

<u>Name of MIS Personnel: Margarita David</u>				<u>Position: Computer Operator II</u>			
<u>Training Description</u>	<u>Estimated Cost</u>	<u>Priority</u> <u>H=High</u> <u>M=Mid</u> <u>L=Low</u>	<u>Date</u> <u>Taken</u> <u>or Date</u> <u>Completed</u>	<u>Training</u> <u>Schedule or</u> <u>Estimated Date</u>	<u>Submission</u> <u>Date of</u> <u>Staff</u> <u>Development</u> <u>Application</u>	<u>Application</u> <u>Status -</u> <u>Approved</u> <u>Disapproved</u> <u>Submitted</u> <u>Resubmit</u> <u>Pending</u> <u>Cancelled</u>	<u>Reasons / Comments</u>
Macintosh Support Technical Training	5,000	H		Spring 2015	N/A		To better support Macintosh computers
Microsoft Office Specialist	2,500	H		Spring 2015	N/A		To support users in Microsoft Office applications
Microsoft Certified Technology Specialist MCTS	6,000	H		Summer/Fall 2015	N/A		For support of Windows 7
Microsoft Windows 7/8 & Windows Server 2003/2008 Operations & Systems Training	13,000	M		Summer/Fall 2015	N/A		For working with and navigating Windows servers