
MEMORANDUM

TO: Dr. R. Ray D. Somera, VPAA

VIA: Dr. Juan P. Flores, TPS Dean 
Dr. Virginia Tudela, TSS Dean 

FROM: Dr. Karen Sablan, TPS Associate Dean

DATE: July 01, 2013

SUBJECT: Fall 2013 Implementation and Phase-In Discussions: Department
Reorganization/Realignment

As stipulated in the BOT/GCC Faculty Union 2010-2016 Agreement, during the Spring 2013 semester, several meetings and/or discussions took place with those departments being considered for departmental reorganization. The more recent discussions were focused on addressing faculty concerns and conditions to be considered for the Fall 2013 implementation of departmental reorganization and/or realignment involving the following non-instructional units: Work Experience Program, Student Health Center, and the Learning Resources Center.

Outlined below are the actions already taken and the agreed upon proposals for your consideration and approval for the affected units and faculty members within these units recommended for implementation Fall 2013:

I. Work Experience Coordinators

- a. Approved by the Vice President for Academic Affairs through a memorandum dated March 27, 2013, with a Subject Heading "Work Experience Program," the two full-time Work Experience Coordinators (Anthony San Nicolas and Catherine Leon Guerrero) report to the current Adjunct Associate Dean. It is noted that this arrangement will end June 28, 2013, with the retirement of the current Adjunct Associate Dean.
- b. Beginning July 01, 2013, the two full-time Work Experience Coordinators will then report to the TPS Associate Dean. This means that the two Work Experience Coordinators will no longer be a part of the Construction Trades Department or be a member of any other department. As a result of this reporting realignment, the two full-time work experience coordinators will not be identified either as being a member of a department with a faculty as chairperson or a member of a department whose FTEs are included for workload calculation purposes. Additionally, there are no budget implications affecting the Construction Trades department budget as the Work Experience program had no budget for AY2012-2013. However, the