

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin

January 16, 2009 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of prior minutes from 12/12/08
- III. Old Business
 - A. MEMO from Dr. Ray VP/Request for Faculty Senate to initiate Dialogue on the Gen Ed Curriculum 24 Sep. 2008
- IV. New Business
 - A. Dr. Ray Somera's email dated: Wed, 07 Jan 2009. "Council of Department Chairperson's Recommendations."
 - B. Course Guide(s) Review:
 - NU101 (Carl, Mel, Liv)
 - NU101 (Paul, Frank E., Theresa)
 - AC298 (Carl, Nenita)
 - CD280 (Paul, Frank E.)
 - CD292 (Carl, Theresa)
 - CEAD1107 (Liv, Paul)
 - CEAD1108 (Frank T., Frank E.)
 - ED292 (Julie, Lani)
 - SM298 (Carl, Theresa)
 - CEAD1109 (Carol, Nenita)
 - CEAD1110 (Bunny, Robert, Ron A.)
 - CT140 (Paul, Frank E.)
 - CT182 (Lani, Frank T.)
 - ED202 (Bunny, Robert)
 - ED240 (Bunny, Robert)
 - ED241 (Bunny, Robert)
- V. Summarize Meeting/Closure

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin
Secretary: Amada Manzana

January 30, 2009 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of prior minutes from 01/16/08
- III. Old Business
 - A. Dr. Ray Somera's email dated: Wed, 07 Jan 2009. "Council of Department Chairperson's Recommendations."
- IV. New Business
 - B. MEMOS to AVP re. Gen. Ed Requirements
 - C. SLO Refresher Training February 2009
 - D. Course Guides "Status" and Proposed Process Change (Flow-Chart) Committee on College Assessment
 - E. Proposed Change on GCC's MISSION STATEMENT
 - F. Course Guide(s) Review:
 - ED251 (Ray, Vicky)
 - ED252 (Paul, Bunny)
 - ED253 (Carl, Nenita)
 - ED254 (Robert, Amada)
- V. Summarize Meeting/Closure

CONGRATULATIONS! Theresa for tying the knot! Liv for having a New baby boy!

Thank You! Ms. Amada for being our Secretary for CC!

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin
Secretary: Amada Manzana

March 13, 2009 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of prior minutes from 02/27/09
- III. Old Business
 - A. Course Guides (last day to submit) Date: April 20, 2009
- New Business
 - B. SOPs for Electronic Curricula Approval
 - C. SLO Refresher Session Tuesday/31 March 2009 9:00-10:00 am.
 - D. Curriculum Mapping, Secondary MEMO from Deans
 - E. Course Guide(s) Review:
 - AE103 (Amada, Katherine M.)
 - OA292 (Robert, Ray)
 - OA109 (Frank E., Liv)
 - OA130 (Ron A., Carl)
 - OA252 (Paul, Bunny)
 - G. Summarize Meeting/Closure

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin
Secretary: Amada Manzana

March 27, 2009 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of prior minutes from 03/13/09
- III. Old Business
 - A. SOPs for Electronic Curricula Approval
 - B. SLO Refresher Training Tuesday/31 March 2009, 9:00-10:00 am
Location: GCC D-Wing, Room# D-10
 - C. Curriculum Mapping, Secondary MEMO from Deans
- New Business
 - D. Course Guides (last day to submit) **Date: April 20, 2009**
 - E. Multiple Perspectives on Multiple Pathways: (Discussion) Mr. Paul Parvin
 - F. Course Guide(s) Review:
 - SU220 (Amada, Theresa)
 - SU240
 - SU241
 - SU250
 - SU251
 - SU280
 - SU292
 - Surveying Technology, A.S.
 - Surveying Technology, Certificate
 - G. Summarize Meeting/Closure

“ Have A Nice Weekend”

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin
Secretary: Amada Manzana

April 17, 2009 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of prior minutes from 03/27/09
- III. Old Business
 - A. Course Guides (last day to submit) **Date: April 20, 2009**
 - B. Multiple Perspectives on Multiple Pathways: (Discussion) Mr. Paul Parvin
- New Business
 - C. SLOs Refresher Training Sessions: 27-28 Apr 2009, @3:30-4, 5:30-6
Or 7:30-8pm ALL in D-10
 - D. Curriculum Course Guides Policy Revisions? 5-10 years? (Discussion)
 - E. Course Guide(s) Review:

