

**GUAM COMMUNITY COLLEGE**  
**Faculty Senate**

**GCC's Mission Statement:**

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

**Minutes**  
**Monday, August 19, 2013**  
**Room C2**  
**@ 10:30 a.m.**

I. Meeting called to order @ 10:35 a.m.

II. Attendance:

Name	E-mail	Present
Robin Roberson, President	<a href="mailto:robin.roberson@guamcc.edu">robin.roberson@guamcc.edu</a>	x
Anthony Roberto, President Elect	<a href="mailto:anthony.roberto@guamcc.edu">anthony.roberto@guamcc.edu</a>	x
Jose Munoz, Past President	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	x
Norman Aguilar	<a href="mailto:norman.aguilar@guamcc.edu">norman.aguilar@guamcc.edu</a>	absent
Troy Lizama	<a href="mailto:troy.lizama@guamcc.edu">troy.lizama@guamcc.edu</a>	x
Barbara Blas	<a href="mailto:barbara.blas4@guamcc.edu">barbara.blas4@guamcc.edu</a>	x

III. Review of Minutes:

**Motion was made by J. Munoz to approve minutes of May 07, 2013, and seconded by R. Roberson.**

IV. Old Business:

a. AY2013-2014 Faculty Senate Goals-

1. Identify how to deal with loss of increment.
2. Identify ways to increase completion rates.
3. Assist LOC in creating an easier process for curriculum.
4. Identifying committee members for each committee.
5. Foster communication for faculty members such as newsletter. R. Roberson will speak to Jayne Flores for monthly postings on campus announcements.
6. Provide support for the Staff Senate committee.

V. New Business:

a. Status of Committees-

- i. R. Roberson reported that the deadline for the committee listing is September 3, 2013. There is an opening in Standard I committee. Once Standard I committee is filled FS will have met the requirements per the agreement. R. Roberson stated that he will post an announcement regarding the opening on MyGCC website and inform the Department Chairs. J. Munoz requested for R. Roberson to provide a list of committee chairs so each Faculty Senate member will be assigned a committee as a point of contact.
- ii. R. Roberson reported that the Joint Leadership committee will be meeting on August 30, 2013. R. Roberson will send an email to President Mary Okada and cc the Union President F. Tupaz to verify if the Joint Leadership committee was formed through the governance process.

b. Faculty Concerns- R. Roberson reported that faculty members and Department Chairs have concerns with Dean J. Flores. R. Roberson received an email from Dr. Clare Camacho regarding

- her concerns with Dean J. Flores. R. Roberson stated that she is calling for a no confidence vote by the Department Chairs on Wednesday, August 20, 2013 to discuss concerns of Dean J. Flores.
- c. Other- FS members agreed to hold FS meetings on Wednesdays. Every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month at 2:00 p.m. and every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month at 3:30 p.m.

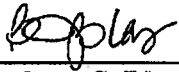
VI. Open Discussion:

- a. J. Munoz suggested that R. Roberson prepare a memo to the AVP regarding the position of the Adjunct Associate Dean.
- b. Review FS By-laws next meeting.

VII. Next Meeting: August 28, 2013 @ 3:30 p.m.; 1210 Conference Room at Tech Building.

VIII. M/S/A to adjourn at 11:30 a.m.

Submitted By:



Barbara S. Blas

Approved By:



Robin Roberson



Pilar Pangelinan <pilar.pangelinan@guamcc.edu>

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## Joint Leadership Committee

8 messages

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**Pilar Pangelinan** <pilar.pangelinan@guamcc.edu>

Wed, Sep 18, 2013 at 3:07 PM

To: "Roberson, Robin P." <robin.roberson@guamcc.edu>, "R. Gary Hartz" <ronald.hartz@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>  
Bcc: pangelipc638 <pangelipc638@yahoo.com>

Hafa Adai,

As the chair of Standard IV, we read in the BOT minutes of August 30, that a new committee --- Joint Leadership Committee was formed through the governance process.

Does anyone know who comprises the committee? When do they meet? It's purpose & goals? Do they have any minutes that we can read?

Thanks,

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Pilar O. Pangelinan

Associate Professor, Business & VisCom Department

Accounting and Phi Theta Kappa Advisor

Guam Community College phone 735-5618 Office D8B

"The longer I live, the more I am certain that the great difference between the great and the insignificant is energy -- invincible determination."

-- Sir Thomas Buxton

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**Fred Tupaz** <frederick.tupaz@guamcc.edu>

Wed, Sep 18, 2013 at 3:48 PM

To: Pilar Pangelinan <pilar.pangelinan@guamcc.edu>, "Roberson, Robin P." <robin.roberson@guamcc.edu>, "R. Gary Hartz" <ronald.hartz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>

Pilar,

I will review the minutes of August 30<sup>th</sup> but was advised by President Okada that the Joint Leadership is not a committee. It is a forum where leaders can discuss issues affecting the college. If it impacts the faculty, faculty senate is there to handle the issues. If it impacts the Agreement, faculty senate will defer all questions to the Union. Hope this helps!

Regards,

Fred

**From:** Pilar Pangelinan [mailto:pilar.pangelinan@guamcc.edu]  
**Sent:** Wednesday, September 18, 2013 3:08 PM  
**To:** Roberson, Robin P.; R. Gary Hartz; Fred Tupaz; Duenas, Elizabeth J.  
**Subject:** Joint Leadership Committee

[Quoted text hidden]

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No virus found in this message.  
Checked by AVG - www.avg.com  
Version: 2013.0.3408 / Virus Database: 3222/6676 - Release Date: 09/17/13

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**Pilar Pangelinan** <pilar.pangelinan@guamcc.edu>  
To: Fred Tupaz <frederick.tupaz@guamcc.edu>

Wed, Sep 18, 2013 at 4:30 PM

Sorry it wasn't the BOT minutes, I'll try to look for where we saw the Joint Leadership thing.

[Quoted text hidden]

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**Robin Roberson** <robin.roberson@guamcc.edu>  
To: Pilar Pangelinan <pilar.pangelinan@guamcc.edu>  
Cc: "R. Gary Hartz" <ronald.hartz@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>

Thu, Sep 19, 2013 at 7:36 AM

I can confirm what Fred stated regarding the president's reply.

Can you send a copy of the minutes?

[Quoted text hidden]

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**Robin Roberson** <robin.roberson@guamcc.edu>  
To: Pilar Pangelinan <pilar.pangelinan@guamcc.edu>  
Cc: "R. Gary Hartz" <ronald.hartz@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>

Thu, Sep 19, 2013 at 7:37 AM

Esther should have the minutes and agendas.

On Wed, Sep 18, 2013 at 3:07 PM, Pilar Pangelinan <pilar.pangelinan@guamcc.edu> wrote:

[Quoted text hidden]

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**R. Gary Hartz** <ronald.hartz@guamcc.edu>  
To: Robin Roberson <robin.roberson@guamcc.edu>  
Cc: Pilar Pangelinan <pilar.pangelinan@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>

Thu, Sep 19, 2013 at 7:47 AM

greetings folks,

i think fred has it right.

-g.

R. Gary Hartz  
Career Counselor  
Guam Community College

P.O. Box 23069 GMF  
Barrigada, GU 96921

GCC: Guam's Leader in Workforce Development

[Quoted text hidden]

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**Pilar Pangelinan** <pilar.pangelinan@guamcc.edu>

Sun, Sep 22, 2013 at 5:58 AM

To: "R. Gary Hartz" <ronald.hartz@guamcc.edu>

Cc: Robin Roberson <robin.roberson@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>, "Duenas, Elizabeth J." <elizabeth.duenas@guamcc.edu>

Sorry we read about the Joint Leadership Committee in the Faculty Senate Minutes August 28 VI.a. and again on Sept 4. We were curious if this should be reported in Std IV. A.1., 2, 3 & 5.

[Quoted text hidden]

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**Elizabeth Duenas** <elizabeth.duenas@guamcc.edu>

Mon, Sep 23, 2013 at 8:23 AM

Reply-To: elizabeth.duenas@guamcc.edu

To: Pilar Pangelinan <pilar.pangelinan@guamcc.edu>, "Roberson, Robin P." <robin.roberson@guamcc.edu>, "R. Gary Hartz" <ronald.hartz@guamcc.edu>, Fred Tupaz <frederick.tupaz@guamcc.edu>

Hafa Adai Pilar,

The Joint Leadership Committee comprises of GCC Management Team, Faculty Senate, and Staff Senate. You would need to call Esther to check how often we meet (I think we met two or three times this year). There is minutes, check with Esther.

