

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 09/26/12 @10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	✓
Vera DeOro	vera.deoro@guamcc.edu	✓
Jose U. Munoz	jose.munoz@guamcc.edu	✓
Dr. Marsha Postrozny	<u>marsha.postrozny@guamcc.edu</u>	✓
Robin Roberson	Robin.roberson@guamcc.edu	✓
Ava Garcia	Ava.garcia@guamcc.edu	✓

#### 2) Approval of Prior Minutes: 05/02/12

#### 3) Old Business:

- a. End of year Committee reports
- b. Increment Freeze

#### 4) New Business:

- a. Review of Bylaws
- b. Committee assignments
- c. CDC representation on RPF
- d. Joint Leadership Meeting, October 5
- e. Faculty Concern, "For credit" courses movement memo
- f. November GCC Founder's day

#### 5) Open Discussion:

#### 6) Next Meeting:

#### 7) Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/03/12 @ 10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	
Vera DeOro	vera.deoro@guamcc.edu	
Jose U. Munoz	jose.munoz@guamcc.edu	
Dr. Marsha Postrozny	<u>marsha.postrozny@guamcc.edu</u>	
Robin Roberson	Robin.roberson@guamcc.edu	
Ava Garcia	Ava.garcia@guamcc.edu	

#### 2) Approval of Prior Minutes: 09/26/12

#### 3) Old Business:

- a. Increment Freeze
- b. Review of Bylaws
- c. Committee assignments
- d. Joint Leadership Meeting, Oct. 5
- e. Faculty Concern "For Credit"

#### 4) New Business:

- a. CDC Recommendation

#### 5) Open Discussion:

#### 6) Next Meeting

#### 7) Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/10/12 @10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	X
Vera DeOro	vera.deoro@guamcc.edu	sid/c
Jose U. Munoz	jose.munoz@guamcc.edu	X
Dr. Marsha Postrozny	marsha.postrozny@guamcc.edu	X
Robin Roberson	Robin.roberson@guamcc.edu	X
Ava Garcia	Ava.garcia@guamcc.edu	X

#### 2) Approval of Prior Minutes: 10/3/12

#### 3) Old Business:

- Increment Freeze
- Committee assignments
- CDC Recommendation to increase Adjunct hours

#### 4) New Business:

- Increment freeze statement
- Request for information from CGC/RPF
- Is Increment an obligation?

#### 5) Open Discussion:

#### 6) Next Meeting:

#### 7) Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/24/12 @ 10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	
Vera DeOro	vera.deoro@guamcc.edu	
Jose U. Munoz	jose.munoz@guamcc.edu	
Dr. Marsha Postrozny	<u>marsha.postrozny@guamcc.edu</u>	
Robin Roberson	Robin.roberson@guamcc.edu	
Ava Garcia	Ava.garcia@guamcc.edu	

#### 2) Approval of Prior Minutes: 10/10/12

#### 3) Old Business:

- a. Increment Freeze
- Committee assignments

#### 4) New Business:

- a. CGC/RPF committee membership
- b. FS meeting date change from 11/7 to 11/5

#### 5) Open Discussion:

#### 6) Next Meeting

#### 7) Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/31/12 @10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	
Vera DeOro	vera.deoro@guamcc.edu	
Jose U. Munoz	jose.munoz@guamcc.edu	
Dr. Marsha Postrozny	marsha.postrozny@guamcc.edu	
Robin Roberson	Robin.roberson@guamcc.edu	
Ava Garcia	Ava.garcia@guamcc.edu	

#### 2) Approval of Prior Minutes: 10/24/12

#### 3) Old Business:

- Increment Freeze
- Committee request
- CDC recommendation
- CGC/RPF membership change

#### 4) New Business:

a.

#### 5) Open Discussion:

#### 6) Next Meeting

#### 7) Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 11/14/12 @ 10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	Norman.aguilar@guamcc.edu	
Vera DeOro	vera.deoro@guamcc.edu	
Jose U. Munoz	jose.munoz@guamcc.edu	
Dr. Marsha Postrozny	<u>marsha.postrozny@guamcc.edu</u>	
Robin Roberson	Robin.roberson@guamcc.edu	
Ava Garcia	Ava.garcia@guamcc.edu	

#### 2) Approval of Prior Minutes: 10/31/12

#### 3) Old Business:

- a. Union meeting Friday Nov. 17

#### 4) New Business:

- a. CGC/RPF meeting at 1:30 Nov. 14
- b. Evaluation Proposal

#### 5) Open Discussion:

#### 6) Next Meeting

#### 7) Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 11/28/12 @ 10:30am

Faculty Senate Office / C2

1) Call to Order:

Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

2) Approval of Prior Minutes: 04/24/2012 & 11/14/2012

3) Old Business:

- a. Evaluation Proposal
- b. RPF Meeting Dec. 6, 2012

4) New Business:

5) Open Discussion:

6) Next Meeting

7) Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 01/29/13 @ 10:30am

Faculty Senate Office / C2

#### 1) Call to Order:

##### Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

#### 2) Approval of Prior Minutes: 11/28/2012

#### 3) Old Business:

#### 4) New Business:

- a. Standard 3 Chair Assignment
- b. Faculty Committee Election and Committee membership
- c. Meeting with Dr. Ray Somera

#### 5) Open Discussion:

#### 6) Next Meeting

#### 7) Adjournment



# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 02/12/13 @ 10:30am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 01/29/2013

4. Old Business:

- a. Faculty Committee Election and Committee membership
- b. Meeting with Dr. Ray Somera

5. New Business:

- a. GCC Mission Statement
- b. LOC Chair- P. Terlaje
- c. Request to create a committee
- d. Message to Faculty
- e. Standard III Chair

6. Open Discussion:

7. Next Meeting

8. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 02/19/13 @ 10:30am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/12/2013

4. Old Business:

- a. GCC Mission Statement
- b. LOC Chair- P. Terlaje
- c. Request to create a committee
- d. Message to Faculty
- e. Standard III Chair

5. New Business:

6. Open Discussion:

7. Next Meeting

8. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 02/26/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/19/2013

4. Old Business:

- a. GCC Mission Statement
- b. LOC Chair- P. Terlaje
- c. Request to create a committee
- d. Standard III Chair
- e. Faculty Election
- f. Adjunct Hours increase

5. New Business:

6. Open Discussion:

7. Next Meeting

8. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 03/05/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/26/2013

4. Old Business:

- a. GCC Mission Statement
- b. LOC Chair
- c. Standard III Chair
- d. Faculty Election

5. New Business:

- a. Dr. Somera
- b. Faculty Senate goals AY2013-2014
- c. Faculty Accountability Report for Committee Work

6. Open Discussion:

7.

8. Next Meeting

9. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 03/12/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/26/2013 & 03/05/2013

4. Old Business:

- a. GCC Mission Statement
- b. LOC Chair
- c. Standard III Chair
- d. Faculty Election
- e. Faculty Senate goals AY2013-2014
- f. Faculty Accountability Report for Committee Work

5. New Business:

- a. GCC Graduation

6. Open Discussion:

7.

8. Next Meeting

9. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 04/09/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/26/2013, 03/05/2013 & 03/12/2013

4. Old Business:

- a. GCC Mission Statement
- b. LOC Chair
- c. Standard III Chair
- d. Faculty Election
- e. Faculty Senate goals AY2013-2014
- f. Faculty Accountability Report for Committee Work

5. New Business:

- a. GCC Graduation
- b. Restructuring Issue

6. Open Discussion:

7.

8. Next Meeting

9. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 04/16/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 04/09/2013

4. Old Business:

- a. Standard III Chair
- b. Faculty Election
- c. Faculty Accountability Report for Committee Work
- d. GCC Graduation
- e. Restructuring Issue
- f. Gupot GCC

5. New Business:

- a. Meeting with Adjunct Associate Dean

6. Open Discussion:

7.