<u>ED282</u>	(Carl, Robert)
<u>ED283</u>	(Ray, Katherine)
<u>CD110</u>	(Vicky, Frank E.)
<u>CEAD1111</u>	(Bunny, Ron A.)
<u>EE116</u>	(Robert, Paul)
<u>EE243</u>	(Carl, Vicky)
<u>OA240</u>	(Katherine C., Ray)
<u>SP045A</u>	(Frank E., Ron A.)
<u>SP045B</u>	(Bunny, Katherine C.)
 - F. Open Discussion: Electronic Curricula CGs, etc.
 - G. Next Meeting: 01 May 2009
 - H. Adjournment

Curriculum Committee

Agenda

Chair -Tony San Nicolas
Chair Elect - Paul Parvin
Secretary: Amada Manzana

May 01, 2009 Friday @ 3:30 pm Room# 1102 Technology Center

- I. Call to Order/Attendance
- II. Approval of prior minutes from 04/17/09
- III. Old Business
 - A. SLOs Refresher Training Sessions: 27-28 Apr 2009, @3:30-4, 5:30-6 or 7:30-8pm ALL in D-10
 - B. Curriculum Course Guides Policy Revisions? 5-10 years?

New Business

- C. Curriculum Committee By Laws Update/Approval
- D. Nominations for Chair-Elect for Curriculum?
- E. Course Guide(s) Review:
 - AS in T & TM (Robert, RonA.)
 - CEAD1112 (FrankE., Vicky)
 - HS203(a) (Carl, Bunny)
 - HS203(b) (Carl, Bunny)
 - SP042A (Katherine, Robert)
 - SP042B (Frank E., Vicky)
- F. Open Discussion:
- G. Next Meeting:
- H. Adjournment

“ Have A Great Summer!!! “

Curriculum Committee

Agenda

Chair - Tony San Nicolas

Chair Elect - Paul Parvin

Oct 17, 2008 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

I. Call to Order/Attendance

II. Old Business

- Ongoing Training (SLO Mapping & Curriculum Refresher Trainings): Request for Training form online

Template/Curriculum Manual Changes (Signatory Responsibilities) All forms are located on MyGCC Work Life tab

III. New Business

A. Goals Matrix & Bylaws

B. SLO Map - Discussion

C. Update from Chair Elect

D. Course Review

AS in Computer Networking (Carl, Theresa)

ED190 Vocational Methods I (Lani, Frank)

ED210 Vocational Methods II (Lani, Frank)

ED201 Creating an Online Environment Using Moodle
(Carl, Theresa)

CD240 Cognitive and Creative Development in Early
Childhood (Carl, Theresa)

NU140 Mental Health Nursing (Paul, Nenita)

NU240 Pediatric Nursing Concepts & Skills (Paul, Nenita)

Certificate In Pre-Nursing (Carol, Julie)

Certificate In Practical Nursing (Carol, Julie)

NU230 Maternal/Newborn Concepts & Skills (Frank, Bunny)

NU280 Nursing Trends (Frank, Bunny)

Associate of Arts in Education (Paul, Nenita)

Certificate in Education (Lani, Theresa)

IV. Plan rest of Academic Year (Meetings)

V. Summarize Meeting/Closure

Curriculum Committee

Agenda

Chair -Tony San Nicolas

Chair Elect - Paul Parvin

Nov. 07, 2008 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

- I. Call to Order/Attendance
- II. Approval of Prior minutes from 10/17/08
- III. Old Business
 - A. Goals Matrix & Bylaws
 - B. Update from Chair Elect
- IV. New Business
 - C. Career Clusters Guest Speaker: Ms. Doris Perez P&D
 - D. SLO Training (Refresher) SY 2008-2009
 - E. Reinstitution of Deleted Curricula/GCC Curriculum Manual
Pages: 42 of 74
 - F. Sub-Committee on Curriculum Course Guide Check-List
 - G. Course Guide(s) Review:
 - NU101 Nursing Assisting Classroom (Carl, Mel, Liv)
 - NU101 Nursing Assistant Clinical (Paul, Frank E., Theresa)
- V. Summarize Meeting/Closure

Merry Christmas And A Happy New Year!

