Work Order has been placed to resolve water problems. Signs will be posted.
  - f. Air fresheners placed in all restrooms no funding for this at this time for this, priority is toilet tissue
  - g. GCC website more information on Student Organizations so outside students can know more Updated, view in the MyGCC website under the Academics Tab and Student Services Tab
- 2. New concerns: There were no new concerns brought up

#### X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use
- 6. GCC Graduation Committee Need one (1) student to sit as a member. Announced that committee is considering that graduating students be seated at the floor level and not on the stage for this year. Feedback was that it was OK.

## XI. DATES to remember

MARCH	Time	Activity	Location
Fri., March 8 <sup>th</sup>	12noon	Deadline to apply for Graduation	Admissions Department, Building 2000
Fri., & Sat. March 8 <sup>th</sup> & 9 <sup>th</sup>	7pm	UOG theater production: "Glass Menagerie"—FREE for GCC students	UOG Fine Arts Theatre
Wed., March 13 <sup>th</sup>	3pm	NO Smoking / NO Chewing / NO Spitting POSTER Contest deadline	CSI Office, Room #5101
Thur., March 14th	6:30-9:30pm	COPSA "MOVIE" Night	Student Center Courtyard
Wed., March 20th	3pm	Deadline to apply for candidacy to run for COPSA Officer or BOT Student Member	CSI Office, Room #5101
Wed., March 20th	6:30-9:30pm	COPSA "MOVIE" Night	Student Center Courtyard
Fri., March 22 <sup>nd</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., March 22 <sup>nd</sup>	1pm – 2pm	"Lunch & Learn Session" hosted by GCC Academic Vice President Dr. Ray Somera FOR: COPSA Officers, student organization Presidents or officer representatives and 1 advisor from each student organization	SC Training Room #5108
March 25-29		SPRING BREAK - No classes	
APRIL	Time	Activity	Location
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3 <sup>rd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4 <sup>th</sup>	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., Aprll 12 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., April 12 <sup>th</sup>	12noon	Last day to WITHDRAW from classes (Without a refund)	Admissions Department, Building 2000
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Tue., May 7 <sup>th</sup>		Last day of Tuesday / Thursday classes	
Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	
Mon., May 13 <sup>th</sup>		Semester ends Grades due	
Thur., May 16 <sup>th</sup>	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17th	6pm	Graduation Ceremony	UOG Fieldhouse

## XII. Adjournment

M. Fuzimi made a motion to adjourn the meeting; motion was seconded by J. Ren. No discussion, unanimous vote Motion carried. Meeting was adjourned at 12:57pm

Minutes taken by:

Christine Walter COPSA Secretary

# "Tour of the Pacific" COCONUT DECORATING Contest Thursday, April 4, 2013

Student ORG		Island(s)
AHSSO	Adult High School Student Organization	New Zealand
AAUW	American Association of University Women	
Collegiate DECA	Collegiate DECA	Vietnam
CJSA	Criminal Justice Student Association	Yap
DAS	Digital Arts Society	Pohnpei
ECOWARRIORS	ecoWARRIORS	Marshal Islands
ESO	Education Student Organization	Australia
HOSTS	Hospitality and Tourism Society	China
JCLUB	Japan CLUB	•
Math Club	Math Club	Japan
MASO	Medical Assistant Student Organization	Guam
MSA	Micronesian Student Association	Indonesia
PTK	Phi Theta Kappa	American Samoa
PNSA	Practical Nursing Student Association	Chuuk
SCIENCE CLUB	Science Club	Hong Kong
SMILE	Society of Management Industry Leaders for Excellence	Kosrae
Talent Club	Talent Club	Palau

## "Tour of the Pacific" Coconut Decorating Contest GUIDELINES

Thursday, April 4, 2013

## **Purposes**

- 1. To provide information about the islands in our region to GCC students
- 2. For GCC students to learn about the diverse cultural backgrounds of their fellow students

