

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 08/20/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 04/30/2014

4. Old Business:

- a. Faculty Senate By-laws
- b. Committee Reports & Membership for AY2014-2015
- c. Anti-Bullying Adoption
- d. Faculty Concern

5. New Business:

- a. FS Meeting Dates
- b. Constitution of FS Review
- c. Labor Day picnic

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 08/27/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes:

4. Old Business:

a. Faculty Concern

5. New Business:

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 09/3/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

1. Approval of Prior Minutes: 8/27/2014

2. Old Business:

- a. Faculty Senate By-laws
- b. Committee Membership for AY2014-2015
- c. Anti-Bullying Adoption
- d. Faculty Concern

3. New Business:

- a. FS Goals
  - I. Identify Committee Members for AY '14-'15
  - II. Begin Discussion on New Bachelor Degree
  - III. Foster Communication for Faculty
  - IV. Review FS Constitution

4. Open Discussion:

5. Next Meeting:

6. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 09/17/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

1. Approval of Prior Minutes: 09/03/2014

2. Old Business:

- a. Faculty Senate By-laws
- b. Anti-Bullying Adoption
- c. FS Goals
- d. Faculty Concern

3. New Business:

- a. Dr. Ray Somera/Updates

4. Open Discussion:

5. Next Meeting:

6. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/15/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

1. Approval of Prior Minutes: 09/03/2014 & 09/17/2014

2. Old Business:

- a. Faculty Senate By-laws
- b. Anti-Bullying Adoption
- c. FS Goals
- d. Faculty Concerns

3. New Business:

- a. Faculty Concern
  - Representation from Secondary Faculty on Job Specs
- b. Documentation
  - Goals, bylaws, mtg. dates on MyGCC

4. Open Discussion:

5. Next Meeting:

6. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 10/22/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

1. Approval of Prior Minutes: 09/03/2014

2. Old Business:

- a. Faculty Senate By-laws
- b. Anti-Bullying Adoption
- c. Faculty Concerns
- d. Documentation on MyGCC

3. New Business:

- a. LOC Concerns

4. Open Discussion:

5. Next Meeting:

6. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 11/12/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 10/22/2014

4. Old Business:

- a. Faculty Senate By-laws
- b. Anti-Bullying Adoption
- c. Faculty Concerns
- d. Documentation on MyGCC
- e. LOC Concerns

5. New Business:

- a. Legal Advice on Ethics Process

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 12/03/14 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 11/12/2014

4. Old Business:

- a. Faculty Senate By-laws
- b. Anti-Bullying Adoption
- c. Faculty Concerns
- d. Documentation on MyGCC
- e. LOC Concerns
- f. Legal Advice on Ethics Process

5. New Business:

- a. Participatory Governance Orientation
- b. Committee Chair Communication with FS
- c. 4 Year Degree

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 01/21/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 12/03/2014

4. Old Business:

- a. Anti-Bullying Adoption
- b. Faculty Concerns
- c. Documentation on MyGCC
- d. LOC Concerns
- e. Legal Advice on Ethics Process
- f. Participatory Governance Orientation
- g. Committee Chair Communication with FS
- h. 4 Year Degree

5. New Business:

- a. Job Specs Comment Period
- b. Fund Breakfast for 02/02/2015, Ratification of Job Specs Eval
- c. Committee Elections (Selection Day) Requirements

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 01/28/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 01/21/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Faculty Concerns
- c. Documentation on MyGCC
- d. LOC Concerns
- e. Legal Advice on Ethics Process
- f. Participatory Governance Orientation
- g. Committee Chair Communication with FS
- h. 4 Year Degree
- i. Job Specs Comment Period
- j. Fund Breakfast for 02/02/2015, Ratification of Job Specs Eval
- k. Committee Elections (Selection Day) Requirements

5. New Business:

- a. Committee Assignments
- b. Professional Development Review
- c. Inst. Comprehensive Professional Development Plan
- d. TSS Concerns – Mike Chan Email

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 02/04/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamecc.edu">anthony.roberto@guamecc.edu</a>	✓
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamecc.edu">sarah.leonguerrero@guamecc.edu</a>	✓
Robin Roberson	<a href="mailto:robin.roberson@guamecc.edu">robin.roberson@guamecc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamecc.edu">troy.lizama@guamecc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamecc.edu">carl.torresii@guamecc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamecc.edu">barbara.blas4@guamecc.edu</a>	✓

3. Approval of Prior Minutes: 01/28/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Documentation on MyGCC
- c. Legal Advice on Ethics Process
- d. Committee Chair Communication with FS
- e. Job Specs Comment Period
- f. Committee Elections (Selection Day) Requirements
- g. Professional Development Review
- h. Inst. Comprehensive Professional Development Plan
- i. TSS Concerns – Mike Chan Email

5. New Business:

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 02/11/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/04/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Documentation on MyGCC
- c. Legal Advice on Ethics Process
- d. Committee Chair Communication with FS
- e. Committee Elections
- f. Professional Development Review
- g. Inst. Comprehensive Professional Development Plan
- h. TSS Concerns – Mike Chan Email

5. New Business:

- a. Gupot GCC

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 02/25/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/11/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Legal Advice on Ethics Process
- c. Committee Chair Communication with FS
- d. Professional Development Review
- e. Inst. Comprehensive Professional Development Plan
- f. TSS Concerns – Mike Chan Email
- g. Gupot GCC

5. New Business:

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 03/11/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 02/25/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Legal Advice on Ethics Process
- c. Committee Chair Communication with FS
- d. Inst. Comprehensive Professional Development Plan
- e. Gupot GCC

5. New Business:

- a. Commencement update
- b. Career & College Readiness

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 03/18/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 03/11/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Legal Advice on Ethics Process
- c. Committee Chair Communication with FS
- d. Inst. Comprehensive Professional Development Plan
- e. Gupot GCC
- f. Commencement update
- g. Career & College Readiness
- h. Mes Chamorro

5. New Business:

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 03/25/15 @ 1:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 03/18/2015

4. Old Business:

- a. Anti-Bullying Adoption
- b. Legal Advice on Ethics Process
- c. Committee Chair Communication with FS
- d. Inst. Comprehensive Professional Development Plan
- e. Gupot GCC
- f. Commencement update
- g. Career & College Readiness
- h. Mes Chamorro

5. New Business:

- a. Travel Policy

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 04/08/15 @ 1:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 03/18/2015 & 03/25/2018

4. Old Business:

- a. Legal Advice on Ethics Process
- b. Committee Chair Communication with FS
- c. Inst. Comprehensive Professional Development Plan
- d. Commencement update
- e. Career & College Readiness
- f. Travel Policy

5. New Business:

- a. Year End Reports
- b. LOC Concerns/Issues

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 04/17/15 @ 1:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 04/08/2015

4. Old Business:

- a. Legal Advice on Ethics Process
- b. Committee Chair Communication with FS
- c. Inst. Comprehensive Professional Development Plan
- d. Commencement update
- e. Career & College Readiness
- f. Travel Policy
- g. Year End Reports
- h. Gupot GCC

5. New Business:

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### Agenda

Wednesday, 04/22/15 @ 2:00pm

Faculty Senate Office / C2

1. Call to Order:

2. Attendance:

Name:	Email:	Present:
Anthony Roberto	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	
Sarah Leon Guerrero	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	
Robin Roberson	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	

3. Approval of Prior Minutes: 04/17/2015

4. Old Business:

- a. Legal Advice on Ethics Process
- b. Committee Chair Communication with FS
- c. Commencement update
- d. Career & College Readiness
- e. Travel Policy
- f. Year End Reports
- g. Gupot GCC
- h. Elections

5. New Business:

- a. Governance Membership from Secondary Faculty
- b. Briefing on PDRC meeting with Association Dean Diego

6. Open Discussion:

7. Next Meeting:

8. Adjournment:

# GUAM COMMUNITY COLLEGE

## Faculty Senate

### GCC's Mission Statement:

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

### Minutes

Wednesday, August 20, 2014

Faculty Senate Office – C2

@ 2:00 p.m.

I. Meeting called to order @ 2:03 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**C. Torres moved to approve minutes of May 07, 2014 with changes motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

a. Faculty Senate By-laws – A. Roberto presented a copy of the AY2011-2012 and AY2012-2013 FS By-laws. B. Blas will send a copy of the AY2011-2012 and AY2012-2013 FS By-laws for FS members to review.

**T. Lizama moved for FS members to review the current FS By-laws and respond to A. Roberto by email by Wednesday, August 27, 2014 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

b. Committee Membership for AY2014-2015 – Discussion was held and FS members will recruit for faculty members of vacant committees. R. Roberson will follow up with T. Datuin as to which committee she will sit in. Deadline for committee listing is Monday, September 1, 2014. A. Roberto will send a revised copy of the changes to all FS members via email.

c. Anti-Bullying Campaign – R. Roberson reported that T. Datuin requested for FS to put some emphasis in adopting an anti-bullying awareness. In addition to T. Datuin's request, R. Roberson was approached by C. Leon Guerrero regarding ideas of awareness of anti-bullying. **R. Roberson moved to request for T. Datuin and C. Leon Guerrero to spearhead the Anti-Bullying Campaign motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

d. Faculty Concern – R. Roberson suggested that one of FS goals will be to revisit the Faculty Ethics Policy & Procedures. R. Roberson reported the following:

i. R. Toves filed an ethics complaint against another faculty member before the end of Spring 2014 Semester. R. Roberson advised her that the form will be reviewed by FS in Fall 2014 Semester. He will present R. Toves complaint form at the next FS meeting.

- ii. S. Bollinger did not agree with the decision of the Ethics Committee regarding her complaint. R. Roberson informed her that she is more than welcome to file another complaint. However, she cannot reopen her previous complaint.

V. **New Business:**

- a. **FS Meeting Dates** – A. Roberto will send a copy of proposed meeting dates to FS members. All agreed to FS meeting day and time be scheduled on Wednesdays @ 2:00pm. FS will make arrangements to visit secondary faculty members to get feedback on concerns or issues they might have.
  - b. **Constitution of FS Review** – Tabled
  - c. **Labor Day Picnic** – August 31, 2014 at Ypao Beach Park from 11:00am-3:00pm. A. Roberto will request for an announcement to be posted on MyGCC for faculty members to join Team GCC at the Labor Day Picnic. Additionally, request for faculty members assistance to barbeque meats. FS voted on using FS funds (\$783.82) to purchase the following food items as donation from FS:
    - i. Red Rice – 2 large trays
    - ii. Fried Chicken – 2 large trays
    - iii. Chicken Kelaguen – 2 large bowls
    - iv. Shrimp Kelaguen – 2 large bowls
    - v. Kimchee Cucumber/Daigo – 2 large bowls
    - vi. Ham Leg – 1
    - vii. Cake – 1
- B. Blas will request for quotes from catering companies and prepare a requisition before Friday, August 22, 2014 deadline.