Thank you yan Si Yu'us Ma'åse',

si Elizabeth J. Duenas

Program Coordinator III

**From:** Pilar Pangelinan [mailto:pilar.pangelinan@guamcc.edu]

**Sent:** Wednesday, September 18, 2013 3:08 PM

**To:** Roberson, Robin P.; R. Gary Hartz; Fred Tupaz; Duenas, Elizabeth J.

**Subject:** Joint Leadership Committee

Hafa Adai,

[Quoted text hidden]

## From the President...

Dr. Mary A.Y. Okada

As usual, things do not really slow down during the summer here at GCC. With five summer programs, the first of our four procurement modules starting, two new programs articulated over to UOG, the groundbreaking for Building 200, and the announcement that the Dept. of Interior will fund the A&E design for the renovation/expansion of Building 100; we don't have time for a break! The Building 100 design will be similar to that of Building 200, with a second story that provides additional classroom and office space. Both buildings will then be concrete, which is much safer and more economical for all concerned when our next storm comes around, and they will make learning much more productive and enjoyable for our students. Dr. Ray, Norm Aguilar and I visited the Dusit Thani College in Bangkok in July to explore training and exchange opportunities for our students and faculty with this prestigious college. Our legislative budget hearing on July 29 went very well, as senators were duly impressed with all the work that the GCC team has accomplished. We can hope that positive impression translates into the full budget allotment we need to give our students the highest quality education and job training in Micronesia. Thank you all for everything you do to make that possible. Here's to a great start to fall semester 2013 (the enrollment numbers look like we will match 2012 or even top it)!



## Iloilo scholarship donation

The Iloilo Association of Guam donated \$1,150.91 to the GCC Foundation for student scholarships on July 12. Presenting the check to GCC are, from left, Jesusa B. Umbrero, Iloilo Board member; Lorena B. Argallon, Iloilo Assn. president; Dr. Mary Okada, GCC president; Teresita L. Quintans, Iloilo 1st vice president; Roy Palmares, Iloilo Board member; Celia Nasis, Iloilo Board chairperson; and Danilo Bilong, GCC Alumni Relations & Fundraising program specialist.



## 3CP2 Training

FEMA-certified instructors Dirk, John and Debbie did a fantastic job training Doris Perez, Joanne Ige, Greg Manglona, Dennis Santo Tomas, and Bonnie Dauin the week of June 3rd on 3CP2—the Community College Citizen Preparedness Program, a national initiative to help promote and improve community emergency preparedness and disaster response training for the public and volunteer service.

## From the ALO's desk...

Dr. Ray Somera, VP for Academic Affairs

I did quite a lot of traveling this summer for GCC, to Kolonia, Yap and to Bangkok, Thailand. In Yap, I attended a week-long series of meetings to conduct a presentation entitled "Sustainability for Behavioral Health Workforce Development: A GCC-GBHWC Collaborative Model," and learned about industry certification for behavioral-health programs in anticipation of offering a Human Services degree program at GCC in the immediate future. Examples of courses that we will try to institutionalize into the curriculum include SafeTalk, ASIST, Mental Health Toolkit, among others.

The Pacific Behavioral Health Coordinating Council's discussions on strengthening the behavioral health workforce development for the region were very helpful. I also gained more comprehensive knowledge of substance abuse issues regarding prevention and treatment confronting each of the Pacific jurisdictions, and the role of the community college in resolving pertinent issues that involve higher education programs and processes, as well as sustaining training courses that can lead



to multiple career pathways for local students interested in the behavioral health fields.

Upon the invitation of the Dusit International executives based in Bangkok, Thailand, Dr. Okada and I, along with Tourism Chair Norman Aguilar, met with school officials of Dusit Thani College in Bangkok to explore possible areas of educational exchange and articulation that would enrich GCC's program offerings in Tourism and Hospitality, to include Culinary Arts, Food and Beverage, and Hotel Industry Management, and to learn more about Dusit International operations, in anticipation of the opening of Dusit Thani Hotel – Guam which is expected to open on island in midyear 2014. We discussed the possibility of a faculty exchange, a student enrichment experience, and a 2 + 2 degree pathway, where students of GCC, after receiving their two-year Associate of Science, or Associate of Arts degree, can continue to spend two more years at DTC, where they will eventually earn their Bachelor's degree. As a result of our visit, a general Statement of Intent for Educational Exchange and Cooperation was signed by President Okada and Dusit Thani College Rector Veera Pardpatanpanich.

Plus, the food was delicious! So all in all, it was a very productive summer!

## Procurement Training

GCC's CEWD Office started its four-module procurement training in July with "Fundamentals and Principles of Procurement." One of the course's more notable students was Sen. Tom Ada. The Solicitation Process module is scheduled for August, Procurement Review and Remedies for September, and Management and Administration of Procurement will run in October.



GCC Convocation 2013  
August 12, 6:00 P.M.

Dr. Mary A.Y. Okada  
President

### Innovation and its Broader Impacts

Hafa Adai and a warm welcome to all of you this evening. Many of us have come to know convocation as the starting point for the academic year, where all of us begin to focus on or ponder what the new academic year will bring. Some of us have been looking forward to this time, primarily because we have had some time to relax during the summer months. For others, the work never really stopped, yet we are here nonetheless. So let's start to think....what will this academic year bring? What initiatives will be put forth? What does that mean for me as a member of the faculty, the staff, or as an administrator here at GCC - but more importantly, what does it mean for our students?

We all need to ask ourselves these questions. While we do so, let's take a look at the impact we've had in the last year... (show Impact Video 2013)

Speaking of why we are here, this morning, I received the news that we have registered 2,508 students. Just last week, we welcomed over 350 new students to our campus. Can anyone tell me why you think so many people are coming to us? Perhaps they've been receiving our message over the past several years. Perhaps several of you have been aggressively recruiting. Then again, maybe it's because they recognize that "GCC rocks!"

Let me give you a brief overview of what we have encountered this past academic year.

During the past year, I have had several opportunities to engage with other college presidents and learn about what they are doing on their campuses, and sharing what we have been doing here at GCC. There's a common theme that I have heard....innovation...identifying innovative initiatives.....and providing professional development and funding to support innovative ideas. For the next few minutes, I would like for you to think about some innovative efforts you think the college should be making...where should we put our efforts?

Let me share some ideas: What is the 21<sup>st</sup>-Century Initiative for Developmental Education? How can we become especially attuned to the many students on our campus who struggle, due to a variety of factors? Traditional areas have included course-based aspects of support, such as developmental reading, basic writing, developmental math, study skills, and learning frameworks courses, as well as non-course-based aspects of support like tutoring, supplemental instruction, and mentoring such as what we have with our College Access and Project AIM programs.

Should we, and how can we innovatively re-design these efforts? What resources do we need? How can we redesign developmental education to increase completion rates, dramatically improve college readiness, and close the skills gap? Do we need to reinvent institutional roles by refocusing and investing in support structures; or reset the system by targeting public and private investments and implementing policies for more rigor, transparency, and accountability?

High-level progress requires creating a developmental education student success pathway model:  
instituting pre-collegiate and early intake,  
addressing high school graduates and returning students by increasing awareness and access,  
promoting academic readiness,  
providing early opportunities for college and career readiness,  
aligning curriculum across sectors,  
improving transitions to postsecondary,  
providing meaningful faculty and staff professional development,  
and for ESL/ABE/GED students-providing a clear and carefully crafted pathway from literacy through college and career readiness.

For advising and support services:  
making the front door engagement inescapable,  
incorporating multiple measures for assessment and placement,  
designing clear academic pathways including the required educational plan and enrollment in a program of study,  
using appropriate technology in support of services and advising,  
and providing meaningful faculty and staff professional development.

We already do much of this to some extent. Yet we cannot rest on our laurels with the completion rates that we have. As it is, completion is still a big challenge that we have to overcome. We need to accelerate developmental pathways into programs of study by providing connections through cohort experiences in the first term, contextualizing the basic skills to the program of study, and mandating carefully crafted and evidence-based success in courses in first term.