## Requirements for the Coconut Decorating Contest

- 1. Must use at least one (1) un-husked coconut
- 2. Must carve, paint or add objects to the un-husked coconut relative to their designated island
- 3. Must have the name of the island(s) on the coconut
- 4. Must incorporate at least two (2) greetings from their island on the coconut

## Choice of greetings

- a. Hello
- b. Welcome
- c. Good Morning
- d. Good Afternoon
- e. Good Evening

#### **BONUS POINTS**

## **Coconut Decorating**

- 1. Displaying a major historical site or event on the coconut
- 2. Including other decoration on the coconut showing what makes your island unique

## **Student Organization**

- 1. Decorating your Student Organization canopy
- 2. Members dressing up in cultural clothing
- 3. Bringing in a sample dish from your island

\*\*\*\*NOTE: All materials such as the coconut and accessories must be provided by the student organization\*\*\*\*

	*******Judging will take place between 4:30pn	n – 5:30pm on April 4, 2013*****	
	"Tour of the Pacific" Coconut Decora	ting Contest JUDGING for:	
S	student Organization:	Island(s):	

	CRITERIA	POSSIBLE POINTS	TOTAL
1.	Originality / Creativity / Design	40pts	
2.	All requirements fulfilled	40pts	
3.	BONUS POINTS – coconut decorating a. Historical sites or events b. Other 'unique' island info	10pts	
4.	BONUS POINTS – student organization a. Canopy decoration b. Members in cultural clothing c. Showcasing of island delicacy	10pts	
	TOTAL POSSIBLE POINTS	100	

Reviewed and Judged by	Date	
(Print Name & Sign)		

## Council On Postsecondary Student Affairs

General Membership Meeting Friday, March 22, 2013 MINUTES

I. Call To Order: Meeting was called to order at 12:00pm

#### II. Roll Call and Introductions

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Christine Walter, Secretary; Elmarie Anderson,

Treasurer; Vicenta Lungred, Historian; Troy Lizama, Advisor; Sally Sablan, Advisor; Carl II Torres, Advisor

**BOT Student Member:** James Pangelinan **CSI:** Bobbie Leon Guerrero, Donnie Lizama

AHSSO: Justin Cruz, Christopher Cabrera, Ranjet Carbon

**AAUW:** No student representative **CHAIN:** No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Maria Teressa L. Massey, Camille Valencia

DAS: Peter Borja ECO: Michael Fuzimi

ESO: Emmaline "Mel" Mangune

HOSTS: Judisha Aflleje, Grace Enriquez Japan CLUB: No student representative

Math Club: JunHao Ren

MASO: Barbiejane Cabral, Sarah Rae Figueroa, Chistel Jessica Galang, Carrollyn Malicdem

MSA: No student representative

PTK: DerekFrank Rubic, Inna Frasco, Michelle Mendiola

PNSA: Marcel Higgs

Science Club: Lyvette Jacsina, Nick Garrido, Anthony Jay Sunga (Advisor)

SMILE: Suann Manibusan, Daphne Babauta

Talent Club: Micah Carlos

GCC Youth Congress Representatives: No student representatives

Member: Lawrence Alcairo

#### III. Recital of the Guam Community College Mission Statement

The mission was recited by all present.

## IV. Approval of March 8 2013, General Membership Meeting Minutes

J. Ren made a motion to approve the minutes from the March 8, 2013, General Membership meeting with minor corrections, motion was seconded by M. Fuzimi. No discussion, unanimous vote, motion carried.

V. "Icebreaker" Activity – The name of the activity was "Penny Hose". The object of the icebreaker was to retrieve pennies from the bottom of each panty hose leg. ecoWarriors won the icebreaker and \$50 will be transferred into their student organization fundraising account.