VI. **Open Discussion:**  
None

VII. **Next Meeting:** September 3, 2014 @ 2:00pm in Faculty Senate Office – C2

VIII. **M/S/A to adjourn at 3:12 p.m.**

**Submitted By:**



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**Barbara S. Blas**

**Approved By:**



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**Anthony Roberto**

## COMMITTEE MEMBERS (Full-Time Faculty) 2014-2015 (as of May 09, 2014)

Calendar	College Technology Committee	Council of Department Chairs	Committee on College Assessment	Faculty Job Specifications/Evaluation Committee	*Faculty Senate	*Learning Outcomes Committee		
Norma Guerrero Robin Roberson Anthony Roberto	Paul Healy Terry Kuper John Limtiaco Michael Seizer II	Gil Yanger (Chair) Norman Aguilar (Chair-elect) Dr. Lisa Baza-Cruz Christopher Dennis Sarah Leon Guerrero Steve Lam Dorothy Lou Manglona Robin Roberson Anthony Roberto J. Peter Roberto Ricky Tyquiengco	Inez Bukikosa J. Peter Roberto Yvonne Tam Zhaopei Teng Katsuyoshi Uchima Gil Yanger ?	Norman Aguilar Robin Roberson Anthony Roberto Tico Tenorio Frederick Tupaz	Anthony Roberto (President) Robin Roberson (Past President) Sarah Leon Guerrero (President-Elect) Troy Lizama (At Large Member) Carl Torres II (At Large Member)	Norma Guerrero (Chair) Patty Terhaje (Past Chair) Norman Aguilar Sandy Balbin Tressa Dela Cruz Frank Evangelista Yvonne Flores Rachel Lee Catherine Leon Guerrero Brian Muna Rose Marie Nanpei Desiree Ventura Wilson Tam		
						<table border="1" style="width: 100%;"> <tr> <td>Simone Bollinger <del>John Jose</del> Polli Huseby Joni Kerr Ben Sison</td> <td style="text-align: center;">GenEd</td> </tr> </table>	Simone Bollinger <del>John Jose</del> Polli Huseby Joni Kerr Ben Sison	GenEd
Simone Bollinger <del>John Jose</del> Polli Huseby Joni Kerr Ben Sison	GenEd							
<b>PDRC</b>	<b>Promotions</b>	<b>Resources, Planning &amp; Facilities Committee</b>	<b>Std I Institutional Mission &amp; Effectiveness</b>	<b>Std II Student Learning Programs &amp; Services</b>	<b>Standard III Resources</b>	<b>Std IV Leadership &amp; Governance</b>		
Donna Cruz Troy Lizama Jose Munoz Dr. Marsha Postrozny Sally Sablan (CHAIR) Yvonne Tam	Heralin Analista Sandy Balbin Doreen Blas Clare Camacho John Michael Joeson (CHAIR) Tonirose Realica	Anthony Roberto (President) Sarah Leon Guerrero (President-Elect) Robin Roberson (Past President) Frederick Tupaz (Faculty Union President)	Ronnie Abshire Theresa Dabuin Anthony San Nicolas ?	Angela Bordatto ? Dr. Clare Camacho Tonirose Realica Carl Torres II ? Becky Toves	Adrian Atalig Vera De Oro Christie Ginson Bertha Leon Guerrero	Jennifer Artero Rosemary Lovridge Loressa Malegrito Pilar Pangasinan		

Verified by:   
Faculty Senate President

Date: 5/9/14

Attested by:

  
Academic Vice President

Date: 5/12/14

  
Faculty Union President

**BYLAWS OF THE FACULTY SENATE  
OF  
GUAM COMMUNITY COLLEGE**

**ARTICLE I  
THE FACULTY SENATE**

**SECTION ONE**

Pursuant to the Constitution, there is hereby create a collective body representing the faculty of the Guam Community College (hereinafter referred to as the "College") hereinafter known as:

**THE FACULTY SENATE**

The Faculty Senate shall serve as the official voice of the Members of the College Faculty in the process of Participatory Governance.

**SECTION TWO**

**Philosophy.** The College Faculty believes in inclusive dialog that promotes the effective management of the College to the benefit of the community we serve.

**SECTION THREE**

**Duties & Powers.** The Faculty Senate shall represent the legitimate consensus of the faculty regarding issues concerning the institution to the College Governing Council, College President and the College Board of Trustees.

The Faculty Senate may recommend actions to be forwarded to the College Governing Council or other offices/committees as appropriate. The recommended actions may be on any matter that affects the College so long as such actions do not conflict with the Board Union Contract, Civil Service Rules & Regulations or existing law. The approval of such recommended actions shall be pursuant to the Bylaws of the Faculty Senate.

The Faculty Senate shall be responsible for direction of all Committees within its purview.

**SECTION FOUR**

**Voting Membership.** Pursuant to Article III of the Constitution, the voting membership of the Faculty Senate shall consist of:

1. Two (2) representatives, elected by the faculty at-large,
2. The Faculty Senate President, elected at large from the general faculty,
3. The Faculty Senate President-Elect, elected at large from the general faculty,

- and
4. The Past Faculty Senate President Voting Members may also be referred to as "Senators."

**Non-Voting Membership.** All Faculty of the Guam Community College shall be Non-Voting Members of the Faculty Senate. "Faculty" is defined as full-time instructional or non-instructional personnel employed by the College and covered by the Board of Trustees-Union Agreement.

## SECTION FIVE

**Election of Officers.** All officers shall be elected pursuant to the Article I, Section Five of the Constitution or, in the absence of any provision in the Constitution, by members of the Faculty Senate by a majority vote of all the voting members of the Faculty Senate. After the first year, all elections of officers of the Faculty Senate shall occur at the last organizational meeting of the faculty in the month of April. Officers shall assume their duties the next academic year. The Faculty Senate past-President shall be in charge of coordinating the election process. The Union will oversee that tallying and certifying of results.

**President, President-Elect and Past-President.** Upon election of the President-Elect, The former President-Elect shall become, by default, the President during the following year. After the term of President has been completed, the outgoing President shall become the Past-President.

**At-Large Members.** The At-Large Members shall be members of the Faculty Union Bargaining Unit. The At-Large Members shall assist in maintaining order when the Faculty Senate is in session and shall serve as the Sergeant-At-Arms for the College Senate.

**Vacancies.** If the office of the President of the Faculty Senate should become vacant, the President-Elect of the Faculty Senate shall assume the position. A special election for the position of President-Elect shall then be held within 14 calendar days. If any other office should become vacant, they shall also be filled by a special election conducted by the Faculty Senate, and tallied and certified by the Union, in which all faculty shall be allowed to vote.

**Secret Ballot.** Voting for all officers shall be by written, secret ballot

## SECTION SIX

**Open Meetings.** Meetings of the Faculty Senate shall be open to all employees and student of the Guam Community College.

**Yearly Organizational Meetings.** The first organizational meeting of the incoming Faculty Senate shall be held by September 1 of the current academic year. The Faculty Senate shall set the date, time, location and specifics at the last organizational meeting, which shall be held no earlier than April.

**Monthly Meetings.** The Faculty Senate shall meet at least once a month at a regularly scheduled time during the regular academic year.

**Special Meetings.** Special Meetings of the Faculty Senate shall be pursuant to Article VI of the Constitution.

**Notice.** Notice of Monthly Meetings shall be pursuant to Article VI of the Constitution. In addition, an agenda shall be included with such notice. Also, such notice and agenda shall be posted at a designated location.

**Minutes of Special Meetings.** Preparation and issuance of Minutes shall be pursuant to Article VI of the Constitution.

**Quorum.** Three college senators shall constitute a quorum pursuant to Article VII of the Constitution. The quorum shall always include at least one At-Large member.

## SECTION SEVEN

**Privilege of College Presidential Address.** Upon request to the President of the Faculty Senate, the President of the College may call a special meeting of the Faculty Senate. Such meeting shall be in compliance with the provisions regarding Special Meetings of the Faculty Senate. The President of the College, or his/her designed representative, shall be invited to address the College Faculty Senate at that meeting.

## ARTICLE II THE EXECUTIVE COMMITTEE

### SECTION ONE

**The Executive Committee of the Senate.** The Executive Committee of the Faculty Senate shall consist of the Voting Members of the Faculty Senate (also referred to as "Senators" pursuant to Article I, Section Four above.)

**Duties & Powers.** The Executive Committee shall be responsible for the Faculty Senate's compliance with the Constitution, the Bylaws, the Board of Trustee's Agreement and all applicable law.

The Executive Committee of the Faculty Senate shall be responsible for inviting appropriate persons to appear before the Faculty Senate to make presentations and/or answer questions. Anyone wishing to address the College

Faculty Senate may apply to the President of the Faculty Senate in advance of the meeting, and may be invited to appear before the Faculty Senate at the President's discretion.

During the summer, the Executive Committee shall act for the Faculty Senate, subject to review by the full Faculty Senate during the first two regularly scheduled meetings of the fall semester. The Executive Committee, when acting as the Faculty Senate during summer, shall comply with all provisions of the Constitution, Bylaws, Board of Trustee's Agreement and applicable law.

### **ARTICLE III COMMITTEES**

**Committees.** After the first year, Committees shall be created or deleted by a majority vote of the Senators, at a properly noticed regular or special meeting of the Faculty Senate.

**Committees Reporting Requirements.** All committees are responsible to and must report to the Faculty Senate. Copies of all agendas shall be posted to MyGCC three business days prior to scheduled meetings. Minutes and other documents shall be posted to MyGCC within seven calendar days after Committee meetings.

**Rules Governing Committees.** The Faculty Senate shall create rules governing Committees, not inconsistent with the Constitution, Bylaws, Board of Trustee's Agreement and applicable Law.

**Committee Meeting Requirements.** Committees shall meet at least once a month and before September 15 of each academic year. In the spirit of participatory governance, committees are encouraged to meet more frequently as needed to conduct business and to address College concerns.

**Committee Submission of Yearly Agenda and other Requirements.** Committees shall submit to the Faculty Senate and post on MyGCC the goals of the committee and a tentative plan of action to achieve such listed goals, membership list, approved bylaws, and regular meeting dates no later than September 30.

**Committee Submissions of Yearly Closing Report.** Committees shall submit to the Faculty Senate and post to MyGCC a closing report listing whether the goals, enunciated in the Yearly Agenda (listed above), were met and the manner in which they were accomplished. The Closing Report shall also contain attendance of all meetings, and recommendations for the following academic year. The Yearly Closing Report shall be submitted to the Faculty Senate by April 30 and will also be forwarded to the Academic Vice-President and the Deans.

**ARTICLE IV  
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order newly Revised shall govern the Faculty Senate in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules or order the Faculty Senate may adopt.

**ARTICLE V  
AMENDMENTS**

During the first years of operation, the Executive Committee shall have the authority to review and revise the Bylaws as is necessary. There shall be a mandatory review of the Constitution and Bylaws of the Faculty Senate. This review shall become a part of the assessment process.



Hi All,

Here are the meeting dates:

**FALL 2014**

August 20  
September 3  
September 17  
October 1  
October 15  
October 29  
November 12  
November 26  
December 3

**SPRING 2015**

January 21  
February 4  
February 18  
March 4  
March 18  
April 1  
April 15  
April 29

# BYLAWS OF THE FACULTY SENATE OF GUAM COMMUNITY COLLEGE

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## ARTICLE I THE FACULTY SENATE

### SECTION ONE

Pursuant to the Constitution, there is hereby create a collective body representing the faculty of the Guam Community College (hereinafter referred to as the “College”) hereinafter known as:

#### THE FACULTY SENATE

(hereinafter referred to as the “College Faculty Senate”). The College Faculty Senate shall serve as the official voice of the Members of the College Faculty in the process of Participatory Governance.

### SECTION TWO

**Philosophy.** The College Faculty believes in inclusive dialog that promotes the effective management of the College to the benefit of the community we serve.

### SECTION THREE

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The College Faculty Senate may recommend actions to be forwarded to the College Governing Council or other offices/committees as appropriate. The recommended actions may be on any matter that affects the College so long as such actions do not conflict with the Board Union Contract, Civil Service Rules & Regulations or existing law. The approval of such recommended actions shall be pursuant to the By laws of the College Faculty Senate.

The College Faculty Senate shall be responsible for direction of all Committees within its purview.

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3. The Faculty Senate President-Elect, elected at large from the general faculty, and
4. The Past Faculty Senate President

Voting Members may also be referred to as “Senators.”

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**At-Large Members.** The At-Large Members shall be members of the Faculty Union Bargaining Unit. The At-Large Members shall assist in maintaining order when the College Faculty Senate is in session and shall serve as the Sergeant-At-Arms for the College Senate.

**Vacancies.** If the office of the President of the College Faculty Senate should become vacant, the President-Elect of the College Faculty Senate shall assume the position. A special election for the position of President-Elect shall then be held within 14 calendar days. If any other office should become vacant, they shall also be filled by a special election conducted by the College Faculty Senate, and tallied and certified by the Union, in which all faculty shall be allowed to vote.

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**Special Meetings.** Special Meetings of the College Faculty Senate shall be pursuant to Article VI of the Constitution.

**Notice.** Notice of Monthly Meetings shall be pursuant to Article VI of the Constitution. In addition, an agenda shall be included with such notice. Also, such notice and agenda shall be posted at a designated location.

**Minutes of Special Meetings.** Preparation and issuance of Minutes shall be pursuant to Article VI of the Constitution.