Addressing these developmental education issues in a comprehensive and sweeping manner is how we are going to improve our student success rate. We need that rate to be as stellar as our new campus facilities.

To support our innovation efforts, I have decided to allocate up to \$50,000 from our promotions and development account. A process to apply for these funds will be forthcoming. It will be available throughout the academic year with the expectation that the projects are showcased at some point.

Last year, I spoke to you about the updates to our Institutional Strategic Master Plan and the next series of renovations that will begin on campus facilities. During the



summer, we broke ground on Building 200 and expect the completion (if all goes well) by August 16, 2014. What a great gift that would be! Also, the financing vehicles for construction are currently in the works for the renovation of Building 100 and the expansion of the Forensic Lab.

Many people in the community have voiced their praise to the college for all the great work that we are doing and for all that we have done. Of course, none of this would be possible without the support of our Board of Trustees, the Foundation Board of Governors, the faculty, staff, and administrators. We all recognize that we do this for our students and our community.

However, I must also mention that we have gone through our share of challenges. We've struggled to communicate with each other on several occasions. How can we overcome this challenge? Perhaps we should meet more often and share our ideas.

But communication is not our only struggle. There are some unfortunate times that we have failed to plan. In some instances, this has put an unanticipated burden on our students. I ask that we all take a look at the consequences surrounding specific actions and make the adjustments accordingly. Additionally, our finances are a constant concern. We've struggled throughout the year to garner financial resources to support our operations. With the passage of Public Law 32-061 we have received an appropriation of \$1.5 million to replace the shortfall we anticipate in the manpower development fund. However, as of today, this funding has not been received.

A few months ago, I met with the staff to speak to them about their merit bonuses, or lack thereof. To date, we have not paid any of these out. We still have over \$2 million in 15% set asides that we are working on to meet basic payroll requirements for the remainder of the year. We are on top of this issue and should see a resolution in the next couple of weeks, if not earlier.

One final note: .....

We are a team and as a team we need to work together to ensure that we are going in the same direction. Our teamwork has brought us the successes we have experienced up to this point. Like every other team, there are times that we will struggle to keep our momentum. But I believe in our team, as I am sure that you do. Let's continue to work together, sharing our innovative ideas and putting those ideas into action.

Our students have recognized the work that we are doing to ensure their success. Let's look beyond what we have and strive to make it better. After all, we are the Guam Community College. Welcome back to another exciting year!

## **2013 CONVOCATION ADDRESS**

Story-telling is such an integral part of our culture, so I will begin with one.

An American battleship is lost at sea in thick fog. The first mate reports that he can see a light ahead, so the captain radios the vessel demanding that it diverts its course to avoid a collision.

A Canadian voice responds, recommending that the battleship changes its own course.

The captain is enraged. "This is the Captain of a US Navy ship. I say again divert your course," he says.

"No," says the Canadian calmly, "You divert your course."

The US officer is beside himself. "This is the aircraft carrier USS Lincoln," he explodes, "I demand that YOU

change your course.”

There is a moment's pause before the Canadian replies, “This is a lighthouse. Your call.” [Wait till laughter subsides.]

**Buenas, and hafa adai.** It is with great honor and intense pride that I address you in tonight's convocation signaling the start of another academic year of service to our students. It has been more than a year since our accreditation was reaffirmed; exactly one year and four months ago tonight. During last year's convocation, we celebrated this critical milestone in the life of Guam Community College, with our theme, “A Time to Shine.” It was our shining moment, yes, and we continue to shine as we are still far ahead of most colleges, even among our own regional Pacific colleges that are

struggling with their own accreditation issues. Why? Because we at GCC continue to adapt, change, and innovate so that our institutional policies, procedures, practices and processes closely align with ACCJC accreditation standards. I know all of you know that to be successful at this goal requires hard work by each and everyone of us. This makes it imperative that all of us understand accreditation basics. This is the reason why this academic year I will make this an institutional assignment for everyone: take the online Accreditation Basics course at [www.accjc.org](http://www.accjc.org). so that by our Midterm Report due in March 2015 (that's only about a year and seven months away!), I can report that yes, GCC takes its accreditation seriously. So far, about 39 of us have received a Certificate of Completion from ACCJC,

including staff member **Johanna Camacho**, HR administrator **Joann Muna**, Education faculty **Dr. Clare Camacho**, and **Debbie Belanger**, Chairperson of our **Board of Trustees**. Truly, each academic year is accreditation preparation for us and this demands collective work and understanding of who we are as a college, what we do, and why we exist. This is why in tonight's convocation, our theme, "Innovation and its Broader Impacts," reflects my academic vision to seek uncharted territories, and engage you in a journey towards new partnerships and collaborative projects beyond our walls, fences, and our shores.

**[DIAGRAM HERE]**

Similar to what the captain of the US Navy ship has to do in my earlier story, we may also have to divert our

course (or stay on course, if need be) and find our way in an increasingly changing, national and global educational landscape, [without colliding with a lighthouse, of course].

Here is a diagram which illustrates my vision of where we need to change the course for a broader impact in terms of educational direction, consistent with our institutional mission. **SLIDE, please.**

Based on this diagram, the complexity of the layers of human relationships at the college is currently comprised of two intersecting circles that are mutually interdependent. These are the everyday interactions GCC constituents go through as they take on their

various roles and responsibilities to ensure that the college functions smoothly (Internal/Within Campus Interdependent Relationships). Parallel to these interactions are the external collaborative actions they try to negotiate with the community and industry as the need arises (Community/Industry/Regional Partnerships). Emerging from these two important relational systems is another intersecting ring that seems to stem out of these two vital engagements (Global/Internationalizing Efforts). This direction primarily aims for a wider reach of the college beyond its shores, beyond the region, into the global, international arena. This would provide GCC students, faculty, administrators, the governing bodies, and in fact,

the entire college community greater opportunities for growth, for experience, and for innovation.

At the core of these initiatives lie GCC students, the lifeblood of our institution's primary existence as an educational institution. **THANK YOU FOR THE SLIDE,**  
**Jayne/Wes**

In mid-May this year, a small group of the President's management team, about 10 administrators and three (3) department chairs, had the opportunity to hear about the internationalization experience of Kapiolani Community College (KCC) when Dr. Leon Richards, Chancellor of KCC, and also our 2013 Commencement speaker, shared with the college how KCC planted the



seed of multiculturalism on its own campus several years ago .

Borrowing from KCC's shared vision of international education, extending GCC's reach globally must necessarily be premised on four "if-and-when" principles, which can be stated as "If and when we internationalize our campus,"

1. We learn, support, and build on the existing languages, cultures, and histories of Guam's diverse peoples;

2. We develop, inspire, and instill respect and honor for various cultures among our students, faculty and other constituents;

3. We construct viable and robust educational and entrepreneurial regional and international partnerships; and

4. We fortify the college's role as a gateway to and bridge between Asia, the Pacific, the Americas, and the world.

To align our internationalizing efforts with our institutional mission, verbiage to capture this initiative will also be included in the college's mission statement . Additionally, the college's internationalizing agenda will also be incorporated in the new institutional and organizational priorities for the upcoming academic year.

You do remember that we have begun the campus dialogue of rewriting our mission statement, and that review has been extended to September of this year, in order to coincide with the re-development of our Institutional Strategic Master Plan, to cover the period, 2014-2020. This will synch better with the accreditation timelines of ACCJC, as well as Pres. Obama's 2020 Community College Completion Agenda.

An Internationalization Initiative Task Force will be officially convened by the President, whose members she will officially appoint. This task force will meet initially to discuss the **Four Principles of Internationalization** described above and formulate specific goals, needed resources, activities, outcomes,

and measures of success for each element. As envisioned, this office will evolve into a Center once the activities begin, a momentum is achieved, and a critical mass is reached. Furthermore, guidance and consultation with Kapiolani Community College (and other similar colleges with international programs) will be actively sought during this critical process.