8. Next Meeting

9. Adjournment

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Tuesday, 05/07/13 @ 10:00am

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	
Vera DeOro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	
Jose U. Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Dr. Marsha Postrozny	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 04/09/2013 and 04/16/2013

4. Old Business:

- Faculty Accountability Report for Committee Work
- GCC Graduation
- Restructuring Issue
- Meeting with Adjunct Associate Dean
- 2013-2014 FS Goals

5. New Business:

- Election Results
- ISMP Updates

6. Open Discussion:

7. Next Meeting

8. Adjournment



# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, September 26, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:40 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x

III. Review of Minutes:

FS agreed to table the minutes of May 02, 2012.

IV. Old Business

1. End of year Committee reports

a. MP reported that end of year reports were uploaded.

2. Increment Freeze

**Motion was made by RR that FS request in their presentation to CDC that they get clarification from the Union President on two specific issues; (1) CGC entertaining a motion to freeze increments after there were "NO" votes on at least two separate occasions and (2) to ask the Union President why Article XV was not an option used in the decision to freeze faculty increments. V. De Oro seconded. Motion carried.**

V. New Business:

1. Review of Bylaws

a. Revise Article I, Section Six (Quorum) – New verbiage: Three college senators shall constitute a quorum pursuant to Article VII of the Constitution. The quorum shall always include at least one At-Large member.

b. RR suggested for consistency, change "College Faculty Senate" to "Faculty Senate.

c. Revise Article V (Amendments) strike out "at the end of every year of operation".

2. Committee assignments

a. JM stated that new or old committee members should be emailed to MP for compilation.

b. JM and VDO will serve on the Calendar Committee.

c. JM stated that there are vacancies within the Standards committees.

d. JM stated that the Chair for LOC is requesting for more members; FS agreed to entertain this request after the Standards' Committee vacancies have been filled.

3. CDC representation on RPF

**Motion made by JM to recommend to the RPF committee that the Chair or a representative from CDC serve as a member of the RPF committee. M/S/A**

4. Joint Leadership Meeting, October 5

- a. Scheduled for Friday, October 5 in the PCR; JM stated that it will be an informational session from administration.

5. Faculty Concern: For credit" courses movement memo

- a. Faculty is concern that this memo did not follow the governance process; JM stated that it is a procedural move by the administration. JM stated that two questions need to be answered; (1) did it follow the governance process and (2) is FS to be consulted before a discussion is made or is FS informed if it is a procedural change by administration. FS will request more clarification regarding the memo.
- b. MP requested to place this issue on the agenda for the next CGC meeting.
- c. MP will provide the faculty with the concern with the action taken by FS.

6. November GCC Founder's Day

- a. JM had a conversation with GCC's President regarding GCC Founder's Day to be held tentatively the first week of November.

VI. Open Discussion:

1. Ribbon cutting:

**Motion was made by JM to have Patty Terlaje serve as the Faculty Representative for the Ribbon cutting ceremony of the Foundation Building scheduled for November 5. M/S/A**

VII. Next Meeting: October 3, 2012 @ 10:30a.m.

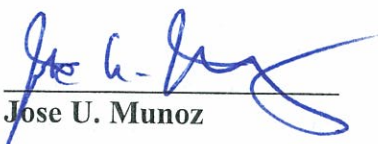
VIII. M/S/A to adjourn at 11:54 a.m.

**Submitted By:**



**Ava M. Garcia**

**Approved By:**



**Jose U. Munoz**

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, October 3, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:35 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	Jobs Specs Committee
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by VDO and seconded by MP to approve minutes of September 26, 2012 with corrections.**

IV. Old Business

1. Increment Freeze

a. JM reported that there were no updates at the time of the meeting.

2. Review of Bylaws

**Motion made by JM to approve changes within the Bylaws. M/S/A**

3. Committee Assignments

a. JM reported vacancies on Standard 1 and 4 and vacancies must be filled before accommodating other committees requesting for additional members. MP will finalize committee listing.

b. NA suggested that FS draft a memo to the LOC Chair regarding the concerns with informal members.

4. Joint Leadership Meeting, Oct.5

a. JM stated that the meeting is an informational session.

5. Faculty Concern "For Credit"

a. FS will make a recommendation to CGC to place the "For Credit" memo on the agenda for the next meeting scheduled for Oct. 11, 2012.

V. New Business:

1. CDC Recommendation

a. FS received a recommendation from CDC to increase the number of adjunct classes to three with a maximum of 180 contact hours.

**Motion was made by NA to address CGC with CDC's recommendation regarding the increase of adjunct classes to three with a maximum of 180 contact hours.**

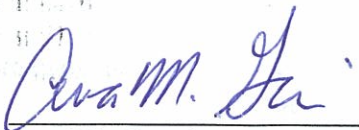
**M/S/A**

VI. Open Discussion: **None**

VII. Next Meeting: October 10, 2012 @ 10:30a.m.

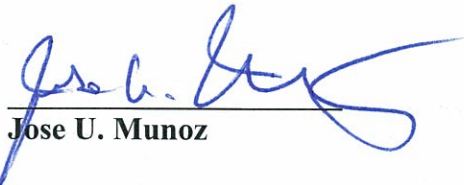
VIII. **M/S/A to adjourn at 11:39p.m.**

Submitted By:



Ava M. Garcia

Approved By:



Jose U. Munoz

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, October 10, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:35 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by NA and seconded by MP to approve minutes of October 03, 2012.**

IV. Old Business

1. Increment Freeze

**Motion made by JM to address the CGC to inform the committee that the FS strongly believe that the increments from AY 2011-2012 is an obligation that the college must pay.**  
**M/S/A**

2. Committee assignments

- a. JM reported that Juanita Tenorio is not a part of the Job Specs committee, it is Gary Hartz. JM also reported that the Standard Committees only need two (2) faculty members; Standard 1 is lacking a faculty member. JM stated that there is a faculty member interested in joining Standard 1 but will wait for final confirmation from the faculty member.
- b. JM reported that LOC would like to establish a Gen. Ed. Committee; however, according to the AVP and Faculty Union President, they will not open the faculty contract to establish this particular committee at this time but LOC may have a working committee (Gen. Ed.).

3. CDC Recommendation to increase adjunct hours

- a. JM reported that the CDC submitted a memo to the FS regarding the increase of adjunct classes. FS returned the memo to CDC for corrections.

V. New Business:

1. Increment Freeze statement

- a. JM drafted a statement regarding the increment freeze and would like to present it to CGC in the next meeting; awaiting comments from FS committee members.

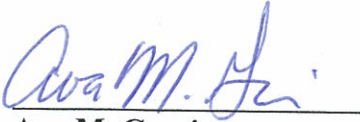
2. Request for information from CGC/RPF

- a. FS seeking clarification from CGC and RPF regarding the college's budget for AY 2012-2013.


- b. JM requested that the statement below be recorded as future reference.  
**FS President asked the College President and the VP for Finance and Administration in October 2012 “if a Financial Exigency exist for Guam Community College”; according to FS President the College President has confirmed that a Financial Exigency does not exist.**

- VI. Open Discussion: **None**  
VII. Next Meeting: October 17, 2012 @ 10:30a.m.  
VIII. **M/S/A to adjourn at 11:39p.m.**

**Submitted By:**

  
Ava M. Garcia

**Approved By:**

  
Jose U. Munoz

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, October 24, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:33 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x
<b>Other</b>		
Ronald Gary Hartz	<a href="mailto:ronald.hartz@guamcc.edu">ronald.hartz@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by NA and seconded by JM to approve minutes of October 10, 2012 with minor changes.**

IV. Old Business

1. Increment Freeze

- R. Hartz stated that the Faculty Union has submitted documents to Attorney Somerfleck which he will review and provide legal opinion(s) on the question raised by FS, "Does GCC have a legal obligation to pay increments?" **See attachment**
- R. Hartz also stated that the Attorney Somerfleck mentioned that ALL faculty do not participate in any discussions regarding exigency. **See attachment**

2. Committee assignments

**Motion made by NA to grant LOC's request to increase membership to a maximum of 20 members; seconded by MP.**

V. New Business:

1. CGC/RPF

- Motion made by MP to support the Staff Senate's request to increase the number of staff representatives within the CGC and RPF committees with the recommended statement below from FS; seconded by VDO. (Voting: 4 ayes and 1 nay)**

**"Both Administration and Faculty Senate recognize and respect the autonomous nature of staff and any challenge of that autonomy would be a breach of good faith in adherence to the governance process as defined in the BOT agreement."**

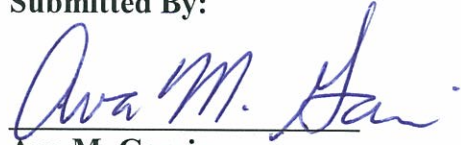
2. FS meeting postpone for 11/7/12.