**Quorum.** Three college senators shall constitute a quorum pursuant to Article VII of the Constitution.

## SECTION SEVEN

**Privilege of College Presidential Address.** Upon request to the President of the College Faculty Senate, the President of the College may call a special meeting of the College Faculty Senate. Such meeting shall be in compliance with the provisions regarding Special Meetings of the College Faculty Senate. The President of the College, or his/her designed representative, shall be invited to address the College Faculty Senate at that meeting.

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### SECTION ONE

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**Duties & Powers.** The Executive Committee shall be responsible for the College Faculty Senate's compliance with the Constitution, the Bylaws, the Board of Trustees' Agreement and all applicable law.

The Executive Committee of the College Faculty Senate shall be responsible for inviting appropriate persons to appear before the College Faculty Senate to make presentations and/or answer questions. Anyone wishing to address the College Faculty

Senate may apply to the President of the College Faculty Senate in advance of the meeting, and may be invited to appear before the College Faculty Senate at the President's discretion.

During the summer, the Executive Committee shall act for the College Faculty Senate, subject to review by the full College Faculty Senate during the first two regularly scheduled meetings of the fall semester. The Executive Committee, when acting as the College Faculty Senate during summer, shall comply with all provisions of the Constitution, Bylaws, Board of Trustee's Agreement and applicable law.

### **ARTICLE III COMMITTEES**

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**Committee Meeting Requirements.** Committees shall meet at least once a month and before September 15 of each academic year. In the spirit of participatory governance, committees are encouraged to meet more frequently as needed to conduct business and to address College concerns.

**Committee Submission of Yearly Agenda and other Requirements.** Committees shall submit to the College Faculty Senate and post on MyGCC the goals of the committee and a tentative plan of action to achieve such listed goals, membership list, approved bylaws, and regular meeting dates no later than September 30.

**Committee Submissions of Yearly Closing Report.** Committees shall submit to the College Faculty Senate and post to MyGCC a closing report listing whether the goals, enunciated in the Yearly Agenda (listed above), were met and the manner in which they were accomplished. The Closing Report shall also contain attendance of all meetings, and recommendations for the following academic year. The Yearly Closing Report shall be submitted to the Faculty Senate by April 30 and will also be forwarded to the Academic Vice-President and the Deans.

### **ARTICLE IV PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order newly Revised shall govern the College Faculty Senate in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules or order the College Faculty Senate may adopt.

## **ARTICLE V AMENDMENTS**

During the first years of operation, the Executive Committee shall have the authority to review and revise the Bylaws as is necessary.

There shall be a mandatory review of the Constitution and Bylaws of the College Faculty Senate and College Governing Council at the end of every year of operation. This review shall be conducted by April 30 and shall be performed jointly by all stakeholders. This review shall become a part of the assessment process.

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, August 27, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:03 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	absent
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:  
None

IV. Old Business:

- a. Faculty Concern – R. Roberson provided FS members with a copy of R. Toves ethics complaint which she submitted on April 10, 2014. A. Roberto reported R. Toves wants to proceed with her ethics complaint. R. Toves wants an explanation from Dr. L. Baza-Cruz (Department Chair) as to how an adjunct faculty is selected. A. Roberto will verify with HRO and F. Tupaz if R. Toves has or filed a similar complaint on any faculty members. A. Roberto will draft a memo of response to R. Toves regarding the status of her ethics complaint.

V. New Business:  
None

VI. Open Discussion:  
None

VII. Next Meeting: September 3, 2014 @ 2:00pm in Faculty Senate Office – C2

VIII. M/S/A to adjourn at 2:38 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

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**Minutes**

**Wednesday, September 03, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:16 p.m.

II. Attendance:

<b>Name</b>	<b>E-mail</b>	<b>Present</b>
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.lcongurrero@guamcc.edu">sarah.lcongurrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**S. Leon Guerrero moved to approve minutes of August 20, 2014 with changes motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

**T. Lizama moved to approve minutes of August 27, 2014 with minor changes motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Faculty Senate By-laws – A. Roberto requested FS members to review the by-laws and submit their suggestions via email. A. Roberto will prepare a draft of FS member suggestions for discussion at the next FS meeting.
- b. Committee Membership for AY2014-2015 – (See attachment)
- c. Anti-Bullying Campaign – Tabled
- d. Faculty Concern – A. Roberto verified with HRO, J. Muna and Union President, F. Tupaz whether R. Toves filed a complaint on a faculty member. R. Toves has not filed a grievance against a faculty member. R. Roberson requested that A. Roberto verify with HR or F. Tupaz if there is another process that R. Toves can ensue before filing an ethics complaint with FS. The following faculty members have been chosen to be members of the Ethics Committee if R. Toves continues with her ethics complaint: 1) Donna Cruz, 2) Steve Lam, 3) Sally Sablan, 4) Bob Neff, 5) Sandy Balbin, 6) Doreen Blas, and 7) Pilar Pangelinan. However, only 4 out of the 7 faculty members will be members of the Ethics Committee, the other three are backups.

V. New Business:

- a. AY2014-2015 FS Goals
  1. Identify Committee Members for AY2015-2016
  2. Begin Discussion on New Bachelor Degree

3. Foster Communication for Faculty
4. Review FS Constitution
5. Review of Ethics Policy & Procedures – gather faculty feedback; send out the current policy and procedures.

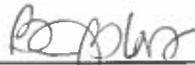
VI. Open Discussion:

- a. Professional Development Memo – posted on MyGCC. T. Lizama suggested that FS speak to PDRC Chair to discuss what action to take. R. Roberson stated the memo is a possible infringement on the role of PDRC and what will FS do about it. R. Roberson suggested for A. Roberto to meet with PDRC to address the memo, and send out an announcement regarding the memo for faculty feedback.

VII. Next Meeting: September 17, 2014 @ 2:00pm in Faculty Senate Office – C2

VIII. M/S/A to adjourn at 3:35 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**COMMITTEE MEMBERS (Full-Time Faculty) 2014-2015**

Calendar	College Technology Committee	Council of Department Chairs	Committee on College Assessment	Faculty Job Specifications/Evaluation Committee	*Faculty Senate	*Learning Outcomes Committee
Robin Roberson Anthony Roberto Sally Sablan	Paul Healy Terry Kuper Steve Lam Michael Setzer II	Gil Yanger (Chair) Norman Aguilar (Chair-elect) Dr. Lisa Baza-Cruz Christopher Dennis Sarah Leon Guerrero Steve Lam Dorothy Lou Manglona Robin Roberson (Past Chair) Anthony Roberto J. Peter Roberto Ricky Tyquengco	Zhaopei Teng (Chair) Inez Bukikosa J. Peter Roberto Yvonne Tam Katsuyoshi Uchima (Chair-elect) Gil Yanger	Norman Aguilar Robin Roberson Anthony Roberto Tico Tenorio Frederick Tupaz	Anthony Roberto (President) Robin Roberson (Past President) Sarah Leon Guerrero (President-Elect) Troy Lizama (At Large Member) Carl Torres (At Large Member) Desiree Ventura	Norma Guerrero (Chair) Patty Terfaje (Past Chair) Norman Aguilar Sandy Balbin Tressa Dela Cruz Frank Evangelista Yvonne Flores Catherine Leon Guerrero Brian Muna Rose Marie Napepe (Chair-elect) Anthony Jay Sunga Wilson Tam
						GenEd Simone Bollinger (Chair) Dr. Lisa Baza-Cruz Theresa Datuin Joni Kerr Ben Sison
<b>PDRC</b>	<b>Promotions</b>	<b>Resources, Planning &amp; Facilities Committee</b>	<b>Std I Institutional Mission &amp; Effectiveness</b>	<b>Std II Student Learning Programs &amp; Services</b>	<b>Standard III Resources</b>	<b>Std IV Leadership &amp; Governance</b>
Sally Sablan (Chair) Donna Cruz Troy Lizama Jose Munoz Dr. Marsha Postrozny Yvonne Tam (Chair-elect)	John Joeson (Chair) Hernalin Analista Sandy Balbin (Chair-elect) Doreen Blas Clare Camacho Tonirose Realica	Anthony Roberto (President) Sarah Leon Guerrero (President-Elect) Robin Roberson (Past President) Frederick Tupaz (Faculty Union President)	Theresa Datuin (Chair) Ronnie Abshire Wendell Roden Ricky Tyquengco	Tonirose Realica (Chair) Dr. Clare Camacho Becky Toves	Vera De Oro (Chair) Adrian Atalig Christie Ginson (Chair-elect)	Pilar Pangelinan (Chair) Jennifer Artero Rosemary Loveridge Loressa Melegrito

Verified by: 

Faculty Senate President

Date: 8/29/14

Attested by: 

Academic Vice President

Faculty Union President

Date: 9/2/14

Date: 8/29/14

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, September 17, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:05 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓
<b>Guest:</b>		
Dr. Ray Somera	<a href="mailto:reneray.somera@guamcc.edu">reneray.somera@guamcc.edu</a>	✓

III. Recital of GCC Mission Statement – everyone present recited the mission statement.

IV. Review of Minutes of 09/03/2014 – Tabled

V. Old Business:

- a. Faculty Senate By-laws – Tabled
- b. Anti-Bullying Campaign – Tabled
- c. FS Goals – Tabled

d. Faculty Concern – A. Roberto reported the following:

- i. The CFE members for R. Toves ethics complaint are S. Lam, A. San Nicolas, D. Blas, and S. Balbin. The CFE agreed to meet on Monday September 22, 2014 which is when A. Roberto will present the complaint to CFE.
- ii. There was a request for membership to LOC by R. Abshire and M. Palomo (Secondary Faculty). A. Roberto will verify with Dr. Somera if it is possible to add members to committees.

VI. New Business:

a. Dr. Somera reported on the following updates:

- i. New standards will be effective Spring (March) 2016. ACCJC Team Visit is in Spring 2018.
- ii. The ISER will be posted on MyGCC website for feedback and comments (campus wide) in preparation of the mid-term visit in March 15, 2015.
- iii. He requested for FS to assist in moving forward some initiatives in order to set the infrastructure necessary for the next visit such as:
  1. Purpose of the PDRC memo was for GCC community to collaborate and develop a plan to extract different components of pedagogy, improvement in the classrooms in career placement and many others that are associated with professional development should it be intentional. Associate Dean E. Diego has the charge of this project.

2. AIER prepared a draft of the 14<sup>th</sup> Annual Report it will be posted on MyGCC for feedback and comments (campus wide).
  3. LOC chair N. Guerrero and co-chair R. Nanpei are the point of contact regarding the curriculum revision. Deadlines for curriculum revisions are between Fall 2014 through Spring 2018 in preparation of the Accreditation Visit in Spring 2018. A schedule for submission of curriculum revisions for each department will be prepared and posted. For Fall 2014 there are 10 of 21 programs that need to be updated. There are 205 courses that are actively assessed in the catalog, 126 are expired.
  4. ACCJC training scheduled for March 2016 for colleges that will be visited in 2018. Most likely committee members in Standard Committees will be included in this upcoming training. Alternative funding source for training have been set aside.
- iv. He requested for FS to assist in facilitating the discussion and dialogue on campus as to what the 4 year degree would look like. FS will create a timeline (2 years, 2016) and what are the interests from faculty members.
  - v. High School (CTE Programs) will be part of the site visit. ACCJC will verify if the rigor of the CTE Programs pass accreditation requirements.
  - vi. Reverse Transfer Process endorsement sent to all Counselors. Two specific requirements of UOG: 1) All interested students who inquire about transferring to UOG will meet with Antonio (UOG), and 2) provide student names and access to email for transfer students.
  - vii. Project Win-Win (project of the Registrar and TSS Dean's Office) a national project funded by the Lumina Foundation. A report of all students who have received gpa credits in excess of 60. I. Arce will assist in contacting students who are interested in transcript evaluation. Also seeking for students who are 45 credits short of 3 courses and stopped out.
  - viii. Announcement of Retirements:
    - Joanne Ige 09/30/2014, Jovita Valenzuela 09/19/2014, Elizabeth Duenas 09/19/2014, Dennis Santo Tomas (relocating 11/2014), Ray Valenzuela (end of school year), John Limtiaco 08/2014, and Lisa Baza-Cruz.
  - ix. Substantive change review for a Certificate in Pharmacy Technician scheduled for May 12, 2015.
  - x. Substantive change review for a Certificate in an Environmental Technician scheduled for March 05, 2015.
  - xi. He requested to meet with FS on a monthly basis (1<sup>st</sup> Wednesday of the month) for updates and feedback. A. Roberto will inform Dr. Somera that he will have a time limit of 20-30 minutes.