## VI. Old Business

- 1. "Tour of the Pacific" Coconut Decorating Contest: Guidelines were disseminated to members; a majority of the student representatives agreed to switch the FLOAT contest to the COCONUT DECORATING contest. Organizations were reminded that they must provide their own coconut and they can utilize more than one coconut.
- 2. NO Smoking / NO Chewing / NO Spitting POSTER CONTEST There were six entries, and the 1<sup>st</sup> and 2<sup>nd</sup> place winners were chosen: 1<sup>st</sup> place winner, Angela Cabrera, was presented with a \$100 check; 2<sup>nd</sup> place winner, Taylor Coffman was not present at the General Membership meeting.
- 3. GCC Relay for Life Team S. Manibusan, President of SMILE, announced that SMILE is taking the lead to organize a fundraising event to assist with raising funds for the GCC Relay for Life Team. She stated that the movie fundraiser for Iron Man 3 will be at Micronesia Mall on May 4, 2013, 1pm. Tickets are \$20 and includes the admission, a drink, hotdog and popcorn. COPSA will award a prize to the student organization that sells the most tickets. Relay for Life Run/Walk event will be held on May 24, 2013, at the GW track and field.

## VII. New Business

There was no new business.

#### VIII. Reports

1. Student Member on the Board of Trustees - James Pangelinan

Late registration was discussed. During the BOT meeting, it was proposed that students who are late to register for classes be allowed to attend the class and be placed on a waiting list. Several students and advisors pointed out concerns, such as the GCC policy that does not allow students who are not registered to sit in classes (liability issue) and fire hazards in relation to room capacity. James stated that he will bring this back to the Board.

2. Resources, Planning, and Facilities Committee -- Student Members: Steven Alvarez & Elmarie Anderson Next meeting is after the General membership meeting, March 22, 2013, at 1 pm.

3. College Governing Council – Student Members: Steven Alvarez & Jennifer Esteves Next meeting will be after the General Membership meeting, March 22, 2013, at 2 pm

- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves The chairperson of the committee has been on medical leave and no meetings have been held.
- Committee on College Assessment Student Member: James Pangelinan. Next meeting is March 22, 2013.
- Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo No GCC Representatives were present.

Member Lawrence Alcairo who is a Youth Congress Representative from the village of Yigo, reported that the March 9<sup>th</sup> scheduled session was moved to Saturday, March 16, 2013, due to a lack of quorum. The body will be electing representatives for the Body Island Wide Board of Governing Students - 1 Youth Congress Member and 2 representatives from each public school will make recommendations to the Board of Education regarding their education and welfare. They are recruiting students from high schools. If students would like to be a part of this committee, they will need to talk to their principal or student outreach personnel. Elections will be held every May. They passed resolutions to recognize certain individuals and organizations in the community, most notable was the Spelling Bee winner on March 9<sup>th</sup>. The next meeting will be on April 13, 2013, 10:30 at the Guam Legislative Hall.

Student Organizations

AHSSO: Bake sale on Monday, April 1, 2013, behind B building, from 3pm to 7:30pm. During the festival, they will be selling hamburgers, cheeseburgers, hotdogs, and drinks.

CJSA: During the Spring Festival, they will sell Jamaican Grill lunch plates plus a bottle of water, \$8 a plate. Carwash at Father Duenas on April 13, 2013, from 9-2pm

DAS: They will hold a photo booth during the Spring Festival and submit an activity request.

**EcoWARRIORS**: Encouraged all organizations to minimize the use of Styrofoam during the Spring Festival. Limestone forest cleaning was held today and the only thing that left to do is clear the exit. Limestone forest tours will be held next week Tuesday, March 26, 2013, and Wednesday, March 27, 2013, from 8am to 11am. It is open to the public. If interested, meet at the crime lab parking lot.

ESO: Nothing to report.

HOSTS: Bake sale on April 18, 2013, from 11-6pm in front of 302, the Tourism office. During Spring Festival, they will be selling a variety of food and drinks.