A pilot test of this initiative occurred just two weeks ago, when the President, Tourism Hospitality Dept Chair, and myself traveled to Bangkok, Thailand to explore partnership opportunities with Dusit Thani International, whose Dusit Thani Hotel Guam will be opening in Tumon (behind Guam Reef) sometime in June or July next year. We also met with the top officials

of Dusit Thani College, a very prestigious institution in Thailand, with state-of-the-art facilities, and where many hotels worldwide recruit for their employees.

What broader impacts emerged out of our Bangkok meetings? As a result of our discussions, the President signed a Statement of Intent for Educational Exchange and Articulation with the Rector of Dusit Thani College (DTC) involving faculty exchange, enrichment opportunities for our students, and a 2+ 2 program arrangement for our Culinary students. This means that our students will now have the opportunity to complete their AA degree at GCC and then complete the next two years at Dusit Thani College to earn a Bachelor's degree. They can come back to Guam and further increase their

employment opportunities with the Dusit hotel here or with the other 18 or so Dusit hotel properties all over the world. The anticipated educational outcomes are truly exciting for us, as a college, and certainly, we expect that these will translate to greater employment opportunities for our students, in the long run. This is one of the broader impacts of innovation that I spoke about earlier in my introduction.

I have said all along, in my previous convocation addresses, that articulation is both process and relationship. On the home front, the latter component is overly critical as most articulation agreements are founded on sound, interpersonal relationships between sending and receiving institutions. For example, most of

you know, that fostering a collaborative relationship with UOG required years of relationship-building, constant communication and dialogue between the two chief academic officers. I am glad to report that we have seen the fruits of such a robust relationship lately. Truly, our articulation harvest this past academic year was bountiful, for it yielded the most abundant harvest ever with regards to our program-to-program articulation with UOG. In the fall semester, we were successful in having our Associate of Arts in Interdisciplinary Arts and Sciences (IAS) articulate with the Bachelor of Arts in Interdisciplinary Arts and Sciences at UOG. In the spring semester, two more program to program articulation agreements were signed. These included AS in Criminal Justice to BA in Criminal Justice, and AA

in Education, concentration in Bachelor Foundation to  
BA in Education at UOG. We were equally successful in  
course-to-course articulation with two courses under  
our re-instituted Certificate in Family Services approved  
as equivalent courses in the Social Work program at the  
University. I would be remiss if I did not recognize all  
the Department Chairs and program faculty who  
worked hard toward achieving the successes we have  
had regarding articulation this past academic year.  
[DCs and program faculty in English, CJ, and Education,  
please stand and be recognized.]

Other opportunities also opened up for our students  
just this past week, when I received word that the  
University of Alaska, Fairbanks will now accept all our



AA and AS degree completers to transfer a minimum of 60 credits to any program that they wish to major in at UAF. To our students who might want a wintry experience, that is, to go through longer nights and shorter days, this option can be for them. [They might even meet Sarah Palin, who knows?] UAF college officials will be here in October to discuss with us more specific programs that will benefit our students the most. Certainly, when there are more options, and more opportunities available to our students, we provide them with more pathways to success.

Which brings me to the whole concept of student success and completion, and the broader impacts this will bring to the college, and to our island community.

We want our students to succeed and complete their program so that they can either join the workforce, or continue on to earn their Bachelor's degrees at UOG or elsewhere. Our goal is to increase our benchmark of degree completion by a certain percentage each year, in keeping with the Pledge of Commitment to Student Success and Completion that the President and our Board Chair signed last December. This aligns perfectly well with President Obama's 2020 community college completion agenda. Whether in the classroom or outside of the classroom, I count on all of you to contribute your share in realizing this institutional initiative this academic year and beyond.

BUT what specific strategies do we need to do to

increase our student success and completion rates?

When , as part of the Achieving the Dream conference last March, I visited the Los Angeles Trades and Technical College [LATTC~ the biggest and most progressive career and technical college in California] it provided me with a lot of ideas which I brought back home with me. I have in fact begun to discuss some of those innovative ideas with the department chairs. This academic year, we will explore more non-traditional pathways for our adult learners, like prior learning assessment or PLA, linking with industry certification providers, eight-week class formats, and other innovative strategies. I am still hoping that we will become part of Achieving the Dream for this year's cohort, or maybe the next, when funding constraints

ease up a bit. [Achieving the Dream, by the way, was created by the Lumina Foundation for Education to improve success among community-college students, particularly low-income and minority students. The idea is to help the colleges build a "culture of evidence" by using innovative strategies and track students' performance over time and to identify barriers to academic progress.] But funding issues aside, innovation, I believe, is the key. To gain the broader impacts of innovations we initiate on campus, we must constantly think of things in a different light, as illuminated by various perspectives from all stakeholders.

Which brings me to the moral of the story for this last

story-telling segment of my address: What would you do, if you were in a situation like this?

It is a wild, stormy night. You are driving alone in your car, when suddenly you pass by a bus stop, and you see three people anxiously waiting for a bus:

- An elderly lady who looks really sick and in extreme pain;
- A friend who once saved your life; AND
- The perfect partner you have been dreaming about

Knowing fully well that there could only be one passenger in your car, which one would you choose to offer a ride to? There are several possibilities:

You could pick up the elderly lady, because she is near

death, and thus you should save her first. Or you could take your best friend because he once saved your life, and this would be the perfect chance to pay him back; However, you also know that you may never be able to find your perfect mate again.

This was in fact a dilemma that was once used as part of a job application. The candidate who was hired came up with this answer. Can you guess what was his answer? Who do you think did he pick? [Pregnant Pause) Well, he simply answered: **I would give my car keys to my best friend so he can take the elderly lady to the hospital. I would stay behind and wait for the bus with the partner of my dreams.**

It is precisely thinking out of a box like this that I think will work for us as, together, we consider various innovative strategies to ensure our students “achieve the dream”, succeed and complete their programs. I believe that by working together to understand, develop, and train our students better, we truly can make our community college culture vibrant, vital, and alive.

As we embark on many more student-centered initiatives this academic year, I derive inspiration from the author William Pollard who once said, “Learning and innovation go hand in hand. The arrogance of success is to think that what you did yesterday will be sufficient for tomorrow.”

Like the US navy captain in my earlier story, we can also do this by staying on course, or shifting our course, as we remain vigilant of the winds of change occurring in community colleges, in particular, and in higher education, in general.

I welcome all of you to another challenging but exciting academic year!

Biba GCC. Biba GCC.

Si yu'us maase.



**GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES**  
**Monthly Meeting – August 9, 2013, 12:00 p.m.**  
**President's Conference Room, Building 2000**

**AGENDA**

**I. CALL TO ORDER**

1. Roll Call
2. Recital of Mission Statement

**II. APPROVAL OF MINUTES**

1. Monthly Meeting of July 12, 2013

**III. COMMUNICATIONS**

**IV. PUBLIC DISCUSSION**

**V. REPORTS**

1. *President's Report:*
  - Financial Status of the College
  - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
  - Student Trustee
  - Faculty Advisory Member
  - Support Staff Advisory Member
3. *Board of Trustees Community Outreach Report*

**VI. UNFINISHED BUSINESS**

1. Construction Projects Updates
  - Building 200 (Renovation), Building 100 and Forensic Lab

**VII.      NEW BUSINESS**

1.     BOT Travel
2.     Travel Request (October~November 2013)

**VIII.     EXECUTIVE SESSION**

1.     Personnel Matters
2.     Labor Management Relations
3.     Legal Matters

**IX.       ADJOURNMENT**

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Monthly Meeting of July 12, 2013**

**Minutes**

**I. CALL TO ORDER**

1. The monthly meeting of the GCC Board of Trustees on July 12, 2013, was called to order at 12:30 p.m., by Chairwoman Deborah Belanger, in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

2. **Roll Call. Trustees Present:** Ms. Deborah C. Belanger; Mr. Richard P. Sablan; Ms. Gina Ramos; Mr. Kenneth Bautista, Support Staff Advisory Member; Mr. Steven Alvarez, Student Trustee; Mr. R. Gary Hartz, Vice-President, GCC Faculty Union (*representing Mr. Fred Tupaz*).

**Not in attendance:** Mr. Frank P. Arriola (schedule conflict)

**Others in attendance:** Dr. Mary A.Y. Okada, President; Dr. R. Ray D. Somera, Vice President, Academic Affairs Division; Ms. Carmen Santos, Vice President, Finance and Administration; Attorney Catrina Campana, Legal Counsel; Dr. Gina Tudela, Dean, TSS; Dr. Juan Flores, Dean, TPS; Ms. Doris Perez, Assistant Director, Planning & Development.

