

minimum standards required for Satisfactory Progress, then that student may enroll for another probationary term at the College at the discretion of the Academic Vice President. Such action is limited to two consecutive semesters.

### **Dismissal**

If the student does not meet at least the minimum standards applicable to that student and fails to demonstrate progress toward meeting the cumulative minimum standards required for Satisfactory Progress during the probationary period, then that student may be dismissed from the College as a Declared Student. The student is not dismissed from the College and may continue as an Undeclared Student. Once satisfactory progress is achieved the student may re-apply for admission as a Declared Student.

### **Reinstatement as a Declared Student**

A student who has been dismissed from the College as a Declared Student may continue to enroll at the College as an Undeclared Student (does not apply to an international student, F-1 Visa). Course-work completed as an Undeclared Student may be used as a basis for application for readmission as a Declared Student. A student who applies for readmission to the College as a Declared Student must demonstrate the ability to meet current academic progress standards. A student who is readmitted to the College as a Declared Student following dismissal from the College will be readmitted on Academic Probation and will be subject to current standards as stated in the College Catalog at the time of reinstatement.

### **Appeals**

Any student has the right to appeal placement on Academic Probation and dismissal from the College as a Declared Student.

Any appeal must be in writing and include supporting documentation.

All appeals will be first submitted to the Registrar who will adjudicate all appeals. A student may appeal the decision of the Registrar using the Student Grievance Procedure.

### **Scholastic Honors**

Students who earn a grade point average of 3.50 or higher for 12 or more credit hours in any given semester at Guam Community College will be placed on the President's List. Postsecondary students graduating from Guam Community College with a cumulative grade point average of 3.50 or higher based on 24 or more credit hours of credit completed at Guam Community College will graduate "With Honors."

### **Time Limit for Course-work**

In areas of study in which the subject matter changes rapidly, material in courses taken long before graduation may become obsolete or irrelevant. Coursework that is more than eight (8) years old is applicable to completion of degree requirements at the discretion of the department of the student's major course of study. Departments may accept such coursework, reject it or request that the student revalidate its substance.

The eight-year limit on coursework applies except when program accreditation agencies limit the life of coursework to less than eight (8) years. Departments may also require students to satisfy current major requirements rather than major requirements in earlier catalogs, when completing earlier requirements is no longer possible or educationally unsound.

The student must indicate which year's catalog requirements they choose to satisfy when submitting the Application for Degree, Certificate, or Diploma. It is the responsibility of the student to apply for any degree, certificate or diploma they have earned.

A student may be awarded a degree, certificate or diploma at the end of any semester in which requirements are completed.

A Commencement Ceremony is held annually at the end of spring semester. The College urges all of its graduates to participate in the Commencement Ceremony. Students who receive their degree, certificate or diploma at the end of summer or fall semester may participate in the Commencement Ceremony.

### **General Requirements for Degree and Certificate Programs**

A student is eligible for a degree or certificate if:

- The student has been admitted as a Declared Student prior to or during the semester in which the requirements of the degree or certificate are completed;
- The student has completed all of the requirements of the degree or certificate program; NOTE: A single course cannot be used to satisfy more than one course requirement in a program.
- The student has completed the total credit requirements of the degree or certificate program;
- The student has a cumulative grade point average of 2.00 or higher; and
- The student has successfully completed at least 12 credit hours of course-work required for the degree or certificate program at the College. A student should apply for a degree or certificate before the sixth (6th) week of the semester during which the student expects to complete all requirements for the degree or certificate.