**Introduction**

Standard 1 focuses on the mission and purposes of each institution and institutional effectiveness achieving the mission; and, Standard 1 focuses on data-driven assessment and continuous quality improvement and student learning outcomes.

**Actionable Improvement Plans (AIPS):**

1. Engage all stakeholders in the College’s continuous planning processes so that there is a clear understanding of roles and expectations among all constituents.  (1.B.2)

**Action Taken**:  During the 2012-2013 academic year Dr. Mary Okada held focus groups, a town hall style meeting, and open forums with students, faculty, staff, administrators, the Board of Trustees, and the island community.[[1]](#footnote-1)  The President engaged and informed the campus community of the status of the College’s Institutional Strategic Master Plan, the Physical Master Plan, the financial status of the College, and the overall state of the College.[[2]](#footnote-2) [[3]](#footnote-3) During each of these sessions, feedback was gathered and regular updates to inquiries were provided through the College’s internal web portal, MyGCC.

During the spring of 2013, the Vice President for Academic Affairs and the Office of Assessment, Institutional Effectiveness & Research participated in the various committee meetings and campus events to gather feedback on the College’s Mission statement and big picture goals.[[4]](#footnote-4)[[5]](#footnote-5) Meaningful discussions and recommendations were noted and a final feedback period will commence in the fall of 2013.

**Status**:  Ongoing.  Data has been collected and reported on the plan.

**Next Step**:  The feedback and final Institutional Strategic Master Plan and College Mission statement should continue to be tracked.  Evidence of the stakeholder understanding of roles and expectations must be collected and reported on for all constituents. Feedback must be obtained from student government.

1. Assess how well the College has communicated information about institutional quality to the public through a community wide survey. (1.B.5.)

**Action Taken:** During September 2010, Continuing Education administered a community survey about interest in GCC courses. The response rate was low.[[6]](#footnote-6)

**Status:** Ongoing. Data has been collected and reported on the plan.

**Next Step:**  GCC should conduct a community wide survey. The survey needs to have a sufficient response rate for the results to be considered statistically significant with an acceptable error rate. Results from the survey must be collected, reported on, and analyzed. The results should be made available to all constituents and on the GCC website.

1. Strengthen training of faculty and staff on linking program review, institutional effectiveness and resource allocation. (1.B.6.)

**Action Taken:** The President’s Fall 2012 speech stressed that program data must support program needs.[[7]](#footnote-7) During the 2012-2013 academic year GCC held training that tied resources to assessment. Training emphasized that budget goals, performance indicators, and proposed outcomes must be linked.[[8]](#footnote-8) GCC sponsored education or training for faculty, staff and administers must meet Institutional Academic or Organizational priorities or faculty needs.[[9]](#footnote-9) [[10]](#footnote-10)

**Status**: Ongoing. Data has been collected and reported on the plan,

**Next Step**: Data on faculty and staff training linking program review, institutional effectiveness and resource allocation must be continue to be collected and reported on.

**Directory of Evidence**

. Doris Perez, e-mail December 12, 2012. 4

2. Transcript President’s November 2012 presentation to campus community 5

3. President’s November 16, 2012 PowerPoint presentation on ISMP updates. 6

4. Dr. Somera, extended review of mission statement. 16

5. Dr. Somera, e-mail, April 11, 2013. 17

6. September 29, 2010 survey results. 18

7. ibid. FN 2, 6

8. Budget PowerPoint Preparation for 2014 19

9. Administrator/staff: Travel Policies: Appendix 4a 32

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10. Professional Development Review Committee, Bylaws, 2012-2013 33

1. Doris Perez, e-mail December 12, 2012. [↑](#footnote-ref-1)
2. Transcript of President’s November 2012 presentation to the campus community. [↑](#footnote-ref-2)
3. President’s November 16, 2012 PowerPoint presentation on ISMP updates. [↑](#footnote-ref-3)
4. Dr. Somera, extended review of mission statement. [↑](#footnote-ref-4)
5. Dr. Somera, e-mail, April 11, 2013. [↑](#footnote-ref-5)
6. September 29, 2010 survey results. [↑](#footnote-ref-6)
7. Ibid, FN 1, p. 69 [↑](#footnote-ref-7)
8. Budget preparation PowerPoint [↑](#footnote-ref-8)
9. Professional Development Priorities, Approved: March 2011 [↑](#footnote-ref-9)
10. Professional Development Review Committee Bylaws, 2012-2013 [↑](#footnote-ref-10)