**Recital of Mission Statement.** Board members recited the Mission Statement: *The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

**II. APPROVAL OF MINUTES – June 12, 2013.**

**MOTION**

IT WAS MOVED BY TRUSTEE RICHARD SABLON, AND SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVE THE MEETING MINUTES OF JUNE 12, 2013, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)

**III. COMMUNICATIONS – There was none.**

**IV. PUBLIC DISCUSSION – There were no requests made.**

**V. REPORTS**

**1. President's Report:** President Okada reported on the following:

-**Financial Status:** The President provided the Board with a current financial status of the College as follows:

-Allotment releases. Based on its allotment schedule, the College received from the General Fund approximately \$9.3 Million, inclusive of the LPN/Vocational Guidance fund of approximately \$529,000; and \$837,000 from the Manpower Development Fund. These equates to 80% of allotments received to date.

-The College anticipates it will receive word sometime in August 2013 as to what will be released for the remaining two months of this fiscal year.

-The College also has officially drawn down the USDA funds of approximately \$3.4 Million. There is still a balance yet to be received due to a pending issue required by August 1, 2013. However, loan payments are up to date.

-FEMA has released via Congresswoman Bordallo's office \$1.95 Million to the College in support of Building 200 and \$277,750 DOI grant funding was received for the A&E design for Building 100.

-The President had an opportunity during her trip to meet with the Department of Interior and was able to submit two additional grants for training in sustainability.

- Funding was available under the Maintenance Assistance Program (MAP) and a grant was submitted for approximately \$70,000 to train Government of Guam employees, including GCC's maintenance personnel in PBI, PBI and renewable energy.
- Submitted for six solar compact bellies-trash compactors for recycling efforts on campus to reduce trash space and amount of trash pick-ups.

Other activities: President Okada reported the following:

Update to the Capital Improvement Projects on campus:

- Finalizing the campus wide fire alarm system. As last reported, quotes would have to be obtained due to bids that not submitted. Two quotes were received on June 28, 2013.
- Have been purchasing and replacing energy efficient air-conditioning units.
- Demolished the old nursing office that was located between Building A and the Allied Health Center.
- T-6 building will be completely demolished and removed from the campus, including removal of the tree, which has been tearing up the parking lot nearby.
- Request for Proposals for the A&E project for Building 100, supported by the Board, will be released within the next two months.
- Plans for groundbreaking ceremony for Building 200 are underway, which will be held on Friday, July 19, 2013 at 11:30 a.m. Invitations were extended to the Governor, Lt. Governor, Congresswoman Bordallo's office, and others.
- Typhoons shutters will be installed for Buildings 1000, 2000, 3000, 4000, and 400.
- As an update, fences around the ponding basin and a perimeter fence around the firing range were identified as part of the CIP projects.
- As to the assessment and clean up of the firing range, NRA paid for the assessment and GEPA awarded \$25,000 for the clean up. Once GEPA reviews the environmental assessment, the College will apply for additional funding for the clean up. Funding for the fence is a priority due to safety issues and will be determined once the FY2014 CIP projects have been identified and finalized.
- Restroom renovation by the MPA in Building 400 is a work in progress.
- Guam Energy retrofits for light fixture projects are almost complete and will be closing out this grant. The 2<sup>nd</sup> phase of this project will begin within the week with FY2013 CIP funding.

Other updates:

- There is an increase of apprentices that have been developing standards with the College. CE provided a list of companies that were added to the apprenticeship program as follows: G4S Security Systems, Atkins Kroll, Avis Car Care, Zephyr Cooling Technologies, Hawaiian Rock, GTA, Gulf Copper, Rasendin Electric, Nippo Corp., Western Partitions, Barrett Plumbing, FACS Incorporated, Lani Lani Tours and Pacific Unlimited. There are 460 apprentices enrolled to date.
- The College just completed the National Summer Transportation Institute (NSTI) program. One parallel track was funded by the Office of Highway Safety and another track by the College Access Grant.
- An extension for the College Access Grant was received which allowed the College to use grant funding of \$1.5 Million through FY2014.
- Recently passed into law was Bill No. 118-32, which is now Public Law No. 32-51. This is relative to alcohol beverage control and known as the "Responsible Alcohol Sales and Service Act," which allows the College to develop a curriculum for a bartender course. This law also includes those who sell liquor.
- Summer Campus Activities: Ongoing are the Project Aim summer programs and College Access

summer programs. The Citibank's Post Secondary Education Accessibility Initiative began June 7, 2013 with 16 participants.

-Summer enrollment is 521, compared to 551 last semester. There are fewer students enrolled but there are more seat count and courses taken.

-The College is working with the Governor's Office who has requested the College to develop a curriculum presentation for all Board and Commissions to be trained. There is a timeline and CE is working on this. This involves an educational requirement for Board members.

-Introduced as Bill No. 84-32 and now Public Law No. 32-061, originally requested a \$2 Million appropriation to assist with the GCC apprenticeship program. The Bill lapsed into law but final amount negotiated is \$1.5 Million. Funding will be from the Tourist Attraction Fund.

-The GCC budget hearing is scheduled for Monday, July 29, 2013, at 2:00 p.m. for the FY2014 Budget. Board members were encouraged to attend.

-Dr. Ray reported that as a result of Ms. Dee Manglona's and Dr. Juan Flores' meeting with the Guam Board of Nursing Examiners (GBNE), the College has been granted full approval for its Practical Nursing Program after eight (8) years of waiting for official recognition of quality instruction.

**2. Monthly Activities Report**

**Student Trustee:** Student Trustee Steven Alvarez reported as follows:

-Has now completed all the training with COPSA officers.

-COPSA has been assisting with the tours for summer camps on campus and field trips from the middle schools.

-Waiting for new school year to begin and will be assisting with orientations.

**Faculty Advisory Member:** None to report at this time, however, Mr. Gary Hartz mentioned that Mr. Fred Tupaz apologized for not attending today's meeting due to work related commitments.

**Support Staff Advisory Member:** Trustee Kenneth Bautista mentioned none to report at this time.

**3. Board of Trustees Community Outreach Report.** There was none to report at this time.

**VI. UNFINISHED BUSINESS**

**1. Construction Projects Updates.**

-Building 200 (Renovation)-As previously reported by the President groundbreaking is scheduled for July 19, 2013 at 11:30 a.m.

-Building 100-This project is now funded by the Department of Interior and is ready for construction.

-Forensic Lab-The architectural design is complete and will be moving forward depending on USDA's approval of the \$6 Million loan.

**VII. NEW BUSINESS.**

**1. Travel Request (July-September 2013).** The President will be attending a meeting with the Dusit Thani College and Le Cordon Bleu Dusit Culinary School in Bangkok, Thailand July 25-28, 2013; and will be attending a Pacific Post Secondary Council (PPEC) fall meeting September 5-6, 2013 in Polunpei. Fifty percent of this trip will be funded by PPEC. An electronic vote was previously conducted and received full Board approval. For the record, the following motion was then made, as follows:

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS AND SECONDED BY TRUSTEE STEVEN**

**ALVAREZ, THAT THE BOARD APPROVE THE PRESIDENT'S TRAVEL SCHEDULE FOR JULY THROUGH SEPTEMBER 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)**

At approximately 12:55 p.m., the meeting went into Executive Session.

**VIII. EXECUTIVE SESSION**

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 1:15 p.m., the meeting reconvened to open session.

At this time, Chairwoman Belanger, on behalf of the Board, extended congratulations/recognition for the following:

- Congratulations to Ms. Rose Levin for receiving her Master's Degree in Nursing; and
- Commending the College for receiving recognition for its LPN program from the Guam Board of Nursing Examiners (GBNE).
- Also, at this time, the Board will place on the next meeting Agenda under New Business, the request for travel by Student Trustee Steven Alvarez to attend the upcoming NCSL Conference and other BOT travel.

