

STAFF SENATE COUNCIL

Elizabeth J. Duenas
President

MEMORANDUM

DATE: May 30, 2014

TO: R. Ray Somera, Ph.D.
Vice President, Academic Affairs Division

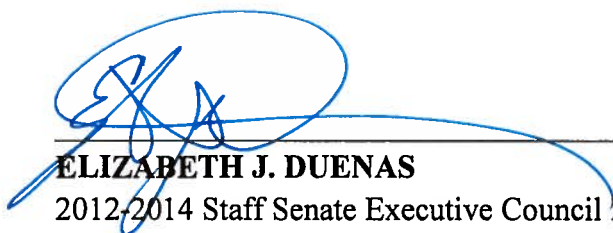
FROM: Elizabeth J. Duenas
President, GCC Staff Senate

SUBJECT: 2013-2014 Staff Senate Year-End Report

Please find the attached 2013-2014 Staff Senate Year-End Report.

The report includes: (1) Goal Reporting Matrix, which includes Staff Senate activities or plan and the recommended goals for next year and (2) attendance meeting sheet.

Staff Senate Executive Council thanks the college for giving us the opportunity to provide communication and feedback that allows us to serve and be transparent to GCC shareholders.



ELIZABETH J. DUENAS

2012-2014 Staff Senate Executive Council President

Attachments

c: Marlana Montague
Assistant Director, AIER

2013-2014 Staff Senate Goal Reporting Matrix

Staff Senate Goals	Related ISMP 2014-20120 College Goals	Staff Senate Activities or Plan to address the goal	Current Status	Recommendations for goals next year
Participate in the college governance process with the college stakeholders in all efforts to attain the stated goals of the college.	Goal 1 - Retention and Completion Goal 2 - Conducive Learning Environment	1) Provide feedback for upcoming policies that the board will review and 2) Create Staff Senate Mission Statement 3) Online Accreditation Course	1) Completed 3/2014 (Ex: ISMP and Social Media) 2) Completed 3/2014 3) Over 70% of the staff completed the course; deadline 12/2014	1) Review & revise Staff Senate Constitution & By-Laws 2) Review & revise Staff Senate Mission Statement if necessary 3) Stronger & wider input from staff regarding ISMP
Appoint staff representatives to the college governance structure, college-wide standing committees and other ad hoc committees as appropriate.	Goal 3 - Improvement and Accountability	1) Identify representative Staff Senate members for CGC 2) Identify representative Staff Senate members for RPF 3) Identify representative Staff Senate members for other institutional committees	1) Completed 8/2013 2) Completed 8/2013 3) Completed 12/2013	1) To continue & strengthen the equal representation of staff members to the institutional committees as Participatory Governance 2) Review other institutional committees
Provide a two-way medium for the exchange of information between the staff and the college stakeholders.	Goal 2 - Conducive Learning Environment Goal 3 - Improvement and Accountability Goal 4 - Visibility and Engagement	1) Ensure all staff join Staff Senate Groups Page in MyGCC 2) Participate during Staff/Administrator Development Day 3) Conduct and attend General Membership meetings 4) Mail Box is available to all staff	1) Completed 100% 2/2014 2) Completed 3/2014 (last Development for Year-End Report) 3) Completed 3/2014 (last meeting for Year-End Report) 4) Completed 12/2013	1) To have 5% of staff (not to include those that need to work during event or those that volunteer) attend the GCC Graduation ceremony 2) Staff Mentorship form for career advancement 3) Upward mobility

GOALS

At Guam Community College, the following four goals will direct our critical steps in achieving overall excellence in career and technical workforce development for the years 2014 through 2020:

Goal 1 - Retention and Completion

Strengthen and improve curriculum and educational delivery to provide a student-centered educational experience that fosters retention and completion to prepare our students for engagement in a global workforce.

Goal 2 - Conducive Learning Environment

Transform the campus into a facility conducive for learning and teaching with a genuine sense of family spirit and dialogue among employees who are committed to student access and student success.

Goal 3 - Improvement and Accountability

Enhance the existing integrated planning, review, and evaluation processes that provide for the allocation of resources based on assessment results and college-wide priorities, in order to boost improvement and accountability.

Goal 4 - Visibility and Engagement

Promote the Guam Community College brand to achieve regional, national, and international recognition.



Staff Senate Executive Council

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