



GUAM COMMUNITY COLLEGE

TRIP REPORT FORM

Please note that this report must be submitted to Business Office no more than 10 days upon completion of travel.

Name:	Department:
Signature:	Travel Dates:
	Date(s) of Event:

- A. Name and location of conference, workshop, or training event:
- B. How will you apply information or skills acquired from this event to enhance or improve student learning outcomes or student needs as it relates to your department's plan and mission?
- C. How does this event relate to the Institutional Learning Outcomes of the College? (Refer to Appendix 4)
- D. How does this event support the Institutional Priorities of the College? (Refer to Appendix 4)
- E. How has this event contributed to your professional growth in your role at the College?
- F. Other pertinent information (i.e., Business contacts established on trip)

GUAM COMMUNITY COLLEGE
PROFESSIONAL DEVELOPMENT PRIORITIES
ACADEMIC YEAR 2013-2014

INSTITUTIONAL PRIORITIES
By Topical Category

ORGANIZATIONAL PRIORITIES

1. Compliance with federal/local/contractual requirements (e.g. , grants, programs, contract, etc.)
2. Diversification of funding sources and implementation of financial stabilization strategies
3. Extending workforce development through community partnerships
4. Improving delivery of services to students
5. Modernization of classrooms, instructional technology, and facilities
6. Professional career planning, leading to upward mobility program for employees (through professional development, credentialing, and morale building)
7. Internationalization efforts
8. Succession planning
9. Sustainability and “greening” of the campus (i.e., using renewable energy/alternative energy sources)

ACADEMIC PRIORITIES

1. Accreditation – Student Learning Outcomes (SLOs), program review, linking institutional planning to budget, curriculum revision
2. Career and technical workforce development, to include Advisory Committees
3. Communicating career pathways, career clusters, and career and educational plans
4. Course and program level assessment, General Education, Institutional learning Outcomes (ILOs)
5. Curriculum and program expansion in career and technical education fields
6. Enrichment in one’s content area, or improving staff or faculty competencies as related to their work (i.e. licensing, credentialing, and certification)
7. “Greening of the curriculum
8. Linking secondary and postsecondary programs
9. Science, Technology, Engineering, Mathematics (STEM) – related activities
10. Student evaluation of learning and teaching processes in the classroom that promote critical thinking skills, diverse learning styles, and student motivation

Approved: September 2013