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Personal Announcements

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Subject (click to display details)	Delivery Date ↓	Expiration Date	Author
☐ GCC participation in Guam Cares Boot Drive Friday 4-6 PM at MMall & pledge form	Nov 15, 2013	Nov 22, 2013	Jayne Therese Flores
☐ Fall 2013 Training: Business and VisCom Department	Nov 14, 2013	Nov 22, 2013	Esther A Muna
☐ 3M Announcement from Wes Gima	Nov 14, 2013	Nov 30, 2013	Esther A Muna
☐ Updated Thanksgiving Menu, Nov 14	Nov 14, 2013	Nov 22, 2013	Esther A Muna
☐ Congratulations GCC Mag Pro winners and good luck to Patti Terlaje!	Nov 13, 2013	Dec 20, 2013	Jayne Therese Flores
☐ Special Projects memo	Nov 13, 2013	Nov 20, 2014	Jayne Therese Flores
☐ Benefits Seminar Nov. 20-21	Nov 13, 2013	Nov 22, 2013	Bertha M Guerrero
☐ GCCEA Christmas Party and Skit Contest	Nov 13, 2013	Dec 7, 2013	Bertha M Guerrero
☐ GCC participation in Guam Cares Boot Drive Friday 4-6 PM at MMall & pledge form	Nov 13, 2013	Nov 20, 2013	Jayne Therese Flores
☐ Not only does she have talent, but also, she wins the TEAM PLAYER AWARD!	Nov 12, 2013	Nov 30, 2013	Jayne Therese Flores

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ID: 161989
Subject: Fall 2013 Training: Business and VisCom Department
Date: Nov 14, 2013 1:17:41 PM

Fall 2013 Training: Business and VisCom Department

All sessions start @ 3:30 and are held in Room 1108.
Everyone welcome to attend.

Friday, Nov 15
Keynote 09
Keynote has been called one of the best presentation software ever. We'll do a short tutorial and then go into some tips and tricks. we'll also discuss the new Keynote '13.

Friday, Nov 22
Presentations Done Right
Do you suspect that you do the dreaded "Death by PowerPoint" presentations? Come in and let's discuss the

aspects on how to make your presentations better!

Questions? Comments? Please email wesley.gima@guamc.edu

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