

GUAM COMMUNITY COLLEGE
Learning Outcomes Committee Meeting Minutes
Friday, February 15, 2013, 3:30 p.m.
Location: A-29

I. Call to Order 3:36 by Chairperson Patricia Terlaje

Volunteer to take Minutes: Anthony Jay Sunga

Attendance:

	Name	E-mail	Present
1	John Armstrong	john.armstrong@guamcc.edu	√
2	Sandy Balbin	sandy.balbin@guamcc.edu	√
3	Lisa Baza-Cruz	lisa.bazacruz@guamcc.edu	√
4	Simone Bollinger	simone.bollinger@guamcc.edu	√
5	Frank Evangelista	frank.evangelista@guamcc.edu	E
6	Yvonne Flores	yvonne.flores@guamcc.edu	√
7	Norma Guerrero	norma.guerrero@guamcc.edu	E
8	Polli Huseby	polli.huseby@guamcc.edu	√
9	John Michael Jocson	johnmichael.jocson@guamcc.edu	√
10	Paul Kerner	paul.kerner@guamcc.edu	
11	Rose Marie Nanpei	rosemarie.nanpei@guamcc.edu	√
12	Nenita Perez	nenita.perez@guamcc.edu	E
13	Esther Rios	esther.rios@guamcc.edu	√
14	Sally Sablan	sally.sablan@guamcc.edu	√
15	Ben Sison	benjamin.sison@guamcc.edu	√
16	A.J. Sunga	anthonyjay.sunga@guamcc.edu	√
17	Patricia Terlaje (Chairperson)	patricia.terlaje@guamcc.edu	√

II. Approval of Prior Minutes

- Motion to approve minutes of January 25, 2013 made by J. Armstrong, seconded by J. Jocson. Motion carried.

III. Old Business

A. General Education Working Group update:

- Question: what is the purpose of the group? Whether group is a dyad or working group? Chair was told by previous Chair that all general education courses/program submissions are reviewed by working group
- S. Sablan questioned how past GenEd committee reviewed documents. J. Armstrong mentioned presently that there is no framework on GenEd courses; no guidelines on how to become a GenEd. How are courses evaluated?
- FA110: EN100R/W prerequisite recommended, FA201: Some 200 level classes don't have EN110 as a prerequisite
- L. Baza-Cruz suggested to set a GCC standard and not follow UOG standards; EN110 prerequisite for all 200 level classes, (exclusive of CTE courses)
- J. Jocson made a motion for L. Baza-Cruz to be LOC Liaison for the DC Council; J. Armstrong seconded the motion, Motion carried. L. Baza-Cruz will present the LOC recommendation to the DC Council and provide feedback to LOC.

B. Curriculum Manual and documents update

- Esther meeting with Eric & Amada. Chair asked that draft be provided before next meeting.

C. Nominations for LOC AY13-14 Chairperson-Elect

- J. Armstrong nominated Norma Guerrero; Email requesting for nominations will be sent off, election for AY13-14 Chairperson-Elect will be conducted at next meeting.

IV. Documents for Consideration:

Document	Status
CJ204	WC
CJ206	WC
FA110	Tabled
FA201	Tabled
FA192	NC * pending reinstitution memo
Certificate in Family Services	NC* pending reinstitution memo

J. Armstrong made the motion to approve the LOC review findings with above curriculum documents. L. Baza-Cruz seconded the motion. Motion carried.

V. Open Discussion

- L. Baza-Cruz questioned status of GenEd committee, Chair was told that a memo/template would be used with Gary's and Dr. Ray's signature to add to the BOT-Faculty Agreement, Chair will follow up
- J. Armstrong suggests we add the LOC mission, vision, charge, etc. and add to Curriculum Manual
- J. Jocson suggested that in the drop down menu for new document, to unlock to change the "ALL CAPS" function, which implies shouting
- AAVP meeting with LOC Chairperson
Tracking number will be assigned to documents by Registrar, wants Acalog implemented in Fall 2013, members want written digital editing process/flowchart before anymore training or implementation, authors must be a GCC employee, need consistency with class size, course description aligned with catalog, Dr. Karen tapped to work with LOC on GenEd core curriculum, more UOG articulation

VI. Next Meeting: Friday, March 8, 2013, 3:30 pm, A29

VII. Adjournment at 4:38 pm. Motion made by J. Jocson, seconded by P. Huseby. Motion carried.