VI. Open Discussion: **None**

VII. Next Meeting: October 31, 2012 @ 10:30a.m.

VIII. **M/S/A to adjourn at 11:54 a.m.**

**Submitted By:**

A handwritten signature in blue ink, appearing to read "Ava M. Garcia", written over a horizontal line.

**Ava M. Garcia**

**Approved By:**

A handwritten signature in black ink, appearing to read "Jose U. Munoz", written over a horizontal line.

**Jose U. Munoz**



## **Summary of Discussion with GCC Faculty Union Attorney Daniel Somerfleck**

### **Question 1:**

Is GCC legally obligated to pay faculty their increments, retroactively?

#### **Answer:**

We need to establish a link between formal GCC policy and increments. Does our personnel manual detail that we receive increments? If so, we have a case. Does it also tie increment levels to performance? If so, we may have a strong case. If this does not appear in personnel documents, does it appear elsewhere, e.g. Agreement, communications from administration? This would help us to identify increments as a "recognized obligation" of GCC, and that it is therefore their burden to provide them.

*We should email Attorney Somerfleck any such document as soon as possible.*

The question of when the retroactive increments might be given is one that should be answered after the above question is resolved.

For the future, it is recommended that the contract include detail on increments, and how they are given.

### **Question 2:**

Should GCC Faculty union encourage GCC to convene the Financial Exigency Committee?

#### **Answer:**

No. The GCC Faculty union should do nothing that would potentially invoke Article 15. We should "avoid every possible effort" to convene the committee. Doing so takes us one step closer to potential actions affecting faculty jobs.

At this point we should focus on ensuring that discussion of faculty rights, work load, reassignment, are not on the table. If they do arise, this may be a breach of faith, and would be of great concern. We should not participate in a discussion once this arises, nor should we in any way raise these issues ourselves. Discussions can occur regarding reprogramming of budget, but only in ways that have no effect on employment. There should be a period of maybe 3 or 4 months ~~to~~ determine if we are exigent, as a precursor to any further action.

Instead, all GCC constituents should work collaboratively to hold off the need for this.

### **Question 3:**

Elaine Fejerang asked a question pertaining to who can participate in negotiations, and specifically on the Job Specifications / Faculty Evaluation Committee. She indicated that one member was representing faculty and is now representing the administration.

#### **Answer:**

It would be a serious issue if the 2016 contract was negotiated with one member who switched sides from union to management. It is a lesser issue to have this occur on the current Committee, but it is still a concern, and one that could be raised if necessary.

Submitted to GCC Faculty Union Officers via email by R. Gary Hartz, 10.15.12  
Reported to GCC Faculty Senate on 10.24.12

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, October 31, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:34 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	absent
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by RR and seconded by MP to approve minutes of October 24, 2012 with minor changes.**

IV. Old Business

1. Increment Freeze

- a. JM reported that the College President attended the last CDC meeting and the question of whether or not the college has an obligation to pay was brought to her attention; the college President responded "no".

**Motion made by MP to have FS request that the Faculty Union hold a general membership meeting before the end of the semester to provide an update on the feedback from the attorney regarding faculty increments and provide a status on the evaluation process.**

2. Committee request

- a. JM reported that the CCA Chair is requesting for four (4) additional members; JM advised the CCA Chair that the request will go out but cannot guarantee that the request will be fulfilled this semester.

3. CDC recommendation

**Motion made by NA to approve and forward to CGC, CDC's recommendation regarding the increase of adjunct faculty classes from two to three with a maximum of 180 adjunct hours; seconded by MP.**

4. CGC/RPF membership change

- a. JM stated that he forwarded FS's suggested verbiage regarding the inclusion of additional staff representatives to the CGC and RPF committees to the VP of Finance and Administration.

V. New Business:

1. Job Specs

- a. RR reported that a briefing to all faculty will take place; pending memo from Faculty Union President and Associate Dean.

2. Late registration issue

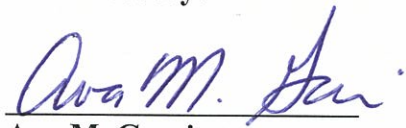
- a. NA raised concerns regarding the elimination of late registration; JM made a recommendation to have CDC request for data regarding late registration and student success.

VI. Open Discussion: **None**

VII. Next Meeting: November 14, 2012 @ 10:30a.m.

VIII. **M/S/A to adjourn at 11:24 a.m.**

**Submitted By:**

  
Ava M. Garcia

**Approved By:**

  
Jose U. Munoz

## GUAM COMMUNITY COLLEGE

### Faculty Senate

#### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

#### Minutes

Wednesday, November 14, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:33 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Ava Garcia	<a href="mailto:ava.garcia@guamcc.edu">ava.garcia@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by MP and seconded by RR to approve minutes of October 31, 2012.**

IV. Old Business

1. Union Meeting Friday, November 16

a. JM reported that a Faculty Union meeting was scheduled for Friday, November 16 at 3:30p.m. in the MPA.

V. New Business:

1. CGC/RPF meeting

a. For informational purposes: JM reported that a RPF meeting was scheduled for November 14 at 1:30p.m. and CGC's next scheduled meeting is January 25, 2013 at 10:00a.m..

2. Evaluation Proposal

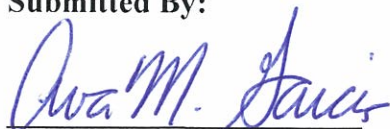
a. JM reported that faculty members are requesting that FS send a recommendation memo to the President via the Deans and AVP regarding increments. JM also stated that the request from the faculty members was sent via email to the Faculty Union President for review. FS will await feedback from the Faculty Union President.

VI. Open Discussion: **None**

VII. Next Meeting: November 28, 2012 @ 10:30a.m.

VIII. **M/S/A to adjourn at 10:58 a.m.**

Submitted By:



Ava M. Garcia

Approved By:



Jose U. Munoz

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Wednesday, November 28, 2012

Room C2

@ 10:30 a.m.

I. Meeting called to order @ 10:31 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	jose.munoz@guamcc.edu	x
Dr. Marsha Postrozny, Past President	marsha.postrozny@guamcc.edu	x
Robin Roberson, President-Elect	robin.roberson@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Norman Aguilar	norman.aguilar@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x

III. Review of Minutes:

**Motion made by VD and seconded by NA to approve minutes of November 14, 2012.**

IV. Old Business:

1. Evaluation proposal was sent by FS for the Union to evaluate at the meeting on November 16, 2012. Discussion was held and the Union agreed to give it back to FS to evaluate. Discussion was held by FS, FS has put a hold on the evaluation proposal until they obtain legal advice.
2. JM asked FS members, "As an act of participatory governance, should FS prepare a memo requesting for K. Sablan to resign immediately from her position as Union President?"  
**VD made a motion for FS to prepare a memo congratulating K. Sablan in accepting her new position as Associate Dean and recommended she resign from her position as Union President effective immediately, seconded by NA. Motion passed.**
3. RPF meeting is scheduled for Thursday, December 6, 2012 at 3:00 p.m. (last meeting for Fall Semester 2012). For informational purposes: JM reported that the meetings are basically informational but if anyone has any suggestions for items on the agenda please bring it up to him.

V. New Business:  
None

VI. Open Discussion:  
None

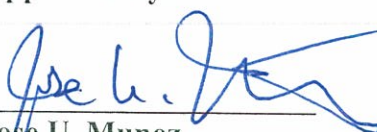
VII. Next Meeting: January 2013, will schedule via email.

