MEMORANDUM

TO: Dr. Clare Camacho
President, Faculty Senate

Carmen Kwek-Santos
Co-Chair, College Governing Council

Sarah Leon Guerrero
Chair, PDRC

Elizabeth Duenas
Co-Chair, Staff/Administrators Prof. Development Committee

FROM: Dr. Mary Okada   Dr. Ray Somera
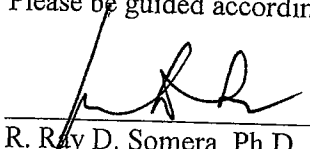President   Vice President for Academic Affairs

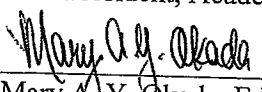SUBJECT: Institutional Priorities for Professional Development Activities

DATE: December 18, 2009

The attached list identifies two categories of institutional priorities that should serve to guide all professional development activities at the college, regardless of funding source.

These priorities aim to "promote professional development congruent with the mission, vision, and needs of the College," and "support the college and its improvement plan," to use the language of the BOT-GCC Faculty Agreement (Article XII). Moreover, these institutional priorities will apply to the Staff/Administrators Professional Development Committee when it comes to funding decisions. Applications for other professional development activities, even when no college funding is involved, should also consider this institutional priority list.

Please be guided accordingly.

R. Ray D. Somera, Ph.D.
Vice President, Academic Affairs

12-18-09
Date

Mary A. Y. Okada, Ed. D.
President

12-21-09
Date

GUAM COMMUNITY COLLEGE

PROFESSIONAL DEVELOPMENT PRIORITIES

INSTITUTIONAL PRIORITIES
by Topical Category

ORGANIZATIONAL PRIORITIES

1. Sustainability or "greening" of the campus
2. Modernization of classrooms, instructional technology, and facilities
3. Improving delivery of services to students
4. Compliance with federal/local/contractual reporting requirements (e.g., grants, programs, contract, etc.)
5. Renewable energy/ alternative energy sources
6. Diversification of funding sources
7. Professional career planning, leading to upward mobility program (UMP) for employees
8. Personal professional development, such as team building, career mobility, and morale building
9. Financial stabilization strategies
10. Succession planning

ACADEMIC PRIORITIES

1. Accreditation –Student Learning Outcomes (SLOs), program review, linking institutional planning to budget
2. Course and program level assessment, General Education, Institutional Learning Outcomes (ILOs)
3. "Greening" of the curriculum
4. Faculty/staff credentialing
5. Career and technical workforce development
6. Enrichment in one's content area, or improving staff or faculty competencies as related to their work
7. Student evaluation of learning and teaching processes in the classroom
8. Science, Technology, Engineering, and Mathematics (STEM) – related activities
9. Curriculum and program expansion in career and technical education fields
10. Career pathways, career clusters, and career planning

Note: *As community or institutional need dictates, other relevant topics will be added to the two categories of institutional priorities identified above.*