

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: Aug. 26, 2014
Time: 2:00pm
Location: Room C2

- I. Call to Order
- II. Attendance/Sign in
- III. New Business:
 - A. Associate Dean, Dr. Liz Diego – CTL
 - B. Vote for Chair-elect
 - C. Review of Midterm report
 - D. Review of IOPs
 - 1. Dates/Deadlines
 - 2. Tuition amount
 - E. Review of BOT/GCC Faculty Union Contract
 - F. Review of PDRC Application forms
 - G. Review of memo to Faculty Senate
 - H. Review of Tuition Assistance and Travel applications
 - 1. AA – tuition assistance
 - 2. TK – tuition assistance
 - 3. TR – tuition assistance
 - 4. SL – travel
 - 5. BM – travel
 - 6. EC - travel
- VI. Open discussion
- VII. Agenda Items for Next meeting
- VIII. Next meeting
- IX. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: Sept. 2, 2014
Time: 2:00pm
Location: Assessment and Counseling Testing Lab

- I. Call to Order
- II. Attendance/Sign in
- IV. Old Business:
 - A. Review of Tuition Assistance and Travel applications
- V. Open discussion
- VI. Agenda Items for Next meeting
- VII. Next meeting
- VIII. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: Sept. 9, 2014
Time: 2:00pm
Location: President's Conference Room

- I. Call to Order
- II. Attendance/Sign in
- III. Approval of minutes
- IV. New Business:
 - A. Guest Speaker – Dr. Ray Somera, AVP
 - B. Guest Speaker – Carmen Santos, VP of Finance
- V. Old Business:
 - A. Review of PDRC Application forms
 - B. Status of memo to Faculty Senate
 - C. Review of Tuition Assistance and Travel applications
- VI. Open discussion
- VII. Agenda Items for Next meeting
- VIII. Next meeting
- IX. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Sept. 16, 2014

- I. Call to Order
- II. Attendance
- III. Old Business - Review PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: Sept. 30, 2014
Time: 2:00pm
Location: Counseling Office

- I. Call to Order
- II. Attendance/Sign in
- III. Approval of minutes
- IV. Old Business
 - A. Comprehensive PD Plan for Faculty – Dr. Liz Diego
 - B. PD Applications
- V. New Business
 - A. Faculty Peer Mentoring Program
 - 1. Rank
 - 2. Mentoring Guide
 - B. Brown Bag Sessions
 - 1. Dates/Time
 - 2. Topics
 - 3. Call for presenters - form
- VI. Open discussion
- VII. Next meeting
- VIII. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Oct. 14, 2014

- I. Call to Order
- II. Attendance
- III. Old Business – Mentoring issue
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Nov. 25, 2014

- I. Call to Order
- II. Attendance
- III. Old Business – Review draft of Comprehensive Professional Development Plan
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Dec. 01, 2014

- I. Call to Order
- II. Attendance
- III. Old Business – Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Jan. 23, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
 - A. Review draft of Comprehensive Professional Development Plan
 - B. Review of BOT policy 400
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: January 27, 2015
Time: 3:00pm
Location: 5102

- I. Call to Order
- II. Attendance/Sign in
- III. Approval of minutes
- IV. Old Business
 - A. Comprehensive PD Plan for Faculty
 - B. PD Applications
 - C. Faculty Peer Mentoring Program
 - D. Brown Bag Sessions
 - 1. Dates/Time
 - 2. Call for presenters
- V. New Business
 - A. GCC Travel Policy
 - B. BOT Professional Development policy
 - C. Email from Acting Dean Chan
 - 1. Additional requests under objectives
 - 2. Titles of workshops – time frame (What if conference is in the summer?
What if the faculty member wants to apply early to ensure funds are not yet depleted? What if the faculty member is going to present?)
 - 3. Primary role – what about additional roles (leader, advisor, etc.)?
 - 4. Revision of PDRC application forms?
- VI. Open discussion
- VII. Next meeting
- VIII. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Jan. 28, 2015

- I. Call to Order
- II. Attendance
- III. Old Business - Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Jan. 29, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
- IV. A. Review of PD applications
- V. B. Review of IOPs and Forms
- VI. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: February 10, 2015
Time: 3:00pm
Location: 5102

- I. Call to Order
- II. Attendance/Sign in
- III. Approval of minutes
- IV. Old Business
 - A. Comprehensive PD Plan for Faculty
 - B. PD Applications
 - C. Workshop Proposals
 - D. GCC Travel Policy – met with VP of Finance
 - E. BOT Professional Development policy – sent memo to Union
 - F. Email from Acting Dean Chan – sent memo to Faculty Senate Pres
- V. Open discussion
- VI. Next meeting
- VII. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Feb. 18, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Mar. 6, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Mar. 16, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Mar. 25, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Mar. 27, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Mar. 30, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Apr. 14, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
Review of PD applications
- IV. New Business
Online on-demand PD training