VIII. M/S/A to adjourn at 11:23 a.m.

Submitted By:

  
Barbara S. Blas

Approved By:

  
Jose U. Munoz



**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**

**Tuesday, January 29, 2013**

**Room C2**

**@ 10:30 a.m.**

I. Meeting called to order @ 10:52 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by R. Roberson and seconded by M. Postrozny to approve minutes of November 28, 2012.**

IV. Old Business:

None

V. New Business:

- a. Standard 3 Chair Assignment- J. Munoz reported that F. Tupaz will maintain his position as Standard 3 Chair.
- b. Faculty Committee Election and Committee membership- J. Munoz reported on the following:
  - i. A mandatory faculty meeting scheduled for March 1, 2013.
  - ii. One of FS goals for AY2012-2013 is to assist with workloads. FS needs to make sure it has a plan of transition for AY2013-2014 committees.
  - iii. FS members were assigned to the following committees: R. Roberson- CTC/CCA/Standard III, N. Aguilar- LOC, M. Postrozny- Promotions/Standard II, V. De Oro- PDRC/Standard I, and J. Munoz- Standard IV.
  - iv. FS members will contact their assigned committee chairs to gather the following information: How many positions the committee will have open for AY2013-2014 for election? Who will be on the committee? Who is will be the chair? How many vacancies will they have? FS members will report their findings within 2 weeks.
- c. Meeting with Dr. Ray Somera- J. Munoz reported on his meeting with Dr. Somera on Friday, January 25, 2013.
  - i. Dr. Somera was concerned about the message that faculty members are receiving regarding some things about where the college is heading. Dr. Somera would like to meet informally with both CDC and FS to discuss these concerns.
  - ii. Dr. Somera is available to meet with FS on February 19, or 26, 2013. FS decided to meet with Dr. Somera on February 26, 2013 at 10:30 a.m.
  - iii. FS items for meeting with Dr. Somera: Adjunct hours, and salary adjustments.

VI. Open Discussion:  
None


VII. Next Meeting: February 12, 2013, @ 10:30 a.m.

VIII. M/S/A to adjourn at 11:25 a.m.

Submitted By:

  
\_\_\_\_\_  
Barbara S. Blas

Approved By:

  
\_\_\_\_\_  
Jose U. Munoz

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**

**Tuesday, February 12, 2013**

**Room C2**

**@ 10:30 a.m.**

I. Meeting called to order @ 10:30 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	absent
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by M. Postrozny and seconded by N. Aguilar to approve minutes of January 29, 2013.**

IV. Old Business:

- a. Faculty Committee Elections- J. Munoz reported that M. Postrozny reported committee membership vacancy for AY2013-2014 from respective committees, but has not heard from other FS members regarding their committee.
- b. Meeting with Dr. Somera- scheduled for Friday, February 15, 2012 at 11:30 a.m.

V. New Business:

- a. Review of GCC Mission Statement- FS members will email suggestions to J. Munoz. R. Roberson stated that a staff member would like to see if it can be more student centered rather than institutional.
- b. LOC Chair- P. Terlaje requested for a list of items needed for her committee. (See Attachment) N. Aguilar will communicate with P. Terlaje regarding the external drive she is requesting. N. Aguilar stated that he will provide item #4. B. Blas will get price quotes for the items requested by P. Terlaje.
- c. Request to create a committee- received by J. Munoz from Union Chair. Discussion was held and tabled for next FS meeting.
- d. Standard 3 Chair- J. Munoz reported that F. Tupaz resigned from his position as committee chair. R. Roberson will speak to the Council of Department Chair and announce the availability of Standard 3 Chairperson.
- e. Meeting with President- J. Munoz reported that he will issue a statement to faculty regarding the budget projection proposal plan for FY14 which cannot address the retroactivity of increments through the governance process.

VI. Open Discussion:

- a. FS members will contact their respective committees regarding vacancies of committee members for AY2013-2014 committee. FS will schedule elections by the beginning of April 2013.
- b. Friday, March 1, 2013; Faculty Meeting.



- c. N. Aguilar reported a concern of two faculty members regarding the relationship between the Union and FS. J. Munoz stated that the governance process states that FS is the median for faculty members and FS members are not Union officers.
- d. N. Aguilar asked, "Is Job Specs committee connected to the faculty evaluation? R. Roberson stated that the committee is Job Specs & Faculty Evaluation Committee which covers both aspects. N. Aguilar asked R. Roberson "Is it possible for Job Specs & Evaluation Committee to brief FS on information being discussed at their meetings?" because there is a feeling of misrepresentation by his department members. J. Munoz stated that this issue is a Union issue not FS.
- e. R. Roberson reported a discussion at the department meeting on Friday, February 8, 2013. A suggestion was made that a survey amongst faculty members be done and the results of the survey be taken to the faculty meeting on March 1, 2013 or to the Union. R. Roberson stated that he will prepare the survey.
- f. FS Budget of \$5,000.00- FS decided to purchase requested items for LOC and hold a party for faculty members around April 2013. N. Aguilar suggested holding this party at the MPA with Culinary Department to prepare the food with the budget of \$2,000.00. J. Munoz will ask the Council of Department Chair, when they would like to have the faculty party.


VII. Next Meeting: February 19, 2013, @ 10:00 a.m.

VIII. M/S/A to adjourn at 11:25 a.m.

**Submitted By:**

  
\_\_\_\_\_  
Barbara S. Blas

**Approved By:**

  
\_\_\_\_\_  
Jose U. Munoz

## FROM LOC CHAIR PATTY TERLAJE

We are trying to move away with the CDs (antiquated, difficultly copying/saving files, etc.). We are requesting for Faculty Senate assistance in ordering/funding the committee with the following supplies:

1. External Drive to store all program/course/SLO mapping/ curriculum documents during the committees review

\*LOC Chairperson's computer storage can't accommodate with amount of files (see price quote attached to email)

2. LOC Stamp to acknowledge receipt on documents received (see price quote attached to email)

3. Folders (one box) and sheet (1 box) protectors to keep hard copies of documents (see #39 & #118 on bid online MyGCC)

4. Binder (1 item – 2" )for LOC committee confidential documents (dyad responses) (see #11 on bid online MyGCC)

5. Pens (Red/Blue .5 fine point)/Correction tape (2 tapes) (see #101 & #22 on bid online MyGCC)

## REQUEST TO CREATE A COMMITTEE

Per Article VII.D.1b of the Agreement between the Guam Community College Faculty Union / Guam Community College Board of Trustees the creation of a committee to be included in Article \_\_\_\_\_ may be created through mutual agreement at anytime during the life of the agreement. The following is submitted for consideration:

Name of new committee: \_\_\_\_\_

Purpose of new committee: \_\_\_\_\_

Is there any other committee who's charge is similar or includes what the charge of this committee shall be: ☐ Yes ☐ No

Charge of new committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended make-up of the committee (with reason for the recommendation)

Faculty \_\_\_\_\_

Staff \_\_\_\_\_

Administrators \_\_\_\_\_

Date recommended to convene the committee: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

For the Faculty Senate:

☐ Approved ☐ Disapproved

Date: \_\_\_\_\_

Jose Munoz, Faculty Senate President

For the Guam Community College Board of Trustees

☐ Approved ☐ Disapproved

Date: \_\_\_\_\_

Dr. R. Rene Somera, Vice President, Academic Affairs

For the Guam Community College Faculty Union

☐ Approved ☐ Disapproved

Date: \_\_\_\_\_

R. Gary Hartz, GCC Faculty Union President

Appendix# \_\_\_\_

Initials: \_\_\_\_ \_\_\_\_

RDS RGH

Request to Create a Committee: 1.31.13



Jose Munoz <hafaadaimunoz@gmail.com>

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## Review of GCC Mission Statement

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Bobbie Leon Guerrero <

barbara.leonguerrero@guamcc.edu>

Tue, Feb 12,  
2013 at 8:39 AM

Reply-To: barbara.leonguerrero@guamcc.edu

To: Bobbie Leon Guerrero <barbara.leonguerrero@guamcc.edu>

### Guam Community College Mission Statement:

"The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia."

The GCC Board of Trustees Policy 100 (linked here and available on the web site under About GCC – Board of Trustees – Policies) requires the College to review its Mission Statement annually, for possible modification due to the dynamic education and training needs of the community.