**MOTION**

**IT WAS MOVED BY TRUSTEE STEVEN ALVAREZ, SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD ACCEPTS PRESIDENT OKADA'S PROGRESS REPORT. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)**

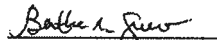
**IX. ADJOURNMENT**

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS, SECONDED BY TRUSTEE RICHARD SABLAN THAT THE MEETING OF JULY 12, 2013 BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 4 ayes, 0 nays)**

There being no further discussions, the meeting of July 12, 2013, adjourned at approximately 1:17 p.m.

**SUBMITTED BY:**

  
**BERTHA M. GUERRERO**  
Recording Secretary

**APPROVED BY:**

  
**DEBORAH C. BELANGER**  
Chairperson

**ATTESTED BY:**

  
**FRANK P. ARRIOLA**  
Secretary

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## 2013 ACCT Leadership Congress - October 2-5

Wednesday, October 2, 2013 12:30 pm to Saturday, October 5, 2013 11:30 pm  
 ACCT  
 Division: Washington  
 United States



Join over 1,500 community college trustees, presidents, and other leaders and advocates in Seattle, Washington from October 2 - 5, 2013. The theme of this year's Congress is **"Society Demands, Community Colleges Deliver: Moving the Needle"**.



### REGISTRATION FOR THE 2013 LEADERSHIP CONGRESS IS NOW OPEN!

Due to the unprecedented amount of interest in the 2013 ACCT Congress, the association must continue to enforce its longstanding policy that only registered conference participants may attend ACCT Congress meetings and sessions.

For Online Registration CLICK HERE (<http://registration.experienceevent.com/show/ACT132/>)

To Download a Registration Form CLICK HERE (<http://www.acct.org/leadership2013/20Congress/ACCT%20Registration%20Form.pdf>)

### Hotel Accommodations

ACCT has secured a limited amount of sleeping rooms for registered attendees of the 2013 Annual Leadership Congress at the Sheraton Seattle Hotel and at the Grand Hyatt Seattle. Only registered attendees will be eligible for the special conference rates being offered. Both hotels are located in the heart of the city's thriving retail and theater district adjacent to the Washington State Convention Center.

#### **Special ACCT Congress Attendee Room Rates:**

- Sheraton Seattle Hotel: \$229.00 single/double occupancy
- Grand Hyatt Seattle: \$239.00 single/double occupancy

**Deadline:** Reservations must be made by **September 9, 2013**

**Deposit:** A deposit equal to one night's stay (single room and tax) is required to hold each individual's reservation.

<http://www.acct.org/events/2013-acct-leadership-congress-october-2-5>

8/5/2013

Please note: Book your sleeping room early. Sleeping rooms and special rates are available on a first-come first-served basis and may add on to the base rate.

## 2 Easy Ways to Book Your Hotel Book: Online or Call

Sheraton Seattle Hotel

Click Here: <http://www.starwoodhotels.com/Book/acct2013/index/#www.starwoodhotels.com/Book/acct2013>

688-627-7056 (toll-free) Sheraton

Grand Hyatt Seattle

Click Here: <https://grand.hyatt.com/acct13/index/#www.hyatt.com/acct13>

402-635-6352 Hyatt

Keep coming back for updates, or e-mail [congress@acct.org](mailto:congress@acct.org) ([info@congress@acct.org](mailto:info@congress@acct.org)) with any questions about the 2013 Congress.

**If you experience any problems making room reservations please contact Anne Campbell at 202-499-5550 or Jeremy Lightner at 202-775-6484 at ACCT and they will gladly assist you.**



**GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES**  
**Monthly Meeting – August 30, 2013, 11:00 a.m.**  
**President's Conference Room, Building 2000**

**AGENDA**

**I.           CALL TO ORDER**

1. Swearing In and Administration of the Oath of Office to newly confirmed GCC Member Mr. John Benito
2. Roll Call
3. Recital of Mission Statement

**II.          APPROVAL OF MINUTES**

1.     Monthly Meeting of August 9, 2013

**III.        COMMUNICATIONS**

**IV.        PUBLIC DISCUSSION**

**V.          REPORTS**

1.     *President's Report:*
  - Financial Status of the College
  - Capital Improvement Projects (CIP)
2.     *Monthly Activities Reports:*
  - Student Trustee
  - Faculty Advisory Member
  - Support Staff Advisory Member
3.     *Board of Trustees Community Outreach Report*

**VI.        UNFINISHED BUSINESS**

1.     Construction Projects Updates
  - Building 200 (Renovation), Building 100 and Forensic Lab

**VII.        NEW BUSINESS**

1.        GCC's Merit Bonus Policy
2.        BOT Educational Program Requirement

**VIII.       EXECUTIVE SESSION**

1.        Personnel Matters
2.        Labor Management Relations
3.        Legal Matters

**IX.        ADJOURNMENT**

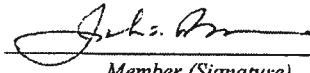
**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**

**OATH OF OFFICE**

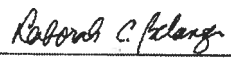
*I, **JOHN T. BENITO**, do solemnly swear in the presence of almighty God that I will well and faithfully support the Constitution of the United States, the laws of the United States applicable to Guam, and the laws of Guam, and that I will conscientiously and impartially discharge my duties as:*

**MEMBER, BOARD OF TRUSTEES**  
**Guam Community College**

*Pursuant to 6 GCA 4308, I declare that the foregoing is true and correct,  
Executed at Mangilao-Guam Community College on August 30, 2013.*

  
\_\_\_\_\_  
Member (Signature)

*The Oath of Office was administered by the Chairperson, Board of Trustees.*

  
\_\_\_\_\_  
Chairperson, Board of Trustees (Signature)

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Monthly Meeting of August 9, 2013**

**Minutes**

**I. CALL TO ORDER**

1. The monthly meeting of the GCC Board of Trustees on July 12, 2013, was called to order at 12:05 p.m., by Chairwoman Deborah Belanger, in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

2. **Roll Call. Trustees Present:** Ms. Deborah C. Belanger; Mr. Frank P. Arriola; Mr. Richard P. Sablan; Ms. Gina Ramos; Mr. Steven Alvarez, Student Trustee; Mr. Kenneth Bautista, Support Staff Advisory Member; Mr. Fred Tupaz, President, GCC Faculty Union.

**Others in attendance:** Dr. Mary A.Y. Okada, President; Dr. R. Ray D. Soniera, Vice President, Academic Affairs Division; Ms. Carmen Santos, Vice President, Finance and Administration; Attorney Catrina Campana, Legal Counsel; Dr. Gina Tudela, Dean, TSS; Dr. Juan Flores, Dean, TPS; Ms. Doris Perez, Assistant Director, Planning & Development; Ms. Jayne Flores, Assistant Director, Communications & Promotions.

**Recital of Mission Statement.** Board members recited the Mission Statement: *The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.*

**II. APPROVAL OF MINUTES – July 12, 2013.**

**MOTION**

IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, AND SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVE THE MEETING MINUTES OF JULY 12, 2013, SUBJECT TO CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

**III. COMMUNICATIONS – There was none.**

**IV. PUBLIC DISCUSSION – There were no requests made.**

**V. REPORTS**

**1. President's Report:** President Okada reported on the following:

-**Financial Status:** The President provided the Board with a current financial status of the College as follows:

-Allotment releases. Based on its allotment schedule, the College received from the General fund approximately \$10.5 Million; approximately \$585,000 in support of the LPN/Vocational Guidance fund; \$956,789 in support of the Manpower Development Fund.

-The College is in contact with BBMR regarding release of the 15% reserve and anticipates the release of funding in the upcoming weeks. As for the Tourist Attraction Fund, BBMR has released an allotment of \$1 Million and is waiting for DOA to issue the check.

-To date, the College has received 90% of its appropriations.

-On July 29, 2013, the President testified on behalf of the College concerning its Fiscal Year 2014 Budget. Trustee Gina Ramos was present on behalf of the Board. Written testimony was also submitted.

The testimony went well and senators present commended the College on several different things.

Other activities: President Okada reported the following:

Update to the Capital Improvement Projects on campus:

- The installation of typhoon shutters on campus is a work in progress. The windows are now being measured. The campus should be typhoon secured in the next couple of months.
- Other CIP projects are underway and no other issues have arisen concerning them.
- Building 200-still a work in progress.
- Foundation Building-the contractors, Orion, met the LEED requirement deadline and now waiting for the final report for certification.
- Student Registration update. Approximately 2,508 students have registered to date, in comparison to 2,578 who registered approximately the same time last year. Registration continues through next week.
- New student orientation was recently held, which included a tour of the campus.