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Apr. 15, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
 - Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Meeting Date: April 21, 2015
Time: 2:00pm
Location: 5102

- I. Call to Order
- II. Attendance/Sign in
- III. Approval of minutes
- IV. Old Business
 - A. Comprehensive PD Plan – Dr. Liz
 - B. PD Applications
 - C. Workshops – Mar. 20 and April 17
 - D. GCC Travel Policy – met with VP of Finance
 - E. BOT Professional Development policy – sent memo to Union
 - F. Email from Acting Dean Chan – sent memo to Faculty Senate Pres
- V. New Business
 - Faculty Senate discussion
- VI. Open discussion
- VII. Next meeting
- VIII. Adjournment

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: Apr. 28, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
 - Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: May 1, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
 - Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Agenda**

Electronic Meeting Date: May 4, 2015

- I. Call to Order
- II. Attendance
- III. Old Business
 - Review of PD applications
- IV. Next meeting

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: Aug. 26, 2014
Time: 2:00pm
Location: Room C2

- I. Call to Order 2:06 pm
- II. Attendance: Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Troy Lizama
- III. New Business:
 - A. Associate Dean, Dr. Liz Diego – CTL
 - a. Discussed her role in Professional Development and the Institutional Plan.
 - B. Vote for Chair-elect
 - a. Motion by MP to elect Yvonne Tam as Chair Elect, Second by DC. Vote called.
 - b. Yvonne Tam elected as Chair Elect.
 - C. Review of Midterm report
 - a. Reviewed by PDRC
 - b. Decision to spend left over funds on flashdrive, white board markers, and pens on all fulltime faculty.
 - c. No change to report goals for PDRC to stay the same.
 - D. Review of IOPs
 - a. Dates/Deadlines: Dates decided and will be attached to PDRC IOP.
 - b. Tuition amount: Discussion on whether to increase tuition amount, no changes made tuition amount stays status quo.
 - E. Review of BOT/GCC Faculty Union Contract
 - a. PDRC asked by Chair to review BOT/GCC Faculty Union Contract in regards PDRC. If the committee has changes forward to chair, no deadline as of now.
 - F. Review of PDRC Application forms
 - a. Added Training to Conference/Workshop category
 - b. Change “and” to “or” on question A) of the PDRC application.
 - G. Review of memo to Faculty Senate
 - a. Need acknowledgement of what Faculty Senate did with recommendations from PDRC.
 - H. Review of Tuition Assistance and Travel applications
 - a. Six applications approved, one application disapproved, one pending
- VI. Open discussion -No open discussion
- VII. Agenda Items for Next meeting – Travel Policy
- VIII. Next meeting- September 2 or September 9
- IX. Adjournment- 3:30 pm

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: Sep. 02, 2014
Time: 2:00pm
Location: Room Assessment & Counseling Testing Lab
Minutes Taken by: Troy Lizama

- I. Call to Order 2:05 pm
- II. Attendance: Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Discussion on reconsideration of faculty application.
 - a. Denied based on current submission.
 - b. Resubmit linking to duties as an instructor.
- IV. Agenda Items for Next meeting – Meeting with VP's
- V. Next meeting- September 9, 2014 2:00 pm
- VI. Adjournment- 2:26 pm

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: September 09, 2014
Time: 2:00 p.m.
Location: Commenced at the President's Conference Room and
concluded at the Counseling Testing Room

- I. Meeting called to order at 2:05 p.m. by Chair.
- II. Attendance: PDRC Members: Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Troy Lizama and Jose Munoz.
Administration: Dr. Ray Somera, Carmen Santos, Dr. Liz Diego and Ana Mari Atoigue.
- III. Approval of minutes: Motion to approve August 26, 2014 and September 2, 2014 minutes with minor corrections was made by Jose Munoz and seconded by Yvonne Tam. Motion carried.
- IV. New Business:
 - A. Discussion with Vice President of Finance, Carmen Santos about the Travel Policy. Previous changes to be brought forth at the next CGC meeting.
 - B. Discussion with Vice President of Academic Affairs, Dr. Ray Somera and Associate Dean Dr. Liz Diego about the Comprehensive Professional Development Plan for faculty. Discussions will continue.
- IV. Old Business:
 - A. Review of PDRC Application forms: Discussion about changes and no changes recommended at this time. Changes are to be entertained next academic year.
 - B. Status of Memo to Faculty Senate: Memo will be brought before the CGC at the next scheduled meeting.
 - C. Review of Tuition Assistance and Travel Applications: none.
- V. Open discussion: none.
- VII. Agenda Items for Next meeting – none stated.
- VIII. Next meeting- September 23, 2014 or September 30, 2014. Please check email for updates.
- IX. Adjournment- 3:15 p.m.