Curriculum Committee Agenda

Chair - Tony San Nicolas
Chair Elect - Paul Parvin

December 12, 2008 Friday @ 3:30 pm Room# 1108 (Paul Parvin's Classroom)

I. Call to Order/Attendance

II. Old Business

A. Career Clusters

B. SLO Training (Refresher) SY 2008-2009

C. Copies/Curriculum Manual

F. Sub-Committee on Curriculum Course Guide Check-List

D. Update from Chair Elect

III. New Business

E. MEMO from Dr. Ray VP/Request for Faculty Senate to initiate
Dialogue on the Gen Ed curriculum 24 Sep. 2008

G. Course Guide(s) Review:

NU101 Nursing Assisting Classroom (Carl, Mel, Liv)

NU101 Nursing Assistant Clinical (Paul, Frank E., Theresa)

Associate of Applied Science

Medium/Heavy Truck Diesel Technology (Bunny, Frank T.,
Robert B.)

IV. Summarize Meeting/Closure

Merry Christmas And A Happy New Year!

GUAM COMMUNITY COLLEGE

Curriculum Committee

Minutes

Friday, January 16, 2009

3:30pm

Tech Center Room 1108

1) Call to Order: 3:30pm

Attendance:

	Name	E-mail	Present	Absent
1	Tony San Nicolas	anthony.sannicolas@guamcc.edu	x	
2	Paul Parvin	paul.parvin@guamcc.edu	x	
3	Ron Abshire	ron.abshire@guamcc.edu		x
4	Robert Balajadia	robert.balajadia@guamcc.edu	x	
5	Carol Cruz	carol.cruz@guamcc.edu		x
6	Julie Cruz-Jones	julie.cruzjones@guamcc.edu		x
7	Kevin Dietrichs	kevin.dietrichs@guamcc.edu	x	
8	Frank Evangelista	frank.evangelista@guamcc.edu		x
9	Lani Gamble	helen.gamble@guamcc.edu		x
10	Theresa Hormillosa	theresa.hormillosa@guamcc.edu		x
11	Amada Manzana	amada.manzana@guamcc.edu	x	
12	Nenita Perez	nenita.perez@guamcc.edu		x
13	Marsha Postrozny	marsha.postrozny@guamcc.edu	x	
14	Marivic Schrage	marivic.schrage@guamcc.edu	x	
15	Bunny Sgambelluri	salvatore.sgambelluri@guamcc.edu	x	
16	Liv Switzer	liv.switzer@guamcc.edu	x	
17	Carl Torres	carl.torres@guamcc.edu	x	
18	Frank Tung	frank.tung@guamcc.edu	x	
19	Ray Valenzuela	ray.valenzuela@guamcc.edu	x	

Others present: Gary Hartz, Judy Salas, Priscilla Johns

2) Approval of Prior Minutes:

A. December 12, 2008. Paul P. motioned to table the minutes. Liv S. seconded. Motion carried.

3) Old Business:

A. Chair handed out new Curriculum Manuals, revised Spring 2008.

B. MEMO from Dr. Ray Somera VP/Request for Faculty Senate to initiate dialogue on the Gen Ed Curriculum 24 Sept. 2008. Marsha P. explained purpose of the memo.

4) New Business:

A. Course Guide(s) Review:

Course Guide	Reviewed by	ANC	AWR	RTA
NU101	Carl, Mel, Liv	Dean Ridgell currently reviewing.		
NU101	Paul, Frank E. Theresa			
AC298	Carl, Nenita	x		
CD280	Paul, Frank E.	x		
CD292	Carl, Theresa	x		
CEAD1107	Liv, Paul	x	x	
CEAD1108	Frank T, Frank E.	x	x	
ED292	Julie, Lani	x		
SM298	Carl, Theresa	x		
CEAD1109	Carol, Nenita	x		
CEAD1110	Bunny, Robert, Ron A	x		
CT140	Paul, Frank E.	x		
CT182	Lani, Frank T.	x	x	
ED202	Bunny, Robert	x	x	
ED240	Bunny Robert	x		
ED241	Bunny, Ronbrt	x	x	

ANC- approved/no correction AWR- approved, with revision RTA- return to author

B. Dr. Ray Somera's email dated Wed., 07 Jan 2009. "Council of Department Chairperson's Recommendations." Chair read out recommendations. Gary H. provided input, announced Faculty Senate's next meeting: Tuesday, Jan. 20, 2009, 2:00pm, Room C-2. Judy S. discussed the English Department's input when the current Gen Ed policy was developed by Dr. Rider.