Math Club: Math kangaroo was held today. During Spring Festival, they will be selling banana lumpia, pancakes, and drinks.

MASO: New officers were elected. Carwash is being planned, but they haven't finalized the location. For Spring Festival, they haven't decided what to sell.

PTK: Book Drive until end of semester. The Formal Induction will be held on Saturday, April 20, 2013, at the Marriott Resort, 6pm-9pm. There are 16 inductees. During the Spring Festival, they will be selling fried oreos, shish kabob, spaghetti and maybe drinks. They will also provide cutout stands for picture-taking for those interested.

PNSA: They will be electing a new Vice President. They are still finalizing what they're going to do at the Spring

Science Club: Nothing to report

SMILE: Mixer at the Guam Plaza on May 9<sup>th</sup> from 6pm to 9pm. Invitations will be going out to organizations via email. They will assist with the McDonald Easter egg hunt, Wednesday, March 27, 2013. Set-up is 9am, go-time 11am at Asan Memorial Park. SMILE will be judging the "best basket." SM208 class will sponsor a 5K Run & Walk. Location isn't finalized. During the Spring Festival, they will be selling drinks.

Talent Club: They will be performing for Math Kangaroo and the PTK induction ceremony.

## IX. Student Concerns

Feedback from concerns brought up at the last General Membership meeting.
 No new concerns addressed from the last meeting.

- 2. New concerns
  - a. D-Building female restroom, tissue holder doesn't have a cover.
  - b. D-Building female restroom, one stall door gets jammed.
  - c. A-Building female restroom needs cleaning.

## X. Announcements

- 1. Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC

- Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents 4.
- Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use 5.
- Graduation Hosts/Hostesses needed

  - a. Training/Instructions Thursday, May 16<sup>th</sup>, 2pm, UOG Fieldhouse
     b. Showtime on Graduation day Friday, May 17<sup>th</sup>, 5pm, UOG Fieldhouse
  - c. Attire white top, black pants/skirt, black shoes.
- CSI will be open during Spring break, except on Tuesday, March 26, 2013 7.

#### XI. **DATES** to remember

MARCH	Time	Activity	Location
March 25-29		SPRING BREAK – No classes	
APRIL	Time	Activity	Location
Tue., April 2 <sup>nd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Wed., April 3 <sup>rd</sup>	5:30pm	Campaign Forums	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Spring Festival & Tour of the Pacific	Student Center Courtyard
Thur., April 4th	4pm – 8pm	Student Elections	Student Center building
Tue., April 9th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Fri., April 12 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
Fri., April 12 <sup>th</sup>	12noon	Last day to WITHDRAW from classes (Without a refund)	Admissions Department, Building 2000
Wed., April 24th	6-7pm	COPSA "ZUMBA" Night	SC Training Room #5108
Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4th		Last day of Saturday classes	
Tue., May 7th		Last day of Tuesday / Thursday classes	
Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	
Mon., May 13th		Semester ends Grades due	
Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1 pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	6pm	Graduation Ceremony	UOG Fieldhouse

#### XII. Adjournment

M. Fuzimi made a motion to adjourn the meeting; motion was seconded by Micah. No discussion, unanimous vote, motion carried. Meeting was adjourned at 12:40pm.

Minutes taken by:
Christman Alfer

Christine Walter **COPSA Secretary** 

# Guam Community College Council On Postsecondary Student Affairs General Membership Meeting

eneral Membership Meeti Friday, April 12, 2013 MINUTES

I. Call To Order: Meeting was called to order at 12:00pm

#### II. Roll Call and Introductions

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Christine Walter, Secretary; Elmarie Anderson, Treasurer; Vicenta Lungred, Historian; Elizabeth Duenas, Advisor; Troy Lizama, Advisor; Sally Sablan, Advisor; Carl

