

A. Instructional Programs

2A1. All instructional programs, regardless of location or means of delivery, including distance education and correspondence education, are offered in fields of study consistent with the institution's mission, are appropriate to higher education, and culminate in student attainment of identified student learning outcomes, and achievement of degrees, certificates, employment, or transfer to other higher education programs. (ER 9 and ER 11)

Descriptive Summary

The College's instructional programs are offered in fields consistent with the institution's mission of workforce development. The College offers XX associate degree programs, xx certificate programs. Program documents are routed through the curriculum process as outlined in the Curriculum Manual (Ev#1). In Section IV. A of the Program Approval Form (Ev#2), authors must state the reason the program should be approved in light of the College's mission statement.

Authors must also provide student learning outcomes which are reviewed by all signatories to ensure that they are appropriate to higher education. The College uses a two-year assessment cycle to assess programs and ensure that students have attained identified student learning outcomes. As part of this assessment cycle, programs must demonstrate how student learning outcomes will be assessed, identify artifacts, provide criterion for success, collect data and ways to use the results. Assessment plans and reports are uploaded into TracDat, the College's software blahblah blah.

The College publishes an annual fact book which informs the campus and the community on the number of people have achieved degrees and certificates. The Office of Planning and Development conduct post graduate surveys to determine if graduates continue their education in other institutes of higher education, or are employed in the field.

Self-Evaluation

The College adopted XX new programs since 2012, including XX (Ev#3), YY (Ev# 4), ZZ. (Ev# 5). All of these included the reason the programs should be adopted in light of the College's mission statements. Existing programs at the College must be reviewed and revised within five years of the adoption or the last revision. In the 14th AIAR report (Ev#6), a XX compliance rate for program revision was obtained. The report also indicated that out of XX postsecondary programs, XX% were assessed.

According to the 2015 Factbook, GCC had XX number of graduates - with XX obtaining an Associate degree and XX obtaining a certificate. Follow-up surveys conducted one year after graduation. From the XX who submitted surveys, XX are currently employed in their respective fields, and XX are currently attending a 4-year institution. The College increased their return rate of surveys by offering a raffle of an iPod for those returning the results. Personal phone calls were made to graduates and departments also assisted in contacting former students.

Actionable Improvement Plan

None.

OK Improve compliance rate for program approval forms by embedding this in the evaluation of department chairpersons and faculty teaching the course