- a. Paul P. motioned to proceed through Faculty Senate as have been doing and move information that way. Motion was seconded by Robert B. Motion carried.
- b. Bunny S. motioned to change the word "program" to the word "department" on Recommendation #1. Paul P. seconded the motion. Motion carried.
- c. Carl T. motioned to approve the 3 recommendations, with the word "department" on recommendation #1. Robert B. seconded the motion. Motion carried.

5) Open Discussion:

A. Chair will attend the next Gen Ed meeting.

6) Agenda Items for Next meeting: TBA

7) Next Meeting: January 30, 2009, 3:30pm, Tech Center Rm. 1108

8) Adjournment: 4:21pm

Prepared by: Amada Manzana

GUAM COMMUNITY COLLEGE

Curriculum Committee

Minutes

Friday, January 30, 2009

3:30pm

Tech Center Room 1102

1) Call to Order: 3:30pm

Attendance:

	Name	E-mail	Present	Absent
1	Tony San Nicolas	anthony.sannicolas@guamcc.edu	x	
2	Paul Parvin	paul.parvin@guamcc.edu		x
3	Ron Abshire	ronnie.abshire@guamcc.edu		x
4	Robert Balajadia	robert.balajadia@guamcc.edu	x	
5	Carol Cruz	carol.cruz@guamcc.edu		x
6	Julie Cruz-Jones	julie.cruzjones@guamcc.edu		x
7	Kevin Dietrichs	kevin.dietrichs@guamcc.edu	x	
8	Frank Evangelista	frank.evangelista@guamcc.edu		x
9	Lani Gamble	helen.gamble@guamcc.edu		x
10	Theresa Hormillosa	theresa.hormillosa@guamcc.edu	x	
11	Amada Manzana	amada.manzana@guamcc.edu	x	
12	Nenita Perez	nenita.perez@guamcc.edu		x
13	Marsha Postrozny	marsha.postrozny@guamcc.edu	x	
14	Marivic Schrage	marivic.schrage@guamcc.edu		
15	Bunny Sgambelluri	salvatore.sgambelluri@guamcc.edu		x
16	Liv Switzer	liv.switzer@guamcc.edu	x	
17	Carl Torres	carl.torres@guamcc.edu		x
18	Frank Tung	frank.tung@guamcc.edu		x
19	Ray Valenzuela	renato.valenzuela@guamcc.edu	x	

Others present: Clare Camacho

2) Approval of Prior Minutes:

A. January 16, 2009. Robert B. motioned to approve the minutes. Ray V. seconded. Motion carried.

3) Old Business:

A. Dr. Ray Somera's email dated: Wed., Jan. 07, 2009. "Council of Department Chairperson's Recommendations."

a. AVP's email requested for more faculty input.

b. Clare C. asked to reconsider changing "program" to "department". Robert B. moved to change the word "program" in the 1st recommendation to "program/department". Ray V. seconded. Motion carried.

4) New Business:

A. Memos to AVP regarding Gen. Ed Requirements.

B. SLO refresher Training February 2009.

- a. Marsha P. announced the training will be on Monday February 23, and Tuesday, February 24, from 3:30pm-8:00pm, at ½ hour intervals. Volunteers are needed to assist. Theresa H. volunteered. More information can be found on My GCC, Faculty Tab.

C. Course Guide “Status” and Proposed Process Change (Flow-Chart). Committee on College Assessment. Marsha provided a GCC Curriculum Flow Chart and proposed to move to electronic course guide approval, which is more “green”.

- a. Amada M. made a motion to change the course approval form coversheet to reflect electronic approval, and the areas highlighted. Theresa H. seconded. Motion carried. Highlighted areas included:

- i. III. COURSE DESCRIPTION & STUDENT LEARNING OUTCOMES

This course description will appear in the College Catalog followed by the Student Learning Outcomes- Course Level.

STUDENT LEARNING OUTCOMES- COURSE LEVEL (LIST 3-5)

Upon successful completion of this course, students will be able to:

- 1.

- ii. VII. E. Catalog Course Description (Moved to Section III. See page 2)
 - iii. XII. E. Has the Advisory Committee reviewed and concurred with the materials, content, and assessment used for this course?