In light of this requirement, the GCC administration is soliciting input from all stakeholders (**students**, faculty, staff, administration, Faculty Senate, Staff Senate, **student organizations**, and BOT members), as to possible updates/revisions to the Mission Statement.

Please submit your comments regarding any changes/updates you feel should be made to the current Mission Statement through

MyGCC. Log in and click on the Groups icon on the upper right. Click on Accreditation 2012, and then "Subgroups" and then "Mission and Institutional" to submit your comments.

**The deadline to submit comments is February 20, 2013.**

*Fa'tinas tatfoi na ha'ani!*

*create a great day!*

Bobbie Leon Guerrero, Program Specialist

Center for Student Involvement (CSI)

GUAM COMMUNITY COLLEGE

Student Center: Building 5000, Room 5101

Tel: (671) 735-5519 Fax: (671) 734-5238

Email: [barbara.leonguerrero@guamcc.edu](mailto:barbara.leonguerrero@guamcc.edu)

Websites: GCC CSI

---

 **Policy 100.pdf**  
67K

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### **GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### **Minutes**

**Tuesday, February 19, 2013**

**Room C2**

**@ 10:00 a.m.**

I. Meeting called to order @ 10:11 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	absent
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	absent
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by N. Aguilar and seconded by M. Postrozny to approve minutes of February 12, 2013.**

IV. Old Business:

- a. Review of GCC Mission Statement- Based on R. Roberson's suggestion to make GCC Mission Statement more student centered, FS members revised the mission statement. (See Attachment) FS will present the revision to the Council of Department Chair for feedback from faculty members.
- b. LOC Chair- B. Blas reported that she prepared the requisitions for P. Terlaje requested items, but needs signature from J. Munoz and Dr. Somera. N. Aguilar sent an email to P. Terlaje regarding the external hard drive she responded by sending the list of items she requested for. B. Blas will work with N. Aguilar on purchasing a 16g flash drive for P. Terlaje and purchasing 8g flash drives for other faculty members.
- c. Request to create a committee- R. Roberson reported on the history of this form. Although the process for requesting to create a committee is mentioned in the contract, at the time the contract was finalized a form was referenced in the contract as Appendix J, but was never created. Discussion was held, but no action was taken.
- d. Standard 3 Chair- R. Roberson reported that he sent out the request to his department and received 3 replies out of the 10 fulltime faculty members. All 3 replied, "Not at this time." No response from other FS members departments. FS members will continue to solicit and encourage fulltime faculty members to consider this position.
- e. Faculty Elections- R. Roberson reported that J. Munoz suggested to holding faculty election on the first Friday of April 2013 (April 5, 2013). M. Postrozny suggested that R. Roberson ask the Election Committee for assistance in planning for the upcoming election.

**Motion was made by N. Aguilar to schedule faculty elections on April 5, 2013, seconded by M. Postrozny.**

V. New Business:

- a. Adjunct Hours Increase- R. Roberson reported that he received a memo of the suggested adjunct hours increase from C. Santos. R. Roberson stated that J. Munoz suggested that FS present the proposal to the Council of Department Chair for review. If Council of Department Chair supports this approach then FS will take it to RPF and CGC for approval. R. Roberson will request that the Council of Department Chair include this issue on the agenda for Thursday, February 21, 2013 meeting.

**Motion was made by N. Aguilar to bring this proposal to the Council of Department Chair with their support FS will forward the proposal to the RPF and CGC committee for approval, seconded by M. Postrozny.**

VI. Open Discussion:

- a. Job Spec & Evaluation new rubrics- R. Roberson reported that he asked the committee to meet on Friday, February 22, 2013. R. Roberson asked FS members to prepare a statement to support faculty members in giving them the option to: 1. Postpone the implementation of the new rubrics until Fall 2013, or 2. at the very least give faculty the option of choosing Spring 2013 semester or Fall 2013 semester.

**Motion was made by R. Roberson to support the postponement of the implementation of the Job Specs Committee new rubrics until Fall 2013, in addition FS will get feedback and support from Council of Department Chair so FS can take this position to Jobs Specs Committee when they meet, seconded by N. Aguilar.**

VII. Next Meeting: February 26, 2013, @ 10:00 a.m.

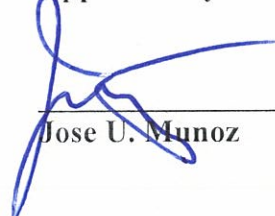
VIII. M/S/A to adjourn at 10:54 a.m.

Submitted By:



Barbara S. Blas

Approved By:



Jose U. Munoz

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Tuesday, February 26, 2013

Room C2

@ 10:00 a.m.

I. Meeting called to order @ 10:31 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	absent
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by N. Aguilar and seconded by M. Postrozny to approve minutes of February 19, 2013.**

IV. Old Business:

- a. Review of GCC Mission Statement- Based on the revisions that FS members made to the mission statement, they agreed to present the revision to the Council of Department Chair for feedback.
- b. LOC Chair- J. Munoz reported that B. Blas has prepared several requisitions for P. Terlaje's request. B. Blas reported that the only requisition she needs to prepare is for the 8g flash drives. J. Munoz stated that B. Blas will prepare a requisition for flash drives for LOC members and fulltime faculty members. For justification: *to keep track of FS evaluations, faculty evaluations.*
- c. Request to create a committee- J. Munoz reported that Dr. Somera and G. Hartz created a request to create a committee form. J. Munoz stated that it is important that FS is on the form because it shows that there is a governance process and not only coming from the Union or Administration telling FS what to do.  
**Motion was made by R. Roberson to send the request to create a committee form forward, seconded by M. Postrozny.**
- d. Standard 3 Chair- J. Munoz reported that he did not receive any feedback. R. Roberson reported that he had feedback but all replied, "No." J. Munoz stated that this issue will be addressed at the Faculty Election on April 5, 2013.
- e. Faculty Elections- J. Munoz asked FS members if they heard from any of their committees regarding vacancies for AY2013-2014. N. Aguilar stated, "No response." J. Munoz will communicate with the Union regarding faculty committee elections. FS members agreed to distribute flash drives to each faculty member on faculty election day.



- f. Adjunct Hours Increase- J. Munoz reported that this issue has been approved to 135 hours by RPF and is now being entertained by CGC committee. The plan is projected to be implemented by Fall 2013.

V. New Business:

- a. Faculty Training on Friday, March 1, 2013 from 3:30 p.m. to 6:30 p.m. Refreshments will be provided. B. Blas will prepare a requisition for Subway sandwiches and cookies and N. Aguilar will provide water. Maximum fund of \$500.00.

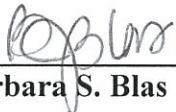
VI. Open Discussion:

- a. Adjunct Hour Pay Scale-  
**Motion was made by N. Aguilar to review the Adjunct Pay Scale and make a recommendation to the RPF Committee, seconded by M. Postrozny.**
- b. Faculty Senate Goals for AY2013-2014- discussion was held, but tabled for further discussion on next meeting.

VII. Next Meeting: March 5, 2013, @ 10:00 a.m.

VIII. M/S/A to adjourn at 11:08 a.m.

Submitted By:

  
\_\_\_\_\_  
Barbara S. Blas

Approved By:

  
\_\_\_\_\_  
Jose U. Munoz

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

Tuesday, March 05, 2013

Room C2

@ 10:00 a.m.

I. Meeting called to order @ 10:01 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x
Dr. Ray Somera	<a href="mailto:reneray.somera@guamcc.edu">reneray.somera@guamcc.edu</a>	x

III. Review of Minutes: February 26, 2013 tabled.

IV. Old Business:

- a. GCC Mission Statement- Discussion was held and M. Postrozny will send her revisions electronically. After FS vote on final revisions J. Munoz will forward it to the Council of Department Chair for their input.
- b. LOC Chair- J. Munoz reported that all supplies have been ordered for P. Terlaje. Additionally, P. Terlaje requested for administrative help. J. Munoz will prepare a memo to the Academic Vice President, Dr. Somera regarding P. Terlaje's request.
- c. Standard III Chair- J. Munoz reported that no one has volunteered for committee chair, still no committee chair.
- d. Faculty Elections- Friday, April 26, 2013. J. Munoz reported that he received nominations for Faculty Senate President-Elect; A. Roberto and Faculty Senator; T. Lizama and C. Leon Guerrero.