Torres II, Advisor

BOT Student Member: No representative CSI: Bobbie Leon Guerrero, Donnie Lizama AHSSO: Justin Cruz, Christopher Cabrera AAUW: No student representative

CHAIN: No student representative

Collegiate DECA: No student representative

CATO: No student representative

CJSA: Camille Valencia DAS: Peter Borja ECO: Michael Fuzimi

ESO: Emmaline "Mel" Mangune, Missy Ngiraklang

HOSTS: Peter Salas, Jr., Grace Enriquez, Joanne Blas (Advisor)

Japan CLUB: Julius Baluyot

Math Club: JunHao Ren, Steve Lam (Advisor)

MASO: April Delfino, Michell Silva MSA: No student representative

PTK: Maria Agnes De Guzman, Christel Jessica Galang, Inna Frasco

PNSA: Marcel Higgs

Science Club: Nicolas Garrido

SMILE: Suann Manibusan, Daphne Babauta

Talent Club: Micah Carlos

GCC Youth Congress Representatives: Loraina Aguon

Member: Lawrence Alcairo; Juanita Martinez; Sylvia Siguenza, Rosanna Martinez

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present.

## IV. Approval of March 22, 2013, General Membership Meeting Minutes

M. Fuzimi made a motion to approve the minutes from the March 22, 2013, General Membership meeting, motion was seconded by C. Galang. No discussion, unanimous vote, motion carried.

V. "Icebreaker" Activity — The name of the activity was "Keep It Up". The object of the icebreaker was to be the last player to keep 3 balloons in the air. SMILE won the icebreaker and \$50 will be transferred into their student organization fundraising account.

## VI. Old Business

- "Tour of the Pacific" Coconut Decorating Contest: 1<sup>st</sup> place: CJSA \$250; 2<sup>nd</sup> place: Math & Japan CLUB \$150--they will split the money; 3<sup>rd</sup> place: HOSTS \$100
- 2. GCC Relay for Life Team student organization movie fundraising project
  - a. Iron Man 3 movie Saturday, May 4<sup>th</sup>, 1pm, Micronesia Mall Theater -- \$20/person: includes admission, popcorn, hotdog, and drink.
  - Student Organization incentive to sell tickets: Sell 5 tickets & get 3 FREE tickets per student org if they turn in their money by 3pm, Friday, April 19<sup>th</sup>

#### VII. New Business

There was no new business.

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan Not present at the meeting.
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson Reviewing By-Laws; approved NAF budget and forwarded to College Governing Council for approval.

- 3. College Governing Counc. Student Members: Steven Alvarez & Jennifer E. Reviewing By-Laws & approved NAF budget.
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves Next meeting will be on April 22, 2013.
- 5. Committee on College Assessment Student Member: James Pangelinan. Not present at the meeting.

6. Youth Congress - GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo No report from GCC Representative Loraina Aguon.

Lawrence Alcairo who is a Youth Congress Representative from the village of Yigo, reported that the they have a DYA tour. If anyone is interested in doing a tour at DYA please see a Youth Congress Representative. Next meeting will be held on April 20, 2013, at 10:30am at the Legislative Hall. Meetings are every 3<sup>rd</sup> Saturday until October 2014.

7. Student Organizations

AHSSO: Student outreach at JFK from 8-1pm April 17, 2013.

CJSA: carwash at Father Duenas on April 13, 2013, from 9-2pm

**DAS**: They will hold a photo booth for the Project AIM Awards Ceremony.

EcoWARRIORS: LEED tours 1pm, 2pm, & 3pm at the Library on April 12, 2013. Science symposium: they will help out & explain about recycling. Will attend the CIS all three days April 17-19, 201, from 8-4pm.

ESO: Sparkling Toast at Westin on Friday, April 26, 2013, from 6-11pm. \$5 for students, \$10 for guests. Theme is Casino Royale.

HOSTS: Bake sale on April 18 & 23, 2013, from 11-6pm in front of 302, the Tourism office.