Other updates:

- The Guam Legislature recently passed Public Law No. 32-031, introduced as Bill No. 65-32. This is an "Act to add a new §43116 to Article 1 of Chapter 43, Division 4 of Title 5, Guam Code Annotated, relative to providing for educational programs for members of Boards and Commissions."

As last reported, the Governor's Office requested that the College develop a curriculum presentation for all Board and Commissions that need to be trained. A CD was put together for distribution by the Governor's office. The CD covers basic board training, procurement, the Open Government Law and other board responsibilities. It would be the institution's responsibility to add its enabling law and other documents relative to its board's purview. The President pointed out that Board training is part of its assessment process. GCC Board training will be conducted soon including a PowerPoint presentation.

-Currently working on an NSF-ATE grant with McRel.

- A Statement of Intent was signed on a recent trip with Dr. Ray, Mr. Norman Aguilar, and the President with representatives from the Dusit College and Dusit International. This is an inter-institutional cooperation statement for educational exchange and articulation. They have identified different areas for a project such as a 2+2 or a 3+1 articulation for culinary students. Dusit International will be setting up something on Guam and were invited to consider recruiting GCC students. A copy of the Statement of Intent will be provided to the Board.

-The dean's have been busy with new faculty on board and today, August 9, 2013 was the new employee orientation, including updating of the faculty and student handbook.

-Monday, August 12, 2013 is the Convocation at Leo Palace. Theme for this year is "Innovation and its Broader Impacts." All are encouraged to attend and to provide input. A "State-Of-The College Address" will be presented by the President.

-Labor Day Picnic is September 1, 2013 at the Ypao Beach Park and all are invited.

-September 14, 2013 is the GCC Foundation Board of Governors' golf tournament. More details will be provided.

-The MagPro Awards is coming up and the President is a member of the nominating and judging committee.

-The College is currently working on a "Veterans & Military Families Outreach Services" page to be included on its website.

-In lieu of the GCC gala dinner on October 26, 2013, it will be a leadership dinner as an update for the Institutional Strategic Master Plan and anticipate the gala dinner to be held in early 2014.

-There is a new board member awaiting confirmation from the Guam Legislature.

**2. Monthly Activities Report**

**Student Trustee:** Student Trustee Steven Alvarez reported as follows:

-Student orientation was held on Wednesday, August 7, 2013, and approximately 350 attended, including the Management Team. A campus tour was part of the orientation. Comments were positive.  
-Trustee Alvarez provided a CSI event calendar to the Board.

**Faculty Advisory Member:** Mr. Fred Tupaz reported as follows:

-Today, August 9, 2013, is the first day back for the faculty.  
-Looking forward to this year's Convocation on Monday, August 12, 2013.  
-The Union on behalf of the faculty will be submitting testimony in support of the College's Fiscal Year 2014 Budget request and will be requesting to ensure that the College receives its full appropriation, including being exempted from the 15% reserve.

**Support Staff Advisory Member:** Trustee Kenneth Bautista reported as follows:

-Recognizing support staff for their assistance with the new school year.

**3. Board of Trustees Community Outreach Report.**

The following Board member attendance was noted:

- Confirmation hearing was held on July 25, 2013 for Mr. John Benito as GCC BOT member was attended by Trustees Sablan and Belanger.
- Trustee Ramos attended the FY2014 budget hearing on Monday, July 29, 2013.
- Building 200 groundbreaking ceremony on July 19, 2013, was attended by Trustees Arriola and Sablan.

**VI. UNFINISHED BUSINESS**

**1. Construction Projects Updates.**

-Building 200 (Renovation)-The President reported that the groundbreaking was held on Friday, July 19, 2013 at 11:30 a.m., which was well attended. An issue concerning the student's walkway was brought up and has now been resolved. A covered walkway was provided to accommodate students when it rains.  
-Building 100/Forensic Lab -Waiting for a support letter from the Governor's Office for the use of the TEFF funding for this project. The liquid fuel tax that was previously requested to pay the USDA loan has been redirected. A Bill to be introduced by Speaker Wou Pat is in support of funding for this USDA loan.

**VII. NEW BUSINESS.**

**1. BOT Travel.**

**ACCT Travel:** The Board was provided with hard copies regarding the 2013 ACCT Leadership Congress conference October 2-5, 2013, in Seattle, Washington. As previously discussed, there was interest from some Board members to attend. The President will be attending a meeting in California with Sanguard and a separate meeting with a former BOT member, Mr. Felix Sablan, concerning projects with the College. As part of the entertainment during the Leadership dinner and further discussions with projects with Mr. Sablan's organization, Trustee Frank Arriola will also attend this meeting. He will attend the meeting on his route to the ACCT conference. A motion was then made as follows:

**MOTION**

**IT WAS MOVED BY TRUSTEE RICHARD SABLAN AND SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVE THE GCC BOARD OF TRUSTEES TRAVEL FOR TRUSTEES FRANK ARRIOLA, GINA RAMOS AND STEVEN ALVAREZ TO ATTEND THE 2013 ACCT LEADERSHIP CONGRESS CONFERENCE IN SEATTLE, WASHINGTON ON OCTOBER 2-5, 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

National Center for Student Leadership (NCSL) Conference: Student Trustee Steven Alvarez previously submitted a request to attend this conference on November 21-24, 2013 in New Orleans, Louisiana. Trustee Alvarez explained that it is an annual conference to train campus leaders from around the world. Certification is also issued should the student pass the test. Prior COPSA officers have attended. Individuals provided their tickets, COPSA paid for the room and board, plus registration.

Former Student Trustee Paling Cruz attended this conference as a BOT member; however, funding is still an issue, as this was not budgeted. Another recommendation was to share the costs for the room and board, plus registration with the BOT and COPSA.

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA AND SECONDED BY TRUSTEE RICHARD SABLAN, THE BOARD APPROVE THE TRAVEL FOR TRUSTEE STEVEN ALVAREZ TO ATTEND THE NATIONAL CENTER FOR STUDENT LEADERSHIP (NCSL) CONFERENCE IN NEW ORLEANS, LOUISIANA ON NOVEMBER 21-24, 2013, SUBJECT TO AVAILABILITY OF FUNDS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

2. **Travel Request (October-November 2013).** The President will be attending the 2013 National Career Pathways Network Conference in San Antonio, Texas October 13-15, 2013. This is federally funded by the State Funds for Workforce Investment Act and Perkins Act; and will be attending the 13<sup>th</sup> Annual Pacific Region Investment Conference November 7-8, 2013 in Manila as a board member of the Asia Pacific Association for Fiduciary Studies (APAFS), which is providing funding for this trip.

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA AND SECONDED BY TRUSTEE GINA RAMOS, THAT THE BOARD APPROVE THE PRESIDENT'S TRAVEL SCHEDULE FOR JULY THROUGH SEPTEMBER 2013. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

At approximately 12:35 p.m., the meeting went into Executive Session.

**VIII. EXECUTIVE SESSION**

1. **Personnel Matters**
2. **Labor Management Relations**
3. **Legal Matters**

At 12:55 p.m., the meeting reconvened to open session.

At this time, Chairwoman Belanger, on behalf of the Board, extended a back to school welcome to the College's faculty, staff and administration.

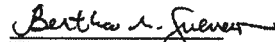
IX. ADJOURNMENT

MOTION

IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE MEETING OF AUGUST 9, 2013 BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

There being no further discussions, the meeting of August 9, 2013, adjourned at approximately 12:57 p.m.

SUBMITTED BY:

  
BERTHA M. GUERRERO  
Recording Secretary

ATTESTED BY:

  
FRANK P. ARRIOLA  
Secretary

APPROVED BY:

  
DEBORAH C. BELANGER  
Chairperson



Guam Community College  
Board of Trustees  
Resolution 8-2013

**GCC'S MERIT BONUS POLICY**

**WHEREAS**, the Board of Trustees wishes to acknowledge the entitlement, in accordance with and pursuant to any other applicable legal authority, of qualifying employees to be awarded merit bonus payments pursuant to 4 GCA §6203, and wishes to memorialize GCC's intent to award merit bonuses in accordance with that statute.