D. Proposed Change on GCC’s mission statement.

- a. Theresa H. moved to not accept the proposed mission statement change. Kevin D. seconded. Motion carried.

E. Course Guide(s) Review. Marsha P. asked committee members to make sure courses contain no more than 5 SLO’s.

Course Guide	Reviewed by	ANC	AWR	RTA
ED251	Ray, Vicky		x	
ED252	Paul, Bunny (Table)			
ED253	Nenita (AMC), Carl (pending)		x	
ED254	Robert, Amada	x		

ANC- approved/no correction

AWR- approved, with revision

RTA- return to author

5) Open Discussion:

A. Congratulations Theresa for tying the knot! Liv for having a new baby boy!

B. Thank you! Ms. Amada for being our Secretary for CC!

C. Clare C. announced that there will be 6 free vocational courses to be offered, starting April through June. If one wants to take for graduate credits, courses are \$20/credit.

D. Robert B. suggested to include in the next meeting's agenda regarding recording meetings and have a secretary write the minutes, similar to the Assessment Committee.

E. Liv S. motioned to record next meeting as a trial. Theresa H. seconded. Motion carried. Secretary Amada will bring a recording device for next meeting.

6) Agenda Items for Next meeting: TBA

7) Next Meeting: TBA

8) Adjournment: 4:10pm

Prepared by: Amada Manzana

GUAM COMMUNITY COLLEGE

Curriculum Committee

Minutes

Friday, March 13, 2009

3:30pm

Tech Center Room 1102

1) Call to Order: 3:30pm

Attendance:

	Name	E-mail	Present	Absent
1	Tony San Nicolas	anthony.sannicolas@guamcc.edu	x	
2	Paul Parvin	paul.parvin@guamcc.edu	x	
3	Ron Abshire	ronnie.abshire@guamcc.edu		x
4	Robert Balajadia	robert.balajadia@guamcc.edu	x	
5	Katherine Chargualaf	katherine.chargualaf@guamcc.edu	x	
6	Carol Cruz	carol.cruz@guamcc.edu		x
7	Julie Cruz-Jones	julie.cruzjones@guamcc.edu	x	
8	Theresa H. Datuin	theresa.hormillosa@guamcc.edu		x
9	Kevin Dietrichs	kevin.dietrichs@guamcc.edu		x
10	Frank Evangelista	frank.evangelista@guamcc.edu		x
11	Lani Gamble	helen.gamble@guamcc.edu		x
12	Amada Manzana	amada.manzana@guamcc.edu	x	
13	Nenita Perez	nenita.perez@guamcc.edu		x
14	Marsha Postrozny	marsha.postrozny@guamcc.edu	x	
15	Marivic Schrage	marivic.schrage@guamcc.edu	x	
16	Bunny Sgambelluri	salvatore.sgambelluri@guamcc.edu		x
17	Liv Switzer	liv.switzer@guamcc.edu		x
18	Carl Torres	carl.torres@guamcc.edu	x	
19	Frank Tung	frank.tung@guamcc.edu		x
20	Ray Valenzuela	renato.valenzuela@guamcc.edu	x	

Others present:

2) Approval of Prior Minutes:

A. March 13, 2009. Robert B. moved to approve the minutes. Ray V. seconded. Motion carried.

3) Old Business:

- A. Course Guides last day to submit Date: April 20, 2009
- a. All DCs were informed.

4) New Business:

A. SOPs for Electronic Curricula Approval

- a. Marsha P. mentioned that the electronic approval process have been tested and retested with TracDat, which was too difficult to use. Also tested with Novell. Have not tested using Google.
- b. Chair Tony SN handed out flow chart.
- c. Ray V. questioned the use of GCC email for the electronic approval of course guides. Marsha explained it's for security purposes.

B. SLO Refresher Session Tuesday, March 31, 2009, 9:00am-10:00am.

- a. Chair Tony SN explained that this is an attempt to include adjunct faculty.
- b. Volunteers are needed to present during the 30-minute sessions.
- c. Julie CJ asked to do electronic training. Marsha P. will work with Wes G. and Elaine F. to develop a podcast for SLO training.
- d. Marsha P. mentioned that there are still some faculties who are not putting SLOs on syllabi. Amada mentioned that DCs are supposed to review syllabi to ensure all required elements are present.