Japan CLUB: Nothing to report.

Math Club: Nothing to report.

MASO: Carwash at Calvo's in Agana on May 12, 2013, for the Graduating Class of MASO.

PTK: Book Drive until the end of the semester. The Formal Induction will be held on Saturday, April 20, 2013, at the Marriott Resort, 6pm-9pm. There are 50 inductees.

PNSA: Selling Iron Man 3 tickets for \$8.50, showing is May 2<sup>nd</sup> at 9pm.

Science Club: They will have the SIFA symposium on April 18th from 8-1pm. Training at MPA from 1-5pm. To help 3<sup>rd</sup> graders with SAT's.

SMILE: Career Day at JFK on April 17, 2013, to promote their organization & GCC from 8-1pm. SM 220: carwash "Suds for Sanctuary", April 28, 2013 from 9-4pm at Ralphy's Lounge to purchase supplies & items for Sanctuary. Talent Club: They will be performing for the Project AIM Awards Ceremony and the PTK induction ceremony.

#### IX. Student Concerns

- 1. Feedback from concerns brought up at the last General Membership meeting
  - D-Building female restroom, tissue holder doesn't have a cover: Work orders have been placed.
  - D-Building female restroom, one stall door gets jammed: Work orders have been placed. b.
  - A-Building female restroom needs cleaning: Work orders have been placed. ¢.
- 2. New concerns

No new concerns were addressed

#### X. Announcements

- Check the GCC Calendar and MyGCC for updates and announcements REGULARLY 1.
- "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa) 2.
- Join the COPSA Groups page & other student organization groups on MyGCC 3.
- Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents 4.
- Checks bring your I.D. to pick up a check / Receipts MUST be turned in within ONE week of event use 5.
- Graduation Hosts/Hostesses needed
  - a. Training/Instructions Thursday, May 16th, 2pm, UOG Fieldhouse
  - b. Showtime on Graduation day Friday, May 17th, 5pm, UOG Fieldhouse
  - c. Attire white top, black pants/skirt, black shoes.
- 7. GCC Relay for Life t-shirts for sale: \$10 for S/M/L/XL -- \$12 for XL -- \$13 for 3XL
- 2013-2014 GCC Student Leaders
- Pot-luck for last COPSA meeting on April 26th
- 10. Please submit all you receipts to the Business Office ASAP
- EcoWarriors Thank you for all student orgs for not using styrofoam during the Spring Festival
- MyGCC is switching to Gmail by June 1, 2013, please clear out your emails before then.

## XI. DATES to remember

APRIL	Time	Activity	Location
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>		"Forever Plaid"—FREE for GCC students	
Fri., April 26 <sup>th</sup>	12noon	COPSA General Membership meeting	SC Training Room #5108
MAY	Time	Activity	Location
Thur., Fri., & Sat.,	7pm	UOG theater production:	UOG Fine Arts Theatre
May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>		"Forever Plaid"—FREE for GCC students	
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Tue., May 7th	A.U. B.	Last day of Tuesday / Thursday classes	
Wed., May 8 <sup>th</sup>		Last day of Monday / Wednesday classes	
Mon., May 13th		Semester ends Grades due	
Thur., May 16 <sup>th</sup>	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	6pm	Graduation Ceremony	UOG Fieldhouse

## XII. Adjournment

M. Carlos made a motion to adjourn the meeting; motion was seconded by J. Baluyot. No discussion, unanimous vote, motion carried. Meeting was adjourned at 12:45pm.