**VII. Open Discussion:**

- a. LOC's role of the curriculum process. LOC Chair N. Guerrero is concerned that the curriculum is being dictated as to how much and when it is going to be addressed. As per N. Guerrero's concern to her understanding LOC is the one that drives curriculum. A. Roberto will speak with Dr. Somera for clarification.

**VIII. Next Meeting: October 1, 2014 @ 2:00pm in Faculty Senate Office – C2. A. Roberto will request for LOC and PDRC committees to meet.**

**IX. M/S/A to adjourn at 3:37 p.m.**

**Submitted By:**

  
 \_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
 \_\_\_\_\_  
**Anthony Roberto**

**TO:** Deans, Associate Deans, Department Chairs, PDRC members, and all TSS and TPS Faculty

**FROM:** Dr. R. Ray D. Somera  
Vice President for Academic Affairs 

**SUBJECT:** Development of a Comprehensive Professional Development Plan for Faculty

**DATE:** August 29, 2014

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Faculty professional development is an institutional responsibility, hence, this memo is about the big picture of faculty professional development at GCC. In light of the new Job Specs and faculty needs as revealed in the IDEA Survey, there is an urgent need to conceptualize and develop an institutional, comprehensive, and unified professional development plan for faculty that will include multi-faceted activities like mentorship, webinars, brown bag seminars, conference attendance, resource speakers, and other enrichment activities that can be done by faculty both online and offline.

I have tasked Dr. Liz Diego, TPS Associate Dean, to lead this initiative. She will do the initial review of literature, research and modeling from other community colleges in conceptualizing the establishment of a Center for Learning and Teaching (CTL) on campus. She will explore building a dedicated website for professional development activities that can be monitored and tracked for evidence purposes that will be useful for faculty evaluation. She will seek the input from the Deans, Associate Deans, PDRC members, Department Chairs (DCs), and other stakeholders on campus as she puts together a comprehensive plan, including the piloting of several activities for faculty within this academic year.

For fall semester 2014, I have directed the Deans to assist their DCs in developing a department-based professional development plan that is linked to faculty educational plans within their departments. I would expect to see this plan on my desk on or before the end of the fall semester. Please be guided accordingly.

Towards the end of the academic year (sometime around February 2015), Dr. Diego will submit to me a Comprehensive Professional Development Plan for Faculty that has benefitted from feedback of the entire college community.

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, October 15, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:07 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	absent

III. Recital of GCC Mission Statement – everyone present recited the mission statement.

IV. Minutes of 09/03/2014 – tabled.

**S. Leon Guerrero moved to approve minutes of September 17, 2014 motion was seconded by T. Lizama. No further discussion, motion passed unanimously.**

V. Old Business:

- a. Faculty Senate By-laws – A. Roberto stated that he sent a copy of his recommendations via email. Discussion was held and changes were made to the by-laws. A. Roberto will make the corrections and resend to all FS members.  
**S. Leon Guerrero moved to approve the FS By-laws as discussed motion was seconded by C. Torres. No further discussion, motion passed unanimously.**
- b. Anti-Bullying Campaign – Tabled
- c. FS Goals – A. Roberto will send a copy of the FS goals for AY2014-2015 as discussed at a FS previous meeting.
- d. Faculty Concern – A. Roberto reported CFE made a decision regarding the ethics complaint filed by R. Toves. CFE Chair S. Lam is waiting for A. San Nicolas to sign the memo.

VI. New Business:

- a. Faculty Concern – A. Roberto reported that a Secondary Faculty member questioned representation on Job Specs Committee. FS members decided the issue was a Union decision to make. A. Roberto will inform the secondary faculty member to contact the Union President, F. Tupaz.
- b. Documentation – A. Roberto stated the FS By-laws have been passed and approved. As stated in the FS By-laws under Article III – Committees, FS is required to submit the following documents: Committee Goals, Membership Listing, By-laws, Meeting minutes and agenda before the 30<sup>th</sup> of September, and a Yearly Closing Report. A. Roberto will send out an email to request that all committees submit the above mentioned documents.

VII. Open Discussion:  
None

VIII. Next Meeting: October 29, 2014 @ 2:00pm in Faculty Senate Office – C2.

IX. M/S/A to adjourn at 2:56 p.m.

**Submitted By:**



**Barbara S. Blas**

**Approved By:**



**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, October 22, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:06 p.m.

II. Attendance:

<b>Name</b>	<b>E-mail</b>	<b>Present</b>
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓
<b>Guest:</b>		
Norma Guerrero	<a href="mailto:norma.guerrero@guamcc.edu">norma.guerrero@guamcc.edu</a>	✓

III. Review of Minutes:

**R. Roberson moved to approve minutes of September 03, 2014 & October 15, 2014 motion was seconded by T. Lizama. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Faculty Senate By-laws – Tabled
- b. Anti-Bullying Campaign – Tabled
- c. Faculty Concerns – Tabled
- d. Documentation on MyGCC – Tabled

V. New Business:

a. LOC Concerns –

1. N. Guerrero informed FS of issues the following LOC issues: 1) documents are being edited with no track changes, 2) no tracking of documents when submitted. Numerous faculty members have asked, “Why did LOC implement a Fall 2014 deadline for programs?” N. Guerrero reported LOC received a memo from P. Clymer and the AVP with a list of deadlines that LOC must meet. One of the deadlines was to implement a Fall 2014 deadline for programs. Reason for the request is to ensure that all courses are updated before GCC catalogs are reviewed and printed. N. Guerrero stated that she will submit a request for an extension on the deadline for programs at least until November 2014 or December 2014.
2. N. Guerrero requested for the following: First, before a committee is approached with a deadline FS should be approached first so that FS will be the one to inform the committee. Secondly, for P. Clymer to provide clarification and information for the following issues: track changes to curriculum documents, the integrity of the curriculum manual (process of submission), and schedule a training for Department Chair’s so they will be able to see

what changes are being made to the program documents. LOC members have also requested for a training to be conducted for their committee which P. Clymer has not responded. N. Guerrero stated that she sent P. Clymer numerous emails and he has not responded. A. Roberto will request to meet with P. Clymer to discuss LOC's concerns.

- b. Faculty Concern – Secondary Faculty members requested for clarification of attendance at the College Assembly on Friday, November 21, 2014. A. Roberto will verify with the AVP.

VI. Open Discussion:  
None

VII. Next Meeting: October 29, 2014 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 3:20 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, November 12, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:06 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of October 22, 2014 motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Faculty Senate By-laws – A. Roberto made revisions as discussed on October 22, 2014 FS meeting. He will send an electronic copy for all FS members to review and approve.
- b. Anti-Bullying Campaign – Tabled
- c. Faculty Concerns – N. Guerrero, LOC issues regarding the timing of institutional and LOC deadlines. A. Roberto will follow up with N. Guerrero and P. Clymer.
- d. Documentation on MyGCC – A. Roberto will inform committee chairs to post and update all documents (by-laws, constitutions, agenda and minutes, etc.) for their committees.

V. New Business:

- a. Legal Advice on Ethics Process – A. Roberto stated that S. Leon Guerrero recommended that FS seek legal advice regarding ethics process and guidelines for faculty. A. Roberto will speak to B. Sison or D. Cruz for legal advice regarding ethics process and verify if there is a fee for advice.
- b. Faculty Concern – R. Abshire emailed A. Roberto his concerns regarding the movement of the Cosmetology classroom. A. Roberto will request that R. Abshire prepare a memo requesting for his expectations of FS.
- c. Travel Policy – Clare Camacho's recommendation memo regarding the travel policy. (See Attachment) FS will forward the memo to CGC for recommendations and approval on December 4, 2014 CGC meeting.
- d. Bachelor's Degree – Dr. Somera requested for FS to spearhead and gather information from departments interested in submitting a 4 year program degree. Each department will need to do research on programs to recommend a Bachelor's Degree. Dr. Somera has sent out a list for deadlines to be met. A. Roberto will send a copy of Dr. Somera's list of deadline via email to all Department Chairs and FS members.

e. Accreditation Basics – M. Montague presented A. Roberto with a list of faculty members who have or have not completed the online course.

VI. Open Discussion:

a. College Assembly – A. Roberto will send out an announcement to faculty member regarding the assembly scheduled for Friday, November 21, 2014 from 8:30am – 3:00pm.

VII. Next Meeting: November 26, 2014 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 3:08 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

February 3, 2014

TO: Faculty Senate

FROM: Clare Camacho, PDRC Chair  
PDRC Committee Members

RE: Travel Policy

*Hafa adai!* The PDRC met on January 30, 2014 and unanimously agreed to the following recommendations for changes to the Travel Policy.

1. Upon death of employee, payback provisions for travel shall be voided. Rationale being that the employee can no longer provide the service payback and financial payback from the family may cause hardship. The PDRC recognizes that this may be challenging because of funding source (such as federal requirements) but the probability of this occurring is low.
2. Issuance of trip reimbursement will be no less than 21 calendar days after submission of trip report and reimbursement form.
3. Minor corrections to forms and grammar (see attached which were sent to Vice-President Santos at the beginning of the academic year).
4. In order to exercise fiscal responsibility, the College will ticket and register travelers up to two months before the scheduled trip. This ensures that the College gets the best rates, including early registration and lower ticket prices. Earlier registration times should be considered for those presenting at conferences, if required.

We kindly request that the proposed changes be reviewed and, if approved, sent forward to the respective governance committees. Thank you for your consideration.

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, December 03, 2014**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:05 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of November 12, 2014 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Faculty Senate By-laws – A. Roberto made revisions as discussed on October 22, 2014 FS meeting.  
**R. Roberson moved to approve Faculty Senate By-Laws as of December 03, 2014 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**
- b. Anti-Bullying Campaign – Tabled, A. Roberto will follow up with T. Datuin and C. Leon Guerrero.
- c. Faculty Concerns – N. Guerrero sent out an invitation via email for FS to attend LOC meeting in January 2015.
- d. Documentation on MyGCC – A. Roberto will inform committee chairs to post and update all documents (by-laws, constitutions, agenda and minutes, etc.) for their committees. LOC & Standard I Committees have submitted their Midterm Accountability Report.
- e. Accreditation Basics – A. Roberto will follow up with M. Montague on the faculty percentage of completion.
- f. Legal Advice on Ethics Process – A. Roberto was not able to contact D. Cruz and B. Sison. S. Leon Guerrero stated she will contact D. Cruz and B. Sison.

V. New Business:

- a. Participatory Governance Orientation – Associate Dean, G. Hartz invited Faculty Senate and Staff Senate on Friday, January 23, 2015 @ 3:30pm in the MPA. A. Roberto will request for Committee Chairs to present briefly on their committee responsibilities.
- b. Committee Chair Communication with FS – Council of Department Chair (CDC) have not prepared agenda and minutes for committee records. A. Roberto spoke to G. Yanger (CDC

Chair) about preparing an agenda for recording purposes. S. Leon Guerrero requested that A. Roberto schedule a Faculty Union meeting with F. Tupaz.

c. 4 Year Degree – A. Roberto will resend AVP’s memo, as a reminder of timeline and deadlines.

VI. Open Discussion:

a. Building E (Education) – Ribbon Cutting, December 12, 2014 @ 10:00am.

b. GCC Christmas/New Year Celebration – Friday, January 02, 2014 from 11:30 – 3:00pm.

VII. Next Meeting: Wednesday, January 21, 2014 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 2:45 p.m.

**Submitted By:**



**Barbara S. Blas**

**Approved By:**



**Anthony Roberto**

**BYLAWS OF THE FACULTY SENATE  
OF  
GUAM COMMUNITY COLLEGE**

**ARTICLE I  
THE FACULTY SENATE**

SECTION ONE

Pursuant to the Constitution, there is hereby created a collective body representing the faculty of the Guam Community College (hereinafter referred to as the "College") hereinafter known as:

THE FACULTY SENATE

The Faculty Senate shall serve as the official voice of the Members of the College Faculty in the process of Participatory Governance.