C. Curriculum Mapping, Secondary MEMO from Deans.

- a. Chair Tony SN handed out memo stating that secondary faculty is not required to map GCC Gen Ed because GPSS has its own requirements.
- b. Curriculum Committee agrees with the memo.
- c. Marsha P. needs to revise the course guide template because all programs (AS, Certificate, and Secondary) are currently required to attach SLO map.

D. Course Guide(s) Review.

Course Guide	Reviewed by	ANC	AWC	RTA
AE103	Amada, Katherine	X		
OA292	Robert, Ray		X	
OA109	Frank E., Liv		X	
OA130	Ron A., Carl		X	
OA250	Theresa (Pending), Vicky- ANC			
ED252	Paul, Bunny		X	

ANC- approved/no correction AWC- approved, with correction RTA- return to author

- a. Julie CJ questioned tabling the course guide if reviewer has not responded. She suggested that the member should communicate with the chair if not able to review.
- b. Robert B. suggested that committee members could review electronically during the meeting if assigned member was not able to review.
- c. Vicky S. suggested reviewing course guides as a committee during meetings. Julie CJ mentioned that this was done before and was too time consuming.
- d. Another suggestion was that if a member cannot review, it is that faculty's responsibility to ask another member to review.
- e. Chair Tony SN will check with the assigned reviewer on Monday and will give feedback to course guide author by Tuesday.

5) Open Discussion: None

6) Agenda Items for Next meeting: TBA

7) Next Meeting: March 27, 2009, 3:30pm. Room 1108

8) Adjournment: 4:30pm

Prepared by: Amada Manzana

GUAM COMMUNITY COLLEGE

Curriculum Committee

Minutes

Friday, March 27, 2009

3:30pm

Tech Center Room 1102

1) Call to Order: 3:30pm

Attendance:

	Name	E-mail	Present	Absent
1	Tony San Nicolas	anthony.sannicolas@guamcc.edu		X
2	Paul Parvin	paul.parvin@guamcc.edu	X	
3	Ron Abshire	ronnie.abshire@guamcc.edu		X
4	Robert Balajadia	robert.balajadia@guamcc.edu	X	
5	Katherine Chargualaf	katherine.chargualaf@guamcc.edu	X	
6	Carol Cruz	carol.cruz@guamcc.edu		X
7	Julie Cruz-Jones	julie.cruzjones@guamcc.edu		X
8	Theresa H. Datuin	theresa.hormillosa@guamcc.edu		X
9	Kevin Dietrichs	kevin.dietrichs@guamcc.edu		X
10	Frank Evangelista	frank.evangelista@guamcc.edu		X
11	Lani Gamble	helen.gamble@guamcc.edu		X
12	Amada Manzana	amada.manzana@guamcc.edu	X	
13	Nenita Perez	nenita.perez@guamcc.edu		X
14	Marsha Postrozny	marsha.postrozny@guamcc.edu	X	
15	Marivic Schrage	marivic.schrage@guamcc.edu	X	
16	Bunny Sgambelluri	salvatore.sgambelluri@guamcc.edu		X
17	Liv Switzer	liv.switzer@guamcc.edu		X
18	Carl Torres	carl.torres@guamcc.edu		X
19	Frank Tung	frank.tung@guamcc.edu		X
20	Ray Valenzuela	renato.valenzuela@guamcc.edu	X	

Others present:

2) Approval of Prior Minutes:

A. March 13, 2009. Robert B. moved to approve the minutes. Marsha P.. seconded. Motion carried.

3) Old Business:

A. SOPs for Electronic Curricula Approval

a. Paul P. has been testing Google. Need more people to try.

B. SLO Refresher Session Tuesday, March 31, 2009, 9:00am-10:00am.

- a. Paul P. asked to change time to 12:00pm. He will video the training and assist in making the training electronically available.
- b. Vicky S. made a motion to change the time to 3:00pm-4:00pm and location to Room 1108. Motion was seconded by Robert B. Motion carried.

C. Curriculum Mapping, Secondary MEMO from Deans.

- a. Gen Ed approved.
- b. Marsha P. has done the necessary revision on the curriculum templates.

4) New Business:

A. Multiple Perspectives on Multiple Pathways: (Discussion) Mr. Paul Parvin

- a. Paul will provide website to access articles.
- b. Video on “CTE” by Sam Mabini Souza.
- c. Discussion on changing the term “Vocational” to Career and Technical Education.

