

GUAM COMMUNITY COLLEGE
Resources, Planning and Facilities Committee
Agenda
Friday, April 30, 2010
9:00a.m.
Faculty Senate Office / C2

1) Call to Order:

Attendance:

Name:	Position:	Email:	Present:
Jose Munoz	Faculty	jose.munoz@guamcc.edu	
Clare Camacho	Faculty	clare.camacho@guamcc.edu	
Barry Mead	Faculty	barry.mead@guamcc.edu	
Anthony San Nicolas	Faculty	anthony.sannicolas@guamcc.edu	
Jose Quitugua	Administration	jose.quitugua@guamcc.edu	
Carmen Santos	Administration	carmen.santos@guamcc.edu	
Reilly Ridgell	Administration	reilly.ridgell@guamcc.edu	
Michelle Santos	Administration	michelle.santos@guamcc.edu	
Elizabeth Duenas	Staff	elizabeth.duenas@guamcc.edu	
Cheryl San Nicolas	Staff	cheryl.sannicols@guamcc.edu	
Frances Salas	Student	frances.salas1@guamcc.edu	

2) Approval of Prior Minutes:

3) Old Business:

- a. Financial Report
- b. Facilities Report

4) New Business:

- a. FY2011 NAF Budget Request
- b. Maintenance Cycle
- c. Standard Rules for Rooms
- d. Distance Education Policy

5) Open Discussion:

6) Next Meeting:

7) Adjournment:

GUAM COMMUNITY COLLEGE

Resources, Planning and Facilities Committee

Meeting Minutes

Friday, April 30, 2010

9:00a.m.

Faculty Senate Office/C2

- 1) Call to Order: @ 9:10 a.m.

Attendance:

Name:	Position:	Email:	Present:
Jose Munoz	Faculty	jose.munoz@guamcc.edu	
Clare Camacho	Faculty	clare.camacho@guamcc.edu	X
Barry Mead	Faculty	barry.mead@guamcc.edu	
Anthony San Nicolas	Faculty	anthony.sannicolas@guamcc.edu	X
Jose Quitugua	Administration	jose.quitugua@guamcc.edu	X
Carmen Santos	Administration	carmen.santos@guamcc.edu	X
Reilly Ridgell	Administration	reilly.ridgell@guamcc.edu	X
Michelle Santos	Administration	michelle.santos@guamcc.edu	X
Elizabeth Duenas	Staff	elizabeth.duenas@guamcc.edu	X
Cheryl San Nicolas	Staff	cheryl.sannicols@guamcc.edu	X
Frances Salas	Student	frances.salas1@guamcc.edu	X

- 2) Approval of Prior Minutes: tabled until next meeting

- 3) Old Business:

Financial Report

See the attached report for details. As of April 30, 2010, the College has received 59% ~~(FY10)~~ of its requested allotments for FY'10 as reported by C. Santos.

Facilities Report:

See attached report for details as reported by J. Quitugua. Ignore amount in table, as projects that were completed were removed from the table. Bid for projects have been opened. Student Center bid is closed and the estimated award will be in mid May. Room renovations should be completed to A-wing this summer. There will be no classes in the Fall Semester in F Building so that F Building roof can be hardened and the building can be renovated. Deans reported the urgency of getting rooms renovated for the Fall semester because of the lack of space. They will try and use existing space including ~~plus~~ Allied Health and Tech Center if needed.

Standard Rules for Rooms: This was discussed and changes made at a previous meeting. C. Camacho will check with the former staff (T. Arceo) who took minutes.

- 4) New Business:

FY2011 NAF Budget Request: NAF budget was presented and discussed. Minor changes made – “Painting project for accreditation visit” changed to Campus Wide Painting Project. M/S/A to approve NAF budget. FY2011 NAF Budget will be forwarded to CGC today.

Maintenance Cycle: noted that the Maintenance Department is short staffed. The amount of work has increased with the increase in buildings, yet the department has not seen an increase in personnel. This affects the timeliness of completing work.

5) Open Discussion:

Business Office will ~~asked~~ Xerox to reevaluate for the current locations of Xerox copy machines located throughout the campus to be reevaluated. This is due to a request made by the ~~Business Office to~~ Deans Ridgell to place a machine in the Automotive classrooms for after 5pm usage. remove A suggestion was made that there could be possible transfer of the copy machine from the Maintenance Department. However, maintenance staff are in needs ~~this of the~~ machine.

6) Next Meeting:

No more meetings this academic year. Group will reconvene August 2010.

7) Adjournment: @ 10:00 a.m.

M/S/A to adjourn.