Minutes taken by:

Jennifer Esteves

**COPSA** Vice President

## Council On Postsecondary Student Affairs General Membership Meeting

Friday, April 26, 2013 Minutes

I. Call To Order: Meeting was called to order at 12:01pm

#### II. Roll Call and Introductions

COPSA: Steven Alvarez, President; Jennifer Esteves, Vice President; Elmarie Anderson, Treasurer; Vicenta Lungred,

Historian; Toy Lizama, Advisor; Sally Sablan, Advisor; Carl II Torres, Advisor

BOT: James Pangelinan

CSI: Bobbie Leon Guerrero, Don Lizama

CJSA: Maria Teressa L. Massey, Michelle Tapang

DAS: Kim Joy Trogon, Peter Borja, Liana Negrito, JayAnn P. Pronoble

ECO: Guadalupe Rosario, Michael Fuzimi

HOSTS: Peter Salas, Judisha Afileje, Rosendo Martinez, Grace Enriquez, Raquel Maminta, Phylis Yurko (Advisor)

Japan CLUB: David Bautista, Julius R. Baluyot, Christyana Pangelinan

Math Club: JuHao Ren, Steve Lam (Advisor)

PTK: Christel Jessicca Galang, Michelle Mendiola, DerekFrank Rubic, Inna Frasco, Maria Agnes De Guzman

PNSA: Barbara Whitman

Science Club: Lyvett Jacsina, Anthony Sunga (Advisor)
SMILE: Suann Manibusan, Daphnie Babauta, Joshua Duenas

Talent Club: Lydia Faye Sombria, Micha Carlos GCC Youth Congress Representative: Loraina Aguon

Member: Lawrence Alcairo, Rosanna Martinez

## III. Recital of the Guam Community College Mission Statement

The mission was recited by all present.

## IV. Approval of April 12, 2013, General Membership Meeting Minutes

- J. Baluyot made a motion to approve the minutes for the April 12, 2013, General Membership meeting, motion was seconded by D. Babauta. No discussion, unanimous vote, motion carried.
- V. "Icebreaker" Activity The name of the activity is "Junk In Your Trunk". Wiggle a box that is attached to your waist filled with ping-pong balls until the box is empty. ECO-Warriors won the icebreaker and \$50 will be transferred into their student organization fundraising account.

#### VI. Old Business

- 1. GCC Relay for Life Team student organization movie fundraising project.
  - a. Iron Man 3 movie Sat., May 4<sup>th</sup>, 1pm, Micronesia mall Theater-\$20/person: admission, popcorn, hotdog & drink.
  - b. Student organization incentive to sell tickets: Next Friday, May 3, 2013 will be the last day to purchase tickets.

#### VII. New Business

Review of documents revised for the Postsecondary Student Handbook:

Grievance procedure, Complaint Procedure, Complaint Form, Grade Appeal Procedure, Grade Appeal Form

#### VIII. Reports

- Student Member on the Board of Trustees James Pangelinan Renovation of building 200
- 2. Resources, Planning, and Facilities Committee Student Members: Steven Alvarez & Elmarie Anderson: meeting is after General membership meeting. April 26, 2013 at 1 pm.
- 3. College Governing Council Student Members: Steven Alvarez & Jennifer Esteves: Next meeting, May 22, at 2 pm
- 4. Occupational Safety & Health / American Disability Act (ADA) Task Force Student Member: Jennifer Esteves The meeting has been moved to April 30, 2013.
- 5. Committee on College Assessment Student Member: James Pangelinan. No report.
- 6. Youth Congress GCC Representatives: Loraina Aguon, Norman James III and Josephina Machuo: Next meeting is Saturday, April 27, 2013, at 10am and session at 12pm. Meetings will be held every 3<sup>rd</sup> Saturday.
- 7. Student Organizations

AHSSO: No student representative. AAUW: No student representative.

**CHAIN:** No student representative.

Collegiate DECA: No student representative.

CATO: No student representative.

CJSA: No report

DAS: No report.

EcoWARRIORS: Donated money to Island Girl Power. Next meeting is on Tuesday, April 30, 2013 at 12:20pm.

ESO: No student representative.

HOSTS: Bake sale on May 10, 2013, from 11-3pm in front of 302, the Tourism office.