SECTION TWO

**Philosophy.** The College Faculty believes in inclusive dialog that promotes the effective management of the College to the benefit of the community we serve.

SECTION THREE

**Duties & Powers.** The Faculty Senate shall represent the legitimate consensus of the faculty regarding issues concerning the institution to the College Governing Council, College President and the College Board of Trustees.

The Faculty Senate may recommend actions to be forwarded to the College Governing Council or other offices/committees as appropriate. The recommended actions may be on any matter that affects the College so long as such actions do not conflict with the Board Union Contract, Civil Service Rules & Regulations or existing law. The approval of such recommended actions shall be pursuant to the Bylaws of the Faculty Senate.

The Faculty Senate shall be responsible for direction of all Committees within its purview.

SECTION FOUR

**Voting Membership.** Pursuant to Article III of the Constitution, the voting membership of the Faculty Senate shall consist of:

1. Two (2) representatives, elected by the faculty at-large,
2. The Faculty Senate President, elected at large from the general faculty,
3. The Faculty Senate President-Elect, elected at large from the general faculty,

- and
4. The Past Faculty Senate President

Voting Members may also be referred to as “senators”

**Non-Voting Membership.** All Faculty of the Guam Community College shall be Non-Voting Members of the Faculty Senate. “Faculty” is defined as full-time instructional or non-instructional personnel employed by the College and covered by the Board of Trustees-Union Agreement.

## SECTION FIVE

**Election of Officers.** All officers shall be elected pursuant to the Article I, Section Five of the Constitution or, in the absence of any provision in the Constitution, by members of the Faculty Senate by a majority vote of all the voting members of the Faculty Senate. After the first year, all elections of officers of the Faculty Senate shall occur at the last organizational meeting of the faculty in the month of April. Officers shall assume their duties the next academic year. The Faculty Senate past-President shall be in charge of coordinating the election process. The Union will oversee the tallying and certifying of results.

**President, President-Elect and Past-President.** Upon election of the President-Elect, The former President-Elect shall become, by default, the President during the following year. After the term of President has been completed, the outgoing President shall become the Past-President.

**At-Large Members.** The At-Large Members shall be members of the Faculty Union Bargaining Unit. The At-Large Members shall assist in maintaining order when the Faculty Senate is in session and shall serve as the Sergeant-At-Arms.

**Vacancies.** If the office of the President of the Faculty Senate should become vacant, the President-Elect of the Faculty Senate shall assume the position. A special election for the position of President-Elect shall then be held within 14 faculty work days, tallied and certified by the Union, in which all faculty shall be allowed to vote. This same procedure will be followed if other offices become vacant.

**Secret Ballot.** Voting for all officers shall be by written, secret ballot.

## SECTION SIX

**Open Meetings.** Meetings of the Faculty Senate shall be open to the public. Any measure shall be deemed “passed” by a simple majority of the total number of College Faculty Senators.

**Yearly Organizational Meetings.** The first organizational meeting of the

incoming Faculty Senate shall be held by September 1 of the current academic year. The Faculty Senate shall set the date, time, location and specifics at the last organizational meeting, which shall be held no earlier than April.

**Monthly Meetings.** The Faculty Senate shall meet at least once a month at a regularly scheduled time during the academic year.

**Special Meetings.** Special Meetings of the Faculty Senate shall be pursuant to Article VI of the Constitution.

**Notice.** Notice of Monthly Meetings shall be pursuant to Article VI of the Constitution. In addition, an agenda shall be included with such notice. Also, such notice and agenda shall be posted at a designated location.

**Minutes of Special Meetings.** Preparation and issuance of Minutes shall be pursuant to Article VI of the Constitution.

**Quorum.** Three college senators shall constitute a quorum pursuant to Article VII of the Constitution.

## SECTION SEVEN

**Privilege of College Presidential Address.** Upon request to the President of the Faculty Senate, the President of the College may call a special meeting of the Faculty Senate. Such meeting shall be in compliance with the provisions regarding Special Meetings of the Faculty Senate. The President of the College, or his/her designated ed representative, shall be invited to address the College Faculty Senate at that meeting.

## **ARTICLE II THE EXECUTIVE COMMITTEE**

### SECTION ONE

**The Executive Committee of the Senate.** The Executive Committee of the Faculty Senate shall consist of the Voting Members of the Faculty Senate (also referred to as "Senators" pursuant to Article I, Section Four above.)

**Duties & Powers.** The Executive Committee shall be responsible for the Faculty Senate's compliance with the Constitution, the Bylaws, the Board of Trustee's Agreement and all applicable law.

The Executive Committee of the Faculty Senate shall be responsible for inviting appropriate persons to appear before the Faculty Senate to make presentations and/or answer questions. Anyone wishing to address the College Faculty Senate may apply to the President of the Faculty Senate in advance of the meeting, and may be invited to appear before the Faculty Senate at the

President's discretion.

During the summer, the Executive Committee shall act for the Faculty Senate, subject to review by the full Faculty Senate during the first two regularly scheduled meetings of the fall semester. The Executive Committee, when acting as the Faculty Senate during summer, shall comply with all provisions of the Constitution, Bylaws, Board of Trustee's Agreement and applicable law.

### **ARTICLE III COMMITTEES**

**Committees.** After the first year, Committees shall be created or deleted by a majority vote of the Senators, at a properly noticed regular or special meeting of the Faculty Senate.

**Committees Reporting Requirements.** All committees are responsible to and must report to the Faculty Senate. Copies of all agendas shall be posted to MyGCC three faculty work days prior to scheduled meetings. Minutes and other documents shall be posted to MyGCC within seven faculty work days after Committee meetings.

**Rules Governing Committees.** The Faculty Senate shall create rules governing Committees, not inconsistent with the Constitution, Bylaws, Board of Trustee's Agreement and applicable Law.

**Committee Meeting Requirements.** Committees shall meet at least once a month and before September 15 of each academic year. In the spirit of participatory governance, committees are encouraged to meet more frequently as needed to conduct business and to address College concerns.

**Committee Submission of Yearly Agenda and other Requirements.** Committees shall submit to the Faculty Senate and post on MyGCC the goals of the committee and a tentative plan of action to achieve such listed goals, membership list, approved bylaws, and regular meeting dates no later than September 30.

**Committee Submissions of Yearly Closing Report.** Committees shall submit to the Faculty Senate and post to MyGCC a closing report listing whether the goals, enunciated in the Yearly Agenda (listed above), were met and the manner in which they were accomplished. The Closing Report shall also contain attendance of all meetings, and recommendations for the following academic year. The Yearly Closing Report shall be submitted to the Faculty Senate by April 30 and will also be forwarded to the Academic Vice-President and the Deans.

**ARTICLE IV  
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order newly Revised shall govern the Faculty Senate in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules or order the Faculty Senate may adopt.

**ARTICLE V  
AMENDMENTS**

During the first years of operation, the Executive Committee shall have the authority to review and revise the Bylaws as is necessary. There shall be a mandatory review of the Constitution and Bylaws of the Faculty Senate. This review shall become a part of the assessment process.

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, January 21, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:05 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	absent
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of December 03, 2014 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Anti-Bullying Campaign – Tabled, A. Roberto will follow up with T. Datuin and C. Leon Guerrero.
- b. Faculty Concerns – None
- c. Documentation on MyGCC – A. Roberto will do a follow up for committee chairs to post and update all documents for their committees. B. Blas will send a listing of committees that have posted documents on MyGCC webpage to A. Roberto.
- d. LOC Concerns – Committee members met with CCA committee and Standards committees to discuss ACCJC issues.
- e. Legal Advice on Ethics Process – A. Roberto was not able to contact D. Cruz and B. Sison. However, A. Roberto will follow up.
- f. Participatory Governance Orientation – Friday, January 23, 2015 @ 3:30pm in the MPA. Committee Chairs were asked to briefly inform audience of committee charges. Faculty Senate will be encouraging faculty members to sign up for committee vacancies for AY2015-2016.
- g. Committee Chair Communication with FS – A. Roberto recommended to request that committee chairs be invited to FS meeting to discuss any issues or concerns they might have. A. Roberto will send an invite for the first 2 committee to attend the FS meeting on January 28, 2015.
- h. 4 Year Degree – No other submissions or interests from other departments. A. Roberto will resend a check list to committee members.

V. New Business:

- a. Job Specs Comment Period – Last call on Wednesday, January 28, 2015. Non-instructional faculty will meet to discuss options and issues on Friday, January 23, 2015.

- b. Fund Breakfast for 02/02/2015, Ratification of Job Specs Eval – FS will provide mini a breakfast for faculty members. B. Blas will request for petty cash to purchase paper products and drinks. **C. Torres made a motion to use no more than \$400.00 of FS fund to purchase the following menu: 2 boxes of pastit, 2 boxes of empanada, 2 boxes of doughnuts, and 1 pot of corn soup for Monday, February 2, 2015 breakfast motion was seconded by T. Lizama.** Also, B. Blas will purchase coolers, dispensing coolers and a cart for Faculty Senate events. **T. Lizama made a motion to use no more than \$250.00 to purchase supplies for Faculty Senate events motion was seconded by C. Torres.**
- c. Committee Elections (Selection Day) Requirements – Tabled

VI. Open Discussion:

- a. Next FS meeting agenda item – committee assignments.
- b. S. Leon Guerrero requested for clarification on LOC deadline. A. Roberto will follow up with N. Guerrero.

VII. Next Meeting: Wednesday, January 28, 2015 @ 2:00pm in Faculty Senate Office – C2.

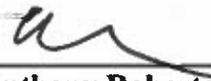
VIII. M/S/A to adjourn at 2:58 p.m.

Submitted By:



Barbara S. Blas

Approved By:



Anthony Roberto

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, January 28, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:12 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**C. Torres moved to approve minutes of January 21, 2015 motion was seconded by T. Lizama. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Anti-Bullying Campaign – Tabled
- b. Documentation on MyGCC – B. Blas will send a listing of committees that have posted documents on MyGCC webpage to all FS members. A. Roberto will do a follow up for committee chairs to post and update all documents for their committees. S. Leon Guerrero asked, “Can documenting on MyGCC be tied into the leadership role in the evaluation rubrics?” A. Roberto responded, “This issue can be discussed on Monday, February 02, 2015 at the faculty gathering.”
- c. Legal Advice on Ethics Process – Tabled
- d. Participatory Governance Orientation – 25 faculty members attended. A. Roberto has a copy of the sign-up sheet. S. Leon Guerrero will call all faculty members who signed up for 2 different committees and ask if they can choose only 1 committee for now until all committees are filled. S. Leon Guerrero recommended that all faculty and staff who attended be surveyed on how effective was the orientation.
- e. Committee Chair Communication with FS – V. De Oro apologized for not being able to speak with FS because she is currently in class.
- f. 4 Year Degree – A. Roberto provided all FS members with a copy of the checklist. He will post an announcement on MyGCC and attach a copy of the checklist. (See Attachment)
- g. Job Specs Comment Period – Faculty will meet with the committee to discuss options and issues on Friday, January 30, 2015.
- h. Breakfast for 02/02/2015, Ratification of Job Specs Eval – FS will provide a mini breakfast for faculty members. B. Blas prepared all requisitions and petty cash needed for the event. Breakfast will be delivered at 8:30am.

i. Committee Elections (Selection Day) Requirements – S. Leon Guerrero will prepare a committee assignment listing to be posted for faculty to sign up on Monday, 02/02/2015 faculty meeting.

V. New Business:

- a. Inst. Comprehensive Professional Development Plan – A. Roberto will verify if the policy has been reviewed and approved by the Board. FS members will provide feedback by Tuesday, 02/03/2015.
- b. TSS Concerns – Mike Chan Email – additional requirements for professional development. R. Roberson recommended that this issue be discussed at CGC meeting on 01/29/2015.

