

Marlena Montague

From: Vera De Oro [vera.deoro@guamcc.edu]
Sent: Thursday, May 15, 2014 3:26 PM
To: Marlena Montague
Subject: Fwd: FW: AIP for Standard III

----- Forwarded message -----
From: Joann Muna <joann.muna@guamcc.edu>
Date: Thu, May 15, 2014 at 11:01 AM
Subject: FW: AIP for Standard III
To: Vera De Oro <vera.deoro@guamcc.edu>

Vera,

FYI ...

From: Joann Muna [<mailto:joann.muna@guamcc.edu>]
Sent: Thursday, May 15, 2014 10:59 AM
To: 'tonirose.realica@guamcc.edu'
Cc: 'francisco.camacho@guamcc.edu'
Subject: FW: AIP for Standard III

Hafa Adai Toni Rose,

On Friday, May 9th, I consulted with Frank Camacho from MIS.
Adjustments to the roving cart was needed.

MIS is finalizing the adjustments, the installation and connection test for the different offices.

Vivian Cruz is finalizing the schedule and rotation use of the equipments.

We hope to begin using the equipment before the end May.

Regards,

Joann Waki Muna, SPHR

Human Resources Administrator

Guam Community College

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e-mail: joann.muna@guamcc.edu

From: Joann Muna [<mailto:joann.muna@guamcc.edu>]

Sent: Tuesday, April 29, 2014 2:04 PM

To: 'Vera De Oro'

Subject: AIP for Standard III

Hafa Adai Vera,

As mentioned, the Finance and Administration Division has finally received the requested equipments (i.e. Dedicated Scanner for the BDMS, the dedicated lap top and the roving cart).

Our plans are to install and begin using the new equipment to scan our full-time employees personnel files and upload information on to BDMS (Banner Document Management System) after May 12.

Regards,

Joann Waki Muna, SPHR

Human Resources Administrator

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