

GUAM COMMUNITY COLLEGE
Learning Outcomes Committee Meeting Minutes
Friday, January 25, 2012, 3:30 p.m.
Location: A-29

I. Call to Order 3:39 by Chairperson Patricia Terlaje

Volunteer to take Minutes: Norma Guerrero

Attendance:

	Name	E-mail	Present
1	John Armstrong	john.armstrong@guamcc.edu	√
2	Sandy Balbin	sandy.balbin@guamcc.edu	√
3	Lisa Baza-Cruz	lisa.bazacruz@guamcc.edu	E
4	Simone Bollinger	simone.bollinger@guamcc.edu	
5	Frank Evangelista	frank.evangelista@guamcc.edu	E
6	Yvonne Flores	yvonne.flores@guamcc.edu	E
7	Norma Guerrero	norma.guerrero@guamcc.edu	√
8	Polli Huseby	polli.huseby@guamcc.edu	√
9	John Michael Jocson	johnmichael.jocson@guamcc.edu	√
10	Paul Kerner	paul.kerner@guamcc.edu	
11	Rose Marie Nanpei	rosemarie.nanpei@guamcc.edu	E
12	Nenita Perez	nenita.perez@guamcc.edu	
13	Esther Rios	esther.rios@guamcc.edu	√
14	Sally Sablan	sally.sablan@guamcc.edu	√
15	Ben Sison	benjamin.sison@guamcc.edu	√
16	A.J. Sunga	anthonyjay.sunga@guamcc.edu	√
17	Patricia Terlaje (Chairperson)	patricia.terlaje@guamcc.edu	√

II. Approval of Prior Minutes

- Motion made by J. Armstrong, seconded by Sally Sablan. Motion passed.

III. Guest Speaker: Karen M.S. Sablan, Ed.D. Associate Dean

- Looks forward to working with LOC, specifically the General Education working group towards the development of a General Education Core Curriculum as well as looking at a process for adding and deleting courses and further refining what has been started.
- The curriculum manual does not address General Education as a core curriculum. Do we start that process here or do we begin the dialogue here? Karen's hope is work with the individuals in the General Education working group within LOC to explore further discussion and to accommodate her request to join in with us.

Questions/Discussions on the floor:

1. Is there any direction the Executive team would like to take? Answer: Not at this time.
2. What was the process before? Answer: Historically, an informal group would get together with no formal structure. The objective is to form a Common Core curriculum for our Associate degree programs along with a process for revisiting/reviewing for some programs (example: the Culinary program) to follow a method (flow sheet, curriculum manual, etc...) institutionalizing the process.
3. Comments from committee members:
 - The goals stated are certainly achievable.
 - It is crucial that the General Education working group within LOC receives support and recognition from the Executive team in that the process needs to be formalized as a process and that the composition of the group be cohesive.
4. Will all other programs have to adapt or will they be able to choose from options? Answer: It depends on the governance process.
5. According to Karen, next week, faculty evaluation training will be conducted and the Job Specs committee will formalize and take care of the placement of this General Education

Committee formation process most likely in the Appendix J, K, L, or M portions. Noted that members of this committee should be circumspectly selected

IV. Old Business

A. General Education Working Group update:

- Polly Huseby commented in an area the committee feels is important which is reading and writing across the curriculum. Faculty input to this area is very important.

B. Curriculum Manual and documents update

- The work on this has come to a temporary halt as the password (it is password protected) has been lost. It is hopeful that Eric will be done by the end of the semester. Chairperson requests for LOC liaison to assist Eric and Amada with expediting manual, Esther Rios volunteered as they work at the same work site (Simon Sanchez).

C. ACALOG training follow-up with members who missed training

- Due to the inter-workings of the system that still needs to establish process, flowchart, updates, and fixing, LOC will postpone training for those members who missed the training.

D. Nominations for LOC New Chairperson-Elect

- John Jocson nominated Patty Terlaje who is currently LOC Chairperson for AY13-14 Chairperson. John Armstrong seconded. Motion passed. Election for AY13-14 Chairperson-Elect needed.

V. Documents for Consideration:

Courses	Status
CESL002	Approved without changes
CESL003	Approved without changes
CESL004	Approved without changes
AA-Interdisciplinary Arts and Sciences	Approved with minor changes

VI. Open Discussion

A. With regards to the Interdisciplinary Arts and Sciences Program Changes:

- **Question (John Jocson): Are we out of the <50 credits danger?**
Answer (Sally Sablan): An approval has been made for the 6 credits of electives. The issue is with the UOG biology courses in which only two of our courses articulate to UOG, otherwise, all of the courses in our Interdisciplinary Arts and Science articulate as Gen. Ed to UOG. Author has mentioned that changes to the Science options will change as articulation agreements are made with those Science classes excluded.

VII. **Next Meeting:** Friday, February 15, 2013, 3:30 pm, A29

VIII. **Adjournment at 4:15 pm.** Motion made by John Jocson, seconded by Polly Huseby. Motion passed.