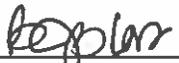
VI. Open Discussion:

- a. Counselors Issue – Mike Chan denied a counselors leave to attend a conference in mid March. Another counselor requested for leave to a separate conference that was approved. The one that was denied was due to lack of coverage in the department. As the Department Chair A. Roberto sent an email as to who will be covering but the request was still denied. A. Roberto will discuss this issue with the AVP.

VII. Next Meeting: Wednesday, February 04, 2015 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 4:07 p.m.

**Submitted By:**

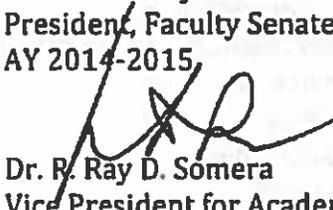
  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**DATE:** September 19, 2014

**TO:** GCC FACULTY SENATE  
 Attn: Anthony Roberto  
 President, Faculty Senate  
 AY 2014-2015

**FROM:**   
 Dr. R. Ray D. Somera  
 Vice President for Academic Affairs  
 Guam Community College

**SUBJECT:** Four-year degree program at GCC ~ process and timelines

Based on my meeting with the Faculty Senate President on 17 September 2014 and the subsequent meeting I had with all members of the Faculty Senate the day after, this memo outlines the process for campus dialogue regarding the selection of one 4-year degree program for Guam Community College, as allowable under current ACCJC policies. I am also including the suggested timeline for this process, with the expectation that the new selected program will be ready for implementation in the next three (3) years or earlier:

Activity	What this entails	Suggested timeline
Call for interest and proposal by the Faculty Senate; proposal must be accompanied by formal memo to Faculty Senate	Provides for all interested faculty proponents the opportunity to participate in the process	Fall 2014 through end of Spring 2015
Degree proposal presentations before Faculty Senate and other campus stakeholders (e.g. Deans, LOC)	Presents justification for proposed program based on community needs assessment; outlines curriculum proposal	Beginning of Fall 2015 through end of Spring 2016
Faculty Senate provides a recommendation to AVP after campus vetting process, in consultation with the Deans	Recommends program with the best institutional fit with the mission of GCC after a thorough review and dialogue process	By the last day of classes, Spring 2016

Program funding application process starts; LOC process starts; ACCJC subchange proposal begins; LOC process is completed	AVP mentors department/proponent to develop ACCJC subchange proposal	Fall 2016 through end of Fall 2017
Department/DC/proponent works with AVP to finalize subchange proposal to ACCJC	Solicits letters of commitment and support from industry professionals; submits ACCJC subchange proposal	Fall 2016 through end of Fall 2017
Implementation of 4-year degree program, after ACCJC subchange approval	AVP coordinates schedule of subchange review by ACCJC Committee on Substantive Change ; new program added to the catalog	Fall 2018 or earlier

The following parameters should serve to guide your discussion on these proposals:

- The 4-year program should be a CTE program;
- The 4-year program should be a program that is not currently offered by a Bachelor's degree-granting institution on island;
- The 4-year program should closely align with the national priority on the development of STEM-related programs in institutions of higher learning.

For accreditation purposes, I am also requesting the Faculty Senate President to provide the AVP an **annual** end-of-the-year narrative report regarding the progress of this initiative until its final implementation at the college. Please be guided accordingly.

Thank you for all your valuable efforts in ensuring a bigger and better GCC for our students!

## Posted Minutes & Agendas of Faculty Senate Committees

Calendar Committee – No Webpage		
College Governing Council (CGC)		
AY2011-2012	Agenda	Minutes
10/03/2011	✓	✓
10/31/2011	✓	✓
11/14/2011	✓	✓
12/05/2011	✓	✓
01/26/2012	✓	✓
01/31/2012	✓	✓
03/07/2012	✓	✓
03/20/2012	✓	✓
05/02/2012	✓	✓
AY2012-2013	Agenda	Minutes
09/14/2012	✓	✓
10/11/2012	✓	✓
01/25/2013	✓	✓
03/22/2013	✓	✓
05/09/2013	✓	✓
AY2013-2014	Agenda	Minutes
10/24/2013	✓	✓
11/14/2013	✓	✓
12/05/2013	✓	✓
01/31/2014	✓	✓
03/13/2014	✓	✓
03/28/2014	✓	✓
AY2014-2015	Agenda	Minutes
09/11/2014	✓	✓
12/04/2014	✓	<i>not approved</i>
College Technology Committee (CTC)		
AY2011-2012	Agenda	Minutes
AY2012-2013	Agenda	Minutes
AY2013-2014	Agenda	Minutes
AY2014-2015	Agenda	Minutes
08/28/2014	✓	
09/04/2014	✓	
09/11/2014	✓	
09/25/2014	✓	
10/09/2014	✓	
Committee on College Assessment (CCA)		
Documents are loaded in tracdat		
Council On Postsecondary Student Affairs (COPSA)		
AY2011-2012	Agenda	Minutes
09/09/2011	✓	✓
09/23/2011	✓	✓
10/07/2011	✓	✓

10/21/2011	✓	✓
11/04/2011	✓	✓
11/18/2011	✓	✓
02/03/2012	✓	✓
02/17/2012	✓	✓
03/09/2012	✓	✓
03/23/2012	✓	✓
04/13/2012	✓	✓
04/27/2012	✓	✓
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
09/07/2012	✓	✓
09/21/2012	✓	✓
10/05/2012	✓	✓
10/26/2012	✓	✓
11/16/2012	✓	✓
11/30/2012	✓	✓
02/08/2013	✓	✓
02/22/2013	✓	✓
03/08/2013	✓	✓
03/22/2013	✓	✓
04/12/2013	✓	✓
04/26/2013	✓	✓
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
09/06/2013	✓	✓
09/20/2013	✓	✓
10/04/2013	✓	✓
10/18/2013	✓	
11/08/2013	✓	✓
11/15/2013	✓	✓
02/07/2014	✓	✓
02/21/2014	✓	✓
03/14/2014	✓	✓
03/28/2014	✓	✓
04/11/2014	✓	✓
04/26/2014	✓	
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
Council of Department Chairs (CDC) – No Webpage		
Faculty Senate		
<b>AY2011-2012</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2014-2015</b>	<b>Agenda</b>	<b>Minutes</b>
Learning Outcomes Committee (LOC) – Requested to become a member, no response		
Professional Development Resource Committee (PDRC) – No documents posted		
Promotions		

<b>AY2011-2012</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2014-2015</b>	<b>Agenda</b>	<b>Minutes</b>
09/03/2014		✓
10/15/2014		✓
11/05/2014		✓
11/17/2014		✓
<b>Resource, Planning, &amp; Facilities (RPF)</b>		
<b>AY2011-2012</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2014-2015</b>	<b>Agenda</b>	<b>Minutes</b>
<b>Staff Senate</b>		
<b>AY2011-2012</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2014-2015</b>	<b>Agenda</b>	<b>Minutes</b>
<b>Accreditation Standards</b>		
<b>AY2011-2012</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2012-2013</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2013-2014</b>	<b>Agenda</b>	<b>Minutes</b>
<b>AY2014-2015</b>	<b>Agenda</b>	<b>Minutes</b>
08/29/2014	✓	✓
09/19/2014	✓	✓
09/26/2014	✓	✓
10/24/2014	✓	✓
11/14/2014	✓	✓

<b>Committee Name</b>	<b>Constitution</b>	<b>By-Laws</b>	<b>Minutes</b>	<b>Agendas</b>
<b>Calendar Committee</b>	<b>No Webpage</b>			
<b>College Governing Council (CGC)</b>				
<i>AY2011-2012</i>	not posted	posted	posted	posted
<i>AY2012-2013</i>	not posted	posted	posted	posted
<i>AY2013-2014</i>	not posted	posted	posted	posted
<i>AY2014-2015</i>	not posted	posted	posted	posted
<b>College Technology Committee(CTC)</b>				
<i>AY2011-2012</i>	no documents posted			
<i>AY2012-2013</i>	no documents posted			
<i>AY2013-2014</i>	no documents posted			
<i>AY2014-2015</i>	posted	posted	not posted	posted
<b>Committee on College Assessment (CCA)</b>	<b>Documents are loaded in trackdat</b>			
<b>Council On Postsecondary Student Affairs (COPSA)</b>				
<i>AY2011-2012</i>	not posted	not posted	posted	posted
<i>AY2012-2013</i>	not posted	not posted	posted	posted
<i>AY2013-2014</i>	not posted	not posted	posted	posted
<i>AY2014-2015</i>	posted	posted	not posted	not posted
<b>Council of Department Chairs (CDC)</b>	<b>No Webpage</b>			
<b>Faculty Senate</b>				
<i>AY2011-2012</i>	posted	posted	posted	posted
<i>AY2012-2013</i>	posted	posted	posted	posted
<i>AY2013-2014</i>	posted	posted	posted	posted
<i>AY2014-2015</i>	posted	posted	posted	posted
<b>Learning Outcomes Committee (LOC)</b>	<b>Requested to become member, no response</b>			
<i>AY2011-2012</i>				
<i>AY2012-2013</i>				
<i>AY2013-2014</i>				
<i>AY2014-2015</i>				
<b>Professional Development Resource Committee (PDRC)</b>				
<i>AY2011-2012</i>	no documents posted			

<i>AY2012-2013</i>	no documents posted			
<i>AY2013-2014</i>	no documents posted			
<i>AY2014-2015</i>	no documents posted			
<b>Promotions</b>				
<i>AY2011-2012</i>	not posted	not posted	not posted	not posted
<i>AY2012-2013</i>	not posted	not posted	not posted	not posted
<i>AY2013-2014</i>	not posted	not posted	not posted	not posted
<i>AY2014-2015</i>	not posted	not posted	posted	not posted
<b>Resource, Planning, &amp; Facilities (RPF)</b>				
<i>AY2011-2012</i>	posted	posted	posted	posted
<i>AY2012-2013</i>	posted	posted	posted	posted
<i>AY2013-2014</i>	posted	posted	posted	posted
<i>AY2014-2015</i>	posted	posted	posted	posted
<b>Staff Senate</b>				
<i>AY2011-2012</i>	posted	posted	posted	posted
<i>AY2012-2013</i>	posted	posted	posted	posted
<i>AY2013-2014</i>	posted	posted	posted	posted
<i>AY2014-2015</i>	posted	posted	posted	posted
<b>Accreditation Standards</b>	<b>Posted under Accreditation 2018 - Comprehensive Evidence Inventory</b>			
<i>AY2011-2012</i>	does not have	does not have	not posted	not posted
<i>AY2012-2013</i>	does not have	does not have	not posted	not posted
<i>AY2013-2014</i>	does not have	does not have	not posted	not posted
<i>AY2014-2015</i>	does not have	does not have	posted	posted

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**Faculty Senate**

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**Minutes**

**Wednesday, February 04, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:04 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamecc.edu">anthony.roberto@guamecc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamecc.edu">sarah.leonguerrero@guamecc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamecc.edu">robin.roberson@guamecc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamecc.edu">troy.lizama@guamecc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamecc.edu">carl.torresii@guamecc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamecc.edu">barbara.blas4@guamecc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of January 28, 2015 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

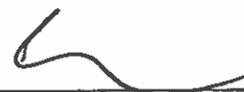
- a. Anti-Bullying Campaign – Tabled. A. Roberto will contact T. Datuin and C. Leon Guerrero to ask if they would still like to present this topic to FS, if not it will be removed from the agenda.
- b. Documentation on MyGCC –
  - i. A. Roberto reported he received the listing from B. Blas. All committees are in compliance and will continue to post documents on MyGCC. A. Roberto asked the chairs of committees with no site to contact M. Montague to assist them in creating a site for their committee.
  - ii. Topic about leadership role was not mentioned on Monday, 02/02/2015 at the faculty meeting. T. Lizama suggested that whoever the chair-elect is in a committee be considered the secretary as well. The secretary's position in a committee does not have the leadership role like a chair, chair-elect, or past chair does.
- c. Legal Advice on Ethics Process – Tabled
- d. Committee Chair Communication with FS – A. Roberto reported it is a challenge to get a committee chair to attend FS meetings due to scheduled time of FS meeting. S. Leon Guerrero recommended accommodating the chairs schedule. A. Roberto will contact the chairs for available schedule.
- e. Committee Elections (Selection Day) Requirements – Elections by April 24, 2015. Nominations will close by February 24, 2015. S. Leon Guerrero will send A. Roberto the list of faculty members who signed up for committees they want to join for AY2015-2016.
- f. Professional Development Review – Review process was approved by the Board.
- g. Inst. Comprehensive Professional Development Plan – The process is different for Staff/Administrators from faculty. R. Roberson recommended that this concern be brought to RPF & CGC for proper governance process. A. Roberto will present this issue to RPF and CGC.