Minutes recorded and submitted by Donna Cruz.

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Sept. 16, 2014

- I. Call to Order – email sent out by Chair on Sept. 16
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business – Review PD applications.
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: September 30, 2014
Time: 2:00pm
Location: CSI Conference Room 5102

- I. Call to Order by Chair at 2:06 p.m.
- II. Attendance: Sally Sablan, Marsha Postrosny, Donna Cruz, Yvonne Tam, Troy Lizama, Jose Munoz and Dr. Liz Diego
- III. Approval of Minutes: Minutes from Sept. 9, 2014 meeting were approved.
- IV. Old Business:
 - A. Comprehensive PD Plan for Faculty: Presentation by Dr. Elizabeth Diego. Discussion on the proposed plan for a Comprehensive Professional Development Plan for faculty. Draft documents to be forwarded to Chair.
 - B. PD Applications: All pending applications without corrections were approved. All applications needing corrections were tabled pending receipt of additional information.
- V. New Business
 - A. Faculty Peer Mentoring Program
 - 1. Rank: Faculty rank to serve as mentors was discussed. It was suggested that a form be created by PDRC to acknowledge the various types of mentorship activities being provided by mentors. Discussion was tabled.
 - 2. Mentoring Guide: Marsha Postrosny and Yvonne Tam updated the Mentoring Guide and provided a list of eligible mentees. Mentors have been identified for the Academic Year.
 - B. Brown Bag Sessions were discussed to include dates and times, topics and forms for presenters.
- VI. Open discussion -No open discussion
- VII. Next meeting- TBA
- VIII. Adjournment: Meeting adjourned at 3:30 p.m.

Minutes recorded and submitted by Donna Cruz.

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Oct. 14, 2014

- I. Call to Order – email sent out by Chair on Oct. 14
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. New Business – Discuss Mentoring issue.
All members provided feedback on mentoring issue.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Nov. 25, 2014

- I. Call to Order – email sent out by Chair on Nov. 25
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. New Business – Review draft of Comprehensive Professional Development Plan
All members provided feedback on plan.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Dec. 1, 2014

- I. Call to Order – email sent out by Chair on Dec. 1
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business – Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Jan. 23, 2015

- I. Call to Order – email sent out by Chair on Jan. 23
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review draft of Comprehensive Professional Development Plan
All members reviewed and provided feedback.
 - B. BOT policy 400
All members reviewed and approved memo to Faculty Union.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: January 27, 2015
Time: 3:00pm
Location: 5102

- I. Call to Order : 3:05 pm
- II. Attendance/Sign in : Present at the meeting Donna Cruz, Jose Munoz, Marsha Postrozny, Troy Lizama, Sally Sablan.
- III. Approval of minutes: Minutes approved with corrections.
- IV. Old Business
 - A. Comprehensive PD Plan for Faculty
Committee will review updated plan and make comments by Friday Jan. 30, 2015.
 - B. PD Applications
Note to make sure committee members reply to all in electronic votes.
 - C. Faculty Peer Mentoring Program
Evaluation form for peer mentoring to be developed by Troy Lizama still in progress.
 - D. Brown Bag Sessions
 - 1. Dates/Time
Feb. 20, Mar. 20, Apr. 17, Friday at 3:30 pm
 - 2. Call for presenters
Chair will send out notice with dates for those interested in presenting in a Brown Bag session.
- V. New Business
 - A. GCC Travel Policy
Members will review Travel Policy and submit comments by Thursday Jan 29, 2015. One comment made on using online airline quotes.
 - B. BOT policy
Discussed old and new policy. Chair will prepare a draft of recommendations to the BOT policy and will submit to Union President.
Motion: (T.Lizama) To strike AVP and Deans from IOP and forms. Second: (J.Munoz) vote: all in favor, Motion passed.
 - C. Email from Acting Dean Chan
Chair will draft a response memo with recommendation to be submitted to Faculty Senate President.

1. Additional requests under objectives
2. Titles of workshops – time frame (What if conference is in the summer?
What if the faculty member wants to apply early to ensure funds are not yet depleted? What if the faculty member is going to present?)
3. Primary role – what about additional roles (leader, advisor, etc.)?
4. Revision of PDRC application forms?