V. New Business:

- a. Dr. Ray Somera – Introducing innovation as per the students. Persistence (enrollment of students from Fall to Spring) = Good as high as 60% to 68%, Retention (enrollment of students from Fall to Fall) = as high as 40% to 48%, and Completion = (average of certificates, associates, Adult High and GED) = very dismal as low as 14% to 18% (need to increase). Seeking for faculty support to increase completion and retention rates.
  - i. Late Registration – phased-in elimination of late registration process will begin Fall 2013. (See Attachment) Dr. Ray Somera will prepare a poster to be posted around GCC campus for student information.
  - ii. GCC Mission Statement – Dr. Somera presented some suggestions that M. Montague put together in response to revisions to be made on the Mission Statement. (See Attachment) J. Munoz will send a final copy to Dr. Ray Somera and cc C. Santos.


- iii. Upcoming initiatives in terms of innovations with the grants on how to offer refresher courses, bridge courses or brush up courses in Math and English that will allow GCC to form cohorts:
  - 1. Coordinate with the Math and English instructors in the High School level for GCC to prepare students, will there be a difference?
  - 2. Late Start Classes (See Attachment)
- iv. Hotel K – A story of a prison in Bali. Announcement of producing this movie on Guam coursed through Ed Untalan (former GCC Board member). Director of movie was impressed when they met with GCC and are looking forward to working with GCC in producing this movie. Pre-production will perhaps begin in August 2013, shooting for about 4 or 5 weeks in September 2013.
- v. DCAPS – Dr. Mike Chan has redone all the documents. He will email the Department Chairs to make their revisions in terms of the SLO alignment. The two programs that are complete and ready for signing are Education and Computer Electronic Networking. Light refreshments will be provided at the DCAPS reboot signing in April 2013. Altogether there are 7 programs which are as follows: Automotive, Allied Health, Education, Marketing, Tourism, ProStart, and LMP. Dr. Mike Chan has been working with GDOE. GCC will have its first DCAPS by the end of 2013 (from Business Education to Office Technology).
- vi. DEAL in Math and English – GCC is looking forward to expanding the program to include Social Science and Science. Not only looking at public school systems also looking at private school systems.
- b. Faculty Senate Goals for AY2013-2014 – J. Munoz stated that FS needs to work on FS Goals for AY2013-2014 before the end of Spring 2013.
- c. Adjunct Pay Scale - It will be recommended to the RPF committee.
- d. Faculty Accountability Report for Committee Work form – J. Munoz stated that he has an electronic version of the attached form which is similar to FS version. (See Attachment) J. Munoz will send a finalized copy to all FS members via email. Then FS members will send the finalized form to their respective committees.

VI. Open Discussion:  
None

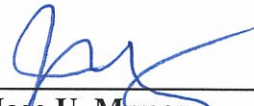
VII. Next Meeting: March 12, 2013, @ 10:00 a.m.

VIII. **M/S/A to adjourn at 11:07 a.m.**

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Jose U. Munoz**



**MEMORANDUM**

TO: College community

FROM: Dr. R. Ray D. Somera  
Vice President for Academic Affairs  
Guam Community College

SUBJECT: Phased-in Elimination of Late Registration

DATE: February 27, 2013

**CONTROL #**

*AVP Memo*

*2013-03*

Based on feedback received from various groups of the campus community, I have determined a course of action for eliminating Late Registration. After reviewing the data on student success relative to late registration, and listening to concerns of the department chairpersons, student organizations, and administrators, I have decided that a phased-in approach is necessary. In consultation with Registrar Patrick Clymer, the detailed implementation plan is as follows:

**Fall 2013:**

1. Reduce Express Registration to 2 days; the Monday and Tuesday before the first day of classes (8/12 & 8/13);
2. Reduce Late Registration to 3 days; Wednesday, the first day of classes, through Friday (8/14, 8/15, & 8/16);
3. However, Saturdays only classes may be dropped or added the Monday after the first day of classes (8/19); and
4. Online registration will stop at 5pm (8/13) the night before the first day of classes; only counter registration will be entertained during late registration.

**Summer 2013:**

1. Express Registration is not held for Summer Registration.
2. Keep Late Registration for all students to 2 days only (6/7-Friday & 6/10-Monday); and
3. Online registration will stop at 5 pm the night before the first day of classes (6/6); only counter registration will be entertained during Late Registration.

**Spring 2014:**

1. Eliminate Express Registration;
2. Keep Late Registration for all students to 3 days (1/15, 1/16, & 1/17) ; and
3. Keep Late Registration for Saturday only classes Tuesday (1/21) after the first day of classes since 1/20 is a holiday.
4. Online registration will stop at 5pm (1/14) the night before the first day of classes; only counter registration will be entertained during late registration.

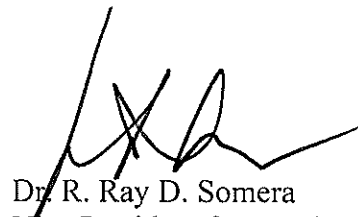
**Fall 2014:**

1. Completely eliminate Late Registration;
2. Move the last day of registration to 3 days before the first day of classes; and
3. Online registration will stop at 5pm the night before the last day of registration.

As a result of these changes, the 5-year calendar will be revised for Board approval. It will also be necessary to revise schedules appearing in the catalog and other college documents, as necessary and appropriate.

Finally, I would like to emphasize that this effort is directly related to the college's commitment to student success. The change we are making in the registration process is only one effort in this regard.

I look forward to other ideas, innovative and creative, that will transition our students from admission to graduation.

A handwritten signature in black ink, appearing to read 'R. Somera', is positioned above the printed name and title.

Dr. R. Ray D. Somera  
Vice President for Academic Affairs

## LATE START CLASSES

Scenarios for the offering of "Late Start Classes" which may be placed in the Second 8 Weeks part of the Term (i.e., semester), are outlined below.

Classes utilizing the Second Eight Week part of term for late starting classes should consider that sections must meet twice as long as a 15 week course in the traditional 2 meetings/week scenario.

For 3 credit & 4 credit courses proposed scenarios include but are not limited to the following:

<b>3 CREDIT COURSES</b>			
	<b>HRS</b>	<b>DAYS</b>	<b>REMARKS</b>
<b>1 DAY/WK</b>	5 or 6	S	5 hrs/wk ends in 8wks, 6 hrs/wk ends sooner
<b>2 DAYS/WK</b>	2+3 or 3+3	MW/TR/WF/RS/FS	5 hrs/wk ends in 8wks, 6 hrs/wk ends sooner
<b>3DAYS/WK</b>	2+2+2 or 1.5+1.5+3	MWF/MWS/TRF/TRS	
<b>4DAYS/WK</b>	1.5+1.5+1.5+1.5	MTWR/MWFS/MRFS/ TWRf/TRFS	
<b>4 CREDIT COURSES</b>			
	<b>HRS</b>	<b>DAYS</b>	<b>REMARKS</b>
<b>1 DAY/WK</b>	8	S	
<b>2 DAYS/WK</b>	4+4	MW/TR/WF/RS/FS	
<b>3DAYS/WK</b>	3+3+2 or 3+3+3 or 2+2+4	MWF/MWS/TRF/TRS	9 hrs/wk ends in the 7th week
<b>4DAYS/WK</b>	2+2+2+2 or 2+2+2+3 or 1.5+1.5+2+4	MTWR/MWFS/MRFS/ TWRf/TRFS	9 hrs/wk ends in the 7th week

*M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday*

**The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.**

Board of Trustees Policy 100  
Amended & Adopted: May 5, 2011  
Re-examined & Adopted: February 9, 2011  
Adopted: March 11, 2009  
Amended & Adopted: September 5, 2008  
Re-examined & Adopted: January 25, 2007  
Re-examined & Adopted: February 9, 2005  
First Adopted: September 19, 1990

**CAMPUS FEEDBACK 2013:**

- (The mission of) Guam Community College is a leader in career and technical workforce development by providing the highest quality education and job training for Micronesia.
- The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality student-centered education and job training in Micronesia.
- The mission of Guam Community College is to lead the career and technical workforce development by providing the highest quality education and job training in Micronesia.
- The mission of Guam Community College is to provide the highest quality education to students, empowering them with the necessary skills and knowledge that match the workforce challenges in Micronesia.
- Include a reference to student success, environmentalism, and the indigenous people and culture of Guam and the Marianas, the Chamorros. (The mission of Guam Community College is to lead in career and technical workforce development and student success by providing the highest quality and environmentally friendly education and job training in the Marianas.)
- Leave the mission statement as is.