- h. TSS concerns – Mike Chan Email – A. Roberto reported he received an email from S. Sablan regarding her concern with Mike Chan additional requirements for applicants. A. Roberto will present this concern to CGC. The email was sent to all TSS faculty members only. A. Roberto will invite S. Sablan to the next FS meeting for further discussion.
- V. New Business:
  - a. N. Guerrero email to A. Roberto – was approached by Sustainability Coordinator, F. Palacios. S. Leon Guerrero recommended that A. Roberto meet with F. Palacios to educate him through the governance process.
- VI. Open Discussion:
  - a. Resignation of LOC members – N. Aguilar and F. Evangelista both resigned from LOC. A. Roberto will speak to the two faculty members as to why they resigned or did they have any concerns.
  - b. Contract Negotiation – A. Roberto took notes of recommended issues and concerns for upcoming contract negotiation.
  - c. FS members thanked B. Blas for a job well done on the setting of breakfast on 02/02/2015.
  - d. Annual Picnic – A. Roberto asked T. Lizama to seek area for function.
- VII. Next Meeting: Wednesday, February 11, 2015 @ 2:00pm in Faculty Senate Office – C2.
- VIII. M/S/A to adjourn at 3:29 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, February 11, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:14 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	absent
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓
Sally Sablan	<a href="mailto:sally.sablan@guamcc.edu">sally.sablan@guamcc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of February 04, 2015 with corrections motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Anti-Bullying Campaign – A. Roberto had a discussion with C. Leon Guerrero. C. Leon Guerrero will speak to Clare Camacho regarding planned events for bullying. A. Roberto will verify if GCC has a bullying policy and speak to T. Datuin for clarification.
- b. Documentation on MyGCC – A. Roberto reported all committees are in compliance.
- c. Legal Advice on Ethics Process – A. Roberto reported he spoke to B. Sison regarding the ethics procedure. B. Sison will review the documents with Donna Cruz and provide feedback and comments.
- d. Committee Chair Communication with FS – PDRC: S. Sablan, LOC Chair reported the following:
  - i. Budget about \$50,000.00 left, she has been encouraging faculty to submit applications. Unfortunately many faculty members do not apply because of the long application process.
  - ii. The committee revised the IOP's and application forms. New procedures and forms have been posted on MyGCC webpage. Updated IOP is aligned with the faculty contract. PDRC streamlined the PDRC process (PDRC–Dean's–AVP–President).
  - iii. Board Policy 400 (recently adopted) does not apply to faculty until the Board Union Faculty Agreement has been changed.
  - iv. PDRC will be forwarding comments to Comprehensive Development Plan by Friday, 02/13/2015 to Associate Dean, Dr. E. Diego.
  - v. Professional Development Workshops:
    1. Friday, February 27, 2015 @ 3:30pm

2. Friday, March 20, 2015 @ 3:30pm
  3. Friday, April 17, 2015 @ 3:30pm
  - vi. 3 openings for AY2015-2016. Chair Elect – Yvonne Tam
  - e. Committee Elections – A. Roberto sent an email to F. Tupaz.
  - f. Professional Development Review – Review process was approved by the Board.
  - g. Inst. Comprehensive Professional Development Plan – The process is different for Staff/Administrators from faculty. R. Roberson recommended that this concern be brought to RPF & CGC for proper governance process. A. Roberto will present this issue to RPF and CGC.
- V. New Business:
- a. Gupot GCC – Saturday, May 09, 2015; Ypao Beach Park, Pavilion #1, #2, and #3 from 9:00am to 2:00pm. A. Roberto called for quotes and made reservations. Cost is \$15(3) = \$45 (non-refundable) and \$75 deposit (refundable). He will speak to A. Chamberlain Staff Senate, President regarding assistance with cost of pavilions.
- VI. Open Discussion:  
None
- VII. Next Meeting: Wednesday, February 25, 2015 @ 2:00pm in Faculty Senate Office – C2.
- VIII. M/S/A to adjourn at 2:47 p.m.

**Submitted By:**



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**Barbara S. Blas**

**Approved By:**



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**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, February 25, 2015**

**Faculty Senate Office – C2**

**@ 1:30 p.m.**

I. Meeting called to order @ 1:39 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**T. Lizama moved to approve minutes of February 11, 2015 motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Anti-Bullying Campaign – A. Roberto had a discussion with T. Datuin. T. Datuin will speak to C. Leon Guerrero if Education Department has planned events for Anti-Bullying.
- b. Legal Advice on Ethics Process – A. Roberto reported that he has not received any feedback from B. Sison, but he will follow up.
- c. Committee Chair Communication with FS – A. Roberto will invite LOC or GenEd committee chair-elect to the next FS meeting. T. Lizama recommended if the chair-elect is not available to meet during FS regular meeting, ask if FS is able to attend their committee meeting.
- d. Inst. Comprehensive Professional Development Plan – A. Roberto will write a letter to Dr. E. Diego requesting to delay the deadline of the plan. At least until FS receives feedback from faculty members.
- e. TSS Concerns – A. Roberto will request to meet with PDRC and C. Santos to discuss the TA process. Wednesday, March 11, 2015 from 2:00pm – 5:00pm is scheduled for FS to meet faculty members who have issues regarding TA. A. Roberto will request for all Department Chairs to make an announcement regarding TA process meeting.
- f. Gupot GCC – scheduled for May 09, 2015 @ Ypao Beach. A. Roberto will contact A. Chamberlain (Staff Senate, President) to discuss further plans for the event.

V. New Business:

New Graduation Policy – S. Leon Guerrero reported the concern of the new graduation policy which is effective Spring 2015. Students cannot walk at graduation ceremony if they did not fulfill graduation requirements. Faculty members are concerned because students were not given enough time to plan for completion. A. Roberto will prepare a memo regarding the new graduation policy.

**R. Roberson made a motion to re-track the new graduation policy to be implemented effective Spring 2016 motion was seconded by C. Torres. No further discussion, motion passed unanimously.**

**VI. Open Discussion:**

- a. Wireless Connection – A. Roberto will follow up with MIS regarding issues with wireless connections.
- b. Committee posting – A. Roberto reported faculty concerns regarding the posting of committee minutes, agendas, and other documents.

**VII. Next Meeting: A. Roberto will request for a meeting depending on the need.**

**VIII. M/S/A to adjourn at 2:54 p.m.**

**Submitted By:**



**Barbara S. Blas**

**Approved By:**



**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, March 11, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:26 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	absent
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**S. Leon Guerrero moved to approve minutes of February 25, 2015 motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

a. Anti-Bullying Campaign –

**S. Leon Guerrero moved to have T. Datuin reconsider this activity for next academic school year motion was seconded by C. Torres. No further discussion, motion passed unanimously.**

b. Legal Advice on Ethics Process – A. Roberto reported that he will follow up with B. Sison before Friday, March 13, 2015.

c. Committee Chair Communication with FS – A. Roberto reported the only committee chair he spoke to was S. Sablan, PDRC Chair. S. Sablan is willing to invite FS the next PDRC meeting. A. Roberto will follow up with N. Guerrero, LOC Chair to schedule a meeting with FS.

d. Inst. Comprehensive Professional Development Plan – A. Roberto reported he received an email from Dr. E. Diego regarding feedback from FS. A. Roberto will forward email to all faculty members.

e. Gupot GCC – scheduled for May 09, 2015 @ Ypao Beach. A. Roberto reported that he spoke to Apolline San Nicolas, GCC Employee Association regarding combining the events. Apolline San Nicolas mentioned that the GCCEA is only for employee association members. A. Roberto will call a meeting with Staff Senate to discuss event.

V. New Business:

a. Commencement update – A. Roberto wrote a letter to the AVP regarding graduation. A. Roberto attended the graduation committee meeting. The committee requested that A. Roberto send an email to request that all department chairs send P. Clymer (Registrar) a listing of, how many of their students are lacking only one more class for graduation. After information is received the

- committee will make a determination to re-open the courtesy (depending on how many students will be affected). A. Roberto will verify with P. Clymer for graduation application deadline.
- b. Career & College Readiness – Meeting scheduled for Friday, March 13, 2015.
  - c. Mes Chamorro – Friday, March 27, 2015 in the MPA from 11:30 – 1:30pm. E. Muna asked for FS to donate a Chamorro dish. FS members agreed to make a donation for the event. B. Blas will verify with E. Muna regarding menu items.

VI. Open Discussion:

- a. Wifi – Internet service is not working properly. Internet server unexpectedly logs off. A. Roberto will speak to F. Camacho regarding this issue.
- b. Elections – S. Leon Guerrero reported all committee vacancies have been filled for AY2015-2016 elections. Faculty Union vacancies have been filled except for vice-president. An announcement should be posted regarding elections.
- c. Evaluations – A. Roberto will send out a reminder to all faculty regarding scheduling evaluations.
- d. Graduation Cap & Gowns – Please order cap and gowns at the bookstore for graduation.
- e. Secondary Faculty Concern – received an email from Associate Dean G. Hartz regarding bridging the gap movement. G. Hartz have been visiting secondary faculty. However, faculty members are not aware of the commitments they are being asked to commit to. A. Roberto will speak to G. Hartz regarding this concern.

VII. Next Meeting: Wednesday, March 18, 2015 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 3:10 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**  
**Wednesday, March 18, 2015**  
**Faculty Senate Office – C2**  
**@ 1:00 p.m.**

I. Meeting called to order @ 1:29 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	absent
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes:

**S. Leon Guerrero moved to approve minutes of March 11, 2015 with changes motion was seconded by C. Torres. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Legal Advice on Ethics Process – Tabled
- b. Committee Chair Communication with FS – A. Roberto reported PDRC invited FS to attend their meeting on Friday, March 20, 2015 at 2:00 p.m. in CSI Conference Room. Dr. E. Diego will attend this meeting for information purposes.
- c. Inst. Comprehensive Professional Development Plan – A. Roberto reported that he forwarded the email that Dr. E. Diego sent to him to all faculty members. PDRC submitted at least 20 recommendations.
- d. Gupot GCC – scheduled for Saturday, May 09, 2015 @ Ypao Beach. A. Roberto will call a meeting with Staff Senate to discuss the event. A. Roberto will announce this event at the next CDC meeting.
- e. Commencement Update – A. Roberto reported that R. Abshire responded to the email he sent out regarding graduate count. A. Roberto will send another announcement for faculty to send numbers of graduates directly to P. Clymer. S. Leon Guerrero suggested that a deadline be provided; March 25, 2015. A. Roberto will send out an announcement.
- f. Career & College Readiness – Tabled
- g. Mes Chamorro  
**S. Leon Guerrero moved to approve donating \$120.00 for 2 bowls of chicken kelaguen (\$60 each) for Friday, March 27, 2015 Mes Chamorro event motion was seconded by C. Torres. No further discussion, motion passed unanimously.**

V. New Business:  
None

VI. Open Discussion:

- a. Elections – S. Leon Guerrero requested for A. Roberto to send a reminder to all faculty regarding elections and to request that Faculty Union prepare a letter for faculty committee election.
- b. Travel Policy – A. Roberto reported C. Santos informed him that this issue will be discussed on Thursday, March 19, 2015 at 1:30 p.m. RPF meeting.
- c. FS Coolers – A. Roberto requested to use the chest cooler and to donate \$15 to order light refreshments for Career Night.