- VI. Open discussion- No open discussion
- VII. Next meeting- TBA
- VIII. Adjournment- 3:52 pm

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Jan. 28, 2015

- I. Call to Order – email sent out by Chair on Jan. 28
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business – Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Jan. 29, 2015

- I. Call to Order – email sent out by Chair on Jan. 29
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
 - B. Revise IOPs and Forms
All members reviewed and approved revision of IOPs and forms.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: February 10, 2015
Time: 3:00pm
Location: 5102

- I. Call to Order- 3:06 pm Minutes taken by Troy Lizama
- II. Attendance/Sign in- Present : Sally Sablan, Donna Cruz, Marsh Postrozny, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Approval of minutes- Motion to approve minutes by Donna, Second by Marsha, Minutes approved.
- IV. Old Business
 - A. Comprehensive PD Plan for Faculty- Discussion took place Sally will gather responses and send to Dr. Diego, response due 2/12/15.
 - B. PD Applications- None
 - C. Workshop Proposals- Six proposals received for PDRC workshops, Troy will coordinate (February), Yvonne (March), Marsha (April), Sally will send out announcement for all dates on MyGCC.
 - D. GCC Travel Policy – met with VP of Finance- Tabled
 - E. BOT Professional Development policy – sent memo to Union- Tabled
 - F. Email from Acting Dean Chan – sent memo to Faculty Senate Pres- Tabled
- V. Open discussion- No Open discussion
- VI. Next meeting- TBA
- VII. Adjournment- 3:59 pm

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Feb. 18, 2015

- I. Call to Order – email sent out by Chair on Feb. 18
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applicationsAll members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Mar. 6, 2015

- I. Call to Order – email sent out by Chair on Mar. 6
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
 - All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Mar. 16, 2015

- I. Call to Order – email sent out by Chair on Mar. 16
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
 - All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Mar. 25, 2015

- I. Call to Order – email sent out by Chair on Mar. 25
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Mar. 27, 2015

- I. Call to Order – email sent out by Chair on Mar. 27
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Mar. 30, 2015

- I. Call to Order – email sent out by Chair on Mar. 30
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Apr. 14, 2015

- I. Call to Order – email sent out by Chair on Apr. 14, 2015
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. New Business
 - A. Sally asked the committee to consider purchasing the institutional yearly membership of online on-demand professional development training by the Innovative Educators. The committee was asked to review the website of go2knowledge.org and try the free online trial. After review of the website and discussion, via email, all members voted in favor or appropriating \$3,995 for the yearly membership of online on-demand PD training.
- V. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Apr. 15, 2015

- I. Call to Order – email sent out by Chair on Apr. 15, 2015
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Meeting Date: April 21, 2015
Time: 2:00pm
Location: 5102
Minutes Taken by: Troy Lizama

- I. Call to Order - 2:06 pm
- II. Attendance/Sign in - Sally Sablan, Troy Lizama, Marsha Postrozny, Jose Munoz, Dr. Liz Diego, Anthony Roberto, Donna Cruz, Yvonne Tam
- III. Approval of minutes - Move to approve -Jose Munoz, Second by Marsha Postrozny, minutes approved.
- IV. Old Business
 - A. Comprehensive PD Plan – Dr. Liz
 - Discussion on Draft 7 of Comprehensive Professional Development Plan
 - Suggestion for CPDP Advisory to work on CPDP
 - More Time needed to develop CPDP
 - Where is participatory Governance in the formation of this CPDP?
 - PDRC will make further recommendation and forward to Dr. Diego
 - B. PD Applications
 - \$28,000 left in PDRC fund
 - Seven application pending
 - C. Workshops – Mar. 20 and April 17
 - Math workshop attendance 10 participants
 - Excel workshop attendance 5 participants
 - April 24 at 9:00 am last PDRC workshop
 - D. GCC Travel Policy – met with VP of Finance
 - Still waiting on VP of Finance for the draft Travel Policy
 - E. BOT Professional Development policy – sent memo to Union
 - F. Email from Acting Dean Chan – sent memo to Faculty Senate Pres
 - Waiting for response on what actions are taking place regarding Email from Acting Dean Chan
- V. New Business
 - Faculty Senate discussion- Tabled
- VI. Open discussion- None
- VII. Next meeting- E-meeting
- VIII. Adjournment- 3:40 pm

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: Apr. 28, 2015

- I. Call to Order – email sent out by Chair on Apr. 28, 2015
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
 - All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: May 1, 2015

- I. Call to Order – email sent out by Chair on May 1, 2015
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA

**Guam Community College
Professional Development Review Committee
Minutes**

Electronic Meeting Date: May 4, 2015

- I. Call to Order – email sent out by Chair on May 4, 2015
- II. Attendance: Participated in electronic meeting - Sally Sablan, Marsha Postrozny, Donna Cruz, Yvonne Tam, Jose Munoz, Troy Lizama
- III. Old Business –
 - A. Review PD applications
All members reviewed and voted on applications.
- IV. Next meeting- TBA