

## INTRODUCTION

In the College's commitment to continuously improve its programs and services to its students and the community, work has begun in addressing the Actionable Improvement Plans that were recommended from the recent Institutional Self Evaluation Report (ISER) submitted to the Accrediting Commission for Colleges and Junior Colleges (ACCJC) for reaffirmation of accreditation. Included in addressing the Actionable Improvement Strategies (AIS) are the four (4) recommendations made from the Accreditation Team on their visit to the College to validate the accreditation.

Addressing the recommendations come in three phases. Phase 1 involves a report on the data collection process. Phase 2, involves a report on data analysis gathered for addressing the recommendations. Phase 3, is writing the report describing how the College has addressed the recommendations. Phases 1 and 2, mainly serve as the evidence gathering process of addressing the recommendations.

The following data collection report is for fall 2012, the first report of academic year 2012-2013. The second report for the academic year will follow in May 2013.

## **STANDARD IV**

### **4A5: Evaluate the effectiveness of the participatory governance structure as a whole through an integrated campus-wide survey that builds on previous assessment work.**

The College's continuous assessment tool processes are clearly reported in the 11<sup>th</sup> Annual Institutional Assessment Report written by Dr. Virginia Tudela. The 11<sup>th</sup> Annual Institutional Assessment Report (<http://www2.guam.edu>) depicts a clear integration of assessment tools supported by previous assessments from the Board of Trustees, President, Faculty Senate, Student Senate, and Staff Senate surveys.

The Faculty Senate has compiled and reviewed close out reports for four sub-committees and reported their accomplishments in an End – of – Year Summary Report for Academic Year 2011-2012. They have also been diligent in posting the agenda and minutes in a timely and consistent manner. The minutes for November 24<sup>th</sup> meeting has yet to be posted and it is not known if a meeting was held in December to approve these minutes.

COPSA has also been meeting regularly and this Fall has been an especially good semester. Attendance at general membership meetings has been excellent and agenda and minutes are regularly posted. Their last meeting held in November minutes will most likely be approved at the first meeting of the Spring 2013 semester.

The Staff Senate has had a difficult time getting Executive Council agenda and minutes posted since their bylaws have been approved and accepted last May 2012. The Executive Councils last agenda was dated July 26, 2012.

The Jobs Specs committee has met this Fall 2012 semester and have worked out a modification to the existing rubric for evaluating faculty. This rubric will be explained in meetings to be scheduled prior to the first day of class in the Spring 2013 semester.

**4B1: Include questions related to accreditation standards in the Board Self-Evaluation Questionnaire (BSE)**

An analysis of the BSE indicates that no specific accreditation question is asked. However, the BSE presents accreditation-type questions related to Standards III and IV are included. In addition, the Board actively participates in Trac Dat Leadership and Assessment criteria related to the accreditation standard process. Dr. Virginia Tudela was the key personnel ensuring that every Board member was knowledgeable of the accreditation standard process with a clear understanding of their roles and expectations.

**4B1j : Report progress of the President's goals to the campus community at the end of her yearly evaluation to provide opportunity for all GCC constituents to share in her accomplishments and challenges.**

The President of the College reports monthly to the Board of Trustees at the BOT Meeting and she has a page each month in Chachalani that she uses to communicate with the various constituents of the college and the public. In addition, she continues to meet with the students each semester. In the Fall, she held two talks on October 1 & 2 "Investing in Guam's Future with your President." The students were updated on college happenings and were able to participate in a Question and Answer session. Meeting notes were prepared and provided by the Center for Student Involvement. AIER also conducted a survey that month regarding the various talks that the President has called with students, these results have not yet been posted.

**4B2b: Provide periodic updates to the campus community regarding progress made on the goal initiatives identified in the ISMP.**

Informative and brainstorming meetings have been held throughout the Fall semester on the Institutional Strategic Master Plan (ISMP). The Accreditation Standards Committee has been given Tasks in relation to the ISMP and their respective standard to include into their year-end reports.

On November 21, the President held a meeting "Moving Forward to 2014". She had a presentation that highlighted. The vision statement of the college is to become the premier career and technical institution for secondary and post-secondary. We will continue to evaluate existing governance policies and practices; implement process to evaluate effectiveness. Action steps for the four initiatives are ongoing and continue to be monitored by Marlena Montague and Doris Perez.