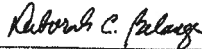
**NOW, THEREFORE, IT IS RESOLVED** that pursuant to 4 GCA §6203, merit bonuses shall be rewarded to qualifying employees by a lump sum bonus payment for up to three prior years.

**IT IS FURTHER RESOLVED** that the Board of Trustees acknowledges that the College may seek an appropriation to fund the payment of merit bonuses to eligible employees.

**IT IS FURTHER RESOLVED** that GCC recognizes the statutory limitations imposed by the applicable law limits the eligibility of qualifying employees to receive merit bonuses beyond this three year period recognized by GCC.


**IT IS FURTHER RESOLVED** that GCC may, upon the Board of Trustee's approval, promulgate additional rules and regulations to ensure the payment of merit bonuses to eligible employees.

**ADOPTED** the 30th day of August 2013.



**DEBORAH C. BELANGER**  
Chairperson

**ATTESTED BY:**

  
**FRANK P. ARRIOLA**  
Secretary

EDDIE BAZA CALVO  
Governor



RAY TENORIO  
Lieutenant Governor

*Office of the Governor of Guam*

MAY 10 2013

Honorable Judith T. Won Pat, Ed.D.  
Speaker  
I Mina'trentai Dos na Liheslaturan Guåhan  
155 Hesler Street  
Hagåtña, Guam 96910

32-13-401  
Office of the Speaker  
Judith T. Won Pat, Ed.D.  
Date 5/10/13  
Time 4:24 PM  
Received by [Signature]

Dear Madame Speaker:

Transmitted herewith is Bill No. 65-32 (COR) "AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO PROVIDING FOR EDUCATIONAL PROGRAMS FOR MEMBERS OF BOARDS AND COMMISSIONS" which I signed into law on May 10, 2013 as Public Law 32-031.


Senseraamente,

  
EDDIE BAZA CALVO

Attachment: copy of Bill

2013 MAY 13 AM 8:10

201

Ricardo J. Berdallo Governor's Complex • Adelup, Guam 96910  
Tel: (671) 472-8931 • Fax: (671) 477-4826 • [www.governor.guam.gov](http://www.governor.guam.gov) • [rcaldar@guam.gov](mailto:rcaldar@guam.gov)  
 Eddie Baza Calvo

*I MINA TRENTAI DOS NA LIHESLATURAN GUÅHAN*  
2013 (FIRST) Regular Session

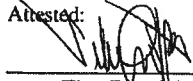
**CERTIFICATION OF PASSAGE OF AN ACT TO I MAGA'LAHEN GUÅHAN**

This is to certify that Bill No. 65-32 (COR), "AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO PROVIDING FOR EDUCATIONAL PROGRAMS FOR MEMBERS OF BOARDS AND COMMISSIONS", was on the 30<sup>th</sup> day of April, 2013, duly and regularly passed.



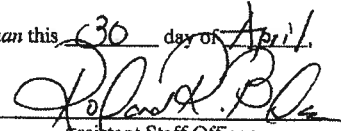
Judith T. Won Pat, Ed.D.  
Speaker

Attested:



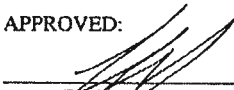
Tina Rose Mufia Barnes  
Legislative Secretary

This Act was received by *I Maga'lahaen Gudhan* this 30 day of April,  
2013, at 2:00 o'clock P.M.



Assistant Staff Officer  
*Maga'lahaen's Office*

APPROVED:



EDWARD J.B. CALVO  
*I Maga'lahaen Gudhan*

Date: MAY 1 0 2013

Public Law No. 32-031

***I MINA TRENTAI DOS NA LIHESLATURAN GUÅHAN***  
**2013 (FIRST) Regular Session**

**Bill No. 65-32 (COR)**

As amended by the Committee  
on General Government Operations and  
Cultural Affairs.

Introduced by:

Michael F. O. San Nicolas

T. C. Ada

V. Anthony Ada

Frank B. Aguon, Jr.

B. J.F. Cruz

Chris M. Dueñas

Michael T. Limtiaco

Brant T. McCreadie

Tommy Morrison

T. R. Muña Barnes

Vicente (ben) C. Pangelinan

R. J. Respicio

Dennis G. Rodriguez, Jr.

Aline A. Yamashita, Ph.D.

Judith T. Won Pat, Ed.D.

**AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF  
CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE  
ANNOTATED, RELATIVE TO PROVIDING FOR  
EDUCATIONAL PROGRAMS FOR MEMBERS OF  
BOARDS AND COMMISSIONS.**

1 **BE IT ENACTED BY THE PEOPLE OF GUAM:**

2 **Section 1. Short Title.** This Act *shall* be cited as the “Responsible Boards  
3 and Commissions Education Act.”

4 **Section 2. Legislative Findings and Intent.** *I Liheslaturan Gudhan* finds  
5 that Public Law 24-191 established a single educational program at the University

1 of Guam to train members of boards and commissions. This educational program  
2 was repealed by Public Law 28-76.

3 *I Liheslaturan Gudhan* further finds that, although the existence of training  
4 for board members is beneficial to the operations of boards and commissions, each  
5 board and commission generally has its own specific statutes and rules and  
6 regulations which it must follow. Such a program should be optimized to deal with  
7 matters most relevant for each board and commission.

8 Additionally, *I Liheslatura* finds that errors by the members of boards and  
9 commissions can result in procurement delays, as well as litigations, which have  
10 historically cost the government significant sums.

11 Therefore, it is the intent of *I Liheslaturan Gudhan* to establish training and  
12 curriculum to educate members of boards and commissions on the various statutes,  
13 rules and regulations which they must follow, and of which they must be aware to  
14 accomplish the purposes for which each board or commission is established, by  
15 adding a new §43116 to Title 5 GCA.

16 **Section 3. Boards and Commissions Educational Programs.** A new  
17 §43116 is hereby *added* to Article 1 of Chapter 43, Division 4 of Title 5, Guam  
18 Code Annotated, to read:

19 **"§ 43116. Boards and Commissions Educational Programs.**

20 (a) Development of Training and Curriculum. Each board or  
21 commission *shall* have an educational program established to prepare  
22 its members for the duties of the board or commission to which they  
23 are appointed. Such educational program *shall* cover procurement  
24 laws, as applicable, applicable statutes, executive orders, and rules  
25 and regulations which govern the board or commission and their  
26 respective areas of purview. Each educational program *shall* be  
27 established, within ninety (90) days of the enactment of this Section,

1 by the Director of the agency with which the board or commission is  
2 associated, or his designee; or, if there is no such agency, then *I*  
3 *Maga'lahi* (the Governor), or his designee. Each educational program  
4 *shall* be updated, as needed, *no less than* annually, to reflect any  
5 changes to procurement laws, applicable statutes, and rules and  
6 regulations. The Director of each agency *shall* report to *I Maga'lahi*  
7 (the Governor) within thirty (30) days when member(s) of an  
8 associated board or commission complete the applicable educational  
9 program. The Director, or his designee, *shall* conduct the training  
10 sessions at a time and location to be determined by the Director, in  
11 compliance with the Americans with Disabilities Act and other  
12 relevant statutes.

13 (b) Education of Current Board and Commission Members.  
14 Each current member of a board or commission *shall* complete the  
15 applicable educational program within thirty (30) days of the  
16 establishment of the program.

17 (c) Education of New Board and Commission Members.  
18 Each new member of a board or commission *shall* complete the  
19 applicable educational program within thirty (30) days of his election  
20 and qualification, or his confirmation by *I Liheslatura* to the board or  
21 commission.

22 (d) Continuing Education for Board and Commission  
23 Members. Each year, the members of each board and commission  
24 *shall*, as a form of continuing education, complete the applicable  
25 educational program for the board or commission on which they  
26 serve.

(e) Failure to Complete an Educational Program. Failure to complete an educational program within one hundred eighty (180) days of a board or commission member's appointment *shall* result in the member's removal and the appointment of a new member to fill the vacancy, pursuant to §2101 of Chapter 2, Title 4, Guam Code Annotated. Actions of a board or commission *shall not* be invalidated by the failure of a member to complete the applicable educational program."