B. Course Guide(s) Review.

Course Guide	Reviewed by	ANC	AWC	RTA
SU220	Amada, Theresa	x		
SU240	Amada, Theresa		x	
SU241	Amada, Theresa		x	
SU250	Amada, Theresa		x	
SU251	Amada, Theresa		x	
SU280	Amada, Theresa	x		
SU292	Amada, Theresa		x	
Surveying Technology, AS	Amada, Theresa		x	
Surveying Technology, Certificate	Amada, Theresa	x		

ANC- approved/no correction

AWC- approved, with correction

RTA- return to author

- a. Amada M. submitted review notes to Paul P.
- b. Theresa D. later submitted review to chair, Tony SN.

5) Open Discussion: None

6) Agenda Items for Next meeting: TBA

7) Next Meeting: TBA

8) Adjournment: 4:45pm

Prepared by: Amada Manzana

Curriculum Committee

Meeting Minutes

Approved Minutes @ 07 November 2008

Tech Building, Room 1108

I. Called to order 3:36 by Paul Parvin

II. Attendance: Tony San Nicolas (Chair), Paul Parvin, Frank Evangelista, Liv Switzer, Ray Valenzuela, Frank Tang, Bunny Sguambelluri, Carl Torres, Lani Gamble.

III. Old Business:

- a. Tony San Nicolas advises we move forward with the ongoing training (SLO Mapping & Curriculum refresher trainings).
- b. We need to prepare for ACCJA in 20___. Old courses need to be reviewed and modified/dropped.
- c. Curriculum guides will be assigned to Curriculum Committee members to review and provide feedback.
 - i. Paul Parvin recommends we create a checklist/guideline to aide in curriculum guide reviews.
 - ii. Ray Valenzuela moves that standards/criteria for curriculum guides be determined by curriculum committee.
 1. Second by Paul Parvin
 2. All in favor: unanimous.
- d. Committee needs to review template/curriculum manual changes (located on MyGCC Work Life Tab).

IV. New Business:

- a. Goals Matrix & Bylaws- Carl Torres motions that this be tabled till the next curriculum committee meeting.
 - i. Second by Ray Valenzuela
 - ii. All in favor: unanimous
 - iii. Tony San Nicolas ask that curriculum committee members log in to MyGCC and review Goals and Bylaws by next meeting.

b. SLO Map- Discussion- discuss with Marsha Postrozny. Needs to be done in time for ACCJA

i. Lani motions that Doris Perez come to committee to advise funding for career clusters for CTE Career Technical Education Programs.

ii. Second by Frank Evangelista

iii. All in favor:

c. Update from Chair Elect: Paul Parvin

d. Course Review:

i. As motioned above, the curriculum committee agrees to set criteria for reviewing curriculum guides.

ii. Review decisions:

1. AS in Computer Networking: Carl holds, Theresa approves.

2. ED 190 Vocational Methods I: Lani approves, Frank approves with changes.

3. ED210 Vocational Methods II: Lani approves, Frank approves with changes.

4. ED201 Creating an Online Environment Using Moodle: Carl and Theresa both approve.

5. CD240 Cognitive and Creative Development in Early Childhood: Carl and Theresa both approve.

6. NU140 Mental Health Nursing: Paul and Nenita approve with changes.

7. NU240 Pediatric Nursing Concepts & Skills: Paul and Nenita approve with changes.

8. Certificate in Pre-Nursing: Carol and Julie hold.

9. Certificate in Practical Nursing: Carol and Julie hold.

10. NU230 Maternal/Newborn Concepts & Skills: Bunny hold, Bunny approve with changes.

11. NU280 Nursing Trends: Frank approves with changes, Bunny holds.

12. Associate of Arts in Education: Paul and Nenita both approve.

13. Certificate in Education: Lani and Theresa approve with changes.

V. Plan rest of Academic Year

- a. Meetings will be held on the second and forth Friday of each month at 3:30.
- b. Lani recommends electronic meetings.