VII. Next Meeting: Wednesday, March 25, 2015 @ 2:00pm in Faculty Senate Office – C2.

VIII. M/S/A to adjourn at 2:05 p.m.

**Submitted By:**



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**Barbara S. Blas**

**Approved By:**



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**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, March 25, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:02 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	absent
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	absent

III. Review of Minutes: 03/18/2015 – Tabled

IV. Old Business:

- a. Legal Advice on Ethics Process – Tabled
- b. Committee Chair Communication with FS – C. Torres suggested to speak to General Education Chair; Simone Bollinger regarding general education component. A. Roberto will send an email to Simone Bollinger to request for a meeting with FS. S. Leon Guerrero suggested FS sponsor a workshop to educate faculty of Participatory Governance process. Also, highly encourage committee chairs and chair-elects to attend. A. Roberto will speak to Sally Sablan regarding workshop with FS.
- c. Gupot GCC – scheduled for Saturday, May 09, 2015 @ Ypao Beach. A. Roberto would like to consider S. Leon Guerrero's suggestion. S. Leon Guerrero suggested creating a committee to spear head Gupot GCC. A. Roberto will speak to Gil Yanger regarding department chairs support in creating a Gupot GCC committee.
- d. Commencement Update – Deadline to apply for graduation is April 10, 2015. All applications turned in after the deadline, their names will not be included in the commencement booklet. Deadline for graduate count is April 07, 2015 A. Roberto will inform all Department Chairs.
- e. Career & College Readiness – S. Leon Guerrero asked if FS can speak to the Dean's for clarification. R. Roberson suggested submitting a memo to the AVP requesting for clarification based on the concerns of the faculty.
- f. Mes Chamorro – Friday, March 27, 2015 from 11:30 – 1:30pm at the MPA.

V. New Business:

None

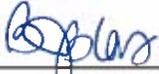
VI. Open Discussion:

None

VII. Next Meeting: TBA

VIII. M/S/A to adjourn at 3:39 p.m.

**Submitted By:**



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**Barbara S. Blas**

**Approved By:**



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**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, April 08, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:12 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes: 03/18/2015 & 03/25/2015

**C. Torres moved to approve minutes of March 18, 2015 with changes motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

**C. Torres moved to approve minutes of March 25, 2015 with changes motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Legal Advice on Ethics Process – A. Roberto will follow up with B. Sison. S. Leon Guerrero suggested gathering feedback from other GCC faculty with legal background. A. Roberto will email department chairs regarding S. Leon Guerrero's suggestion. A. Roberto suggested including Department Chairs' evaluations on next CDC meeting (AY2015-2016).
- b. Committee Chair Communication with FS – R. Roberson reported he sent A. Roberto a recap of LOC concerns. LOC would like FS to proceed on taking action of their complaints. R. Roberson suggested that A. Roberto prepare a memo to the AVP for clarification of Gen Ed charges. A. Roberto will speak to S. Bollinger (Gen Ed Chair) to request, "What is the committee working on?"
- c. Inst. Comprehensive Professional Development Plan – A. Roberto reported that he received an email from the AVP and will forward it to all FS members. R. Roberson reported he reviewed draft 5. He noted: "What is the role of this center of learning and how is that going to relate to PDRC?" R. Roberson suggested for FS to prepare a memo and submit it to the AVP for clarification. Also, request for a written response for record keeping purpose.
- d. Commencement Update – A. Roberto will follow up with P. Clymer. Friday, April 10, 2015 is the deadline to apply for graduation. A. Roberto will request for a list of faculty who will be attending GCC graduation from all Department Chairs. At graduation all faculty members will sign in. Then the sign in will be submitted to the AVP's office for evaluation purposes. S. Leon Guerrero suggested that Department Chairs submit the faculty sign-in to FS President after graduation.

- e. Career & College Readiness – A. Roberto will prepare a memo to the AVP to request for clarification and updates.
- f. Travel Policy – FS agreed to present this issue to RPF committee.

V. New Business:

- a. Year End Reports – FS discussed concerns of Associate Dean, G. Hartz email. A. Roberto will speak to Associate Dean, G. Hartz for clarification.
- b. 4 Year Degree – A. Roberto will send a reminder to all faculty members for proposal deadline.

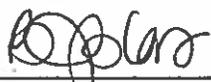
VI. Open Discussion:

- a. Governance Check Meeting – Friday, 04/10/2015 at 3:30 p.m. in the MPA.
- b. Workload – S. Leon Guerrero reported her concerns from her department. Workshops, special projects and practicum should not count towards faculty 135 workload hours. S. Leon Guerrero requested that clarification be provided if changes were made. A. Roberto will follow up with the AVP regarding this issue.
- c. Keep Your Guard Up Incentive Funds – R. Roberson sent an email to CDC Chair to find out: What was the reason for not following on the promise to give the department the incentive fund? Did the college receive the money from the Agency? If so, where did the money go? Where is it being used? And how much did the college receive? R. Roberson spoke to G. Yanger. G. Yanger informed R. Roberson that promises to the departments should have never been made. R. Roberson reported that he signed documents that listed the amount his department would receive when the agency pays GCC. R. Roberson requested for FS to follow up on the KYGU funding.
- d. Secondary Move to GW – S. Leon Guerrero requested that clarification be provided in reference to, where was the governance process? Meeting on Monday, 04/13/2015 at 8:30 a.m. with George Washington principal, CTE program instructors, and Department Chairs.
- e. Elections – S. Leon Guerrero reported FS is prepared for elections on Friday, 04/24/2015. A. Roberto will send out an announcement regarding elections.

VII. Next Meeting: 04/15/2015 at 2:00 p.m. (tentative)

VIII. M/S/A to adjourn at 4:05 p.m.

**Submitted By:**

  
\_\_\_\_\_  
**Barbara S. Blas**

**Approved By:**

  
\_\_\_\_\_  
**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

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**Minutes**

**Wednesday, April 17, 2015**

**Faculty Senate Office – C2**

**@ 1:00 p.m.**

I. Meeting called to order @ 1:13 p.m.

II. Attendance:

Name	E-mail	Present
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	✓
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	absent
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓

III. Review of Minutes: 04/08/2015

**T. Lizama moved to approve minutes of April 08, 2015 with changes motion was seconded by R. Roberson. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Legal Advice on Ethics Process – Tabled
- b. Committee Chair Communication with FS –
  - i. PDRC will meet with Associate Dean, Dr. E. Diego on Tuesday, April 21, 2015 at 2:00 p.m. in CSI conference room to discuss feedback. A. Roberto will request for FS to attend meeting.
  - ii. A. Roberto reported he invited S. Bollinger, Gen Ed Chair to FS meeting on Wednesday, April 22, 2015 at 2:00 p.m. A. Roberto will follow up with S. Bollinger if she is able to attend.
- c. Inst. Comprehensive Professional Development Plan – Associate Dean, Dr. E. Diego will meet with PDRC to discuss feedback and updates.
- d. Commencement Update – A. Roberto will contact all Department Chairs to remind them of sign-in for faculty members at graduation. S. Leon Guerrero suggested the sign-in sheets be submitted to B. Blas for record keeping and submission to Dr. Somera.
- e. Career & College Readiness – A. Roberto reported there were many concerns from faculty regarding this issue. A. Roberto will prepare a memo to the AVP to request for clarification and updates.
- f. Travel Policy – Issue was brought to RPF committee meeting on Thursday, April 16, 2015. Ms. Carmen Santos stated that she and PDRC Chair, Sally Sablan is working on making revisions to the travel policy. S. Leon Guerrero suggested for FS to review the travel policy flow chart; 14 day process.
- g. Year End Reports – A. Roberto will send an email for deadline announcement.
- h. Gupot GCC – A. Roberto reported he is meeting with Faculty Union to discuss donations.

V. New Business:

None

VI. Open Discussion:

- a. Zero K – S. Leon Guerrero reported the “No Run Only Fun,” fundraiser for foster children on Friday, May 1, 2015.
- b. Elections – Scheduled for Friday, April 24, 2015 from 8:00 a.m. to 5:00 p.m. in Faculty Senate Office/C2. S. Leon Guerrero will send an email to request for B. Blas assistance for elections.

VII. Next Meeting: Wednesday, April 22, 2015 at 2:00 p.m.

VIII. M/S/A to adjourn at 2:05 p.m.

**Submitted By:**



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**Barbara S. Blas**

**Approved By:**



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**Anthony Roberto**

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**Minutes**

**Wednesday, April 22, 2015**

**Faculty Senate Office – C2**

**@ 2:00 p.m.**

I. Meeting called to order @ 2:06 p.m.

II. Attendance:

<b>Name</b>	<b>E-mail</b>	<b>Present</b>
Anthony Roberto, President	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	✓
Sarah Leon Guerrero, President -Elect	<a href="mailto:sarah.leonguerrero@guamcc.edu">sarah.leonguerrero@guamcc.edu</a>	✓
Robin Roberson, Past President	<a href="mailto:robin.roberon@guamcc.edu">robin.roberon@guamcc.edu</a>	absent
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	✓
Carl Torres II	<a href="mailto:carl.torresii@guamcc.edu">carl.torresii@guamcc.edu</a>	✓
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	✓
Jose Munoz	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	✓

III. Review of Minutes: 04/17/2015

**T. Lizama moved to approve minutes of April 17, 2015 motion was seconded by S. Leon Guerrero. No further discussion, motion passed unanimously.**

IV. Old Business:

- a. Legal Advice on Ethics Process – A. Roberto reported B. Sison is still reviewing documents.
- b. Committee Chair Communication with FS – Tabled
- c. Commencement Update – Tabled
- d. Career & College Readiness – Tabled
- e. Travel Policy – Tabled
- f. Year End Reports – Tabled
- g. Gupot GCC – A. Roberto reported Faculty Union will pay for the following: 50 chairs, 1 20x20 canopy, and full catering services. B. Blas will call for full catering service for 100 people on May 09, 2015 from 10:00 a.m. to 2:00 p.m. The following menu was requested: Red Rice, Fried Chicken, Pot Roast, BBQ Ribs, Chicken Kelaguen, Cucumber/Daigo' Kimchee, Tossed Salad, and Fina'denni. Games, Prizes, and Raffle (Grand Prize: weekend for 2 with brunch) will be available. S. Leon Guerrero suggested extending an invitation to Staff and Administrators', but have them RSVP. A. Roberto will follow up with Parks & Recreation on reservations made for pavilions.
- h. Elections – Friday, April 24, 2015 from 8:00 a.m. to 3:00 p.m. in Faculty Senate Office/C2 and 3:00 p.m. to 5:00 p.m. in the MPA. C. Torres reported only dues paying members are able to vote for Union officers. If a faculty member who is not a union member (dues paying) wants to vote for a Faculty Senate, PDRC, or Promotions positions they may do so. A. Roberto will send an announcement for absentee ballots. Voting for absentee ballots will begin on Thursday, April 23, 2015. The schedule for election assistance is as follows: B. Blas 8:00-12:00 p.m., C. Torres 8:00-10:00 a.m., T. Lizama 8:00-9:00 a.m./10:00-11:00 a.m., S. Leon Guerrero 11:00-1:30 p.m., T. Pascua 1:00-5:00 p.m., and J. Munoz 1:30-3:30 p.m.

- V. New Business:
- a. Governance Membership from Secondary Faculty – S. Leon Guerrero reported Standard I, II, and IV requested for additional members to committee. A. Roberto recommended that Sharon Oliveros not be a member of LOC because too many counselors in committee. The Committee Membership Listing for AY2015-2016 is due May 2015. S. Leon Guerrero will request for a listing of full-time permanent faculty members from Human Resource Office (HRO).
  - b. Briefing on PDRC meeting with Associate Dean E. Diego – J. Munoz requested for FS to present PDRC concerns to CGC. He also suggested developing an advisory committee for each employee classification (faculty, staff, and administrators). A. Roberto will request for PDRC issue be included in CGC agenda for discussion. S. Leon Guerrero nominated C. Torres to spearhead the advisory committee. A member from the following committees will be part of the advisory committee: Standards, LOC, PDRC, SS, and Associate Dean Dr. E. Diego. C. Torres suggested that A. Roberto ask CCA, Standards, PDRC and RPF chair to be included in formalization of advisory committee.
- VI. Open Discussion:
- a. Joint Leadership meeting on Friday, May 08, 2015 in LRC at 9:00 a.m.
- VII. Next Meeting: TBA
- VIII. **M/S/A to adjourn at 3:49 p.m.**

**Submitted By:**

**Approved By:**

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**Barbara S. Blas**

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**Anthony Roberto**