# Thread - Mission and Effectiveness

March 4, 20

Your Location: [Group Homepage](#) / [Msg Board Topics](#) / [Thread List](#) / Thread

Topic: **Additional Input for the Mission Statement**

Thread: **Students, Environment, People & C...**

 [Topic List](#)  [Thread List](#)

Author: **Marlena O.P Montague**

Posted on: **2-25-**

**Students, Environment, People & Culture**

Hafa Adai,

I think the mission statement should include several things:

1. A reference to Student Success,
2. A reference to Environmentalism,
3. A reference to the indigenous people and culture of Guam and the Marianas, the Chamorros.

 [Reply to this Thread](#) | [Next Reply](#) 

Thread Replies (click to view reply)

 [Students, Environment, People & C...](#) 

 [RE: Students, Environment, People &am...](#)

Author

Posted on

Marlena O.P Montague 2-25-13

Marlena O.P Montague 2-26-13

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# Thread - Mission and Effectiveness

March 4, 20

Your Location: [Group Homepage](#) / [Msg Board Topics](#) / [Thread List](#) / Thread

Topic: **Additional Input for the Mission Statement**

Thread: **Students, Environment, People & C...**

[Topic List](#) [Thread List](#)

Author: **Marlena O.P Montague**

Posted on: **2-26-**

**RE: Students, Environment, People & C...**

"Guam Community College is a leader in career and technical workforce development by providing the highest quality student centered education and job training in Micronesia."

A recommendation from the Faculty Senate:

Thank you,

Norman Aguilar  
Department Chair,  
Tourism and Hospitality  
Guam Community College  
Tel: 671.735.5629

 [Reply to this Reply](#)

Thread Replies (click to view reply)

 [Students, Environment, People & C...](#)

→ [RE: Students, Environment, People & C...](#) 

Author	Posted on
Marlena O.P Montague	2-25-13
Marlena O.P Montague	2-26-13

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# Thread - Mission and Effectiveness

March 4, 20

Your Location: [Group Homepage](#) / [Msg Board Topics](#) / [Thread List](#) / Thread

Topic: **Historical Input**

Thread: **Input Received via Email**

 [Topic List](#)  [Thread List](#)

Author: **Marlena O.P Montague**

Posted on: **2-25-**

## Input Received via Email

Guam Community College Mission Statement:

"The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia."

Comments on above statement that I have made many times going back to the original creation of it from the committee.

1. a leader? Is that one of how many? a leader of 3 or 10 or what. Why not being the leader.

2. in Micronesia would seem to just be better than anyone else in Micronesia. Changing the word to for instead of in, could provide that higher standards of the US.

Comments on the original release of this was put out some time ago, and the committee asked for comments. I saw that it doesn't actually mention anything about the students? At that time, I had gone to a lot of colleges that actually had mission statements that had information on students in the mission statement, and submitted it back to the committee. Unfortunately, the response I got back was that they wanted comments on how good a job they did rather than wanting to make any additional changes or revisions.

Just like SLO's are so important now, the mission and vision should address them.

I did once look up the old email, but most of the links were no longer current.

The GCC Board of Trustees Policy 100 (linked here and available on the web site under About GCC – Board of Trustees – Policies) requires the College to review its Mission Statement annually, for possible modification due to the dynamic education and training needs of the community. In light of this requirement, the GCC administration is soliciting input from all stakeholders (students, faculty, staff, administration, Faculty Senate, Staff Senate, student organizations, and BOT members), as to possible updates/revisions to the Mission Statement. Please submit your comments regarding any changes/updates you feel should be made to the current Mission Statement through MyGCC. Log in and click on the Groups icon on the upper right. Click on Accreditation 2012, and then "Subgroups" and then "Mission and Institutional" to submit your comments. The deadline to submit comments is February 20, 2013.

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Thread Replies (click to view reply)

 [Input Received via Email](#) 

Author

Posted on

Marlena O.P Montague 2-25-13

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**SUNGARD**  
HIGHER EDUCATION

# Thread - Mission and Effectiveness

March 4, 20

Your Location: [Group Homepage](#) / [Msg Board Topics](#) / [Thread List](#) / Thread

Topic: **Guam Community College Mission Statement**

Thread: **Mission Statement**

 [Topic List](#)  [Thread List](#)

Author: **Nicholas M. Ikpogu**

Posted on: **2-19-**

## Mission Statement

My suggestion for Guam Community College mission Statement is as follows:

The mission of Guam Community College is to provide the highest quality education to students, empowering them with the necessary skills and knowledge that match the workforce challenges in Micronesia.

 [Reply to this Thread](#)

Thread Replies (click to view reply)

 [Mission Statement](#) 

Author

Posted on

Nicholas M. Ikpogu

2-19-13

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**SUNGARD**  
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# Thread - Mission and Effectiveness

March 4, 20

**Your Location:** [Group Homepage](#) / [Msg Board Topics](#) / [Thread List](#) / ThreadTopic: **Test comment for Mission Statement**Thread: **GCC Mission Statement**[◀ Topic List](#)   [◀ Thread List](#)Author: **Jayne Therese Flores**Posted on: **2-05-****GCC Mission Statement**

Please submit your comments/suggestions for updates to the GCC Mission Statement through this venue.

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Thread Replies (click to view reply)

[✉ GCC Mission Statement](#)

➞ RE: GCC Mission Statement

➞ RE: GCC Mission Statement

➞ **RE: GCC Mission Statement**

Author	Posted on
Jayne Therese Flores	2-05-13
Joseph L.G Benavente	2-11-13
Marlena O.P Montague	2-05-13
Joseph L.G Benavente	2-13-13

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# Thread - Mission and Effectiveness

March 4, 20

Your Location: [Group Homepage](#) / [Msg Board Topics](#) / [Ithread List](#) / Ithread

Topic: **Test comment for Mission Statement**

Thread: **GCC Mission Statement**

 [Topic List](#)  [Thread List](#)

Author: **Marlena O.P Montague**

Posted on: **2-05-**

**RE: GCC Mission Statement**

I feel that the mission statement is relevant today.

 [Reply to this Reply](#) | [Next Reply](#) 

Thread Replies (click to view reply)

 [GCC Mission Statement](#)

→ [RE: GCC Mission Statement](#)

→ [RE: GCC Mission Statement](#) 

→ [RE: GCC Mission Statement](#)

Author	Posted on
Jayne Therese Flores	2-05-13
Joseph L.G Benavente	2-11-13
Marlena O.P Montague	2-05-13
Joseph L.G Benavente	2-13-13

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## Thread - Mission and Effectiveness

March 4, 20

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Topic: **Test comment for Mission Statement**

Thread: **GCC Mission Statement**


 [Topic List](#)  [Thread List](#)

Author: **Joseph L.G Benavente**



Posted on: **2-13-**

**RE: GCC Mission Statement**

I feel that the current mission statement still addresses the training and educational needs of the students at GCC and the community.

 [Reply to this Reply](#)

Thread Replies (click to view reply)

	Author	Posted on
 <a href="#">GCC Mission Statement</a>	Jayne Therese Flores	2-05-13
 <a href="#">RE: GCC Mission Statement</a>	Joseph L.G Benavente	2-11-13
 <a href="#">RE: GCC Mission Statement</a>	Marlena O.P Montague	2-05-13
 <a href="#">RE: GCC Mission Statement</a> 	Joseph L.G Benavente	2-13-13

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**GUAM COMMUNITY COLLEGE**  
**Faculty Accountability Report for Committee Work**  
**AY2012-2013**

**COMMITTEE NAME**

**COMMITTEE CHARGE**

**COMMITTEE GOALS**

	Name of Committee Member	Attendance*	Goal 1**	Goal 2**	Goal 3**	Goal 4**	Goal 5**	Attendance %	Participation %
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

\* Number of meetings attended out of \_\_\_ meetings.