VI. Meeting reviewed and closed by Tony San Nicolas at 4:50.

GUAM COMMUNITY COLLEGE

Curriculum Committee

Minutes

Friday, December 12, 2008

3:30pm

Tech Center Room 1108

1) Call to Order: 3:30pm

Attendance:

	Name	E-mail	Present	Absent
1	Tony San Nicolas	anthony.sannicolas@guamcc.edu	x	
2	Paul Parvin	paul.parvin@guamcc.edu		x
3	Ron Abshire	ron.abshire@guamcc.edu		x
4	Robert Balajadia	robert.balajadia@guamcc.edu	x	
5	Carol Cruz	carol.cruz@guamcc.edu		x
6	Julie Cruz-Jones	julie.cruzjones@guamcc.edu		x
7	Kevin Dietrichs	kevin.dietrichs@guamcc.edu		x
8	Frank Evangelista	frank.evangelista@guamcc.edu		x
9	Lani Gamble	helen.gamble@guamcc.edu	x	
10	Theresa Hormillosa	theresa.hormillosa@guamcc.edu		x
11	Amada Manzana	amada.manzana@guamcc.edu		x
12	Nenita Perez	nenita.perez@guamcc.edu		x
13	Marsha Postrozny	marsha.postrozny@guamcc.edu	x	
14	Marivic Schrage	marivic.schrage@guamcc.edu		x
15	Bunny Sgambelluri	salvatore.sgambelluri@guamcc.edu		x
16	Liv Switzer	liv.switzer@guamcc.edu		x
17	Carl Torres	carl.torres@guamcc.edu		x
18	Frank Tung	frank.tung@guamcc.edu		x
19	Ray Valenzuela	ray.valenzuela@guamcc.edu	x	

Others present: Gary Hartz, Judy Salas

2) Approval of Prior Minutes:

A.

3) Old Business:

A. Chair handed out Curriculum Manuals, revised Spring 2008 and Marsha handed out copies of the Curriculum Manual with proposed changes.

B. Career Clusters: Chair provided members with feedback from Doris' (P&D) presentation on Career Clusters. Chair handed out additional copies of career clusters.

4) New Business:

- A. SLO Refresher Training: Chair asked for volunteers to help present SLO workshops scheduled throughout Spring 2009 semester. The days/time will vary to cater to adjunct's evening schedules and full time faculty's day schedules. (Marsha P. volunteered to assist with workshops; prepare CDs, update website, handouts, etc). Schedule is posted on the Center for Learning & Instruction's (CLI) website.

Spring 2009 SLO Workshop Schedule: February 23rd & 24th (Monday & Tuesday)
3:30-4:00 pm, 5:30-6:00pm, and 7:30-8:00pm

March 31st (Tues.) 9:00 – 10:30 am

April 27th & 28th (Monday & Tuesday)
3:30-4:00 pm, 5:30-6:00pm, and 7:30-8:00pm

May 1st (Friday) 9:00 – 10:30 am

- B. Proposed changes to the Curriculum Manual was discussed. The major changes were the following:

- 1.) Addition of the Reinstitution of Archived Curricula Form in Appendix I
- 2.) Verbiage was changed on pg. 42 under Program Deletion to indicate that a course and/or program may be reinstituted due to industry needs, budget constraints, and student interests.
- 3.) Under Annotation of Program Approval Form for Adoption and Substantive Revision (Section XI. Content) "...with course descriptions." was added to the requirement.
- 4.) Appendix B: GCC Mission Statement was updated (as per BOT Policy 100) changing the Philosophy to Vision Statement.
- 5.) Appendix G: SLO Map was updated:
 - Statement if courses are not offered as a program authors may skip to page 2 was added
 - Headings of the seven gen ed areas were added to the 28 outcomes: Written Communication, Quantitative Reasoning, Oral Communications, Critical Thinking Skills, Information Literacy, Individual & Society, and Civic Engagement.

Changes to the Curriculum Manual was unanimously approved.

- C. Subcommittee Course Guide Checklist

- D. Update from Chair-Elect (not present so discussion was tabled)

- E. New Business: Gen Ed Curriculum

- F. Course Guide(s) Review: Tabled to next meeting

Course Guide	Reviewed by	ANC	AWR	RTA
NU101	Carl, Mel, Liv	Dean Ridgell currently reviewing.		
NU101	Paul, Frank E. Theresa			
AAS Medium & Heavy	Bob, Frank T., Bunny			

Truck Diesel Technology				
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ANC- approved/no correction

AWR- approved, with revision

RTA- return to author

5.) Next Meeting: January 30, 2009, 3:30pm, Tech Center Rm. 1108

6.) Adjournment: 4:30 pm

Prepared by: Tony San Nicolas, Lani Gamble & Marsha Postrozny