Japan Club: Gathering on May 10, 2013, from 2-9pm: at Central Lanes (2-5pm) then Sakura Kitchen (5-9pm)

Math Club: No report

MASO: No student representative MSA: No student representative

PTK: Book Drive until end of semester May 3, 2013. Thanks for all that came to the Spring Formal. Asking students to support the Call To Action.

PNSA: Selling Iron Man 3 tickets for \$10.50 showing will start at 9pm on May 2, 2013. Selling Passport Coupons

Science Club: Science Symposium, the kids loved the event. Thank you for everyone who supported.

SMILE: Mixer at the Guam Plaza on May 9 from 6pm - 9pm, invitations will be going out to organizations via emails.

Talent Club: Performing for PTK induction ceremony.

#### IX. Student Concerns

1. Feedback from concerns brought up at the last General Membership meeting No new concerns were addressed at the April 22, 2013, meeting.

2. New concerns -- No new concerns brought up.

#### X. Announcements

- Check the GCC Calendar and MyGCC for updates and announcements REGULARLY
- 2. "LIKE" the COPSA Facebook page (www.facebook.com/GCCcopsa)
- 3. Join the COPSA Groups page & other student organization groups on MyGCC
- 4. Forms adhere to timeframe deadlines, fully complete the forms, attach all pertinent documents
- 5. Checks bring your I.D. to pick up a check
- 6. Receipts MUST be turned in within ONE week of event use-Make a copy of receipt for your records
- 7. Graduation Hosts/Hostesses needed
  - a. Training/Instructions Thursday, May 16<sup>th</sup>, pm, UOG Fieldhouse
  - b. Showtime on Graduation day Friday, May 17th, 5pm, UOG Fieldhouse
  - c. Attire white top, black pants/skirt, black shoes.
- 8. GCC Relay for Life t-shirts for sale: \$10 for S/M/L -- \$12 for 2XL -- \$13 for 3XL
- 9. Perfect Attendance \$50 will be transferred into fundraising accounts: EcoWARRIORS, PTK, PNSA, and SMILE
- 10. First 5 students for who came in to the meeting were given \$10 move/gas cards: R. Martinez, S. Manibusan, D. Bautista, J. Baluyot, and G. Rosario.
- 11. 5 \$10 movie/gas cards were given to SMILE for spearheading the Iron Man 3 fundraiser.

## XI. DATES to remember

APRIL	Time	Activity	Location
Thur., Fri., & Sat., April 25 <sup>th</sup> , 26 <sup>th</sup> & 27 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
MAY	Time	Activity	Location
Thur., Fri., & Sat., May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	7pm	UOG theater production: "Forever Plaid"—FREE for GCC students	UOG Fine Arts Theatre
Fri., May 3 <sup>rd</sup>		Last day of Friday classes	
Sat., May 4 <sup>th</sup>		Last day of Saturday classes	
Sat., May 4 <sup>th</sup>	1:00pm	Iron Man 3 – FUNDRAISER (GCC Relay for Life)	Micronesia Mall Theaters
Tue., May 7th		Last day of Tuesday / Thursday classes	
Wed., May 8th		Last day of Monday / Wednesday classes	
Mon., May 13th		Semester ends Grades due	
Thur., May 16th	12noon	Graduate Luncheon sponsored by COPSA	UOG Fieldhouse
Thur., May 16th	1pm	Graduate Rehearsal	UOG Fieldhouse
Fri., May 17 <sup>th</sup>	6pm	Graduation Ceremony	UOG Fieldhouse
Fri., May 24th	7pm-7am	American Cancer Society RELAY FOR LIFE	GW High School

## XII. Adjournment

L. Jacsina made a motion to adjourn the meeting; motion was seconded by G. Rosario. No discussion, unanimous vote motion carried. Meeting was adjourned at 12:35pm.

Minutes/taken by:

Jennifer Esteves

COPSA Vice-President