\*\* Full Participation in Specific Committee Tasks, as related to Committee Goals

**Additional Information:**

Chairperson: Please detail the core substance of each of the above-mentioned tasks. Indicate (Y or N) whether or not the faculty member fully participated in efforts to complete the task. Please submit this document to the Faculty Senate President by \_\_\_\_\_. (date)

This report is due no later than the last day of the Fall semester (mid-year) and due no later than the second Monday of April (end of the year).

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

### Minutes

**Tuesday, March 12, 2013**

**Room C2**

**@ 10:00 a.m.**

I. Meeting called to order @ 10:24 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	sick
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

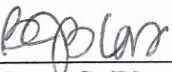
**Motion made by N. Aguilar and seconded by M. Postrozny to approve minutes of February 26, 2013, seconded by M. Postrozny. Motion made by V. De Oro and seconded by M. Postrozny to approve minutes of March 05, 2013.**

IV. Old Business:

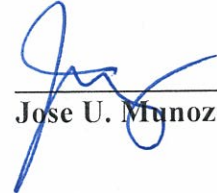
- a. GCC Mission Statement- R. Roberson reported that the mission statement was circulated to the Council of Department Chairs. Deadline for the mission statement completion has been changed; October 2013.
- b. LOC Chair- P. Terlaje is still working on a schedule for B. Blas to provide administrative assistance.
- c. Standard III Chair- status quo
- d. Faculty Elections- Scheduled for April 26, 2013 @ 3:30 p.m., location will be announced. FS will get clarification as to the time and where the election will be held. FS members will distribute flash drive to faculty members who show to vote.
- e. Faculty Senate Goals- tabled
- f. Faculty Accountability Report for Committee Work- tabled

- V. New Business:
- a. GCC Graduation- J. Munoz will send out an announcement requesting for faculty attendance at graduation ceremony.
- VI. Open Discussion:
- a. General Education- N. Aguilar stated that he sent an email to FS members regarding this issue. FS members will discuss this issue on the next FS meeting.
  - b. V. De Oro suggested that brown bag sessions be a FS goal.
- VII. Next Meeting: April 02, 2013, @ 10:00 a.m.
- VIII. M/S/A to adjourn at 10:45 a.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Jose U. Munoz**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**

**Tuesday, April 09, 2013**

**Room C2**

**@ 10:00 a.m.**

I. Meeting called to order @ 10:10 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	another meeting
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	off island
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion made by V. De Oro and seconded by M. Postrozny to approve minutes of February 26, 2013 with minor corrections, March 05, 2013, and March 12, 2013.**

IV. Old Business:

- a. GCC Mission Statement- Deadline for the mission statement completion September 2013.
- b. LOC Chair- B. Blas reported that she provided P. Terlaje administrative assistance and the supplies that she requested for LOC.
- c. Standard III Chair- status quo
- d. Faculty Elections- two persons running for FS President-Elect; A. Roberto and C. Torres II.
- e. Faculty Senate Goals- J. Munoz requested for FS members send their goals to R. Roberson or himself by email and cc all FS members.
- f. Faculty Accountability Report for Committee Work- J. Munoz requested for FS members to follow up with their respective committees.

V. New Business:

- a. GCC Graduation- Announcement has been posted on MyGCC; Friday, May 17, 2013.  
Department Chairs have been asked to count the number of faculty members who will be attending. J. Munoz reported that he has only received a response from two departments.
- b. Secondary Restructuring Issue- J. Munoz reported that he will draft two separate memos to the AVP and Dean's regarding the restructuring issue and another for the following FS questions:
  - i. Why was there no RPF inclusion?
  - ii. What is the strategy to get funding?
  - iii. What is the plan if funding does not happen?
  - iv. What are they doing to help students choose an elective?
- c. Gupot GCC- J. Munoz reported that the event is scheduled for Saturday, May 11, 2013 at Ypao Beach Park Main Pavillion from 9:00 a.m. to 1:00 p.m. J. Munoz asked if FS members can encourage co-workers to participate.


d. 135 Adjunct Hour Increase- Memo has gone through CGC and sent to the President.

VI. Open Discussion:  
None


VII. Next Meeting: April 16, 2013, @ 10:00 a.m.

VIII. M/S/A to adjourn at 10:41 a.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Jose U. Munoz**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**

**Tuesday, April 16, 2013**

**Room C2**

**@ 10:00 a.m.**

I. Meeting called to order @ 10:15 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	off island
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:  
Minutes of April 09, 2013 was tabled.

IV. Old Business:

- LOC Chair- B. Blas reported that she provided P. Terlaje administrative assistance and the supplies that she requested for LOC.
- Faculty Accountability Report for Committee Work- J. Munoz requested for FS members to follow up with their respective committees. He stated that as a goal for AY2013-2014 FS needs to make sure they know which faculty member is listed on each committee.
- GCC Graduation- Graduation Committee has a meeting scheduled on Wednesday, April 17, 2013.
- Secondary Restructuring Issue- J. Munoz reported that he will prepare a memo that will be addressed to CGC. He stated that FS has the obligation to question "Why this issue did not go through the governance process?" R. Roberson stated that another question that should be asked is, "What financial issues have triggered the layoff of the two programs (LMP and Construction Trades) from Southern High School?"

V. New Business:

- Meeting with the Adjunct Associate Dean regarding the retention and recruitment of the secondary programs- The Deans will not allow any of the secondary faculty to have their prep period on the last period of the day. R. Roberson stated that when this issue was announced to the faculty members they were not happy about this decision.

VI. Open Discussion:  
None

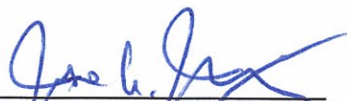
VII. Next Meeting: April 30, 2013, @ 10:00 a.m.

VIII. M/S/A to adjourn at 11:00 a.m.

Submitted By:

  
\_\_\_\_\_  
Barbara S. Blas

Approved By:

  
\_\_\_\_\_  
Jose U. Munoz

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**  
**Tuesday, May 07, 2013**  
**Room C2**  
**@ 10:00 a.m.**

I. Meeting called to order @ 10:23 a.m.

II. Attendance:

Name	E-mail	Present
Jose Munoz, President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	absent
Dr. Marsha Postrozny, Past President	<a href="mailto:marsha.postrozny@guamcc.edu">marsha.postrozny@guamcc.edu</a>	x
Robin Roberson, President-Elect	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Vera De Oro	<a href="mailto:vera.deoro@guamcc.edu">vera.deoro@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion was made by M. Postrozny to approve minutes of April 09, 2013 and April 16, 2013, and seconded by V. De Oro.**

IV. Old Business:

- a. Faculty Accountability Report for Committee Work- R. Roberson reported that he passed out the forms to respective committees. FS members will follow up with their respective committees.
- b. GCC Graduation- R. Roberson reported that originally Dr. Somera requested for the number of faculty members who will be attending. However, as of Monday, May 06, 2013 R. Roberson and J. Munoz received an email from Dr. Somera requesting for names of faculty members who will be attending. R. Roberson and J. Munoz are in the process of obtaining a listing from the Department Chairs at the next DC meeting.
- c. Secondary Restructuring Issue- R. Roberson reported that Dr. Somera assured J. Munoz that no decisions have been made and conversation will be continuing.
- d. Meeting with Adjunct Associate Dean- R. Roberson stated that he is not aware of a meeting with the Adjunct Associate Dean but he will verify with J. Munoz.
- e. 2013-2014 FS Goals- R. Roberson reported that J. Munoz suggested increasing the completion rates of GCC students. A listing of FS goals will be presented to the Department Chairs for their overall input.

V. New Business:

- a. Election Results- B. Blas was asked by M. Postrozny to follow up with T. Datuin on election results. See Attachments

VI. Open Discussion:

None




VII. Next Meeting: Last meeting for AY2012-2013

VIII. M/S/A to adjourn at 11:00 a.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Robin Roberson**